Foundation Center d/b/a Candid Accessibility Conformance Report

VPAT® Version 2.0 – October 2017

Name of Product/Version: Foundation Directory Online (FDO) Professional – Enterprise-Wide Version

Product Description: Foundation Directory Online (FDO) is an online database that assists nonprofit organizations in identifying institutional fundraising prospects.

Date: 3/4/2019

Contact information: C. Renee Westmoreland

Notes: VPAT currently excludes the associated product FDO Workspace, which is not included in the Enterprise version of the product.

Evaluation Methods Used: Testing with assistive technologies.

Applicable Standards/Guidelines: Web Accessibility Guidelines 2.0 (WCAG 2.0)

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0, at	Level A
http://www.w3.org/TR/2008/REC-WCAG20-20081211/	Level AA

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- Supports with Exceptions: Some functionality of the product does not meet the criterion.
- **Does Not Support**: The majority of product functionality does not meet the criterion.
- **Not Applicable**: The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.0 Report

Tables 1 and 2 also document conformance with:

- EN 301 549: Chapter 9 Web, Chapter 10 Non-Web documents, Section 11.2.1- Non-Web Software (excluding closed functionality), and Section 11.2.2 Non-Web Software (closed functionality).
- Revised Section 508: Chapter 5 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 602.3 Electronic Support Documentation.

Note: When reporting on conformance with the WCAG 2.0 Success Criteria, they are scoped for full pages, complete processes, and accessibility-Supports ways of using technology as documented in the <u>WCAG 2.0 Conformance Requirements</u>.

Table 1: Success Criteria, Level A

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to: EN 301 549 Criteria • 9.2.1 (Web)	Supports	The site has few images, and where images are used alternative text has been provided. Where data is displayed graphically, it is also available as text.

Criteria	Conformance Level	Remarks and Explanations
 10.2.1 (non-web document) 11.2.1.1 (Software) 11.2.2.1 (Closed Functionality Software) 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		
1.2.1 Audio-only and Video-only (Prerecorded) Also applies to: EN 301 549 Criteria 9.2.2 (Web) 10.2.2 (non-web document) 11.2.1.2 (Software) 11.2.2.2.1 and 11.2.2.2.2 (Closed Software) 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Video is offered as an introduction and guide to the application, but is not integral to the functionality. All video includes captions.
1.2.2 Captions (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria 9.2.3 (Web) 10.2.3 (non-web document) 11.2.1.3 (Software) 11.2.2.3 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software)	Supports	Video is offered as an introduction and guide to the application, but is not integral to the functionality. All video includes captions.

Criteria	Conformance Level	Remarks and Explanations
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
1.2.3 Audio Description or Media Alternative (Prerecorded)		
(Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.4 (Web)		
• 10.2.4 (non-web document)		
• 11.2.1.4 (Software)		Video is offered as an introduction and guide to the
• 11.2.2.4 (Closed Software)	Supports	application, but is not integral to the functionality.
• 11.6.2 (Authoring Tool)		Equivalent content is offered in text format.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
1.3.1 Info and Relationships (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.7 (Web)		
10.2.7 (non-web document)		
• 11.2.1.7 (Software)		Content can be tabbed through in the desired order and tabular data has unique name, role, or id.
• 11.2.2.7 (Closed Software) – Does not apply	Supports	
• 11.6.2 (Authoring Tool)	Саррене	
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.3.2 Meaningful Sequence (Level A)		
Also applies to:		Content can be tabbed through in the desired order
EN 301 549 Criteria	Supports	and tabular data has unique name, role, or id.
• 9.2.8 (Web)		
10.2.8 (non-web document)		

Criteria	Conformance Level	Remarks and Explanations
 11.2.1.8 (Software) 11.2.2.8 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 1.3.3 Sensory Characteristics (Level A) Also applies to: EN 301 549 Criteria 9.2.9 (Web) 10.2.9 (non-web document) 11.3.1.9 (Software) 		
 11.2.1.9 (Software) 11.2.2.9 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Supports	Text alternatives are provided for graphical symbols within the application.
1.4.1 Use of Color (Level A) Also applies to: EN 301 549 Criteria • 9.2.10 (Web) • 10.2.10 (non-web document) • 11.2.1.10 (Software) • 11.2.2.10 (Closed Software) – Does not apply • 11.6.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) 2017 Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool)	Supports	Colored text and colored backgrounds with white text pass accessibility contrast Level AA.

Criteria	Conformance Level	Remarks and Explanations
602.3 (Support Docs)		
1.4.2 Audio Control (Level A) Also applies to: EN 301 549 Criteria 9.2.11 (Web) 10.2.11 (non-web document) 11.2.1.11 (Software) 11.2.2.11 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Not applicable	
2.1.1 Keyboard (Level A) Also applies to: EN 301 549 Criteria • 9.2.15 (Web) • 10.2.15 (non-web document) • 11.2.1.15 (Software) • 11.2.2.15 (Closed Software) • 11.6.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) 2017 Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Content throughout the application can be operated using a keyboard.
2.1.2 No Keyboard Trap (Level A) Also applies to: EN 301 549 Criteria • 9.2.16 (Web) • 10.2.16 (non-web document) • 11.2.1.16 (Software) • 11.2.2.16 (Closed Software) – Does not apply	Supports	The application uses modal windows in a number of places, but the windows are accessible and can be exited with keyboard strokes.

Criteria	Conformance Level	Remarks and Explanations
11.6.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.2.1 Timing Adjustable (Level A)		
Also applies to:		l
EN 301 549 Criteria		l
• 9.2.17 (Web)		
• 10.2.17 (non-web document)		
• 11.2.1.17 (Software)		
• 11.2.2.17 (Closed Software) – Does not apply	Not applicable	
• 11.6.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs) 2017 Section 508		
501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.2.2 Pause, Stop, Hide (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.18 (Web)		
10.2.18 (non-web document)		
• 11.2.1.18 (Software)		
 11.2.2.18 (Closed Software) – Does not apply 	Not applicable	
• 11.6.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.3.1 Three Flashes or Below Threshold (Level A)	Not applicable	

Criteria	Conformance Level	Remarks and Explanations
Also applies to: EN 301 549 Criteria • 9.2.19 (Web) • 10.2.19 (non-web document) • 11.2.1.19 (Software) • 11.2.2.19 (Closed Software) – Does not apply • 11.6.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) 2017 Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool)		
 602.3 (Support Docs) 2.4.1 Bypass Blocks (Level A) Also applies to: EN 301 549 Criteria 9.2.20 (Web) 10.2.20 (non-web document) – Does not apply 11.2.1.20 (Software) – Does not apply 11.2.2.20 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Links have been provided to skip repetitive content, such as navigation menus.
 2.4.2 Page Titled (Level A) Also applies to: EN 301 549 Criteria 9.2.21 (Web) 10.2.21 (non-web document) 11.2.1.21 (Software) - Does not apply 11.2.2.21 (Closed Software) - Does not apply 11.6.2 (Authoring Tool) 	Supports	Page titles change to identify the content on the page.

Criteria	Conformance Level	Remarks and Explanations
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
 501 (Web)(Software) 		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.4.3 Focus Order (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.22 (Web)		
10.2.22 (non-web document)		
• 11.2.1.22 (Software)		
 11.2.2.22 (Closed Software) – Does not apply 	Supports	Content can be tabbed through in the intended
• 11.6.2 (Authoring Tool)		order throughout the application.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.4.4 Link Purpose (In Context) (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.23 (Web)		
10.2.23 (non-web document)		
• 11.2.1.23 (Software)		
 11.2.2.23 (Closed Software) – Does not apply 	Supports	Links throughout the site are descriptive and
• 11.6.2 (Authoring Tool)		meaningful.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
3.1.1 Language of Page (Level A)	Supports	Language is identified in the html.
Also applies to:		Language is identified in the numi.

Criteria	Conformance Level	Remarks and Explanations
EN 301 549 Criteria		
• 9.2.27 (Web)		
• 10.2.27 (non-web document)		
• 11.2.1.27 (Software)		
• 11.2.2.27 (Closed Software)		
• 11.6.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)	1	
3.2.1 On Focus (Level A)		
Also applies to: EN 301 549 Criteria		
• 9.2.29 (Web)		
• 10.2.29 (web) • 10.2.29 (non-web document)		
• 11.2.1.29 (Software)		
 11.2.1.29 (Software) 11.2.2.29 (Closed Software) – Does not apply 	Supports	The application uses modal windows in a number of
• 11.6.2 (Authoring Tool)	Supports	places, and when the window opens focus is on the
• 12.1.2 (Product Docs)		first element.
• 12.2.4 (Support Docs)		
2017 Section 508		
501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
3.2.2 On Input (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.30 (Web)		
10.2.30 (non-web document)	Supports	Input buttons within the application describe the
• 11.2.1.30 (Software)		action being taken.
 11.2.2.30 (Closed Software) – Does not apply 		-
• 11.6.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
12.2.4 (Support Docs)		

Criteria	Conformance Level	Remarks and Explanations
2017 Section 508		
3.3.1 Error Identification (Level A) Also applies to: EN 301 549 Criteria	Supports	Text errors are provided for missing or incorrectly entered input.
3.3.2 Labels or Instructions (Level A) Also applies to: EN 301 549 Criteria • 9.2.34 (Web) • 10.2.34 (non-web document) • 11.2.1.34 (Software) • 11.2.2.34 (Closed Software) – Does not apply • 11.6.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) 2017 Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Buttons and links within the application provide appropriate labels or descriptions to explain the expected interface behavior.
4.1.1 Parsing (Level A) Also applies to: EN 301 549 Criteria • 9.2.37 (Web)	Supports	Best practices in coding are utilized to ensure proper parsing.

Criteria	Conformance Level	Remarks and Explanations
10.2.37 (non-web document)		
• 11.2.1.37 (Software)		
 11.2.2.37 (Closed Software) – Does not apply 		
• 11.6.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
• 501 (Web)(Software)		
504.2 (Authoring Tool)602.3 (Support Docs)		
4.1.2 Name, Role, Value (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.38 (Web)		
• 10.2.38 (non-web document)		
• 11.2.1.38 (Software)		
 11.2.2.38 (Closed Software) – Does not apply 	Supports	
• 11.6.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
2017 Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		

Table 2: Success Criteria, Level AA

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA)		
Also applies to:		
EN 301 549 Criteria	Not applicable	
• 9.2.5 (Web)	''	
• 10.2.5 (non-web document)		

Criteria	Conformance Level	Remarks and Explanations
 11.2.1.5 (Software) 11.2.2.5 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		
1.2.5 Audio Description (Prerecorded) (Level AA) Also applies to: EN 301 549 Criteria • 9.2.6 (Web) • 10.2.6 (non-web document) • 11.2.1.6 (Software) • 11.2.2.6 (Closed Software) – Does not apply • 11.6.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) 2017 Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Not applicable	
1.4.3 Contrast (Minimum) (Level AA) Also applies to: EN 301 549 Criteria 9.2.12 (Web) 10.2.12 (non-web document) 11.2.1.12 (Software) 11.2.2.12 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool)	Supports	Colored text and colored backgrounds with white text pass accessibility contrast Level AA.

Criteria	Conformance Level	Remarks and Explanations
602.3 (Support Docs)		
1.4.4 Resize text (Level AA) Also applies to: EN 301 549 Criteria 9.2.13 (Web) 10.2.13 (non-web document) 11.2.1.13 (Software) 11.2.2.13 (Closed Software) 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Text is resizable using browser controls.
1.4.5 Images of Text (Level AA) Also applies to: EN 301 549 Criteria 9.2.14 (Web) 10.2.14 (non-web document) 11.2.1.14 (Software) 11.2.2.14 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	The application generally does not contain images of text, but if images of text are present, alternative text is provided.
2.4.5 Multiple Ways Also applies to: EN 301 549 Criteria • 9.2.24 (Web) • 10.2.24 (non-web document) – Does not apply • 11.2.1.24 (Software) – Does not apply • 11.2.2.24 (Closed Software) – Does not apply	Supports	??

Criteria	Conformance Level	Remarks and Explanations
 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs 		
2.4.6 Headings and Labels (Level AA) Also applies to: EN 301 549 Criteria 9.2.25 (Web) 10.2.25 (non-web document) 11.2.1.25 (Software) 11.2.2.25 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Buttons and links within the application provide appropriate labels or descriptions to explain the expected interface behavior.
2.4.7 Focus Visible (Level AA) Also applies to: EN 301 549 Criteria • 9.2.26 (Web) • 10.2.26 (non-web document) • 11.2.1.26 (Software) • 11.2.2.26 (Closed Software) – Does not apply • 11.6.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) 2017 Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Content can be tabbed through in the intended order throughout the application.

Criteria	Conformance Level	Remarks and Explanations
3.1.2 Language of Parts (Level AA) Also applies to: EN 301 549 Criteria 9.2.28 (Web) 10.2.28 (non-web document) 11.2.1.28 (Software) – Does not apply 11.2.2.28 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Language is identified in the html.
3.2.3 Consistent Navigation (Level AA) Also applies to: EN 301 549 Criteria 9.2.31 (Web) 10.2.31 (non-web document) – Does not apply 11.2.1.31 (Software) – Does not apply 11.2.2.31 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs	Supports	Consistent navigation is provided throughout the application. There is a main navigation on every page, as well as "bread crumb" navigation to assist the user in identifying where they are in the application.
3.2.4 Consistent Identification (Level AA) Also applies to: EN 301 549 Criteria • 9.2.32 (Web) • 10.2.32 (non-web document) – Does not apply • 11.2.1.32 (Software) – Does not apply • 11.2.2.32 (Closed Software) – Does not apply	Supports	Buttons, links, and icons are labeled consistently throughout the application.

Criteria	Conformance Level	Remarks and Explanations
 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs 3.3.3 Error Suggestion (Level AA) Also applies to: EN 301 549 Criteria 9.2.35 (Web) 10.2.35 (non-web document) 11.2.1.35 (Software) 	Supports	Text errors are provided for missing or incorrectly entered input.
 504.2 (Authoring Tool) 602.3 (Support Docs) 3.3.4 Error Prevention (Legal, Financial, Data) (Level AA) Also applies to: EN 301 549 Criteria 9.2.36 (Web) 10.2.36 (non-web document) 11.2.1.36 (Software) 11.2.2.36 (Closed Software) – Does not apply 11.6.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 2017 Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Supports	This would apply only to the purchase of a subscription, and during the subscription process the user has the opportunity to review their order before submission.

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