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**REACHING ACROSS ILLINOIS LIBRARY SYSTEM
RAILS BOARD SPECIAL MEETING: ORIENTATION**

July 24, 2026 | 9:30 a.m.- 11:30 a.m.

RAILS Burr Ridge

125 Tower Drive, Burr Ridge, IL 60527 | 630.734.5000

AGENDA

1. Welcome and Order – Gwen Gregory
2. Roll Call of Members – Stacy Palmisano
3. Guests and Public Comments – Gwen Gregory
4. Public Comments – Gwen Gregory
5. Welcome and Introductions – Monica Harris
6. Introduction to Library Systems – Monica Harris and Joe Filapek
 - 6.1. FY2027 Operational Plan
7. RAILS Board Meetings 101 – Monica Harris and Stacy Palmisano
 - 7.1. Where to Attend
 - 7.2. Board Ethics
 - 7.3. Travel Reimbursement Form
 - 7.4. How to Participate and Contribute to Board Meetings
 - 7.5. Videoconference Locations and Sensitive Microphones
8. Email Accounts for RAILS Board Members – Monica Harris and Stacy Palmisano
 - 8.1. Why a Separate Email Account is Needed
 - 8.2. Importance of Checking Email Regularly and Responding Promptly
 - 8.3. Adhering to the Open Meetings Act
 - 8.3.1. Open Meetings Act Certification
9. Q&A/Open Discussion
 - 9.1. Buddy System
 - 9.2. Other
10. Adjourn- Gwen Gregory