
Draft Minutes

RAILS Board Resource Sharing Committee Meeting

Friday, December 9, 2024 | 10:00 am

RAILS Burr Ridge and Videoconference Sites

125 Tower Drive, Burr Ridge, IL 60527 | 630.734.5000

1. Welcome and Call to Order

Milavec called the meeting to order at 10:19am.

2. Roll Call of Members

Palmisano called roll.

Present in Burr Ridge: Dr. Marlo Barnett, Guillermo Gasca, Julie Milavec, Becky Spratford, Karen Voitik

Absent: Laura Golaszewski, Laura Long, Jeanne Modelski

A quorum was present.

3. Recognition of Guests and Announcements

Guests in Burr Ridge: Joe Filapek, Mark Hatch, Monica Harris, Stacy Palmisano

Guests via Zoom: Leila Heath, Mary Kate Murray (Designated Note-Take), Maggie Thomann, Anne Slaughter

4. Public Comments

There were no public comments.

5. Adoption of the Consent Agenda

5.1. Adoption of the Agenda

5.2. Approval of the RAILS Board Resource Sharing Committee Minutes of October 18, 2024

Voitik moved and Spratford seconded the approval of the consent agenda as presented. The motion was approved by a unanimous vote.

Ayes: Barnett, Gasca, Milavec, Spratford, Voitik

Nays: None

6. Reports

6.1. RAILS Report

Filapek reported that Monica Harris was awarded the Crystal Honor Award by the Association of Illinois School Library Educators (AISLE) for RAILS' strong advocacy for Illinois school libraries. He also thanked Janette Derucki for her work on the School Library Advocacy Through Education (SLATE) project. Hatch and his team continue the process of transitioning sorting responsibilities from CTL to the RAILS Bolingbrook facility. The allocation of federal funding was

discussed at the November Illinois State Advisory Committee (ISLAC) meeting, and Harris noted that Delivery is one of the Illinois State Library's top priorities for funding. On December 17, representatives from the country's state library agencies will meet to discuss federal funding.

6.2. Find More Illinois Report

Barb Miller provided a written report that stated Find More Illinois (FMI) currently has 82 libraries, including 71 public libraries, 9 school libraries, and one special library. Last month, a total of 1186 interlibrary loan transactions were processed through FMI. The FMI catalog currently holds 7.5 million items. After speaking to CARLI, FMI staff held two academic library focus groups to hear from them about their interest in FMI. Academic librarians saw the potential for FMI to be mutually beneficial to academic libraries and all other library types. The main concerns from academic libraries were the potential duplication of work and workflow issues (like getting items back from non-academic libraries).

7. Unfinished Business

7.1. Statewide Online Educational Resources Program Update

Filapek stated that the Illinois State library (ISL) is working with EBSCO to provide a statement of compliance with the Student Online Personal Protection Act. ISL and EBSCO are also working together to provide training for libraries. There are no updates yet as to when libraries can start promoting the availability of the Statewide Database package to the public. Digital and print marketing materials will be offered through EBSCO and ISL. RAILS and IHLS will offer database training as well.

7.2. Discussion of Delivery Data

Filapek reported that RAILS continues to evaluate the use of ILS software data for reporting delivery count information. RAILS, in collaboration with LLSAPs, is looking at data from the last delivery count. Automating the delivery count provides the potential to collect 52 weeks of data (versus the four weeks gathered through the current audits). At the Consortia Committee meeting in November, Grant Halter outlined a potential timeline for next steps in increasing the amount of data provided by LLSAPs and standalone libraries. RAILS is constantly evaluating efficiencies in delivery. This will be a long and intentional process, but Halter is excited about the possibilities afforded by this data collection.

8. New Business

8.1. Delivery Overview

Hatch gave an overview of RAILS Delivery. The Delivery department operates a hybrid system, subcontracting some deliveries to Continental Transport Logistics (CTL). CTL works with members of SWAN and CCS consortia in the Burr Ridge and Wheeling areas. RAILS has delivery hubs in Bolingbrook, Coal Valley, East Peoria, and Rockford. RAILS strives to make the system as user-friendly as possible with predetermined delivery routes, emailed notifications to members regarding route delays or other communications, and a helpdesk ticketing system to communicate issues or request service. Hatch stressed the importance of members keeping delivery contact information up to date on L2. The RAILS and ILDS labeling system for materials simplifies the system for members and RAILS drivers and sorters. All drivers use an iPad to collect delivery data which aids in the delivery count required annually by the Illinois State

Library. RAILS provides training for new library personnel via videos on the [RAILS Delivery webpage](#).

8.2. Resource Sharing Participation

Filapek communicated recent questions from members and library patrons about how to implement interlibrary loan, as well as rules around reciprocal borrowing in libraries. The committee discussed options for better educating RAILS membership about interlibrary loan and reciprocal borrowing, including regular required training and/or certification for library staff on the rules of reciprocal borrowing under Illinois law. The committee also discussed the benefits of a statewide library card barcode. Gasca noted that educating the public on library interlibrary loan policies and the technical roadblocks in resource sharing is also important. The committee suggested creating a survey or focus group for libraries struggling with interlibrary loan to learn about the challenges they're facing and brainstorming possible solutions.

9. Agenda Building for the Next RAILS Board Resource Sharing Meeting

The next RAILS Board Resource Sharing Committee Meeting is scheduled for Monday, February 10, 2025, at 10:00am. Suggested agenda items include the impact of Public Act 103-100 on library funding.

10. Adjournment

Milavec adjourned the meeting at 11:32 am.