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November 15, 2024

TO: RAILS Board of Directors

FROM: Monica Harris, Executive Director

SUBJECT: 8.1 RAILS Closing for Staff In-Service Day

To foster professional development and camaraderie among our geographically dispersed staff, I propose closing RAILS on May 15, 2025, for a dedicated staff learning day. Such an opportunity is crucial for maintaining a cohesive and engaged workforce across our network of five locations.

Our last staff in-service day, held on October 11, 2023, at Northern Illinois University's Rockford Conference Center, was a valuable experience. The committee is diligently working to plan an equally enriching event for May 2025, including selecting locations, activities, and speakers.

I look forward to further discussion on this matter at our November meeting.