



125 Tower Drive  
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railslibraries.org

September 27, 2024

TO: RAILS Board of Directors

FROM: Mark Hatch, Delivery and Facilities Director

SUBJECT: Disposal of surplus materials

Attached is a list of surplus equipment, furniture, high-mileage vehicles, and other items. RAILS staff have reviewed the list thoroughly and determined that these items are no longer needed at any RAILS location. We ask that the Board approve the disposal of items on the attached list. If approved, the items will be offered for sale through an online auction October 14-17.

The RAILS Fiscal Accountability Policy directs RAILS to dispose of surplus property in accordance with the Illinois Library System Act (75 ILCS 10/16). Following the auction, remaining items with a unit value of \$250 or less may be given away without restrictions. Items with a unit or aggregate value of more than \$250 may be donated to a tax-supported library or library system. We will arrange for disposal of any remaining items which have not been sold or donated (recycled if possible).

Attachment: List of surplus inventory

**RAILS Surplus Inventory  
September 2024**

<b>Service Center</b>	<b>Description</b>	<b>Condition</b>	<b>Category</b>
Burr Ridge	10 - Burgandy conference chairs	Fair/Poor	Furniture
Burr Ridge	2 - Canvas rolling partitions	Fair	Equipment
Burr Ridge	3 - Purple check conference chairs	Fair	Furniture
Burr Ridge	2 - Flower conference chairs	Poor	Furniture
Burr Ridge	1 Grey conference chair	Poor	Furniture
Burr Ridge	1 Grey conference chair	Poor	Furniture
Burr Ridge	1 Rolling step ladder	Fair	Equipment
Burr Ridge	1 Blue conference chair	Fair	Furniture
Burr Ridge	1 Grey chair	Good	Furniture
Burr Ridge	1 Burgandy conference chair	Fair	Furniture
Burr Ridge	2 - Flower chairs	Good	Furniture
Burr Ridge	2 - Blue and grey conference chairs	Poor	Furniture
Burr Ridge	Wooden table 4ft wide	Good	Furniture
Burr Ridge	Green leather chair	Poor	Furniture
Burr Ridge	1 Tall conference chair	Good	Furniture
Burr Ridge	Computer table grey	Good	Equipment
Burr Ridge	1 - Lilac conference chair	Poor	Furniture
Burr Ridge	2 - Standing desk platform	Good	Equipment
Burr Ridge	2 - 2 drawer wooden file cabinets	Good	Furniture
Burr Ridge	1 Grey chair	Good	Furniture
Burr Ridge	6 - 22inch monitors	Excellent	Equipment
Burr Ridge	3 - 23inch monitors	Excellent	Equipment
Burr Ridge	7 -24inch monitors	Excellent	Equipment
Burr Ridge	3 - Duel 23inch monitors	Excellent	Equipment
Burr Ridge	11 - Duel 24inch Monitors	Excellent	Equipment
Bolingbrook	2007 GMC cutaway box truck	Poor	Vehicle
Bolingbrook	2006 GMC savanna box truck	Poor	Vehicle
Burr Ridge	2006 Ford econoline van	Poor	Vehicle
Burr Ridge	2009 GMC savanna box truck	Poor	Vehicle
Burr Ridge	2010 Chevy express box truck	Poor	Vehicle
Burr Ridge	2011 Chevy express box truck	Poor	Vehicle
Burr Ridge	2014 Ford Focus	Poor	Vehicle
Burr Ridge	2012 Ford econoline	Poor	Vehicle
Burr Ridge	2016 Ford transit	Poor	Vehicle
Burr Ridge	2012 Ford econoline	Poor	Vehicle
Burr Ridge	2013 Ford Econoline	Poor	Vehicle
Burr Ridge	2 - 2 shelf wooden bookcases	Good	Furniture
Coal Valley	6 - four drawer file cabinet 52"x18"x25"	Good	Furniture
Coal Valley	2 - four drawer file cabinet 52"x18"x29"	Good	Furniture
Coal Valley	1 - two drawer file cabinet 29"x15"x22"	Fair	Furniture
Coal Valley	1 - wood desk 29"x60"x30"	Good	Furniture
Coal Valley	1 - Fit Desk (stationary bike/desk)	Good	Vehicle
Coal Valley	2009 GMC Savana box truck	Poor	Vehicle
Coal Valley	2018 Ford Transit	Fair	Vehicle
East Peoria	2016 Ford Transit (High)	Poor	Vehicle
East Peoria	2006 Chevrolet Express G3500 Van	Poor	Vehicle
Burr Ridge	2012 Ford econoline	Fair/poor	Vehicle
Coal Valley	2019 Ford F450 16' Box Truck	Good	Vehicle
Burr Ridge	2008 GMC Savana box truck	Poor	Vehicle
East Peoria	2018 Ford Transit	Fair	Vehicle

**RAILS Surplus Inventory  
September 2024**

<b>Service Center</b>	<b>Description</b>	<b>Condition</b>	<b>Category</b>
Bolingbrook	2019 Ford F450 16' Box Truck w/lift	Good	Vehicle
Bolingbrook	2019 Ford F450 16' Box Truck w/lift	Good	Vehicle
Coal Valley	2018 Ford Transit	Good	Vehicle
East Peoria	2018 Ford Transit	Fair	Vehicle
Rockford	2016 Ford Transit (High)	Fair	Vehicle
Rockford	2019 Ford Transit	Good	Vehicle
Burr Ridge	2009 GMC Express Box Truck	Poor	Vehicle