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## Draft Minutes

### RAILS Board Policy Committee Meeting

April 17, 2024 | 10:30 am

RAILS Burr Ridge 125 Tower Drive, Burr Ridge, IL 60527 | 630.734.5000

1. Welcome and Call to Order  
Gwen Gregory, Vice President of the RAILS Board, called the meeting to order at 10:30 a.m.
2. Roll Call of Members  
Krempf called roll of the RAILS Policy Committee members. Present: Gwen Gregory, Jennifer Hovanec (arrived 10:32 a.m.), Thomas Stagg (left 11:33 am), Catherine Yanikoski. Absent: Alice Creason.
3. Recognition of Guests and Announcements  
Guest in Burr Ridge: Monica Harris, Joe Filapek, Sam Daly, Renya Krempf (designated note taker).
4. Public Comments  
There were no public comments.
5. Adoption of the Consent Agenda
  - 5.1. Adoption of the Agenda
  - 5.2. Approval of the RAILS Policy Committee Meeting Minutes December 15<sup>th</sup> 2023.  
Yanikoski moved for the approval of the consent agenda. Stagg seconded, and the motion was unanimously approved.
6. Unfinished Business
  - 6.1 Alcohol and Drug Abuse Policy  
The committee reviewed the revised version of the policy. Hovanec moved, and Stagg seconded the approval to bring the policy to the full RAILS Board. The committee voted unanimously to approve it.
  - 6.2 Public Comment Policy  
After a review of the policy with revisions and a few additional edits from the committee, the policy was unanimously approved for presentation to the full RAILS Board. Yanikoski moved for, and Stagg seconded the approval vote.
  - 6.3 Membership Appeal Policy  
Next, the committee reviewed additional documents – the IHLS appeal form, the RAILS membership application, and the revised version of the RAILS Membership Appeal Policy. The revised version was unanimously approved after Yanikoski moved and Hovanec seconded the motion to vote.

#### 6.4 Inclement Weather Policy

The group reviewed the revisions to the Inclement Weather Policy, discussed the clarification regarding the applicable types of PTO and whether they should be listed in the policy, and suggested further changes. The document will be reviewed again in the next meeting.

#### 7. New Business (discussion and possible action requested)

##### 7.1 Meeting Via Electronic Means Policy

Harris pointed out that the policy has not been updated since 2018, while meeting practices have changed since then. There were also recent changes to the Open Meetings Act. Trustees made several good points and suggestions. The policy will be reviewed again.

##### 7.2 Social Media Use Policy

The committee took a first look at this document, voiced several questions, made multiple suggestions, discussed related issues, and agreed to review the policy again after revisions and legal review are completed.

##### 7.3 Internet Safety Policies

Harris gave the background to the creation of this policy and suggested it may no longer be necessary due to the discontinuation of the E-Rate program, which required compliance with the Children's Internet Protection Act (CIPA). The committee decided to withdraw this policy and incorporate the relevant information into other policies as needed.

#### 8. Meeting Recap and Agenda Building for the Next RAILS Board Policy Committee Meeting on May 17<sup>th</sup>, 2024.

Gregory listed the policies that were approved in the meeting and announced that Inclement Weather, Meeting via Electronic Means, and Social Media Use Policies will be reviewed again. The next group of policies to be reviewed will be the ones related to driving and delivery.

#### 9. Adjournment

Gregory adjourned the meeting at 11:42 a.m.