
Draft Minutes

RAILS Board Policy Committee Meeting

January 24th, 2024 | 10:30 am

RAILS Burr Ridge 125 Tower Drive, Burr Ridge, IL 60527 | 630.734.5000

1. Welcome and Call to Order
Gwen Gregory, Vice President of the RAILS Board, called the meeting to order at 10:31 a.m.
2. Roll Call of Committee Members
Krempl called roll of the RAILS Policy Committee members. Present: Gwen Gregory, Jennifer Hovanec (10:32 a.m.) Alice Creason, Thomas Stagg, Catherine Yanikoski. Absent: none.
3. Recognition of Guests and Announcements
Guest in Burr Ridge: Monica Harris, Joe Filapek, Sam Daly, Renya Krempl (designated note taker).
4. Public Comments
There were no public comments.
5. Adoption of the Consent Agenda
 - 5.1. Adoption of the Agenda
 - 5.2. Approval of the RAILS Policy Committee Meeting Minutes December 15th 2023.
Hovanec moved for the approval of the consent agenda. Creason seconded and the motion was unanimously approved.
6. Unfinished Business
 - 6.1 Transitional Duty Policy Final Review
Harris presented the attorney clarification regarding the use of the phrase “medical practitioner” in the policy text. It is the same as the term used in the Illinois Workers’ Compensation Act. After some discussion, the committee decided to add the definition of medical practitioner as defined in the Illinois Workers’ Compensation Act to the text of the policy and vote to approve it for presentation to the full Board. Stagg moved for the approval, Creason seconded, and the policy was unanimously approved.
7. New Business
 - 7.1 Alcohol and Drug Abuse Policy
The committee raised a number of questions and proposed changes to the text of the policy. RAILS will consult with their attorney and report back to the committee.
 - 7.2 Smoking Policy

The committee members suggested several changes, including the title of the policy. RAILS will edit the policy and present it back to the committee.

7.3 Use of Electronic and Telephone Equipment

The committee suggested some edits and recommended that the IT department review the policy. It will re-assess the policy once the IT department completes its review.

7.4 Membership Appeal Policy Review

RAILS will provide the committee with the version adopted by the Illinois Heartland Library System and our proposed version, maybe with clarified timelines.

7.5 Meeting Schedule for February and March 2024

Due to the RAILS Burr Ridge office closure because of the building recabling project, the meeting scheduled for February 9th was canceled. The next meeting will be held on March 11th, 2024.

8. Meeting Recap and Agenda Building for the Next RAILS Board Policy Committee Meeting on March 11th.
The committee will revisit the Alcohol and Drug Abuse Policy, Smoking Policy, Use of Electronic and Telephone Equipment, and Membership Appeal Policy. It will begin reviewing the Inclement Weather and Public Comment Policies.
9. Adjournment
Gregory adjourned the meeting at 11:40 a.m.