

RAILS Executive Director Evaluation procedure

The RAILS Executive Director will be evaluated annually using the official evaluation form. The procedure will be as follows:

The Executive Director will fill out a self-evaluation form and forward it to the Board President or his/her designee by April 15 of each year.

The self-evaluation will be forwarded to all Board Members by the Board President or his/her designee. Each Board member will complete an evaluation of the Executive Director and submit to the Board President or his/her designee by May 15 of each year.

The Board President or his/her designee will compile the individual evaluations into one Board evaluation. At the June Board meeting, the Board will discuss the Executive Director's evaluation. The Board President or his/her designee will meet with the Executive Director and discuss the findings and recommendations of the compiled evaluation.

At the June meeting, the Board will determine any change in compensation for the Executive Director, to coincide with changes in compensation for all other RAILS staff at the start of the new fiscal year.