

## Minutes

### RAILS Board Resource Sharing Committee Meeting

Monday, November 13, 2023 | 10:00 am

1. Welcome and Call to Order  
Becky Spratford, Committee Chairperson, called the meeting to order at 10:01 am.
2. Roll Call of Members  
Palmisano called roll of the committee members.  
Burr Ridge: Amy Dodson, Travis Givens, Laura Long, Julie Milavec, Annie Miskewitch, Jeanne Modelski, Becky Spratford  
East Peoria: Dianne Hollister  
Zoom: Dr. Marlo Barnett  
Absent: Guillermo Gasca  
A quorum was present.
3. Recognition of Guests and Announcements  
Guests in Burr Ridge: Joe Filapek, Mark Hatch, Monica Harris, Stacy Palmisano (designated note taker)  
Guests via Zoom: Eric Bain, Leila Heath, Anne Slaughter  
Guests in East Peoria: Kendal Orrison
4. Public Comments  
There were no public comments.
5. Adoption of the Consent Agenda
  - 5.1. Adoption of the Agenda
  - 5.2. Approval of the RAILS Board Resource Sharing Committee Minutes of August 31, 2023  
Modelski motioned and Miskewitch seconded the adoption of the consent agenda as presented. The motion was approved by unanimous vote.
6. Reports
  - 6.1. RAILS Report  
Filapek highlighted several resource sharing news from the RAILS report. The eRead Illinois 10 year anniversary party, held at the ILA Conference on October 24, was attended by about 300 people celebrating the success of the statewide program. The 2024 My Library Is.. grants are now accepting applications for all types of libraries. Libraries can apply for up to \$5,000 towards projects that tell their library's story. On Wednesday, November 15, RAILS will host a virtual member update from 1:00-2:00 pm. Topics will include new EDI member resource information, broadband updates in Illinois, the My Library Is.. grant, and Greg McCormick, Director of the Illinois State Library will attend to talk about Illinois State Library news.

## 6.2. Find More Illinois Report

Slaughter gave an update on Find More Illinois (FMI). There are currently 56 libraries participating in FMI, with Schaumburg Township District Library being one of the most recent additions to the program. FMI's primary goal has been growth, which has seen many libraries joining this year with the incentive of waiving the sign on fee. Moving forward, RAILS will be looking at ways to achieve a balance of library types and library sizes. In the future, an advisory group will be formed of participating FMI libraries as a way to collect information from a member's perspective. Currently, RAILS is investigating the possibility of offering an Integrated Library System (ILS), to non-automated and under-automated member libraries. The project is in the information gathering stage and is in the process of reviewing two vendors to determine if either vendor will meet the needs of our members and will prove sustainable for RAILS.

## 7. Unfinished Business

### 7.1. Statewide Online Educational Resources Program Update

The Statewide Online Educational Resources Program is moving forward, with the Illinois State Library soon issuing an RFP. The five million dollar budgeted statewide resource package must be established by the end of the fiscal year, June 2024. At the recent Illinois State Library Advisory Committee (ISLAC) meeting, held on November 1st, the state library shared that they are actively looking at established programs in Michigan, New York, and also Indiana. Greg McCormick will attend the November 15 RAILS member update and will give more details regarding this program. Illinois libraries are encouraged to continue with their current database packages until more information is shared and when the program will take effect. At this point, it is unclear what role the library systems will take in this project.

## 8. New Business

### 8.1. Legislative Updates

Filapek talked about the upcoming Illinois Library Association's Library Legislative Meetups. He encouraged members of the Resource Sharing Committee to sign up for one of the five scheduled meetups held throughout the state. The meetups are all in person and advance registration is required. Registration for the Legislative Meetups will close on November 24, 2023. Filapek reported that to assist RAILS' members, [a sample resolution](#) for libraries to adopt the American Library Association Library Bill of Rights pursuant to Illinois public act 103-100 can be found in the board packet for the RAILS Board November 17, 2023. The packet can be found on the RAILS website. Filapek shared information on the Open Educational Resources (OER) grant program. A total of three million dollars has been appropriated for grants to academic libraries for Open Education Resources, with this grant program to be administered by the Consortium of Academic and Research Libraries in Illinois (CARLI). Lastly, the Paid Leave for All Workers Act is a new law going into effect on January 1, 2024. Despite previous discussions, we do not accept any amendments to this law at this time which would exempt libraries.

### 8.2. Delivery Update

Hatch, Delivery and Facilities Director, gave a presentation to the group on RAILS' delivery. Topics reviewed were delivery frequency, the introduction of new iPads to collect delivery data,

and also the efficient pod structure of the materials sorting process. Hatch shared the state map showing RAILS and Illinois Heartland Library System's territory and reviewed the flowchart of the Champaign exchange point. Four times a year member libraries complete a delivery count audit. The report has moved from using paper to imputing data online, but reporting errors still exist. Member libraries are encouraged to visit the RAILS' delivery web page which contains valuable delivery information and helpful training videos. Using the Delivery Help Desk ticket system is encouraged for libraries to report delivery issues. Hatch attends a quarterly delivery meeting along with staff from IHLS, CARLI and the Illinois State Library where delivery information is shared.

8.3. Resource Sharing at ILA Conference and Future Topics in Resource Sharing

Filapek discussed with the group that the current [RAILS' Resource Sharing plan](#) was approved by the RAILS Board on October 26, 2018 but has not been reviewed since that time. The committee agreed that the plan should be reviewed. Spratford requested that members review the plan and come to the February meeting ready to discuss what aspects of the plan might need updating. There was an open conversation of what it would look like if RAILS added a Saturday delivery option for libraries. Miskewitch and Milavec both commented that their libraries would take advantage of a sixth day of delivery and would accommodate staffing to get holds processed and to patrons faster. However, others commented that many libraries might not have the staffing to process weekend delivery. Spratford expressed the opportunity is now to start this conversation as it will take time and a lot of data collection to analyze the feasibility of adding another day option for delivery. Patrons expect Saturday delivery with their online commerce and library holds are no different, according to Spratford. Harris agreed that conducting a feasibility study and taking a closer look at all of the costs involved is something that can be done with help from the RAILS data and delivery teams.

9. Meeting Recap and Agenda Building for the Next RAILS Board Resource Sharing Meeting on February 12, 2043, at 10:00 am

The agenda for the February meeting will consist of updates on Find More Illinois, the Statewide Online Educational Resources Program, any updates from delivery, a closer look at the RAILS Resource Sharing plan, and a continued discussion of an additional sixth day of RAILS delivery.

10. Adjournment

The meeting was adjourned at 11:34 pm.