Draft Minutes

RAILS Board Consortia Committee Meeting
Monday, April 24, 2023 |10:00 a.m.
RAILS Burr Ridge and Videoconference Sites
125 Tower Drive, Burr Ridge, IL 60527 | 630.734.5000

1. Welcome and Call to Order
   Stagg, Chairperson, greeted members and called the meeting to order at 10:00am.

2. Roll Call of Committee Members
   Murray called roll of the RAILS Board Consortia Committee.
   Burr Ridge: Rebecca Malinowski
   East Peoria: Thomas Stagg
   Zoom: Carolyn Coulter, Megan Millen, Kendal Orrison, Aaron Skog, Jennifer Slaney
   Absent: Jen Masciadrelli, Karen Voitik

3. Introductions of Guests; Announcements
   Stagg read the following statement: In accordance with the Governor's Disaster Proclamation, the RAILS Board of Directors finds an in-person meeting is not practical or prudent and believes it is in the best interest of RAILS to hold a virtual meeting to perform essential business. This meeting will be recorded as per the statutory requirements. In order to comply with the Open Meetings Act, anyone is allowed to join the meeting as an attendee; any comments put into the chat during the public comment period will be read aloud. All votes will be by roll call.

   Guests in Burr Ridge: Matt Hammermeister, Monica Harris, Renya Krempl, Mary Kate Murray (designated note-taker), Anne Slaughter
   Guests in Attendance via Zoom: Leslie Bednar, Scott Brandwein, Rachel Fischer, Nincy George, Grant Halter, Gwen Harrison, Lucy Harrison, Leila Heath, Tim Jarzemsky, Barb Miller, Jill Morris

   Slaughter introduced new RAILS employees Barb Miller, Consortial Services Supervisor, and Administrative Assistants Renya Krempl and Mary Kate Murray.

   Slaughter announced the ending of the Gubernatorial Emergency Proclamation on May 11, 2023, after which remote meetings will not be allowed. To ensure a quorum, committee members must attend meetings in a publicly accessible room in a publicly accessible building where an agenda is posted at least 48 hours prior to the meeting. The RAILS administrative team will send a document to all committee members regarding adherence to the Open Meetings Act and travel reimbursement procedures.

4. Public Comment
   There were no public comments.

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5. Consent Agenda
    5.1. Adoption of the Agenda
    5.2. Approval of Minutes of the October 17, 2022 Consortia Committee Meeting
        Malinowski moved and Millen seconded that the RAILS Board Consortia Committee approve the April 24, 2023 consent agenda as presented. The motion was unanimously approved on a roll call vote.
        Ayes: Coulter, Malinowski, Millen, Orrison, Slaney, Skog, Stagg
        Nays: None

6. Reports
    6.1. Consortia Committee Chair
    6.2. Consortium reports
    6.3. RAILS report
    6.4. Resource Sharing Committee report
        Harris reported that the next Resource Sharing Committee meeting will be held on Monday, May 8, 2023 at 10:00am.

7. New Business
    7.1. Report from ICOLC Strategies for Open Collaboration Task Force: "Opportunities and Challenges to Build the Future We Need" – Aaron Skog (SWAN), Jill Morris (PALCI), Lucy Harrison (GALILEO)
        Skog, Morris, and Harrison shared the report "Opportunities and Challenges to Build the Future We Need" developed by the ICOLC Strategies for Open Collaboration in Library Consortia Task Force. The report highlights what libraries can do to regain ownership of tools and services to create a more competitive marketplace in which libraries have choice, plentiful solutions, and the opportunity for collaboration. Skog outlined how libraries and consortia might rethink their operations to align with their organizational values and goals, and how libraries can explore collaborative, open-source solutions. Morris discussed reframing contracts for proprietary services to make sure they evolve with and meet institutional needs and international standards for interoperability. Harrison highlighted action steps organizations can take to follow the approach outlined in the report and move toward collaborative, alternative solutions and institutional empowerment.

    7.2. Report on RAILS World Language Cataloging Service and CCS procedural collaboration
        George presented the RAILS World Language Cataloging Services Program, a statewide cataloging support program that provides supplementary cataloging services to Illinois libraries where original or world language cataloging is needed. The services cover all languages that are considered part of the library's regular collection. Eligible formats include physical print and AV materials. Currently, 22 public libraries, 2 academic libraries, 1 specialized library, and 2 school libraries utilize this services, and 19 world languages have been cataloged. Fischer reviewed how CCS collaborated with RAILS in establishing a standard for cataloging procedures, outlined in the Cataloger's Wiki, to help the RAILS World Language Cataloging Service gain traction and

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adhere to local cataloging practices across the state. Feedback for the World Language Cataloging Service has been mostly positive, and the service has significantly decreased the backlog of catalog titles for users. Fischer shared the Cataloger's Wiki, the Cataloging Practices Course, and the CCS-RAILS Cataloging Profile.

7.3. LLSAP grant processes and RAILCAR data collection in FY2024
Slaughter stated the need to implement tools to ensure members are making informed decisions about their automation processes while simultaneously supporting LLSAP operations, membership growth, and library automation in general. The goal of data collection in the LLSAP support grant and catalog membership grant applications is to provide more data-driven decision-making tools. Halter presented a sample of data that has been collected so far in developing the RAILCAR tool. Consortia members are excited about the questions being asked and the possibilities for more "apples to apples" comparisons among LLSAPs and automation processes.

7.4. FY2024 meeting schedule (Action Requested)
Slaughter amended the FY2024 meeting schedule document to state that the April meeting will be held Monday, April 15, 2024 at 10:00 am instead of Saturday, April 13.

Slaney moved to approve the FY 2024 RAILS Board Consortia Committee Meeting Schedule as amended, and Skog seconded. The motion was unanimously approved on a roll call vote.
Ayes: Coulter, Malinowski, Millen, Orrison, Slaney, Skog, Stagg
Nays: None

7.5. Contracting libraries and paper libraries
Slaughter clarified the difference between Paper Libraries and Contracting Libraries. In paper libraries, residents are taxed for library services below a threshold that can support library services; therefore, these residents go unserved by a public library and are ineligible to purchase non-resident cards because they are already taxed for library services. Contracting libraries tax residents at an appropriate rate but have outsourced the library service provision to a neighboring library. Heath stated that RAILS is working to add a component to L2 to help identify contracting libraries and their parent libraries. Accurate reporting will help ensure that deals and discounts for these libraries are equitable. Coulter requested written resources to aid patrons when questions about taxes and access come up due to the volume of paper libraries within PrairieCat's service area. G. Harrison noted that the Illinois State Library tracks contracting libraries, but not paper libraries.

8. Meeting Recap and Agenda Building for the Next RAILS Board Consortia Committee Meeting
The next meeting will include another update on grant processes and RAILCAR. The next RAILS Board Consortia Committee meeting will be held on July 17, 2023 at 10:00 am in person.

9. Adjournment

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Stagg adjourned the meeting at 11:53am.