

**REACHING ACROSS ILLINOIS LIBRARY SYSTEM BOARD MEETING
EXECUTIVE COMMITTEE**

Monday, October 17, 2022 at 1:00 p.m.
Burr Ridge Service Center

Draft MINUTES

1. Welcome and Call to Order
Alex Vancina, President of the RAILS Board called the meeting to order at 1:00 p.m. on Monday October 17, 2022. He stated: In accordance with the Government Emergency Proclamation, the RAILS Board of Directors finds an in-person meeting is not practical or prudent and believes it is in the best interest of RAILS to hold a virtual meeting to perform essential business. This meeting will be recorded as per the statutory requirements. In order to comply with the Open Meetings Act, anyone is allowed to join the meeting as an attendee, any comments put into the chat during the public comment period will be read aloud.
2. Roll Call of Committee Members
Emily Fister called the roll of the committee members:
Present via Zoom: Alex Vancina, Jennifer McIntosh, Karen Voitik, Dianne Hollister, Thomas Stagg
Absent: None
3. Recognition of guests and announcement
Via zoom: Emily Fister, Briana Trudell
Designated minute taker - Emily Fister.
4. Public comments
There were no public comments
5. Adoption of the agenda
McIntosh moved for the adoption of the agenda. Voitik seconded and the motion was unanimously approved on a roll call vote Ayes: Vancina, McIntosh, Hollister, Stagg, Voitik
Nays: none
6. Approval of Minutes
Hollister moved for the approval of the minutes of September 19, 2022 executive committee meeting, Stagg seconded, and the motion was unanimously approved on a roll call vote Ayes: Vancina, McIntosh, Hollister, Stagg, Voitik. Nays: none
7. Review of the draft job announcement prepared by BMA
Trudell asked for feedback on the draft job ad. Voitik suggested to move the qualifications to the beginning as opposed to the center to grab hold and show exactly what is needed for the job. McIntosh said the format is a common format for executive positions. Trudell reviewed the different aspects of the post and its layout before the wow factor of RAILS area being a selling point. The committee talked about wording and position of details within the ad. Suggested additions included: My library is campaign and Find More Illinois. Brennan asked that Mary Witt, RAILS Communications Director make some changes. The committee agreed to make the approval of the changes to the ad via email. The changes

will be sent back to Bradbury Miller for posting.

8. Next meeting

Monday, December 12, 1pm-3pm.- review pool of candidates; select 6-8 semifinalists

9. Adjourn

The meeting was adjourned at 1:24 p.m.