

**REACHING ACROSS ILLINOIS LIBRARY SYSTEM BOARD MEETING  
EXECUTIVE COMMITTEE**

Tuesday, August 23, 2022 at 1:00 p.m.  
Burr Ridge Service Center

**Draft MINUTES**

1. Welcome and Call to Order - Alex Vancina  
Alex Vancina, President of the RAILS Board called the meeting to order at 1:04 p.m. on Tuesday, August 23, 2022. He stated: In accordance with the Government Emergency Proclamation, the RAILS Board of Directors finds an in-person meeting is not practical or prudent and believes it is in the best interest of RAILS to hold a virtual meeting to perform essential business. This meeting will be recorded as per the statutory requirements. In order to comply with the Open Meetings Act, anyone is allowed to join the meeting as an attendee, any comments put into the chat during the public comment period will be read aloud. All RAILS Committee and Board meetings will now have the closed caption setting activated. The captioning will appear on the large main screens of RAILS meeting rooms and can also be activated by users on their laptops. Please let us know if you need assistance with this setting.
2. Roll Call of Committee Members  
Emily Fister called the roll of the committee members:  
Present via Zoom: Alex Vancina, Jennifer McIntosh, Dianne Hollister, Karen Voitik, Thomas Stagg  
Absent: None
3. Recognition of guests and announcement  
Via zoom: Deirdre Brennan, Mary Hudspeath, Briana Trudell and Karen Miller- joined at 1:15 p.m. ,  
Emily Fister-designated minute taker
4. Public comments  
There were no public comments.
5. Adoption of the agenda  
Stagg moved for the adoption of the agenda. Voitik seconded and the motion was unanimously approved on a roll call vote: Ayes: Vancina, McIntosh, Hollister, Stagg, Voitik. Nays: none
6. Approval of Minutes  
Hollister moved for the approval of the minutes of the August 16, 2022 committee agenda. Stagg seconded and the motion was unanimously approved on a roll call vote: Ayes: Vancina, McIntosh, Hollister, Stagg, Voitik. Nays: none
7. Review of interview questions  
As before, we will do introductions and then the committee members can ask the questions in that same order. Jennifer if you can take questions 2 and 6. Then I will follow up and ask if they have any questions at the end of the interview.

8. Interview with Bradbury Miller Associates

Karen Miller and Briana Trudell entered the meeting via zoom at 1:16 p.m. The committee members asked a series of questions of the team. They said they would include members, board and staff in their interviews and focus groups to gather information as to what is needed for the position. They would present a complete list of candidates to the search committee and all the information from their pre-screen interviews and questionnaire. They expect to have a two-hour meeting to winnow down the initial list to 6-9 candidates, with the final candidates, 3-4, going to the full board.

9. Discussion of interviews

The committee discussed the pros and cons of each search firm.

10. Recommendation to the RAILS Board

Voitik moved to recommend to the RAILS board that we enter into a contract with Bradbury Miller Associates. Stagg seconded and the motion was unanimously approved on a roll call vote: Ayes: Vancina, McIntosh, Hollister, Stagg, Voitik. Nays: none

11. Vancina suggested that clarification was needed from the board regarding the role of the executive committee as the search committee. McIntosh moved that the executive committee be active participants in the search with Bradbury Miller Associates and present the RAILS board with finalists at a future board meeting. Hollister seconded and the motion was unanimously approved on a roll call vote: Ayes: Vancina, McIntosh, Hollister, Stagg, Voitik. Nays: none

12. Next meeting

Tentatively set for Monday, September 19 at 11 a.m., pending acceptance of the recommendation to the RAILS Board and availability of the firm.

13. Adjourn

The meeting was adjourned at 1:42 p.m.