

RAILS RESOURCE SHARING COMMITTEE MEETING

August 8, 2022 | 10:00 am

RAILS Burr Ridge and Videoconference Sites

125 Tower Drive, Burr Ridge, IL 60527 | 630.734.5000

MINUTES

1. **Welcome and Call to Order**
Spratford, Chairperson, greeted the members and called the meeting to order at 10:01 am.
2. **Roll Call of Committee Members**
Palmisano called the roll of the RAILS Board Resource Sharing Committee.
Present via Zoom: Lois Bruno, Guillermo Gasca, Dianne Hollister, Julie Milavec, Annie Miskewitch, Jeanne Modelski, Sia Paganis, Becky Spratford
Absent: Keith Barlog
3. **Recognition of Guests and Announcements**
Spratford read the following: In accordance with the Governor's Disaster Proclamation, the RAILS Board of Directors finds an in-person meeting is not practical or prudent and believes it is in the best interest of RAILS to hold a virtual meeting to perform essential business.
Guests in Burr Ridge: Monica Harris, Stacy Palmisano (designated notetaker)
Guests in attendance via ZOOM: Deirdre Brennan, Karen Goyer, Leila Heath, Gwen Harrison, Mark Hatch, Tom Stagg, Anne Slaughter (joined at 10:04)
4. **Public Comments**
There were no public comments.
5. **Consent Agenda**
 - 5.1 Adoption of the Agenda
 - 5.2 Approval of the RAILS Board Resource Sharing Committee Minutes of May 9, 2022
Dianne Hollister moved to approve the consent agenda. Jeanne Modelski seconded and a roll call was taken; Ayes: Lois Bruno, Guillermo Gasca, Dianne Hollister, Julie Milavec, Annie Miskewitch, Jeanne Modelski, Sia Paganis, Becky Spratford, Nays: none
6. **Reports**
 - 6.1. **RAILS Report**
Harris discussed that the RAILS Report will focus on the resource sharing initiatives that fall within the four strategic goals of the new RAILS Strategic Plan. Harris highlighted the RAILS Member Update on September 29, 2022 at 10:00 a.m. till noon held in person (and virtually) from the RAILS Coal Valley service center. The Member Update will be RAILS Executive Director, Deirdre Brennan's last member update. Committee members and their staff are encouraged to attend. Also highlighted was the RAILS Back to School event scheduled on August 17. Heath gave an update on RAILS' online cultural and recreational pass program, Explore More Illinois, announcing that there are now 50 attractions participating and that the program is seeing momentum since suspending the program in 2020 due to the pandemic.
7. **Find More Illinois**
Slaughter, RAILS Director of Technology Services, gave a comprehensive presentation on Find More RAILS Resource Sharing Committee | August 8, 2022

Illinois, (FMI). FMI expands resource sharing by connecting standalone and shared catalogs for seamless interlibrary loan, and connects libraries of all types and sizes to shared collections and expands resources. The FMI program is available to all Illinois libraries, with big benefits to standalone libraries. Auto-Graphics, vendor of FMI, agreed to offer a membership growth incentive program that includes no set up fees for libraries to join in fiscal year 2023, no annual fees and no additional fees until July 2023. There are currently 52 libraries participating in FMI with more libraries under consideration. With the program expanding, RAILS is in the process of hiring a Consortial Services Supervisor to join the FMI team. Harris ended the presentation with expressing to the committee members that their expertise and input is greatly appreciated.

8. New Business

8.1. Welcome to New Committee Members

Brennan introduced new members, Julie Milavec, RAILS Board member, Guillermo Gasca from Morton College, and Annie Miskewitch from Schaumburg Township District Library to the Resource Sharing Committee.

8.2. Delivery Overview FY2022

Hatch gave a presentation on the RAILS' delivery service. Discussed in the presentation was the FY2022 total delivery volume (8,856,968 items), the delivery count data collection, which happens four times a year, and the frequency of library delivery. The East Peoria Hub recently increased their efficiency by consolidating four routes. Consultants at GeoMarc at Southern Illinois University Edwardsville did a comprehensive study of the East Peoria delivery routes and gave the recommendation for the route changes. Due to the re-route, the cost savings is projected to be around \$35,000 to \$40,000 annually. In the near future, GeoMarc will be analyzing RAILS' other hubs for route efficiency. Hatch discussed the recent implementation of Apple iPads to automate delivery procedures for staff. The presentation ended with Hatch reviewing the importance of libraries to keep the delivery contact information on the Library Directory & Learning Calendar (L2) website up to date, and for libraries to report delivery issues by sending an email to the delivery help desk, railsdelivery@railslibraries.info.

8.3. Overview of RAILS Strategic Plan and RAILS Resource Sharing Plan

Harris encouraged the committee members to review the RAILS Strategic Plan and the RAILS Resource Sharing plan to familiarize themselves with the documents. Both of the plans are important guiding principles for RAILS. The RAILS Strategic Plan was approved by the RAILS board in January 2022 and the RAILS Resource Sharing Plan was created in 2018, and with the help of this committee, will be revised. At the next committee meeting there will be an opportunity to suggest any updates to the RAILS Resource Sharing Plan.

9. Meeting Recap and Agenda Building for the Next RAILS Board Resource Sharing Committee Meeting

Spratford acknowledge that there were a lot of reports given today. With new members on the committee, it was important to give an informative background on the RAILS programs the committee will give guidance on. Spratford gave an overview of what was discussed at today's meeting, along with encouraging members to come to the next meeting with feedback. The next RAILS Resource Sharing Committee meeting in on Monday, November 14, 2022 from 10:00 am to 12:00 pm.

10. Adjournment

The meeting was adjourned at 11:05 am.