

## REACHING ACROSS ILLINOIS LIBRARY SYSTEM BOARD MEETING

Friday, July 22, 2022  
Burr Ridge Service Center  
125 Tower Drive  
Burr Ridge, IL 60527

### Minutes

1. Welcome and call to order  
Thomas Stagg, RAILS Board President called the meeting to order at 1:00 p.m. on Friday, July 22, 2022.
2. Roll call of RAILS board members  
Rubel called the roll of Board Members:  
Burr Ridge: Monica Caldicott, Alice Creason, Dianne Hollister, Rene Leyva, Jennifer McIntosh, Julie Milavec, Becky Spratford, Thomas Stagg, Beth Tepen, Alex Vancina, Vanessa Villarreal, Karen Voitik  
Zoom: Rosie Camargo, Juanita Harrell  
Absent: Robin Helenthal
3. Recognition of guests and announcements  
Burr Ridge: Deirdre Brennan, Monica Harris, Anne Slaughter, Ryan Hebel, Jody Rubel, Sharon Swanson  
Zoom: Karen Egan, Joe Filapek, Mark Hatch, Leila Heath, Stacy Palmisano
4. Public Comments  
There were no public comments.
5. Oath of office and election of officers
  - 5.1 Newly Elected Board Members - Oath of office  
Newly elected board members: Juanita Harrell, Dianne Hollister, Rene Leyva, Julie Milavec, Vanessa Villarreal stood and recited the oath of office and were welcomed to the RAILS board.
  - 5.2 Election of Officers  
Stagg asked for nominations from the floor for officers for the RAILS Board. Spratford moved that the slate of officers recommended by the nominating committee be approved. Creason seconded and the following slate was unanimously approved: President: Alex Vancina; Vice President: Jennifer McIntosh; Treasurer: Karen Voitik; Secretary: Dianne Hollister.
6. Consent agenda
  - 6.1 Adoption of the Agenda
  - 6.2 RAILS Board Minutes of June 17, 2022 Regular Meeting
  - 6.3 RAILS Board Minutes of June 17, 2022 Closed Session Meeting
  - 6.4 Approval of Disbursements: June, 2022
  - 6.5 RAILS Board meeting schedule for FY 2023

Voitik moved for the approval of the consent agenda. McIntosh seconded and a roll call vote was taken. Ayes: Monica Caldicott, Rosie Camargo, Alice Creason, Juanita Harrell, Dianne Hollister, Rene Leyva, Jennifer McIntosh, Julie Milavec, Becky Spratford, Thomas Stagg, Beth Teppen, Alex Vancina, Vanessa Villarreal, Karen Voitik. Nays: None.

## 7. RAILS Financial Report

The June financial reports are preliminary and unaudited. Minor General Funds for FY2022 expenses are still being recorded and be paid in July. Through June revenues were \$118,384 above budget primarily from the unbudgeted L2 enhancement and specialized cataloging support grant revenues. Expenditures through June were \$496,315 below budget. The June 30, 2022 unassigned General Fund (\$21.0 million) cash and investment balances would fund an estimated 20.2 months of budgeted FY2023 operations.

## 8. Reports

### 8.1 Report from the RAILS President

No report.

### 8.2 RAILS Board Committee Reports

Vancina stated that Committee reports were sent out Wednesday, July 20, 2022. There were no questions or additions.

### 8.3 RAILS Reports

#### 8.3.1 RAILS Monthly Report

The RAILS Report is prepared monthly and includes general news, talking points and This Month at RAILS highlights. Consortia reports are shared quarterly. Brennan announced RAILS received the Robert R. McClarren Legislative Development Award from ILA and RAILS staff member Joe Filapek was awarded Trustee of the Year. Filapek is Board President of the Aurora Public Library District. Brennan encouraged board members to attend ILA. RAILS would cover conference registration if board member own library does not cover the cost. RAILS is starting to get questions from members about the new law that creates the Decennial Committees on Local Government Efficiency Act. RAILS will share more information as it becomes available and possibly offer a CE on the subject in the future.

### 8.4 Illinois State Library Report

Egan announced grant awards letters were sent for literacy programs, library system funding, Illinois Delivery System, radio information services, and Next Generation with a mix of state and federal funds. The State Library is finalizing the last distribution of the Public Library Construction Act grant award. Egan added that changes to the statutes regarding trustee vacancies are still being finalized.

## 9. New business

### 9.1 Board Committee Assignments

Vancina will work with the board members on filling committee assignments.

### 9.2 Organization chart and compensation structure FY2023

Harris explained anytime there are changes to the structure or pay grade assignments the organizational chart is brought before the board for approval. Pay grade assignments were approved in the budget. Changes in the additional positions are: Digital Communications Specialist, Consortial Services Supervisor, Data Research Specialists, and reclassification of Human Resources Coordinator to Human Resources Manager in January. Caldicott moved for the approval of the Organization chart and compensation structure. Hollister seconded and the motion was unanimously approved.

#### 9.3 Election of at-large member to Executive Committee

Spratford moved for the approval of Thomas Stagg filling the at-large vacancy on the Executive Committee. Milavec seconded and the motion was and unanimously approved.

#### 9.4 Disposal of surplus property

Slaughter requested the board to approve the disposal of surplus laptops. If approved, items would be donated to an organization that professionally refurbishes them and then redistributed to a nonprofit organization. PCs for People has partnered with the Illinois Office of Broadband, as part of the Connect Illinois initiative to address the digital divide. Stagg moved for the approval of the disposal of surplus property. Villarreal seconded and the motion was unanimously approved.

#### 10. Unfinished business

None.

#### 11. RAILS board member reports

Voitik reported staff at the Shorewood-Troy Public Library District were awarded the ILA Readers Advisory Award. Spratford announced there is an opening for Executive Director at the La Grange Public Library. McIntosh added the College of DuPage approved a new full-time librarian faculty position to lead Open Education Resources, (OER).

#### 12. Meeting recap and agenda building for the next RAILS board meeting

Vancina stated the next board meeting is scheduled for 1:00 p.m., Friday, August 26, 2022. Agenda items for the next meeting include committee assignments, proposed resolution supporting OER Advocacy, and an update from the executive committee.

#### 13. Closed session

Vancina said the Board will move into closed session to discuss matters pertaining to personnel as per 5 Illinois Compiled Statutes, chapter 120, paragraph 2, section (c) 1, which states:

*Exceptions. A public body may hold closed meetings to consider the following subjects:  
(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*

Creason moved that Board enter into closed session, and Voitik seconded, and the motion was approved on a roll call vote. Ayes: Monica Caldicott, Rosie Camargo, Alice Creason, Juanita Harrell, Dianne Hollister, Rene Leyva, Jennifer McIntosh, Julie Milavec, Becky Spratford, Thomas Stagg, Beth Tepen, Alex Vancina, Vanessa Villarreal, Karen Voitik, Nays: None.

14. Actions in follow-up to closed session

No action taken.

15. Adjournment

The meeting adjourned at 2:17 p.m.