

REACHING ACROSS ILLINOIS LIBRARY SYSTEM BOARD MEETING

Friday, June 17, 2022 | 1:00 PM
Burr Ridge Service Center | 125 Tower Drive
Burr Ridge, IL 60527

Draft Minutes

1. Welcome and call to order
Thomas Stagg, RAILS Board President called the meeting to order at 1:00 p.m. on Friday, June 17, 2022.
2. Roll call of RAILS board members
Fister called the roll of Board members.
Burr Ridge: Susan Busenbark, Alice Creason, Dianne Hollister, Kris Kenney, Jennifer McIntosh (arrived at 1:13 p.m.), Scott Pointon, Becky Spratford, Thomas Stagg, Beth Tepen, Alex Vancina, Karen Voitik
East Peoria: Robin Helenthal
Zoom: Rosie Camargo, Halle Cox, Monica Tolva
3. Recognition of guests and announcements – Thomas Stagg
Burr Ridge: Monica Harris, Dan Bostrom, Rene Leyva, Julie Milavec
East Peoria: Kendal Orrison
Zoom: Deirdre Brennan, Anne Slaughter, Sharon Swanson, Samantha Daly, Janette Derucki, Katherine Henc, Karen Egan, Emily Fister-designated minute taker
4. Public comments
There were no public comments.
5. Consent agenda
 - 5.1 Adoption of the Agenda
 - 5.2 RAILS Board Minutes of May 27, 2022 regular board meeting
 - 5.3 RAILS Board Minutes of May 27, 2022 closed session board meeting
 - 5.4 Approval of disbursements –May 2022 –Sharon SwansonVoitik moved for the approval of the consent agenda. Pointon seconded and a roll call vote was taken: Ayes: Susan Busenbark, Halle Cox, Rosie Camargo, Alice Creason, Dianne Hollister, Kris Kenney, Jennifer McIntosh, Scott Pointon, Becky Spratford, Thomas Stagg, Monica Tolva, Alex Vancina, Karen Voitik. Nays: none
6. RAILS Financial Report - Sharon Swanson
Through May, revenues were \$932,012 above budget primarily from Area and Per Capita (APC) Grant payments through May. RAILS has received all FY2022 APC grant payments with the receipt of the LSTA portion of the grant(\$1,936,144) in May. These payments are budgeted evenly, but we receive them intermittently throughout the year. Expenditures through May were \$628,462 below budget. The May 31, 2022 unassigned General Fund (\$21.6 million) cash and investment balances would fund an estimated 20.8 months of budgeted FY2023 operations.

7. Reports

7.1 Report from the RAILS President

Stagg presented the outgoing board members Busenbark, Pointon, and Cox, with plaques of appreciation and thanked them for their service and dedication to RAILS.

7.2 RAILS Board Committee Reports-Committee Chairs

Stagg stated that the Committee reports were sent out Thursday June, 16th, 2022. There were no questions or additions.

7.3 RAILS Reports

7.3.1 RAILS Monthly Report

Brennan reported that RAILS will be establishing a City Library Director Networking Group as requested by members. She went on to report that *This month at RAILS* includes a complete list of “My Library is Grants” winners, which were aimed at school libraries. She mentioned that Universal Service Committee member Gail Bush is working on a committee goal to add library service areas to the real estate multiple listing service. This will inform home buyers if they are moving into an area with library service. The committee has been working on this issue for the past few years.

7.3.2 RAILS Service of the Month Report: Find More Illinois

Slaughter reported on Find More Illinois. She explained that Find More Illinois expands resource sharing by connecting standalone and shared catalogs for seamless interlibrary loan. Library patrons and staff can quickly search all these catalogs in a single search, and the software makes it easy to place and manage requests. All Illinois libraries are eligible to participate, regardless of their size, type, or library software. For libraries that join before March 2023, all setup fees are waived. No annual fees will be billed until July 1, 2023. No fees for NCIP setup in SHAREit, the Find More Illinois software. There are many benefits for libraries using Find More Illinois. Some new services to Find More Illinois include:

- Evaluation of MARCIt cataloging service with partner libraries and consortia continuing through 2022.
- This service can provide MARC records from a variety of sources outside Find More Illinois.
- Implementation of Auto-Graphics Inter System Sharing Initiative to enable out-of-state borrowing and lending with other SHAREit consortia, with the potential of exploring the opportunity for a delivery handoff with neighboring states. Estimated implementation as an opt-in feature in 2022.
- Exploration of robust catalog software options at low- to no-cost for non-automated libraries

7.4 Illinois State Library Report- ISL Staff

Egan reported that all the Fiscal Year 23 grant applications including the system area and per capita grants are waiting for final approval from Secretary White. As soon as the State Library gets the okay award letters will be sent. Public Act 102-0977 was signed by the Governor on May 27. This amended both the local library act and the public library district act to require that trustee vacancies be filled within 90 days after a vacancy has been declared. If this does not occur the Public Act 102-0977 gives the State Librarian the

authority to appoint a trustee within 60 days. The State Library is currently working on procedures for this action. This same act gave public libraries the options to elect and provide compensation for a qualified treasurer who is not a trustee on the board. Egan said the ISL is working on the Cards for Kids section in the administrative rules. They will be amended so that a library can waive the non-resident fee for persons under the age of 18 years old as stated in Public Act 102-0843. They are in the final stages of writing the 2023-2027 long range plan for the use of federal library services and technology act fund, which is required every 5 years. Brennan commented that this was a missed opportunity to include discussion and suggestions from Illinois libraries. The ISL building is open and welcoming outside events such as the in-person Directors University event and the upcoming Advanced DU 2.0 later this summer. The State Library is currently hosting a group from the Mortenson Center for International Library Programs.

8. New Business

8.1. Report on Board election and recommended slate of officers

Creason reported that there were many great candidates for all the open seats for the 2022 election for the RAILS board. She announced the newly elected board members.

- At-large seats: Rene Leyva, Fossil Ridge Public Library District and Julie Milavec, Downers Grove Public Library
- Public Library Trustee seats: Dianne Hollister, Bloomington Public Library; Vanessa Villarreal, Lake Villa District Library
- Specialized Library seat: Juanita Harrell, DuPage County Law Library

She presented the proposed slate of officers for FY23: President: Alex Vancina; Vice President: Jennifer McIntosh; Secretary: Dianne Hollister; Treasurer: Karen Voitik. The slate will be voted on at the July board meeting when the new board is seated.

8.2 Draft Board Meeting Fiscal Year 2023 Calendar

Brennan reported on the draft schedule for Fiscal Year 2023. Since RAILS began the meetings have usually been the fourth Friday at 1pm most months. There are some TBDs on the schedule due to not knowing about what will happen to in-person meetings and hybrid meetings. There is hope to travel to other sites again.

8.3 New member application

Bostrom presented a new member application from the Joliet Treatment Center, which is a department of corrections facility. The Board has previously mentioned wanting to do outreach with the department of corrections facilities. The library is interested in joining RAILS to access continuing education and training, deals & discounts and potentially applying for grants. The librarian, Kaleena Woodard, has experience working in RAILS public and school libraries. Pointon moved to approve Joliet Treatment Center for full membership in RAILS as presented and request final approval from the Illinois State Library. Spratford seconded and the motion was unanimously approved on a roll call vote: Ayes: Susan Busenbark, Rosie Camargo, Halle Cox, Alice Creason, Robin Helenthal, Dianne Hollister, Kris Kenney, Jennifer McIntosh, Scott Pointon, Becky Spratford, Thomas Stagg, Beth Tepen, Monica Tolva, Alex Vancina, Karen Voitik. Nays: none.

The participants took a 10 minute break.

9. Unfinished Business

None.

10. Board development: Update on Illinois School Library Data Project

Derucki reported that there have been updates since her presentation in March 2022. At that point it was mostly data collection. There has been updates on data, focus areas, and preliminary results. The data reflects multiple sources from different levels of government: National: NCES Common Core of Data, State: ISBE Illinois State Library, Local: RAILS and L2, and Other: Library Certification. The areas of focus are staff, collections, and finances. The school library staff initial goals were to uncover how trends in the school library staffing are impacting schools in the state. This is also an area in which Illinois Heartland Library System and Dominican University are investigating as well. The data can be accessed at <https://padlet.com/janettederucki/8vkm5tw0vqio3l3j/wish/214123>

Rosie Camargo left the meeting at 2:53 p.m.

11. Board member reports

Hollister shared information from Bloomington Pantograph which is a daily newspaper. It was announced that there is a new initiative between libraries in the community and the newspaper. She shared the first one called “Out of the Office Hours”. The reporters from the newspaper will be going to libraries once week on Fridays between 12pm-3pm to get input from patrons. Hollister went on to share that the groundbreaking at Bloomington Public Library occurred on June 2, 2022. The McLean County Museum of history gave a special thanks to RAILS. Pointon shared that the Pinnacle Library cooperative celebrated it’s 10 year anniversary on June 14, 2022. Stagg shared that the Alpha Park Public Library started summer reading with a bubble event. There were 40 registrants and 120 people showed. Busenbark announced that the Kewanee Public Library District is getting a new library director starting July 5, her name is Leslie Banno.

12. Meeting recap and agenda building for the next board meeting

Stagg summarized the meeting discussion and noted the Board Orientation is scheduled from 9am to Noon on July 22, 2022 followed by lunch and the regular Board Meeting at 1pm. The July Board Meeting agenda will include the quarterly consortia reports and the newly elected members will be sworn in. The election of the Board Officers will be held and the Board meeting calendar will be presented for approval.

Halle Cox and Kris Kenney left the meeting at 3:05 p.m.

13. Closed session

Stagg said the Board will move into closed session to discuss matters pertaining to collective negotiating, as per 5 Illinois Compiled Statutes, chapter 120, paragraph 2, section 2(c)2, which states:

Exceptions. A public body may hold closed meetings to consider the following subjects:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the

public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Vancina motioned for the board to move into closed session. Hollister seconded and the motion was approved on a roll call vote. Ayes: Susan Busenbark, Alice Creason, Dianne Hollister, Jennifer McIntosh, Scott Pointon, Becky Spratford, Thomas Stagg, Monica Tolva, Alex Vancina, Karen Voitik. Nays: none.

14. Actions in follow-up to closed session

Pointon moved for the approval of a 5.9% bonus for Deidre Brennan. Spratford seconded and the motion was unanimously approved on a roll call vote. Ayes: Susan Busenbark, Alice Creason, Dianne Hollister, Jennifer McIntosh, Scott Pointon, Becky Spratford, Thomas Stagg, Monica Tolva, Alex Vancina, Karen Voitik. Nays: none.

15. Adjourn

The meeting was adjourned at 3: 23 p.m.