

**REACHING ACROSS ILLINOIS LIBRARY SYSTEM BOARD MEETING
EXECUTIVE COMMITTEE**

Thursday, May 19, 2022 at 11:30 a.m.

MINUTES

1. Welcome and Call to Order

Thomas Stagg, President of the RAILS Board called the meeting to order at 11:30 a.m. on Thursday, May 19, 2022.

2. Roll Call of Committee Members

Emily Fister called the roll of the committee members:

Present via Zoom: Thomas Stagg, Halle Cox, Thomas Stagg, Alex Vancina, Jennifer McIntosh-arrived at 11:38 a.m.

Absent: none

Stagg read the following: In accordance with Governor Pritzker's disaster declaration, the RAILS Board of Directors finds an in-person meeting is not practical or prudent and believes it is in the best interest of RAILS to hold a virtual meeting to perform essential business. Also, in order to comply with the Open Meetings Act, anyone is allowed to join the meeting as an attendee, any comments put into the chat during the public comment period will be read aloud.

All RAILS Committee and Board meetings will now have the closed caption setting activated. The captioning will appear on the large main screens of RAILS meeting rooms and can also be activated by users on their laptops. Please let us know if you need assistance with this setting.

3. Recognition of guests and announcements

Guests present in Burr Ridge: Deirdre Brennan

Via Zoom: Katherine Henc-left the meeting at 11:10 a.m., Emily Fister-designated minute taker.

4. Public comments

There were no public comments.

5. Approval of Agenda

Pointon moved for the adoption of the agenda. Vancina seconded and the motion was unanimously approved on a roll call vote: Ayes: Stagg, Cox, Vancina, McIntosh, Pointon.
Nays: none

6. Review of Executive Director job description

Stagg asked if the committee had time to review the current job description and commented that he found it hard to believe the duties listed were for one person. Brennan said the whole RAILS staff assists her to be able to make sure all the duties included in the description

are carried out. The committee suggested some verbiage changes. Staff will make the changes for approval at the next meeting.

7. Discussion of Executive Director search

Stagg emphasized the importance of the role of Executive Director. He mentioned there needs to be consideration of qualified candidates within the organization, as well pursuing an external search for the role. McIntosh inquired about how the searches were done previously. The searches were done by the firm Bradbury Associates

Cox moved that the committee recommend to the board hiring a search firm to help find executive director candidates. Pointon seconded and the motion was unanimously approved on a roll call vote: Ayes: Stagg, Cox, Vancina, McIntosh, Pointon. Nays: none.

Pointon moved to recommend to the RAILS Board that the executive committee serve as the screening committee for the process of hiring the Executive Director. Cox seconded it and the motion was unanimously approved on a roll call vote: Ayes: Stagg, Cox, Vancina, McIntosh, Pointon. Nays: none.

8. Closed session

No closed session was held.

9. Next meeting

The next meeting will be held on Wednesday, June 22, 2022 at 11 a.m. The board response to the Committee recommendations will determine the meeting agenda.

10. Adjourn

The meeting was adjourned at 11:38 a.m.