

## RAILS LLSAP Support Grant: Semiannual Report

Due on January 31 and July 31

LLSAP name: Rock River Library Consortium

Date of report: July 24, 2020

Time period covered by this report:

- July 1 to December 31      *Report due January 31*
- January 1 to June 30      *Report due July 31*

LLSAP staff member or representative preparing report

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*Submission: Submission of reports by email is preferred. Please email the report as an attachment to [anne.slaughter@railslibraries.info](mailto:anne.slaughter@railslibraries.info).*

1. Describe how RAILS grant funds were used. Attach any applicable supporting documents (such as LLSAP budget, memos, etc.) demonstrating the use of RAILS funds.

The recent shutdown and stay at home order changed the way our members had to operate their library. A couple of school librarians commented that their school administration was going to require them to close their library down to students visiting. The consortium director made an executive decision to issue funds from the grant to help all libraries deal with COVID-19 requirements. A grant check in the amount of \$1,500 was issued to each member library to purchase technology so the library can be mobile and supplies so that they can quarantine their own collections when items are checked out or viewed in-house.

2. Please describe any significant LLSAP activities in the time period covered by the report, such as membership changes, new services or policies, ILS platform updates and changes, governance changes, etc.

RRLC members decided to put aside funds to help with database and authority record file clean up.

3. If optional in-kind services are used, please list services and describe any significant activities related to them. If your needs regarding these services have changed or you anticipate them changing, please describe how. (In-kind services include datacenter, delivery services to LLSAP facility, financial services, help desk ticket system, use of RAILS facilities for LLSAP staff, consortium staffed by RAILS employees, use of RAILS vehicles, website, and ILS phone notification dialer co-location.)

System delivery was suspended due to COVID-19, Sterling & Dixon Public Library directors managed to meet in the local junior college parking lot to exchange ILL bins for all public libraries in the consortium. This allowed local patrons to still receive materials while public libraries were closed to walk in traffic but available for curbside.

4. For the RAILS services listed below, please indicate the ones in which any or all of your member libraries participate, and describe any significant activities, changes, or needs related to the services:

eRead Illinois

Dixon, Milledgeville, Rock Falls, Sterling Public Libraries  
Dixon High School, Rock Falls High School and Sterling Schools

Find More Illinois

Dixon, Milledgeville, Rock Falls, Sterling Public Libraries  
Dixon High School and Rock Falls High School Libraries

Explore More Illinois

Dixon, Milledgeville and Sterling Public Libraries

Any other RAILS projects and group purchases that require ILS interoperability

5. Do you have any questions, comments, or concerns you would like to share with us? *(optional)*