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## RAILS LLSAP Support Grant: Semiannual Report

Due on January 31 and July 31

LLSAP name: \_\_\_\_\_

Date of report: \_\_\_\_\_

Time period covered by this report:

July 1 to December 31      *Report due January 31*

January 1 to June 30      *Report due July 31*

LLSAP staff member or representative preparing report

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_

*Submission: Submission of reports by email is preferred. Please email the report as an attachment to [anne.slaughter@railslibraries.info](mailto:anne.slaughter@railslibraries.info).*

1. Describe how RAILS grant funds were used. Attach any applicable supporting documents (such as LLSAP budget, memos, etc.) demonstrating the use of RAILS funds.

2. Please describe any significant LLSAP activities in the time period covered by the report, such as membership changes, new services or policies, ILS platform updates and changes, governance changes, etc.

3. If optional in-kind services are used, please list services and describe any significant activities related to them. If your needs regarding these services have changed or you anticipate them changing, please describe how. (In-kind services include datacenter, delivery services to LLSAP facility, financial services, help desk ticket system, use of RAILS facilities for LLSAP staff, consortium staffed by RAILS employees, use of RAILS vehicles, website, and ILS phone notification dialer co-location.)

4. For the RAILS services listed below, please indicate the ones in which any or all of your member libraries participate, and describe any significant activities, changes, or needs related to the services:

eRead Illinois

Find More Illinois

Explore More Illinois

Any other RAILS projects and group purchases that require ILS interoperability

5. Do you have any questions, comments, or concerns you would like to share with us? (*optional*)



May 13, 2020

With the approval of CCS's application for a RAILS LLSAP Support Grant for FY2020, CCS was to receive a financial award of \$167,319.49 to be distributed in quarterly payments by RAILS beginning on July 1, 2019. In November 2018, Governing Board approved the recommendation from the Budget and Finance Committee that the RAILS LLSAP support allocation for FY2020 be passed along to libraries in FY 2019-2020. The enclosed check represents your library's quarterly portion of this support allocation for FY2020. For more information, please refer to: [http://bit.ly/CCS\\_RAILS2020](http://bit.ly/CCS_RAILS2020). Please note there is no grant reporting requirement for your library.

Additionally, as part of our commitment to careful stewardship of library funds, The Governing Board has approved a development fund rebate of \$250,000 to be paid equally to CCS members. The enclosed check represents your library's portion of this rebate.

Thank you for your continued engagement and investment in CCS. Please reach out to me if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Malinowski".

Rebecca Malinowski  
Cooperative Computer Services

Cooperative Computer Services  
3355 N. Arlington Heights Rd. Suite J  
Arlington Heights, IL 60004  
847-483-8600  
[www.ccslib.org](http://www.ccslib.org)