



May 15, 2020

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – APRIL 2020

Please find attached the RAILS Financial Reports for the month of April 2020. The attached statements include the individual fund Balance Sheets and Statement of Revenue and Expenditure reports for RAILS' Governmental (General, Special Revenue and Capital Projects) Funds, plus separate reports for four major programs: Delivery operations, LLSAP support, Census 2020 Grant and L-2 Replacement Grant. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The April 30, 2020 unassigned General Fund (\$14.8 million) cash and investment balances would fund an estimated 15.7 months of operations. Total cash and investment balances decreased \$1.5 million from the March 31, 2020 balances as RAILS received no Area and Per Capita (APC) grant payments in April and RAILS paid some expenditures in April that would have normally been paid in March due to the temporary office closure beginning March 17. RAILS has received the entire balance of the FY2019 APC award and 35.6% of the FY2020 award.

Delivery operations remain temporarily suspended and locations remain closed due to the COVID-19 pandemic. All administrative employees are working from home until further notice. Delivery personnel are currently being paid for their scheduled hours during the suspended service period.

FY2020 Year-To-Date Revenues and Expenditures

Total General Fund revenues of \$8,769,515 through April were \$1,701,495 below budget primarily from lower APC Grant revenues (\$1,553,270), Reimbursements (\$81,860) and Investment Income (\$78,144). Year-to-date APC Grant revenues turned below budget during March, as no payments have been received since January 9. The timing of remaining future FY2020 APC payments (\$6,435,000) is uncertain, particularly in light of the additional financial stress to the State caused by the COVID-19 pandemic.

Investment Income for July 2019 was \$38,259, but by April 2020 monthly income had declined to \$14,613 due primarily to declining interest rates. April month end interest rates were .944% and .990% for the Illinois Funds and Hinsdale Bank Money Market accounts, respectively. These rates were significantly below the February month end interest rates of 1.646% and 1.72% and slightly below the March month end interest rates of 1.054% and 1.1%. Interest rates declined dramatically in March in reaction to the Federal Reserve action to reduce the interest rates to zero, and they have continued to decline as the COVID-19 pandemic and the uncertainty surrounding it have continued.

Total General Fund expenditures of \$9,545,756 were \$773,230 below budget due primarily to lower Contractual Services (\$325,135), Personnel (\$172,414), Library Materials (\$105,703) and lower expenditures ranging from \$13-\$57,000 in six other expenditure categories, partially offset by above budget Equipment Rental, Repair and Maintenance (\$39,534) expenditures. Contractual Services expenditures were lower as no Catalog Membership grant applications were received in October, and no grants were awarded. The April 15 due date for the next round of applications has been extended to May 15, and several applications are expected. Library Materials were below budget from lower Reimbursement and E-Read Illinois expenditures. Equipment Rental, Repair and Maintenance expenditures were above budget as various budgeted software maintenance expenditures for services covering the entire fiscal year were paid in July and, to a lesser extent, in October. Due to COVID-19 related meeting and conference cancellations, we expect meeting and travel expenditures to continue to decline further from budgeted amounts. Through April, travel expenditures were \$34,765 below budget.

Personnel expenditures were \$172,414, or 3.8%, below budget, of which \$138,105 were salary expenditures. The lower than budget salaries were due primarily to three budgeted open positions, all of which have now been filled, and lower Delivery expenditures due to personnel turnover.

For the month of April, RAILS had no new hires and no terminations. (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements).

Through April, Special Revenue Fund expenditures were \$392,485. Census 2020 and L2 Replacement Grant expenditures were \$256,103 and \$124,082 respectively. No Census 2020 Grant reimbursement payments were received in April. We have included a Statement of Revenues and Expenditures for both programs in our monthly report. Expenditures for both programs are primarily for Other Contractual Services.

Delivery department expenditures of \$2,965,531 through April were \$146,087 below budget primarily from lower Personnel (\$67,953), Vehicle (\$45,236) and Contractual Services (\$35,480) expenditures. Contractual Services expenditures were below budget primarily due to a normal lag in payments, as two weeks (\$37,203) of billings pertaining to April services were not paid until May. Fuel expenditures (included within vehicle expenses) through April were \$27,014 below budget and will continue to become more favorable as oil market prices have remained significantly below budgeted assumptions since falling dramatically in March and delivery service was temporarily suspended as of March 17. Delivery department expenditures through April were 31.0% of total General Fund expenditures.

LLSAP support expenditures of \$2,042,874 through April were \$84,058 below budget, due primarily to lower than budget personnel expenditures (\$64,196) due to previously unfilled vacancies plus lower than expected travel expenditures (\$14,619), and were 21.4% of total General Fund expenditures.

RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of April 30, 2020

4/30/2020

Total Cash and Investments - All Funds	\$	17,100,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	100,000
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(2,400,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>14,800,000</u></u>
Projected FY2020 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>940,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>15.7</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately August 2021

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
April 30, 2020

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,861,297.58	0.944%	Demand	\$ 56,697.74
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 552,231.25	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 1,142.09	0.100%	Demand	\$ 13.71
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 23,448.00	4.000%	12/31/2013	\$ 912.00
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 12,720,957.71	0.990%	Demand	\$ 221,442.32
Total Cash and Investments / Weighted Average Annual Interest Rate		<u><u>\$ 17,159,076.63</u></u>	0.952%		<u><u>\$ 279,065.77</u></u>

RAILS
Statement of Net Assets
General Fund
As of 4/30/2020

	Balance End of Month
Assets	
Cash & Cash Equivalents	14,827,407.40
Investments	23,448.00
Accounts Receivables	156,622.92
Prepaid Expenses	225,276.62
Other Assets	18,351.50
Total Assets	15,251,106.44
Liabilities	
Accrued Liabilities	(161,032.77)
Deferred Revenue	5,208.00
Other Liabilities	
Funds Held for Consortium	123,549.99
Other	42.50
Total Other Liabilities	123,592.49
Total Liabilities	(32,232.28)
Fund Balances	
Beginning Fund Balance	16,059,579.87
Current YTD Net Income	
Gains/(Losses) on Disposition of Capital Assets	5,520.00
Other	(781,761.15)
Total Current YTD Net Income	(776,241.15)
Total Fund Balances	15,283,338.72
Total Liabilities and Fund Balances	15,251,106.44

RAILS
Statement of Net Assets
Special Revenue Fund
As of 4/30/2020

	Balance End of Month
Assets	
Cash & Cash Equivalents	(108,812.80)
Prepaid Expenses	3,626.40
Total Assets	<u>(105,186.40)</u>
Liabilities	
Accrued Liabilities	(3,746.27)
Deferred Revenue	45,899.93
Total Liabilities	<u>42,153.66</u>
Fund Balances	
Current YTD Net Income	(147,340.06)
Total Fund Balances	<u>(147,340.06)</u>
Total Liabilities and Fund Balances	<u><u>(105,186.40)</u></u>

RAILS
Statement of Net Assets
Capital Projects Fund
As of 4/30/2020

	Balance End of Month
Assets	
Cash & Cash Equivalents	2,417,034.02
Total Cash & Cash Equivalents	2,417,034.02
Total Assets	2,417,034.02
Fund Balances	
Beginning Fund Balance	2,626,758.36
Current YTD Net Income	
Capital Outlays- Computers	(24,224.34)
Capital Outlays - Vehicles	(185,500.00)
Total Current YTD Net Income	(209,724.34)
Total Fund Balances	2,417,034.02
Total Liabilities and Fund Balances	2,417,034.02

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

General Fund

From 4/1/2020 Through 4/30/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
State Grants						
Area and Per Capita	0.00	6,768,030.16	8,321,300.00	(1,553,269.84)	9,985,530.00	(32.22)%
Total State Grants	0.00	6,768,030.16	8,321,300.00	(1,553,269.84)	9,985,530.00	(32.22)%
Fees for Services and Materials						
Fees for Services and Materials	50,119.60	788,070.29	787,100.00	970.29	879,113.00	(10.36)%
Total Fees for Services and Materials	50,119.60	788,070.29	787,100.00	970.29	879,113.00	(10.36)%
Reimbursements						
Reimbursements	57,070.00	898,165.13	979,400.00	(81,234.87)	1,022,200.00	(12.13)%
E-Rate Reimbursements	0.00	16,875.21	17,500.00	(624.79)	17,500.00	(3.57)%
Total Reimbursements	57,070.00	915,040.34	996,900.00	(81,859.66)	1,039,700.00	(11.99)%
Investment Income						
Investment Income	14,613.20	279,065.77	357,210.00	(78,144.23)	431,000.00	(35.25)%
Total Investment Income	14,613.20	279,065.77	357,210.00	(78,144.23)	431,000.00	(35.25)%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	375.00	13,288.12	8,000.00	5,288.12	9,500.00	39.87%
Gains/(Losses) on Disposition of Capital Assets	0.00	5,520.00	0.00	5,520.00	0.00	0.00%
Total Other Revenue	375.00	19,308.12	8,500.00	10,808.12	10,000.00	93.08%
Total REVENUES	122,177.80	8,769,514.68	10,471,010.00	(1,701,495.32)	12,345,343.00	(28.96)%
EXPENDITURES						
Personnel						
Library Professionals	99,688.72	1,006,526.91	934,975.00	(71,551.91)	1,194,958.00	15.77%
Other Professionals	110,319.66	1,073,225.02	1,228,345.00	155,119.98	1,569,911.00	31.64%
Support Services	125,054.27	1,336,455.10	1,390,992.00	54,536.90	1,777,792.00	24.83%
Social Security Taxes	24,130.80	246,332.59	271,808.00	25,475.41	345,981.00	28.80%
Unemployment Insurance	1,242.36	11,449.46	18,948.00	7,498.54	22,295.00	48.65%
Workers' Compensation	6,671.07	71,334.63	86,740.00	15,405.37	110,894.00	35.67%
Retirement Benefits	3,349.69	32,112.85	35,437.00	3,324.15	45,289.00	29.09%
Health, Dental and Life Insurance	49,726.69	487,341.46	480,667.00	(6,674.46)	576,756.00	15.50%
Other Fringe Benefits	639.00	12,957.59	24,385.00	11,427.41	28,250.00	54.13%
Temporary Help	1,215.00	33,637.40	9,675.00	(23,962.40)	11,600.00	(189.98)%
Recruiting	115.90	4,025.12	5,840.00	1,814.88	7,000.00	42.50%
Total Personnel	422,153.16	4,315,398.13	4,487,812.00	172,413.87	5,690,726.00	24.17%
Library Materials						
Print Materials	0.00	38,491.60	5,210.00	(33,281.60)	6,250.00	(515.87)%
E-Resources	86,377.77	1,103,915.52	1,242,900.00	138,984.48	1,338,400.00	17.52%
Total Library Materials	86,377.77	1,142,407.12	1,248,110.00	105,702.88	1,344,650.00	15.04%
Buildings and Grounds						
Rent/Lease	24,494.89	240,659.39	232,626.00	(8,033.39)	260,469.00	7.61%
Utilities	14,842.69	69,207.72	91,255.00	22,047.28	109,500.00	36.80%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

Document 6.2-6.3

General Fund

From 4/1/2020 Through 4/30/2020

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
Property Insurance	0.00	9,047.00	9,840.00	793.00	11,785.00	23.23%
Repairs and Maintenance - Bldg	1,969.39	29,994.78	61,290.00	31,295.22	73,500.00	59.19%
Custodial/Janitorial Service and Supplies	8,448.58	48,575.31	45,755.00	(2,820.31)	54,900.00	11.52%
Other Buildings and Grounds	665.58	43,063.21	32,455.00	(10,608.21)	38,918.00	(10.65)%
Total Buildings and Grounds	50,421.13	440,547.41	473,221.00	32,673.59	549,072.00	19.77%
Vehicles Expenses						
Fuel	10,724.63	175,763.11	205,880.00	30,116.89	273,780.00	35.80%
Repairs and Maintenance - Vehicle	2,096.56	100,335.30	107,710.00	7,374.70	129,200.00	22.34%
Vehicle Insurance	0.00	49,533.81	72,750.00	23,216.19	87,285.00	43.25%
Other Vehicle Expenses	500.00	12,950.17	8,970.00	(3,980.17)	10,750.00	(20.47)%
Total Vehicles Expenses	13,321.19	338,582.39	395,310.00	56,727.61	501,015.00	32.42%
In-State Travel	615.97	26,404.10	47,719.00	21,314.90	62,886.00	58.01%
Out-of-State Travel	4,297.95	31,338.06	44,788.00	13,449.94	61,518.00	49.06%
Continuing Education						
Registrations and Meeting, Other Fees	555.58	45,148.65	56,500.00	11,351.35	68,615.00	34.20%
Conferences and Continuing Education Meetings	13,760.00	72,262.38	102,690.00	30,427.62	123,200.00	41.35%
Total Continuing Education	14,315.58	117,411.03	159,190.00	41,778.97	191,815.00	38.79%
Public Relations	2,747.49	61,564.45	58,755.00	(2,809.45)	70,500.00	12.67%
Commercial Insurance						
Liability Insurance	0.00	16,751.17	19,215.00	2,463.83	23,047.00	27.32%
Total Commercial Insurance	0.00	16,751.17	19,215.00	2,463.83	23,047.00	27.32%
Supplies, Postage and Printing						
Computers, Software and Supplies	412.23	23,662.66	37,700.00	14,037.34	45,200.00	47.65%
General Office Supplies and Equipment	27,349.88	51,121.01	32,465.00	(18,656.01)	38,880.00	(31.48)%
Postage	655.33	8,030.23	14,300.00	6,269.77	17,050.00	52.90%
Library Supplies	0.00	0.00	400.00	400.00	480.00	100.00%
Delivery Supplies	169.78	41,700.61	45,785.00	4,084.39	54,925.00	24.08%
Other Supplies	0.00	0.00	100.00	100.00	120.00	100.00%
Total Supplies, Postage and Printing	28,587.22	124,514.51	130,750.00	6,235.49	156,655.00	20.52%
Telephone and Telecommunications	18,340.62	112,641.36	113,620.00	978.64	136,305.00	17.36%
Equipment Rental, Repair and Maintenance						
Equipment Rental	827.46	12,086.51	13,390.00	1,303.49	16,060.00	24.74%
Equipment Repair and Maintenance Agreements	3,843.84	128,217.96	87,380.00	(40,837.96)	104,850.00	(22.29)%
Total Equipment Rental, Repair and Maintenance	4,671.30	140,304.47	100,770.00	(39,534.47)	120,910.00	(16.04)%
Professional Services						
Legal	7,282.50	25,474.15	33,775.00	8,300.85	40,500.00	37.10%
Accounting	0.00	20,111.00	20,850.00	739.00	25,000.00	19.56%
Consulting	1,365.00	73,050.87	100,070.00	27,019.13	120,000.00	39.12%
Payroll Service Fees	3,808.29	28,480.64	29,700.00	1,219.36	35,640.00	20.09%
Total Professional Services	12,455.79	147,116.66	184,395.00	37,278.34	221,140.00	33.47%
Contractual Services						

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

General Fund

From 4/1/2020 Through 4/30/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
Information Service Costs	796.33	17,780.33	26,150.00	8,369.67	31,355.00	43.29%
Contract Agreements w/ Systems, Member Libraries	339,603.99	1,409,096.41	1,696,591.00	287,494.59	1,742,322.00	19.13%
Outside Printing Services	0.00	0.00	450.00	450.00	540.00	100.00%
Other Contractual Services	149,723.71	1,090,249.25	1,119,070.00	28,820.75	1,342,878.00	18.81%
Total Contractual Services	490,124.03	2,517,125.99	2,842,261.00	325,135.01	3,117,095.00	19.25%
Professional Association Membership Dues	363.00	7,968.00	8,165.00	197.00	9,770.00	18.44%
Miscellaneous	1,331.94	5,680.98	4,905.00	(775.98)	5,840.00	2.72%
Total EXPENDITURES	1,150,124.14	9,545,755.83	10,318,986.00	773,230.17	12,262,944.00	22.16%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(1,027,946.34)	(776,241.15)	152,024.00	(928,265.15)	82,399.00	(1,042.05)%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

Special Revenue Fund

From 4/1/2020 Through 4/30/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
State Grants						
System Automation and Technology	0.00	28,710.00	28,710.00	0.00	28,710.00	0.00%
Other State Grants	39,068.75	216,435.03	638,678.00	(422,242.97)	920,917.00	(76.50)%
Total State Grants	39,068.75	245,145.03	667,388.00	(422,242.97)	949,627.00	(74.19)%
Total REVENUES	39,068.75	245,145.03	667,388.00	(422,242.97)	949,627.00	(74.19)%
EXPENDITURES						
Personnel						
Other Professionals	7,398.80	42,913.04	42,914.00	0.96	64,000.00	32.95%
Social Security Taxes	555.05	3,238.99	3,283.00	44.01	4,896.00	33.84%
Unemployment Insurance	0.00	347.89	230.00	(117.89)	230.00	(51.26)%
Workers' Compensation	8.50	50.85	138.00	87.15	186.00	72.66%
Retirement Benefits	74.73	420.11	429.00	8.89	640.00	34.36%
Health, Dental and Life Insurance	582.99	2,341.56	2,705.00	363.44	3,797.00	38.33%
Total Personnel	8,620.07	49,312.44	49,699.00	386.56	73,749.00	33.13%
In-State Travel	197.67	359.16	1,267.00	907.84	1,500.00	76.06%
Public Relations	0.00	0.00	8,000.00	8,000.00	10,002.00	100.00%
Supplies, Postage and Printing						
General Office Supplies and Equipment	7.50	415.97	7,400.00	6,984.03	9,379.00	95.56%
Other Supplies	1,909.42	1,909.42	35,000.00	33,090.58	43,669.00	95.63%
Total Supplies, Postage and Printing	1,916.92	2,325.39	42,400.00	40,074.61	53,048.00	95.62%
Professional Services						
Consulting	550.00	1,300.00	10,000.00	8,700.00	14,625.00	91.11%
Total Professional Services	550.00	1,300.00	10,000.00	8,700.00	14,625.00	91.11%
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	12,418.48	35,582.11	69,816.00	34,233.89	106,153.00	66.48%
Other Contractual Services	151,968.87	303,605.99	469,250.00	165,644.01	690,550.00	56.03%
Total Contractual Services	164,387.35	339,188.10	539,066.00	199,877.90	796,703.00	57.43%
Total EXPENDITURES	175,672.01	392,485.09	650,432.00	257,946.91	949,627.00	58.67%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(136,603.26)	(147,340.06)	16,956.00	(164,296.06)	0.00	0.00%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

42 - Census 2020 Grant

From 4/1/2020 Through 4/30/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
State Grants						
Other State Grants	0.00	92,353.20	496,228.00	(403,874.80)	750,000.00	(87.69)%
Total State Grants	0.00	92,353.20	496,228.00	(403,874.80)	750,000.00	(87.69)%
Total REVENUES	0.00	92,353.20	496,228.00	(403,874.80)	750,000.00	(87.69)%
EXPENDITURES						
Personnel						
Other Professionals	7,398.80	42,913.04	42,914.00	0.96	64,000.00	32.95%
Social Security Taxes	555.05	3,238.99	3,283.00	44.01	4,896.00	33.84%
Unemployment Insurance	0.00	347.89	230.00	(117.89)	230.00	(51.26)%
Workers' Compensation	8.50	50.85	138.00	87.15	186.00	72.66%
Retirement Benefits	74.73	420.11	429.00	8.89	640.00	34.36%
Health, Dental and Life Insurance	582.99	2,341.56	2,705.00	363.44	3,797.00	38.33%
Total Personnel	8,620.07	49,312.44	49,699.00	386.56	73,749.00	33.13%
In-State Travel	197.67	359.16	1,267.00	907.84	1,500.00	76.06%
Public Relations	0.00	0.00	8,000.00	8,000.00	10,002.00	100.00%
Supplies, Postage and Printing						
General Office Supplies and Equipment	7.50	7.50	3,750.00	3,742.50	5,000.00	99.85%
Other Supplies	1,909.42	1,909.42	35,000.00	33,090.58	43,669.00	95.63%
Total Supplies, Postage and Printing	1,916.92	1,916.92	38,750.00	36,833.08	48,669.00	96.06%
Professional Services						
Consulting	550.00	1,300.00	10,000.00	8,700.00	14,625.00	91.11%
Total Professional Services	550.00	1,300.00	10,000.00	8,700.00	14,625.00	91.11%
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	12,418.48	23,282.11	45,112.00	21,829.89	61,905.00	62.39%
Other Contractual Services	112,900.12	179,932.63	343,400.00	163,467.37	539,550.00	66.65%
Total Contractual Services	125,318.60	203,214.74	388,512.00	185,297.26	601,455.00	66.21%
Total EXPENDITURES	136,603.26	256,103.26	496,228.00	240,124.74	750,000.00	65.85%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(136,603.26)	(163,750.06)	0.00	(163,750.06)	0.00	0.00%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

40 - L-2 Replacement Project

From 4/1/2020 Through 4/30/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
State Grants						
Other State Grants	39,068.75	124,081.83	142,450.00	(18,368.17)	170,917.00	(27.40)%
Total State Grants	39,068.75	124,081.83	142,450.00	(18,368.17)	170,917.00	(27.40)%
Total REVENUES	39,068.75	124,081.83	142,450.00	(18,368.17)	170,917.00	(27.40)%
EXPENDITURES						
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	408.47	3,650.00	3,241.53	4,379.00	90.67%
Total Supplies, Postage and Printing	0.00	408.47	3,650.00	3,241.53	4,379.00	90.67%
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	0.00	0.00	11,654.00	11,654.00	15,538.00	100.00%
Other Contractual Services	39,068.75	123,673.36	125,850.00	2,176.64	151,000.00	18.10%
Total Contractual Services	39,068.75	123,673.36	137,504.00	13,830.64	166,538.00	25.74%
Total EXPENDITURES	39,068.75	124,081.83	141,154.00	17,072.17	170,917.00	27.40%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	0.00	1,296.00	(1,296.00)	0.00	0.00%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

Capital Projects Fund

From 4/1/2020 Through 4/30/2020

Document 6.2-6.3

	<u>Current Period Actual</u>	<u>YTD Actual</u>	<u>YTD Budget - Revised</u>	<u>YTD Budget Variance - Revised</u>	<u>Total Budget - Revised</u>	<u>Percent Total Budget Remaining - Revised</u>
EXPENDITURES						
Capital Outlays						
Capital Outlays- Computers	0.00	24,224.34	29,200.00	4,975.66	35,000.00	30.79%
Capital Outlays - Vehicles	0.00	185,500.00	149,670.00	(35,830.00)	179,500.00	(3.34)%
Total Capital Outlays	0.00	209,724.34	178,870.00	(30,854.34)	214,500.00	2.23%
Total EXPENDITURES	0.00	209,724.34	178,870.00	(30,854.34)	214,500.00	2.23%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	(209,724.34)	(178,870.00)	(30,854.34)	(214,500.00)	(2.23)%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

70 - Delivery

From 4/1/2020 Through 4/30/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	42,945.52	437,794.96	433,720.00	4,074.96	520,463.00	(15.88)%
Total Fees for Services and Materials	42,945.52	437,794.96	433,720.00	4,074.96	520,463.00	(15.88)%
Other Revenue						
Gains/(Losses) on Disposition of Capital Assets	0.00	5,520.00	0.00	5,520.00	0.00	0.00%
Total Other Revenue	0.00	5,520.00	0.00	5,520.00	0.00	0.00%
Total REVENUES	42,945.52	443,314.96	433,720.00	9,594.96	520,463.00	(14.82)%
EXPENDITURES						
Personnel						
Other Professionals	24,130.78	247,340.50	246,072.00	(1,268.50)	314,501.00	21.35%
Support Services	88,648.33	960,444.58	1,021,564.00	61,119.42	1,305,645.00	26.44%
Social Security Taxes	7,993.64	86,241.13	96,871.00	10,629.87	123,951.00	30.42%
Unemployment Insurance	807.11	5,414.77	8,800.00	3,385.23	11,945.00	54.67%
Workers' Compensation	6,355.56	68,299.97	83,372.00	15,072.03	106,589.00	35.92%
Retirement Benefits	1,118.72	11,263.28	12,515.00	1,251.72	15,969.00	29.47%
Health, Dental and Life Insurance	22,309.14	234,793.99	236,810.00	2,016.01	284,145.00	17.37%
Temporary Help	1,215.00	30,927.78	6,675.00	(24,252.78)	8,000.00	(286.60)%
Total Personnel	152,578.28	1,644,726.00	1,712,679.00	67,953.00	2,170,745.00	24.23%
Buildings and Grounds						
Rent/Lease	13,323.16	127,257.72	115,861.00	(11,396.72)	133,089.00	4.38%
Utilities	1,032.23	5,367.13	5,435.00	67.87	6,520.00	17.68%
Property Insurance	0.00	639.22	820.00	180.78	980.00	34.77%
Repairs and Maintenance - Bldg	54.67	1,254.85	2,670.00	1,415.15	3,200.00	60.79%
Custodial/Janitorial Service and Supplies	463.08	4,542.44	3,750.00	(792.44)	4,500.00	(0.94)%
Other Buildings and Grounds	107.20	1,022.10	1,450.00	427.90	1,730.00	40.92%
Total Buildings and Grounds	14,980.34	140,083.46	129,986.00	(10,097.46)	150,019.00	6.62%
Vehicles Expenses						
Fuel	10,635.62	174,045.80	201,060.00	27,014.20	268,000.00	35.06%
Repairs and Maintenance - Vehicle	2,096.56	98,227.05	101,950.00	3,722.95	122,300.00	19.68%
Vehicle Insurance	0.00	41,460.52	60,360.00	18,899.48	72,427.00	42.76%
Other Vehicle Expenses	500.00	12,950.17	8,550.00	(4,400.17)	10,250.00	(26.34)%
Total Vehicles Expenses	13,232.18	326,683.54	371,920.00	45,236.46	472,977.00	30.93%
In-State Travel	89.29	2,021.21	5,538.00	3,516.79	5,538.00	63.50%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,880.72	2,600.00	719.28	2,700.00	30.34%
Total Continuing Education	0.00	1,880.72	2,600.00	719.28	2,700.00	30.34%
Commercial Insurance						
Liability Insurance	0.00	950.09	1,430.00	479.91	1,708.00	44.37%
Total Commercial Insurance	0.00	950.09	1,430.00	479.91	1,708.00	44.37%
Supplies, Postage and Printing						

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

70 - Delivery

From 4/1/2020 Through 4/30/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
General Office Supplies and Equipment	35.70	1,105.07	970.00	(135.07)	1,150.00	3.91%
Postage	51.33	3,349.18	7,775.00	4,425.82	9,275.00	63.89%
Delivery Supplies	169.78	41,700.61	45,785.00	4,084.39	54,925.00	24.08%
Total Supplies, Postage and Printing	256.81	46,154.86	54,530.00	8,375.14	65,350.00	29.37%
Telephone and Telecommunications	1,990.11	13,282.39	13,835.00	552.61	16,600.00	19.99%
Equipment Rental, Repair and Maintenance						
Equipment Rental	17.64	1,686.78	1,000.00	(686.78)	1,200.00	(40.56)%
Equipment Repair and Maintenance Agreements	0.00	0.00	210.00	210.00	250.00	100.00%
Total Equipment Rental, Repair and Maintenance	17.64	1,686.78	1,210.00	(476.78)	1,450.00	(16.33)%
Professional Services						
Legal	0.00	0.00	425.00	425.00	500.00	100.00%
Consulting	0.00	39,882.12	33,350.00	(6,532.12)	40,000.00	0.29%
Total Professional Services	0.00	39,882.12	33,775.00	(6,107.12)	40,500.00	1.53%
Contractual Services						
Other Contractual Services	111,609.96	747,849.93	783,330.00	35,480.07	940,000.00	20.44%
Total Contractual Services	111,609.96	747,849.93	783,330.00	35,480.07	940,000.00	20.44%
Professional Association Membership Dues	0.00	0.00	230.00	230.00	275.00	100.00%
Miscellaneous	64.95	330.06	555.00	224.94	650.00	49.22%
Total EXPENDITURES	294,819.56	2,965,531.16	3,111,618.00	146,086.84	3,868,512.00	23.34%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(251,874.04)</u>	<u>(2,522,216.20)</u>	<u>(2,677,898.00)</u>	<u>155,681.80</u>	<u>(3,348,049.00)</u>	<u>(24.67)%</u>

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

LLSAP Sub-Fund

From 4/1/2020 Through 4/30/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
EXPENDITURES						
Personnel						
Library Professionals	21,237.12	211,137.92	134,019.00	(77,118.92)	171,282.00	(23.27)%
Other Professionals	20,806.36	182,034.39	315,321.00	133,286.61	402,996.00	54.83%
Support Services	9,943.68	103,549.61	101,926.00	(1,623.61)	130,270.00	20.51%
Social Security Taxes	3,775.53	36,325.21	42,187.00	5,861.79	53,898.00	32.60%
Unemployment Insurance	159.10	1,879.21	2,742.00	862.79	2,760.00	31.91%
Workers' Compensation	59.80	604.13	725.00	120.87	922.00	34.48%
Retirement Benefits	525.07	4,728.11	5,558.00	829.89	7,113.00	33.53%
Health, Dental and Life Insurance	8,137.72	69,903.69	71,880.00	1,976.31	86,280.00	18.98%
Total Personnel	64,644.38	610,162.27	674,358.00	64,195.73	855,521.00	28.68%
Vehicles Expenses						
Fuel	26.88	373.78	900.00	526.22	1,080.00	65.39%
Repairs and Maintenance - Vehicle	0.00	130.15	335.00	204.85	400.00	67.46%
Vehicle Insurance	0.00	2,019.98	3,100.00	1,080.02	3,715.00	45.63%
Total Vehicles Expenses	26.88	2,523.91	4,335.00	1,811.09	5,195.00	51.42%
In-State Travel	0.00	244.76	11,202.00	10,957.24	17,110.00	98.57%
Out-of-State Travel	0.00	608.01	4,270.00	3,661.99	15,695.00	96.13%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	632.00	1,950.00	1,318.00	3,300.00	80.85%
Total Continuing Education	0.00	632.00	1,950.00	1,318.00	3,300.00	80.85%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	0.00	200.00	200.00	200.00	100.00%
General Office Supplies and Equipment	0.00	1,284.84	1,420.00	135.16	1,700.00	24.42%
Postage	0.00	0.00	100.00	100.00	100.00	100.00%
Total Supplies, Postage and Printing	0.00	1,284.84	1,720.00	435.16	2,000.00	35.76%
Telephone and Telecommunications	3,472.89	16,868.08	19,840.00	2,971.92	23,800.00	29.13%
Contractual Services						
Information Service Costs	0.00	1,321.50	670.00	(651.50)	800.00	(65.19)%
Contract Agreements w/ Systems, Member Libraries	352,022.47	1,408,089.89	1,408,087.00	(2.89)	1,408,087.00	(0.00)%
Total Contractual Services	352,022.47	1,409,411.39	1,408,757.00	(654.39)	1,408,887.00	(0.04)%
Professional Association Membership Dues	0.00	409.00	0.00	(409.00)	0.00	0.00%
Miscellaneous	0.00	729.93	500.00	(229.93)	600.00	(21.66)%
Total EXPENDITURES	420,166.62	2,042,874.19	2,126,932.00	84,057.81	2,332,108.00	12.40%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(420,166.62)	(2,042,874.19)	(2,126,932.00)	84,057.81	(2,332,108.00)	(12.40)%

RAILS
Check/Voucher Register
from April 1, 2020 to April 30, 2020

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Addison Public Library	for Census 2020 Grant Expenditures	4/29/2020	422.43	
Addison Public Library	for Census 2020 Grant Expenditures	4/29/2020	64.58	487.01
ADT Security Services	Monitoring Burglar Alarm-RF	4/15/2020	49.17	
Alphagraphics	Flip Booklets	4/1/2020	885.27	
Alphagraphics	Census Rack Card	4/1/2020	1,909.42	2,794.69
Amy de la Fuente	Travel for Census 2020 1/28-3/11/20	4/29/2020	197.67	
Amy Stefanski	Webinar-Make it count	4/15/2020	300.00	
Ancel, Glink, P.C.	Professional Services for February 2020	4/15/2020	3,832.50	
Ancel, Glink, P.C.	Professional Services for March 2020	4/15/2020	6,075.00	9,907.50
Angela Hursh	Webinar-Crash course in marketing	4/15/2020	300.00	
Anne Slaughter	Travel 2/23-3/11/20	4/1/2020	2,301.35	
Arthur J. Gallagher Risk Management	18/19 Audit Premium	4/15/2020	2,530.00	
AT & T	Phone Service 4/4-5/3/20-BR	4/15/2020	200.00	
AT& T	Internet Service-BB	4/1/2020	1,066.33	
AT& T	Internet Service-BB	4/29/2020	1,065.45	2,331.78
Aten Design Group, Inc.	Professional Services for L2 Project	4/15/2020	39,068.75	
Baker & Taylor	eRead Content for March 2020	4/29/2020	19,457.20	
Baker & Taylor	eRead Content for March 2020	4/29/2020	3,373.70	
Baker & Taylor	eRead Content for March 2020	4/29/2020	1,139.87	23,970.77
Becky Spratford	Webinar-Reader's Advisory	4/15/2020	250.00	
BiblioLabs LLC	Creator Pkg for Three Rivers PLD	4/1/2020	1,873.00	
BiblioLabs LLC	Geo-Located Biblioboard -Apr-June 2020	4/15/2020	38,113.75	
BiblioLabs LLC	Creator Pkg for Addison PL	4/29/2020	2,584.00	42,570.75
Black Band Distillery	Hand Sanitizer	4/29/2020	400.00	
Buildingstars Operations, Inc.	Cleaning Service-April 2020-Burr Ridge	4/15/2020	1,489.00	
Buildingstars Operations, Inc.	Suspended Cleaning Service -Burr Ridge	4/15/2020	(812.00)	677.00
Chicago Metropolitan Fire Prevention	F/A PV Monitoring 4/1-6/30/20-BR	4/15/2020	99.00	
Chicago Real Estate Resources	Rockford Rent for May 2020	4/15/2020	2,127.14	
Child Care Resource & Referral	for Census 2020 Grant Expenditures	4/15/2020	2,081.28	
Child Care Resource & Referral	Census 2020 Grant Expenditures	4/29/2020	6,238.40	8,319.68
City of Batavia	Census 2020 Grant Expenditures-Jan to Mar	4/15/2020	6,808.84	
City Wide of Illinois	Electrostatic Disinfection -BR & BB	4/1/2020	2,430.00	
City Wide of Illinois	Electrostatic Disinfection Treatment-RF	4/15/2020	528.00	2,958.00
Clean Impact LLC	Electrostatic Sanitation-EP	4/1/2020	800.00	
Comcast Cable	Internet Service--3/23-4/22/20-BR	4/1/2020	242.85	
Comcast Cable	Internet Service-3/19-4/18/20-RF	4/1/2020	314.79	
Comcast Cable	Internet Service 4/23-5/22/20-BR	4/29/2020	242.64	
Comcast Cable	Internet Service 4/19-5/18/20-RF	4/29/2020	324.22	1,124.50
Comet Messenger Service, Inc.	Mail to Chicago	4/1/2020	48.00	
Commonwealth Edison	Electric 2/20-3/20/20-RF	4/1/2020	226.82	
Commonwealth Edison	Electric 3/3-4/1/20-BB	4/15/2020	356.84	
Commonwealth Edison	Electric 3/20-4/20/20-RF	4/29/2020	183.83	767.49
Communico LLC	Renewal for 4 Libraries-Communico	4/29/2020	45,000.00	
Continental Transportation Solutions	Delivery Outsourcing 3/13/20	4/1/2020	18,601.66	
Continental Transportation Solutions	Delivery Outsourcing-3/20/20	4/1/2020	18,601.66	
Continental Transportation Solutions	Delivery Outsourcing 3/28/20	4/15/2020	18,601.66	
Continental Transportation Solutions	Delivery Outsourcing 4/3/20	4/15/2020	18,601.66	
Continental Transportation Solutions	Delivery Outsourcing 4/10/20	4/29/2020	18,601.66	

Check/Voucher Register
from April 1, 2020 to April 30, 2020

Payee	Description	Date	Amount	Total for Multiple Checks
Continental Transportation Solutions	Delivery Outsourcing 4/17/20	4/29/2020	18,601.66	111,609.96
Cooperative Computer Services	Grant Support for April- June 2020	4/1/2020	41,830.00	
Corporate Concepts	Furniture for Conference Room	4/29/2020	22,233.20	
Diana Rusch	Travel	4/1/2020	2,215.73	
Discovery Benefits, Inc	Discovery Benefits Fund HRA/HSA	4/13/2020	3,000.00	
Discovery Benefits, Inc	FSA and HRA -March 2020	4/15/2020	317.70	3,317.70
DuPage County Copy Center	for Census 2020 Grant Expenditures	4/1/2020	1,208.50	
DuPage County Copy Center	for Census 2020 Grant Expenditures	4/29/2020	4,463.35	5,671.85
DuPage Federation Human Svcs Reform	Translation Services for Census 2020	4/15/2020	550.00	
Dynegy Energy Services	Electric 2/6-3/5/20-BR	4/1/2020	6,200.76	
Dynegy Energy Services	Electric 3/6-4/5/20-BR	4/15/2020	6,121.53	12,322.29
Employee Benefits Corporation	COBRASecure-April 2020	4/29/2020	71.30	
Express Services, Inc.	Temporary Help 3/8/20-EP	4/1/2020	540.00	
Express Services, Inc.	Temporary Help 3/15/20-EP	4/1/2020	540.00	
Express Services, Inc.	Temporary Help 3/22/20-EP	4/15/2020	135.00	1,215.00
First National Bank Omaha	Credit Card Activity Feb-Mar 2020	4/1/2020	7,605.56	
First National Bank Omaha	Credit Card Activity Feb-Mar 2020	4/1/2020	7,570.96	
First National Bank Omaha	Credit Card Detail for March-April 2020	4/29/2020	5,213.26	
First National Bank Omaha	Credit Card Detail for March-April 2020	4/29/2020	650.00	
First National Bank Omaha	Credit Card Detail for March-April 2020	4/29/2020	19,605.24	40,645.02
Gale Cengage	COHS Scholarships for St Charles PL	4/1/2020	6,475.00	
Gale Cengage	COHS Scholarships for Carol Stream PL	4/1/2020	6,475.00	12,950.00
Gerber National Claim Services	Towing Service 2/18/20-BB	4/15/2020	485.00	
Gerber National Claim Services	Towing Service 2/26/20-EP	4/15/2020	285.00	770.00
Glen Ellyn Public Library	for Census 2020 Grant Expenditures	4/15/2020	3,374.98	
Glenwood-Lynwood Public Library	for Damaged Item	4/1/2020	17.95	
Glenwood-Lynwood Public Library	Reimburse for Damaged Items	4/1/2020	26.00	43.95
Grainger	Cleaning Supplies-BR	4/15/2020	129.00	
Highwood Public Library	for Census 2020 Grant Expenditures	4/1/2020	4,254.67	
Highwood Public Library	for Census 2020 Grant Expenditures	4/1/2020	870.00	
Highwood Public Library	for Census 2020 Grant Expenditures	4/1/2020	870.00	
Highwood Public Library	for Census 2020 Grant Expenditures	4/15/2020	5,287.15	
Highwood Public Library	for Census 2020 Grant Expenditures	4/15/2020	1,040.85	12,322.67
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 03/2020	4/17/2020	618.24	
HR Source	Strategies for Managing Teams Remotely	4/29/2020	1,350.00	
HR Source	Covid-19 Roundtable Presentation	4/29/2020	1,350.00	2,700.00
i3 Broadband	Internet Service-3/19-4/18/20-EP	4/1/2020	424.93	
i3 Broadband	Internet Service 4/19-5/18/20-EP	4/29/2020	424.93	849.86
ICMA-RC	ICMA-RC PR Deduction 04/03/20	4/7/2020	3,362.21	
ICMA-RC	ICMA-RC PR Deduction 4/17/20	4/20/2020	3,363.48	
ICMA-RC	ICMA-RC PR Deduction Check 5/1/2020	4/30/2020	3,362.21	10,087.90
Impact Networking, LLC	Copier Paper	4/1/2020	2,559.20	
IMRF	IMRF 04/2020	4/29/2020	19,571.06	
IMRF	IMRF 04/2020	4/29/2020	407.67	19,978.73
IntelePeer Cloud Communications, LLC	VOIP Phone Service	4/1/2020	3,113.19	
IntelePeer Cloud Communications, LLC	VOIP Phone Service-March	4/15/2020	3,112.63	6,225.82
James Rachlin	Webinar-Budgeting Strategies	4/15/2020	800.00	
Jeanne Johansen	Staff -Work at home Expenses	4/15/2020	112.09	

RAILS
Check/Voucher Register
from April 1, 2020 to April 30, 2020

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Jiffy Lube	Service-2016 Ford Taurus-BR	4/15/2020	113.96	
Jiffy Lube	Service-2018 Ford Transit-BB	4/15/2020	108.96	
Jiffy Lube	Service-2019 Ford Box Truck-BB	4/15/2020	114.96	337.88
John Newton and Associates	Sexual Harassment Training	4/15/2020	2,500.00	
Joliet Public Library	for Census 2020 Expenditures	4/1/2020	17,389.80	
Keith Hoogland Limited Partnership	East Peoria Rent for May 2020	4/1/2020	10,387.21	
Kone Inc	Elevator Maintenance 4/1/20-3/31/21-CV	4/15/2020	588.84	
Konica Minolta Business Solutions USA	Copier Maintenance fee 3/10-4/9/20	4/29/2020	141.11	
Konica Minolta Premier Finance	Lease payment for Copiers	4/1/2020	686.35	
Level 3 Communications, LLC	Level3 Telecommunication -4/23/20	4/15/2020	38.15	
LIMRiCC - PHIP	Health Insurance for April 2020	4/15/2020	70,720.11	
LIMRiCC - PHIP	Health Insurance for April 2020	4/15/2020	726.35	71,446.46
Mary Hudspeath	Staff -Stamps	4/1/2020	22.00	
McHenry Public Library	for Census 2020 Grant Expenditures	4/29/2020	1,531.84	
MCP Incorporated	Cleaning Service for April 2020-EP	4/15/2020	697.00	
Mediacom	Internet Service-4/1-4/30/20-CV	4/1/2020	750.00	
Mediacom	Phone Service 4/15-5/14/20-CV	4/15/2020	120.58	
Mediacom	Internet Service 5/1-5/31/20-CV	4/29/2020	750.00	1,620.58
MidAmerican Energy Company	Electric/Gas and Lighting 3/2-4/01/20-CV	4/15/2020	304.29	
MIF 1000 Crossroads (Bolingbrook), LLC	2019 OE & Tax Reconciliation-BB	4/15/2020	2,766.84	
MIF 1000 Crossroads (Bolingbrook), LLC	Bolingbrook Rent for May 2020	4/15/2020	9,213.70	11,980.54
Monroe Truck Equipment, Inc.	Service-Liftgate for Trucks-BB	4/29/2020	38.73	
Nicor Gas	Gas 2/18-3/19/20-RF	4/1/2020	324.50	
Nicor Gas	Gas 2/15-3/16/20-BR	4/1/2020	126.33	
Nicor Gas	Gas 2/25-3/26/20-BB	4/15/2020	74.94	
Nicor Gas	Gas 2/25-3/26/20-BB	4/15/2020	236.48	
Nicor Gas	Gas 3/20-4/18/20-RF	4/29/2020	222.14	
Nicor Gas	Gas 3/17-4/17/20-BR	4/29/2020	127.45	1,111.84
North Chicago PL	for Census 2020 Grant Expenditures	4/29/2020	4,724.77	
Oak Park Public Library	CE Event Grant to Oak Park PL June 2020	4/29/2020	5,000.00	
Office Depot	Supplies-BR	4/15/2020	69.15	
Office Depot	Supplies-BR	4/15/2020	19.99	
Office Depot	Cleaning Supplies-BR	4/15/2020	57.48	
Office Depot	Cleaning Supplies-EP	4/15/2020	199.39	
Office Depot	Cleaning Supplies-BR & BB	4/29/2020	278.34	624.35
Orkin	Pest Control for March 2020	4/15/2020	99.12	
Orkin	pest Control for April 2020	4/15/2020	99.12	198.24
Oswego Public Library District	for Census 2020 Grant Expenditures	4/29/2020	3,770.51	
OverDrive Inc	ECC Purchases for March 2020	4/15/2020	25,371.64	
OverDrive Inc	ECC-Hosting & Maintenance	4/15/2020	1,500.00	
OverDrive Inc	ECC -MARC Records for Oct-Dec 2019	4/15/2020	1,056.00	27,927.64
Paycom Payroll LLC	Net Check 04/03/2020	4/2/2020	111,366.33	
Paycom Payroll LLC	Net Check 04/03/2020	4/2/2020	2,764.25	
Paycom Payroll LLC	Payroll, Taxes & Fees 04/03/20	4/2/2020	46,877.24	
Paycom Payroll LLC	Payroll, Taxes & Fees 04/03/20	4/2/2020	974.52	
Paycom Payroll LLC	Payroll, Taxes & Fees 04/03/20	4/2/2020	2,159.44	
Paycom Payroll LLC	Payroll, Taxes & Fees 04/17/2020	4/16/2020	111,738.25	
Paycom Payroll LLC	Payroll, Taxes & Fees 04/17/2020	4/16/2020	2,771.46	

RAILS
Check/Voucher Register
from April 1, 2020 to April 30, 2020

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Paycom Payroll LLC	Payroll, Taxes & Fees 04/17/2020	4/16/2020	46,667.81	
Paycom Payroll LLC	Payroll, Taxes & Fees 04/17/2020	4/16/2020	974.48	
Paycom Payroll LLC	Payroll, Taxes & Fees 04/17/2020	4/16/2020	1,909.17	
Paycom Payroll LLC	Payroll, Taxes & Fees 05/1/2020	4/30/2020	111,645.18	
Paycom Payroll LLC	Payroll, Taxes & Fees 05/1/2020	4/30/2020	2,772.04	
Paycom Payroll LLC	Payroll, Taxes & Fees 05/1/2020	4/30/2020	46,645.06	
Paycom Payroll LLC	Payroll, Taxes & Fees 05/1/2020	4/30/2020	974.57	
Paycom Payroll LLC	Payroll, Taxes & Fees 05/1/2020	4/30/2020	1,909.17	492,148.97
Personal Touch Pro Maid Service	Cleaning Service for March 2020-RF	4/15/2020	425.00	
Pinnacle	Grant Support for April-June 2020	4/1/2020	13,393.00	
Pitney Bowes Inc	Postage Meter 1/1-3/31/20	4/15/2020	252.84	
Poplar Creek Public Library District	for Census 2020 Grant Expenditures	4/1/2020	169.99	
Poplar Creek Public Library District	for Census 2020 Grant Expenditures	4/15/2020	2,984.10	3,154.09
PrairieCat	Automated Library Computer Srvcs-4th Qtr	4/1/2020	139,932.79	
Purchase Power	Send Pro Sub	4/29/2020	108.10	
Republic Services #400	Waste Removal -April 2020-CV	4/15/2020	113.83	
Robert Cummings	Staff	4/1/2020	72.56	
Rock River Disposal Services	Waste Removal -April 2020-RF	4/15/2020	58.03	
Rock River Library Consortium	Grant Support for April-June 2020	4/1/2020	12,694.00	
RSA, NFP	Automated Library Computer Srvcs-4th Qtr	4/1/2020	13,003.00	
Sebert Landscaping	Lawn Maintenance for April 2020-BR	4/29/2020	493.00	
Servpro of Moline-Rock Island	Namo-deodorization ULV fogging-CV	4/1/2020	239.61	
System Wide Automated Network	Automated Library Computer Srvcs-4th Qtr	4/1/2020	131,169.68	
T-Mobile	GPS Tracking for RAILS Vehicles	4/1/2020	961.57	
Technology Mgmt Revolving Fund	Communication Chg 2/29/20	4/15/2020	1,400.00	
Technology Mgmt Revolving Fund	Data Service for RSA Servers-February 2020	4/15/2020	240.00	1,640.00
The Glenside Public Library District	for Census 2020 Grant Expenditures	4/1/2020	6,400.23	
The Glenside Public Library District	for Census 2020 Grant Expenditures	4/29/2020	945.40	7,345.63
Tracey Devolder	Cleaning Services for March 2020-CV	4/1/2020	270.00	
Tracey Devolder	Cleaning Service for April 2020-CV	4/15/2020	540.00	810.00
Uftring Automall	Service-Vehcle Battery-EP	4/29/2020	219.95	
ULINE	Delivery Supplies-RF	4/1/2020	169.78	
ULINE	Latex & Gription Gloves-BB	4/15/2020	131.15	
ULINE	Latex Gloves-EP	4/15/2020	92.77	
ULINE	Latex Gloves-RF	4/15/2020	91.89	
ULINE	Latex Gloves-CV	4/15/2020	75.16	
ULINE	Credit memo-Gloves-RF	4/15/2020	(79.00)	481.75
Verizon Wireless	Wireless Service	4/1/2020	1,590.26	
Verizon Wireless	Wireless Service 3/21-4/20/20	4/29/2020	1,596.87	3,187.13
Village of Burr Ridge	WaterSewer -12/30/19-2/28/20-BR	4/1/2020	257.88	
Village Of Coal Valley	Water Service 2/15-3/15/20-CV	4/1/2020	41.90	
Village Of Coal Valley	Water Service 3/15-4/15/20-CV	4/29/2020	37.00	78.90
Waste Management	Waste Removal for April 2020	4/15/2020	147.31	
Waukegan Public Library	for Census 2020 Grant Expenditures	4/15/2020	6,261.27	
West Town Mechanical	HVAC Maintenace -April 2020	4/1/2020	628.00	
West Town Mechanical	HVAC MaintenanceMay 2020-BR	4/29/2020	628.00	1,256.00
WEX Bank	WEX Fuel Cost for March 2020	4/15/2020	10,729.63	
Zion-Benton Public Library District	for Census 2020 Grant Expenditures	4/1/2020	7,830.68	

RAILS
Check/Voucher Register
from April 1, 2020 to April 30, 2020

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Zion-Benton Public Library District	for Census 2020 Grant Expenditures	4/29/2020	300.00	8,130.68
Zoom Video Communications, Inc	Zoom Webinar 1000 Monthly	4/29/2020	181.33	
Report Total			<u>1,523,409.24</u>	

First National Bank of Omaha
Credit Card Charges - Recap
April 2020 Disbursements

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Miscellaneous	Chicago Accident Report	6.00
Bolingbrook	Repairs & Maintenance Vehicles	Service-Vehicles	317.95
Burr Ridge	Computers, Software & Supplies	Computer Supplies	184.61
Burr Ridge	Computers, Software & Supplies	Tmobile-hotspots	227.62
Burr Ridge	Conference & Continuing Ed	carasoft-linkedin	650.00
Burr Ridge	Custodial Supplies	Cleaning Supplies-BR	364.72
Burr Ridge	Deus & Subscriptions	ALA Membership-Deirdre Brennan	363.00
Burr Ridge	Equipment Repair & Maintenance	Zoom	1,999.00
Burr Ridge	General Office Supplies	Conference room 82 in TV	1,696.99
Burr Ridge	General Office Supplies	Office Supplies	122.86
Burr Ridge	In State Travel	Parking	7.00
Burr Ridge	Information Service Costs	Annual Renewals-Digicert/ARIN/Bitwarden	24.00
Burr Ridge	Information Service Costs	Annual Renewals-SSI Security	39.80
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Information Service Costs	Github/Godaddy	69.34
Burr Ridge	Information Service Costs	IBM-Ustream for April-May	99.00
Burr Ridge	Information Service Costs	IBM-Ustream for Feb-March	198.00
Burr Ridge	Information Service Costs	IBM-Ustream for March-April	99.00
Burr Ridge	Information Service Costs	Liberated-monthly Podcasting fee	7.00
Burr Ridge	Information Service Costs	Liberated-monthly Podcasting fee	7.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	143.60
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	143.60
Burr Ridge	Information Service Costs	Noun project	39.99
Burr Ridge	Information Service Costs	Web Poster Guard State Licensing	94.56
Burr Ridge	Lodging In State	Lodging-Bloomington-Normal	107.52
Burr Ridge	Meals In State	Meals	67.13
Burr Ridge	Meals In State	Meals	10.25
Burr Ridge	Miscellaneous	Annual Bank Card Fee	15.00
Burr Ridge	Miscellaneous	Annual bank card fee	15.00
Burr Ridge	Miscellaneous	Interest	16.55
Burr Ridge	Miscellaneous	Overlimit/late fee	250.00
Burr Ridge	Miscellaneous	Staff Gift Program	195.00
Burr Ridge	Miscellaneous	Staff/Board Get well gift	172.20
Burr Ridge	Other Contractual Services	Census 2020-Batavia PL	140.67
Burr Ridge	Other Contractual Services	Census 2020-Batavia PL-Order #2	880.00
Burr Ridge	Other Contractual Services	Census 2020-Batavia PL-Order #4	63.96
Burr Ridge	Other Contractual Services	Census 2020-CCRR-Order #3	857.94
Burr Ridge	Other Contractual Services	Census 2020-DuPage Cty-HELD	1,401.34
Burr Ridge	Other Contractual Services	Census 2020-Highwood PL-Order #1	747.00
Burr Ridge	Other Contractual Services	Census 2020-Highwood PL-Order #2-	660.00
Burr Ridge	Other Contractual Services	Census 2020-Joliet PL-Order #3	1,429.90

First National Bank of Omaha
Credit Card Charges - Recap
April 2020 Disbursements

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Burr Ridge	Other Contractual Services	Census 2020-St. Charles PL-Order #4	324.75
Burr Ridge	Other Contractual Services	Census 2020-St. Charles PL-Order #5	1,100.00
Burr Ridge	Other Receivables	RAILS to be Reimbursed	37.28
Burr Ridge	Other Receivables	Wes Personal	73.43
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Postage	Amazon Prime Renewal	119.00
Burr Ridge	Public Relations	Booth for Ideacon 2020	586.00
Burr Ridge	Public Relations	Crestline-Rcpt in email to be printed	1,276.22
Burr Ridge	Recruiting	HR Recruiting	73.95
Burr Ridge	Recruiting	Recruiting	41.95
Burr Ridge	Registration & Meetings	ALA Registration	363.00
Burr Ridge	Registration & Meetings	Staff Event	192.58
Burr Ridge	Repairs & Maintenance Building	BR Bathroom Renovation	618.93
Burr Ridge	Repairs & Maintenance Building	Facility Supplies	129.61
Burr Ridge	Repairs & Maintenance Building	Facility Supplies	38.03
Burr Ridge	Repairs & Maintenance Building	Home Depot-Facility	608.91
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#10-Batavia PL	837.00
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#11-St. Charles PL	437.98
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#12-Batavia PL	449.99
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#12-North Chicago PL	3,599.92
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#13- Vernon Area PL	579.70
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#13-Aurora Interfaith	579.70
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#13-Batavia PL	289.85
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#13-DuPage CT	4,057.90
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#14-Addison	660.00
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#6-Batavia PL	117.56
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#6-DuPage CT	88.17
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#6-Highwood PL	88.17
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#6-St. Charles PL	202.50
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#7-Addison PL	659.85
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#7-West Chicago PL	2,639.40
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#8-Aurora Interfaith	786.71
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#8-Bensenville PL	3,146.84
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#9-CCRR	144.00
Burr Ridge	Sub-Recipient Census Purchases	Census 2020-#9-Joliet PL	240.00
Burr Ridge	Telecommunications	J2 eFax service- automatic monthly fee	89.95
Burr Ridge	Telecommunications	J2 eFax service- automatic monthly fee	89.95
Burr Ridge	Travel In State	Parking	4.00
Coal Valley	General Office Supplies	Office Supplies	85.87
Coal Valley	General Office Supplies	Office Supplies	82.48
Coal Valley	Meals In State	Staff Meals	38.36

First National Bank of Omaha
 Credit Card Charges - Recap
 April 2020 Disbursements

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Coal Valley	Repairs & Maintenance Vehicles	Service-Vehicles	138.85
Coal Valley	Repairs & Maintenance Vehicles	Service-Vehicles	143.73
East Peoria	Meals In State	Meals	50.93
East Peoria	Postage	Mail to Libraries/Postage	3.33
East Peoria	Repairs & Maintenance Building	Facility Supplies	54.67
East Peoria	Repairs & Maintenance Building	Thermostat covers for EP	26.24
East Peoria	Repairs & Maintenance Vehicles	Service-Vehicles	62.93
Rockford	Custodial Supplies	Cleaning Supplies	41.71
Rockford	Custodial Supplies	Cleaning Supplies	17.57
Rockford	General Office Supplies	Supplies-Office	5.00
Rockford	General Office Supplies	Supplies-Water	30.70
Rockford	Repairs & Maintenance Vehicles	Supplies-Vehicles	30.77
		Total for Main Account-#4297	<u><u>40,645.02</u></u>