

March 19, 2020

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – FEBRUARY 2020

Please find attached the RAILS Financial Reports for the month of February 2020. The attached statements include the individual fund Balance Sheets and Statement of Revenue and Expenditure reports for RAILS' Governmental (General, Special Revenue and Capital Projects) Funds, plus separate reports for four major programs: Delivery operations, LLSAP support, Census 2020 Grant and L-2 replacement Project. The latter two reports are the initial reports for these activities and will be included in this reporting package through the remainder of this fiscal year. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The February 29, 2020 unassigned General Fund (\$16.7 million) cash and investment balances would fund an estimated 17.8 months of operations. Cash and investment balances decreased \$0.7 million from the January 31, 2020 balance as RAILS received no Area and Per Capita (APC) grant payments. RAILS has received the entire funding of the FY2019 APC award and 35.6% of the FY2020 award.

FY2020 Year-To-Date Revenues and Expenditures

Total General Fund revenues of \$8,577,024 through February were \$22,883 above budget primarily from higher APC Grant revenues (\$110,990 above budget), partially offset by below budget (\$64,214) reimbursements and Investment income (\$36,174). Investment income for July was \$38,259, but for January had declined to \$25,173 due primarily to declining interest rates. February month end interest rates were 1.646% and 1.72% for the Illinois Funds and Hinsdale Bank Money Market accounts, respectively, well below the July month-end rates of 2.399% and 2.51%. We were advised that the Wintrust will begin to change its rate structure so that it mirrors the Illinois Funds' daily rates. We expect additional, and most likely major, decreases in interest rates due to anticipated Federal Reserve reactions to the coronavirus crisis.

Total General Fund expenditures of \$7,710,379 were \$651,107 below budget due primarily to lower Contractual Services (\$302,115), Personnel (\$146,832), Library Materials (\$105,675) and lower expenditures ranging from \$19-\$35,000 in six other expenditure categories, partially offset by above budget Equipment Rental, Repair and Maintenance (\$51,082) expenditures. Contractual Services expenditures were lower as no Catalog Membership grant applications were received in October, and no grants were awarded. The due date for the next round of applications is April 1, and several applications are expected. Library Materials were below budget from lower Reimbursement and E-Read Illinois expenditures. Equipment Rental, Repair and Maintenance expenditures were above budget as various

budgeted software maintenance expenditures for services covering the entire fiscal year were paid in July and, to a lesser extent, in October.

Due to COVID-19 related meeting and conference cancellations, we expect meeting and travel expenditures to decline further from budgeted amounts. Through February, travel expenditures were \$35,359 below budget.

In early March, the Northern Illinois Municipal Electric Collaborative (NIMEC), of which RAILS has membership, conducted a bidding process for electricity supply. As a result, RAILS was offered a contract for one, two, or three year periods, all at similar prices. RAILS accepted and signed a three year supply contract, which begins on May 7, 2020, at a price of 4.979 cents per kilowatt. This price is 13.1% below the price of the existing contract and should result in annual savings, based on the past twelve months' usage, of approximately \$4,200.

Personnel expenditures were \$146,832, or 4.1%, below budget, of which \$119,598 were salary expenditures. The lower than budget salaries were due primarily to three budgeted open positions, all of which have now been filled, and lower Delivery expenditures due to personnel turnover.

For the month of February, RAILS had no new hires or terminations. (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements).

Through February, Special Revenue Fund expenditures were \$161,755, nearly double the amount through January. Census 2020 and L2 Replacement Grant expenditures were \$92,354 and \$57,101 respectively. RAILS in February receiving funding for the Census 2020 Grant for its November and December expenditures. We have included a Statement of Revenues and Expenditures for both programs in our monthly report. Expenditures for both programs are primarily for other contractual services.

Delivery department expenditures of \$2,391,482 through February were \$100,298 below budget primarily from lower contractual services (\$46,229) and personnel (\$45,063) expenditures. Contractual services expenditures were below budget primarily due to a normal lag in payments, as two weeks (\$37,203) of billings pertaining to February services were not paid until March. Fuel expenditures through February were \$12,020 below budget and should become more favorable as recent oil market prices have substantially declined. Delivery department expenditures through February were 31.0% of total General Fund expenditures.

LLSAP support expenditures of \$1,559,362 through February were \$76,053 below budget, due primarily to lower than budget personnel expenditures due to previously unfilled vacancies plus lower travel expenditures, and were 20.2% of total General Fund expenditures.

**RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of February 29, 2020**

2/29/2020

Total Cash and Investments - All Funds	\$	19,200,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	(100,000)
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(2,400,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>16,700,000</u></u>
Projected FY2020 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>940,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>17.8</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately August 2021

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
February 29, 2020

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,854,092.00	1.646%	Demand	\$ 49,492.16
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 224,359.72	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 1,141.69	1.340%	Demand	\$ 13.31
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 23,448.00	4.000%	12/31/2013	\$ 912.00
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 15,124,291.44	1.720%	Demand	\$ 193,423.85
Total Cash and Investments / Weighted Average Annual Interest Rate		<u><u>\$ 19,227,332.85</u></u>	1.688%		<u><u>\$ 243,841.32</u></u>

RAILS

Statement of Net Assets

General Fund

As of 2/29/2020

	Balance End of Month
	<u> </u>
Assets	
Cash & Cash Equivalents	16,726,247.51
Investments	23,448.00
Accounts Receivables	115,829.23
Prepaid Expenses	220,929.94
Other Assets	18,351.50
Total Assets	<u>17,104,806.18</u>
Liabilities	
Accrued Liabilities	7,350.39
Other Liabilities	
Funds Held for Consortium	171,188.89
Other	42.50
Total Other Liabilities	<u>171,231.39</u>
Total Liabilities	<u>178,581.78</u>
Fund Balances	
Beginning Fund Balance	16,059,579.87
Current YTD Net Income	
Gains/(Losses) on Disposition of Capital Assets	5,520.00
Other	861,124.53
Total Current YTD Net Income	<u>866,644.53</u>
Total Fund Balances	<u>16,926,224.40</u>
Total Liabilities and Fund Balances	<u><u>17,104,806.18</u></u>

RAILS
Statement of Net Assets
Special Revenue Fund
As of 2/29/2020

	Balance End of Month
Assets	
Cash & Cash Equivalents	60,603.32
Prepaid Expenses	39.10
Total Assets	<u>60,642.42</u>
Liabilities	
Deferred Revenue	<u>112,881.18</u>
Total Liabilities	<u>112,881.18</u>
Fund Balances	
Current YTD Net Income	<u>(52,238.76)</u>
Total Fund Balances	<u>(52,238.76)</u>
Total Liabilities and Fund Balances	<u><u>60,642.42</u></u>

RAILS

Statement of Net Assets

Capital Projects Fund

As of 2/29/2020

	Balance End of Month
Assets	
Cash & Cash Equivalents	2,417,034.02
Total Cash & Cash Equivalents	<u>2,417,034.02</u>
Total Assets	<u>2,417,034.02</u>
Fund Balances	
Beginning Fund Balance	2,626,758.36
Current YTD Net Income	
Capital Outlays- Computers	(24,224.34)
Capital Outlays - Vehicles	(185,500.00)
Total Current YTD Net Income	<u>(209,724.34)</u>
Total Fund Balances	<u>2,417,034.02</u>
Total Liabilities and Fund Balances	<u><u>2,417,034.02</u></u>

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

General Fund

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
State Grants						
Area and Per Capita	0.00	6,768,030.16	6,657,040.00	110,990.16	9,985,530.00	(32.22)%
Total State Grants	0.00	6,768,030.16	6,657,040.00	110,990.16	9,985,530.00	(32.22)%
Fees for Services and Materials						
Fees for Services and Materials	46,779.42	693,583.27	688,186.00	5,397.27	879,113.00	(21.10)%
Total Fees for Services and Materials	46,779.42	693,583.27	688,186.00	5,397.27	879,113.00	(21.10)%
Reimbursements						
Reimbursements	6,475.00	840,910.57	904,500.00	(63,589.43)	1,022,200.00	(17.74)%
E-Rate Reimbursements	0.00	16,875.21	17,500.00	(624.79)	17,500.00	(3.57)%
Total Reimbursements	6,475.00	857,785.78	922,000.00	(64,214.22)	1,039,700.00	(17.50)%
Investment Income						
Investment Income	25,173.44	243,841.32	280,015.00	(36,173.68)	431,000.00	(43.42)%
Total Investment Income	25,173.44	243,841.32	280,015.00	(36,173.68)	431,000.00	(43.42)%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	6,375.00	7,763.12	6,400.00	1,363.12	9,500.00	(18.28)%
Gains/(Losses) on Disposition of Capital Assets	2,375.00	5,520.00	0.00	5,520.00	0.00	0.00%
Total Other Revenue	8,750.00	13,783.12	6,900.00	6,883.12	10,000.00	37.83%
Total REVENUES	87,177.86	8,577,023.65	8,554,141.00	22,882.65	12,345,343.00	(30.52)%
EXPENDITURES						
Personnel						
Library Professionals	99,725.32	807,076.27	752,541.00	(54,535.27)	1,194,958.00	32.46%
Other Professionals	110,319.66	852,585.69	988,669.00	136,083.31	1,569,911.00	45.69%
Support Services	129,791.80	1,081,526.08	1,119,576.00	38,049.92	1,777,792.00	39.16%
Social Security Taxes	24,490.47	197,703.13	218,776.00	21,072.87	345,981.00	42.86%
Unemployment Insurance	2,736.67	8,213.09	12,370.00	4,156.91	22,295.00	63.16%
Workers' Compensation	6,861.51	57,687.17	69,818.00	12,130.83	110,894.00	47.98%
Retirement Benefits	3,400.09	25,365.87	28,521.00	3,155.13	45,289.00	43.99%
Health, Dental and Life Insurance	53,634.24	383,163.08	384,534.00	1,370.92	576,756.00	33.57%
Other Fringe Benefits	383.85	11,355.97	19,260.00	7,904.03	28,250.00	59.80%
Temporary Help	2,052.00	31,072.40	7,750.00	(23,322.40)	11,600.00	(167.87)%
Recruiting	11.95	3,909.22	4,675.00	765.78	7,000.00	44.15%
Total Personnel	433,407.56	3,459,657.97	3,606,490.00	146,832.03	5,690,726.00	39.21%
Library Materials						
Print Materials	45.00	13,407.60	4,165.00	(9,242.60)	6,250.00	(114.52)%
E-Resources	30,900.04	1,000,392.62	1,115,310.00	114,917.38	1,338,400.00	25.25%
Total Library Materials	30,945.04	1,013,800.22	1,119,475.00	105,674.78	1,344,650.00	24.60%
Buildings and Grounds						
Rent/Lease	21,728.05	194,436.45	188,834.00	(5,602.45)	260,469.00	25.35%

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

General Fund

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
Utilities	8,652.63	52,914.76	73,010.00	20,095.24	109,500.00	51.68%
Property Insurance	1,342.00	7,705.00	7,873.00	168.00	11,785.00	34.62%
Repairs and Maintenance - Bldg	2,886.18	21,430.69	49,075.00	27,644.31	73,500.00	70.84%
Custodial/Janitorial Service and Supplies	4,313.91	35,825.94	36,605.00	779.06	54,900.00	34.74%
Other Buildings and Grounds	2,363.66	42,819.77	25,979.00	(16,840.77)	38,918.00	(10.03)%
Total Buildings and Grounds	41,286.43	355,132.61	381,376.00	26,243.39	549,072.00	35.32%
Vehicles Expenses						
Fuel	20,432.13	145,874.45	160,235.00	14,360.55	273,780.00	46.72%
Repairs and Maintenance - Vehicle	11,510.29	91,522.51	86,170.00	(5,352.51)	129,200.00	29.16%
Vehicle Insurance	7,387.00	42,146.81	58,197.00	16,050.19	87,285.00	51.71%
Other Vehicle Expenses	500.00	12,450.17	7,180.00	(5,270.17)	10,750.00	(15.82)%
Total Vehicles Expenses	39,829.42	291,993.94	311,782.00	19,788.06	501,015.00	41.72%
In-State Travel	1,851.38	24,953.85	41,607.00	16,653.15	62,886.00	60.32%
Out-of-State Travel	1,613.33	22,007.52	40,713.00	18,705.48	61,518.00	64.23%
Continuing Education						
Registrations and Meeting, Other Fees	2,617.48	41,496.48	49,077.00	7,580.52	68,615.00	39.52%
Conferences and Continuing Education Meetings	5,820.00	54,552.38	82,141.00	27,588.62	123,200.00	55.72%
Total Continuing Education	8,437.48	96,048.86	131,218.00	35,169.14	191,815.00	49.93%
Public Relations	7,162.00	58,816.96	47,005.00	(11,811.96)	70,500.00	16.57%
Commercial Insurance						
Liability Insurance	2,920.00	15,321.17	15,376.00	54.83	23,047.00	33.52%
Total Commercial Insurance	2,920.00	15,321.17	15,376.00	54.83	23,047.00	33.52%
Supplies, Postage and Printing						
Computers, Software and Supplies	1,120.42	23,077.43	30,150.00	7,072.57	45,200.00	48.94%
General Office Supplies and Equipment	1,641.00	22,247.24	25,965.00	3,717.76	38,880.00	42.78%
Postage	458.43	6,158.18	11,425.00	5,266.82	17,050.00	63.88%
Library Supplies	0.00	0.00	320.00	320.00	480.00	100.00%
Delivery Supplies	7,894.00	33,668.82	36,630.00	2,961.18	54,925.00	38.70%
Other Supplies	0.00	0.00	80.00	80.00	120.00	100.00%
Total Supplies, Postage and Printing	11,113.85	85,151.67	104,570.00	19,418.33	156,655.00	45.64%
Telephone and Telecommunications	6,528.01	89,924.14	90,915.00	990.86	136,305.00	34.03%
Equipment Rental, Repair and Maintenance						
Equipment Rental	686.35	9,679.88	10,715.00	1,035.12	16,060.00	39.73%
Equipment Repair and Maintenance Agreements	4,207.40	122,022.12	69,905.00	(52,117.12)	104,850.00	(16.38)%
Total Equipment Rental, Repair and Maintenance	4,893.75	131,702.00	80,620.00	(51,082.00)	120,910.00	(8.93)%
Professional Services						
Legal	1,260.00	18,191.65	27,025.00	8,833.35	40,500.00	55.08%
Accounting	0.00	20,111.00	16,700.00	(3,411.00)	25,000.00	19.56%
Consulting	15,315.00	64,185.87	80,065.00	15,879.13	120,000.00	46.51%
Payroll Service Fees	3,180.24	22,094.35	23,760.00	1,665.65	35,640.00	38.01%

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

General Fund

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
Total Professional Services	<u>19,755.24</u>	<u>124,582.87</u>	<u>147,550.00</u>	<u>22,967.13</u>	<u>221,140.00</u>	<u>43.66%</u>
Contractual Services						
Information Service Costs	7,074.60	16,984.00	20,920.00	3,936.00	31,355.00	45.83%
Contract Agreements w/ Systems, Member Libraries	(4,702.14)	1,071,960.22	1,315,764.00	243,803.78	1,742,322.00	38.48%
Outside Printing Services	0.00	0.00	360.00	360.00	540.00	100.00%
Other Contractual Services	<u>78,910.31</u>	<u>841,239.56</u>	<u>895,255.00</u>	<u>54,015.44</u>	<u>1,342,878.00</u>	<u>37.36%</u>
Total Contractual Services	81,282.77	1,930,183.78	2,232,299.00	302,115.22	3,117,095.00	38.08%
Professional Association Membership Dues	711.00	7,206.00	6,525.00	(681.00)	9,770.00	26.24%
Miscellaneous	<u>1,383.67</u>	<u>3,895.56</u>	<u>3,965.00</u>	<u>69.44</u>	<u>5,840.00</u>	<u>33.30%</u>
Total EXPENDITURES	693,120.93	7,710,379.12	8,361,486.00	651,106.88	12,262,944.00	37.12%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(605,943.07)</u>	<u>866,644.53</u>	<u>192,655.00</u>	<u>673,989.53</u>	<u>82,399.00</u>	<u>951.77%</u>

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

Special Revenue Fund

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
State Grants						
System Automation and Technology	0.00	28,710.00	28,710.00	0.00	28,710.00	0.00%
Other State Grants	46,586.65	80,805.98	210,423.00	(129,617.02)	920,917.00	(91.23)%
Total State Grants	46,586.65	109,515.98	239,133.00	(129,617.02)	949,627.00	(88.47)%
Total REVENUES	46,586.65	109,515.98	239,133.00	(129,617.02)	949,627.00	(88.47)%
EXPENDITURES						
Personnel						
Other Professionals	7,398.80	28,115.44	28,116.00	0.56	64,000.00	56.07%
Social Security Taxes	555.04	2,128.90	2,151.00	22.10	4,896.00	56.52%
Unemployment Insurance	50.74	347.89	230.00	(117.89)	230.00	(51.26)%
Workers' Compensation	8.50	33.85	92.00	58.15	186.00	81.80%
Retirement Benefits	74.73	270.65	281.00	10.35	640.00	57.71%
Health, Dental and Life Insurance	582.99	1,175.58	1,613.00	437.42	3,797.00	69.04%
Total Personnel	8,670.80	32,072.31	32,483.00	410.69	73,749.00	56.51%
In-State Travel	0.00	161.49	560.00	398.51	1,500.00	89.23%
Public Relations	0.00	0.00	1,000.00	1,000.00	10,002.00	100.00%
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	408.47	3,170.00	2,761.53	9,379.00	95.64%
Other Supplies	0.00	0.00	10,000.00	10,000.00	43,669.00	100.00%
Total Supplies, Postage and Printing	0.00	408.47	13,170.00	12,761.53	53,048.00	99.23%
Professional Services						
Consulting	750.00	750.00	0.00	(750.00)	14,625.00	94.87%
Total Professional Services	750.00	750.00	0.00	(750.00)	14,625.00	94.87%
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	5,202.14	20,695.83	29,589.00	8,893.17	106,153.00	80.50%
Other Contractual Services	65,481.85	107,666.64	144,100.00	36,433.36	690,550.00	84.41%
Total Contractual Services	70,683.99	128,362.47	173,689.00	45,326.53	796,703.00	83.89%
Total EXPENDITURES	80,104.79	161,754.74	220,902.00	59,147.26	949,627.00	82.97%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(33,518.14)	(52,238.76)	18,231.00	(70,469.76)	0.00	0.00%

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

42 - Census 2020 Grant

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
State Grants						
Other State Grants	23,705.40	23,705.40	96,463.00	(72,757.60)	750,000.00	(96.84)%
Total State Grants	23,705.40	23,705.40	96,463.00	(72,757.60)	750,000.00	(96.84)%
Total REVENUES	23,705.40	23,705.40	96,463.00	(72,757.60)	750,000.00	(96.84)%
EXPENDITURES						
Personnel						
Other Professionals	7,398.80	28,115.44	28,116.00	0.56	64,000.00	56.07%
Social Security Taxes	555.04	2,128.90	2,151.00	22.10	4,896.00	56.52%
Unemployment Insurance	50.74	347.89	230.00	(117.89)	230.00	(51.26)%
Workers' Compensation	8.50	33.85	92.00	58.15	186.00	81.80%
Retirement Benefits	74.73	270.65	281.00	10.35	640.00	57.71%
Health, Dental and Life Insurance	582.99	1,175.58	1,613.00	437.42	3,797.00	69.04%
Total Personnel	8,670.80	32,072.31	32,483.00	410.69	73,749.00	56.51%
In-State Travel	0.00	161.49	560.00	398.51	1,500.00	89.23%
Public Relations	0.00	0.00	1,000.00	1,000.00	10,002.00	100.00%
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	0.00	250.00	250.00	5,000.00	100.00%
Other Supplies	0.00	0.00	10,000.00	10,000.00	43,669.00	100.00%
Total Supplies, Postage and Printing	0.00	0.00	10,250.00	10,250.00	48,669.00	100.00%
Professional Services						
Consulting	750.00	750.00	0.00	(750.00)	14,625.00	94.87%
Total Professional Services	750.00	750.00	0.00	(750.00)	14,625.00	94.87%
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	5,202.14	8,395.83	8,770.00	374.17	61,905.00	86.44%
Other Contractual Services	42,600.60	50,974.53	43,400.00	(7,574.53)	539,550.00	90.55%
Total Contractual Services	47,802.74	59,370.36	52,170.00	(7,200.36)	601,455.00	90.13%
Total EXPENDITURES	57,223.54	92,354.16	96,463.00	4,108.84	750,000.00	87.69%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(33,518.14)	(68,648.76)	0.00	(68,648.76)	0.00	0.00%

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

40 - L-2 Replacement Project

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
State Grants						
Other State Grants	22,881.25	57,100.58	113,960.00	(56,859.42)	170,917.00	(66.59)%
Total State Grants	22,881.25	57,100.58	113,960.00	(56,859.42)	170,917.00	(66.59)%
Total REVENUES	22,881.25	57,100.58	113,960.00	(56,859.42)	170,917.00	(66.59)%
EXPENDITURES						
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	408.47	2,920.00	2,511.53	4,379.00	90.67%
Total Supplies, Postage and Printing	0.00	408.47	2,920.00	2,511.53	4,379.00	90.67%
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	0.00	0.00	7,769.00	7,769.00	15,538.00	100.00%
Other Contractual Services	22,881.25	56,692.11	100,700.00	44,007.89	151,000.00	62.46%
Total Contractual Services	22,881.25	56,692.11	108,469.00	51,776.89	166,538.00	65.96%
Total EXPENDITURES	22,881.25	57,100.58	111,389.00	54,288.42	170,917.00	66.59%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	0.00	2,571.00	(2,571.00)	0.00	0.00%

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

Capital Projects Fund

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
EXPENDITURES						
Capital Outlays						
Capital Outlays- Computers	0.00	24,224.34	23,360.00	(864.34)	35,000.00	30.79%
Capital Outlays - Vehicles	0.00	185,500.00	119,730.00	(65,770.00)	179,500.00	(3.34)%
Total Capital Outlays	0.00	209,724.34	143,090.00	(66,634.34)	214,500.00	2.23%
Total EXPENDITURES	0.00	209,724.34	143,090.00	(66,634.34)	214,500.00	2.23%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	(209,724.34)	(143,090.00)	(66,634.34)	(214,500.00)	(2.23)%

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

70 - Delivery

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	43,332.42	351,517.02	346,976.00	4,541.02	520,463.00	(32.46)%
Total Fees for Services and Materials	43,332.42	351,517.02	346,976.00	4,541.02	520,463.00	(32.46)%
Other Revenue						
Gains/(Losses) on Disposition of Capital Assets	2,375.00	5,520.00	0.00	5,520.00	0.00	0.00%
Total Other Revenue	2,375.00	5,520.00	0.00	5,520.00	0.00	0.00%
Total REVENUES	45,707.42	357,037.02	346,976.00	10,061.02	520,463.00	(31.40)%
EXPENDITURES						
Personnel						
Other Professionals	24,130.78	199,078.94	198,058.00	(1,020.94)	314,501.00	36.70%
Support Services	93,442.76	778,407.52	822,232.00	43,824.48	1,305,645.00	40.38%
Social Security Taxes	8,347.99	69,909.88	77,973.00	8,063.12	123,951.00	43.60%
Unemployment Insurance	991.78	3,667.25	4,952.00	1,284.75	11,945.00	69.30%
Workers' Compensation	6,562.06	55,283.66	67,106.00	11,822.34	106,589.00	48.13%
Retirement Benefits	1,169.65	8,979.08	10,071.00	1,091.92	15,969.00	43.77%
Health, Dental and Life Insurance	24,467.35	186,437.55	189,448.00	3,010.45	284,145.00	34.39%
Temporary Help	2,052.00	28,362.78	5,350.00	(23,012.78)	8,000.00	(254.53)%
Total Personnel	161,164.37	1,330,126.66	1,375,190.00	45,063.34	2,170,745.00	38.72%
Buildings and Grounds						
Rent/Lease	11,468.27	102,466.29	93,299.00	(9,167.29)	133,089.00	23.01%
Utilities	802.42	4,169.72	4,350.00	180.28	6,520.00	36.05%
Property Insurance	109.00	530.22	655.00	124.78	980.00	45.90%
Repairs and Maintenance - Bldg	20.96	1,200.18	2,135.00	934.82	3,200.00	62.49%
Custodial/Janitorial Service and Supplies	350.00	3,729.36	3,000.00	(729.36)	4,500.00	17.13%
Other Buildings and Grounds	108.14	807.25	1,159.00	351.75	1,730.00	53.34%
Total Buildings and Grounds	12,858.79	112,903.02	104,598.00	(8,305.02)	150,019.00	24.74%
Vehicles Expenses						
Fuel	20,318.76	144,359.50	156,380.00	12,020.50	268,000.00	46.13%
Repairs and Maintenance - Vehicle	11,510.29	89,672.59	81,560.00	(8,112.59)	122,300.00	26.68%
Vehicle Insurance	6,251.00	35,209.52	48,285.00	13,075.48	72,427.00	51.39%
Other Vehicle Expenses	500.00	12,450.17	6,845.00	(5,605.17)	10,250.00	(21.47)%
Total Vehicles Expenses	38,580.05	281,691.78	293,070.00	11,378.22	472,977.00	40.44%
In-State Travel	420.36	1,752.92	5,463.00	3,710.08	5,538.00	68.35%
Continuing Education						
Registrations and Meeting, Other Fees	442.84	1,880.72	2,325.00	444.28	2,700.00	30.34%
Total Continuing Education	442.84	1,880.72	2,325.00	444.28	2,700.00	30.34%
Commercial Insurance						
Liability Insurance	137.00	813.09	1,145.00	331.91	1,708.00	52.40%
Total Commercial Insurance	137.00	813.09	1,145.00	331.91	1,708.00	52.40%

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

70 - Delivery

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
Supplies, Postage and Printing						
General Office Supplies and Equipment	10.97	1,033.08	775.00	(258.08)	1,150.00	10.17%
Postage	458.43	3,171.65	6,215.00	3,043.35	9,275.00	65.80%
Delivery Supplies	7,894.00	33,668.82	36,630.00	2,961.18	54,925.00	38.70%
Total Supplies, Postage and Printing	8,363.40	37,873.55	43,620.00	5,746.45	65,350.00	42.05%
Telephone and Telecommunications	44.62	9,957.79	11,070.00	1,112.21	16,600.00	40.01%
Equipment Rental, Repair and Maintenance						
Equipment Rental	85.79	1,427.46	800.00	(627.46)	1,200.00	(18.95)%
Equipment Repair and Maintenance Agreements	0.00	0.00	170.00	170.00	250.00	100.00%
Total Equipment Rental, Repair and Maintenance	85.79	1,427.46	970.00	(457.46)	1,450.00	1.55%
Professional Services						
Legal	0.00	0.00	350.00	350.00	500.00	100.00%
Consulting	15,000.00	32,382.12	26,675.00	(5,707.12)	40,000.00	19.04%
Total Professional Services	15,000.00	32,382.12	27,025.00	(5,357.12)	40,500.00	20.04%
Contractual Services						
Other Contractual Services	74,406.64	580,434.99	626,664.00	46,229.01	940,000.00	38.25%
Total Contractual Services	74,406.64	580,434.99	626,664.00	46,229.01	940,000.00	38.25%
Professional Association Membership Dues	0.00	0.00	180.00	180.00	275.00	100.00%
Miscellaneous	279.17	238.17	460.00	221.83	650.00	63.36%
Total EXPENDITURES	311,783.03	2,391,482.27	2,491,780.00	100,297.73	3,868,512.00	38.18%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(266,075.61)	(2,034,445.25)	(2,144,804.00)	110,358.75	(3,348,049.00)	(39.23)%

RAILS

Statement of Revenues and Expenditures - 66.7% Complete

LLSAP Sub-Fund

From 2/1/2020 Through 2/29/2020

Document 6.2

	Current Period Actual	YTD Actual	YTD Budget - Revised	YTD Budget Variance - Revised	Total Budget - Revised	Percent Total Budget Remaining - Revised
EXPENDITURES						
Personnel						
Library Professionals	21,237.12	168,663.68	107,869.00	(60,794.68)	171,282.00	1.53%
Other Professionals	20,806.36	140,421.67	253,795.00	113,373.33	402,996.00	65.16%
Support Services	9,943.68	83,662.25	82,038.00	(1,624.25)	130,270.00	35.78%
Social Security Taxes	3,775.56	28,774.15	33,955.00	5,180.85	53,898.00	46.61%
Unemployment Insurance	426.33	1,360.33	1,848.00	487.67	2,760.00	50.71%
Workers' Compensation	59.80	484.53	583.00	98.47	922.00	47.45%
Retirement Benefits	525.07	3,677.97	4,474.00	796.03	7,113.00	48.29%
Health, Dental and Life Insurance	8,137.72	53,628.25	57,504.00	3,875.75	86,280.00	37.84%
Total Personnel	64,911.64	480,672.83	542,066.00	61,393.17	855,521.00	43.82%
Vehicles Expenses						
Fuel	31.63	341.26	720.00	378.74	1,080.00	68.40%
Repairs and Maintenance - Vehicle	0.00	130.15	270.00	139.85	400.00	67.46%
Vehicle Insurance	284.00	1,735.98	2,480.00	744.02	3,715.00	53.27%
Total Vehicles Expenses	315.63	2,207.39	3,470.00	1,262.61	5,195.00	57.51%
In-State Travel	0.00	244.76	10,216.00	9,971.24	17,110.00	98.57%
Out-of-State Travel	0.00	2,720.01	3,465.00	744.99	15,695.00	82.67%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	632.00	1,950.00	1,318.00	3,300.00	80.85%
Total Continuing Education	0.00	632.00	1,950.00	1,318.00	3,300.00	80.85%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	0.00	150.00	150.00	200.00	100.00%
General Office Supplies and Equipment	0.00	1,284.84	1,135.00	(149.84)	1,700.00	24.42%
Postage	0.00	0.00	75.00	75.00	100.00	100.00%
Total Supplies, Postage and Printing	0.00	1,284.84	1,360.00	75.16	2,000.00	35.76%
Telephone and Telecommunications	1,778.54	13,072.20	15,880.00	2,807.80	23,800.00	45.07%
Contractual Services						
Information Service Costs	0.00	1,321.50	540.00	(781.50)	800.00	(65.19)%
Contract Agreements w/ Systems, Member Libraries	0.00	1,056,067.42	1,056,068.00	0.58	1,408,087.00	25.00%
Total Contractual Services	0.00	1,057,388.92	1,056,608.00	(780.92)	1,408,887.00	24.95%
Professional Association Membership Dues	186.00	409.00	0.00	(409.00)	0.00	0.00%
Miscellaneous	501.92	729.93	400.00	(329.93)	600.00	(21.66)%
Total EXPENDITURES	67,693.73	1,559,361.88	1,635,415.00	76,053.12	2,332,108.00	33.14%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(67,693.73)	(1,559,361.88)	(1,635,415.00)	76,053.12	(2,332,108.00)	(33.14)%

RAILS

Document 6.2

Checks/Vouchers Register
from February 1, 2020 to February 29, 2020

Payee	Description	Date	Amount	Total for Multiple Checks
Abila	Maintenance Support Renewal	2/26/2020	5,262.00	
Abila	Abila LLSAP AP Checks	2/28/2020	425.80	5,687.80
Addison Public Library	Census 2020 Grant Expenditures	2/26/2020	2,072.17	
ADT Security Services	Monitoring Alarm 2/20-3/19/20-RF	2/12/2020	49.17	
American Driving Records	MVR Processing-January 2020	2/19/2020	11.95	
Ancel, Glink, P.C.	Professional Service for January 2020	2/19/2020	1,575.00	
Ancel, Glink, P.C.	Webinar-Census 2020	2/26/2020	750.00	2,325.00
Anna Behm	Staff Reimbursement	2/5/2020	272.05	
Anna Behm	Travel Reimbursement /ALA Registration	2/19/2020	391.38	663.43
Anne Slaughter	Reimbursement for Code4Lib Conference	2/19/2020	616.96	
Aramark Refreshment Services	Supplies-BR	2/5/2020	454.96	
Aramark Refreshment Services	Supplies-BR	2/19/2020	216.79	
AT & T	Phone Service 2/4-3/3/20-BR	2/12/2020	194.18	
AT & T	Phone Service-Final Payment	2/26/2020	335.91	530.09
Aten Design Group, Inc.	Professional Services for L2 Project	2/5/2020	22,881.25	
Aurora Area Interfaith Food Pantry	Census 2020 Grant Expenditures	2/5/2020	479.99	
Aurora Public Library	Census 2020 Grant Expenditures	2/26/2020	865.59	
Auto-Graphics, Inc.	Processing Fees for FMI	2/5/2020	600.00	
Automated Logic Corporation	Repair System Communication - power loss	2/19/2020	920.00	
Baker & Taylor	eRead Content for January 2020	2/12/2020	21,490.82	
Baker & Taylor	eRead Content for January 2020	2/12/2020	1,599.32	
Baker & Taylor	eRead Content for January 2020	2/12/2020	1,334.90	24,425.04
Batavia Public Library	Census 2020 Grant Expenditures	2/5/2020	200.00	
Buildingstars Operations, Inc.	Cleaning Service for February 2020-BR	2/5/2020	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service for February 2020-BB	2/5/2020	725.00	2,214.00
Chicago Real Estate Resources	Rockford Rent for March 2020	2/19/2020	2,127.14	
Clarendon Hills Public Library	Refund for Missing Video Game	2/5/2020	60.00	
Comcast Cable	Internet Service 2/23-3/22/20-BR	2/26/2020	242.85	
Comcast Cable	Internet Service 2/19-3/18/20-RF	2/26/2020	314.79	557.64
Comet Messenger Service, Inc.	Mail to Chicago 1/27-1/29/20	2/5/2020	96.00	
Comet Messenger Service, Inc.	Mail to Chicago 2/4-2/7/20	2/12/2020	72.00	
Comet Messenger Service, Inc.	Mail to Chicago 2/10/20	2/19/2020	24.00	
Comet Messenger Service, Inc.	Mail to Chicago 2/18-2/20/20	2/26/2020	144.00	336.00
Commonwealth Edison	Comed-1/2-2/3/20-BB	2/12/2020	538.58	
Commonwealth Edison	Electric 1/22-2/20/20-RF	2/26/2020	248.16	786.74
Continental Transport Solutions	Delivery Outsourcing 1/24/20	2/5/2020	18,601.66	
Continental Transport Solutions	Damaged books/Missing Nintendo games	2/5/2020	-367.09	
Continental Transport Solutions	Delivery Outsourcing 1/31/20	2/12/2020	18,601.66	
Continental Transport Solutions	Delivery Outsourcing 2/7/20	2/19/2020	18,601.66	
Continental Transport Solutions	Delivery Outsourcing 2/14/20	2/26/2020	18,601.66	74,039.55
Daniel J. Papish	Snow Removal Service for January 2020-CV	2/19/2020	1,030.00	
Discovery Benefits, Inc	FSA Hra for January 2020	2/12/2020	312.55	
Discovery Benefits, Inc	DBI Funding HRA & HSA	2/19/2020	3,000.00	3,312.55
Doc Motor Works, Inc	service-2007 GMC Savana-BB	2/5/2020	2,089.09	
Doc Motor Works, Inc	Service-2008 GMC Savana-BB	2/5/2020	464.63	
Doc Motor Works, Inc	Service-2006 GMC Savana-BB	2/12/2020	577.04	3,130.76

RAILS
Checks/Vouchers Register
from February 1, 2020 to February 29, 2020

Document 6.2

Payee	Description	Date	Amount	Total for Multiple Checks
Dynegy Energy Services	Electric 1/7-2/5/20-BR	2/19/2020	6,317.73	
East Peoria Tire & Vulcanizing	Service-2019 Ford Transit-EP	2/12/2020	30.00	
Employee Benefits Corporation	CobraSecure for February 2020	2/19/2020	71.30	
Eric Bain	Travel Reimbursement-SHARE-it Training	2/5/2020	310.72	
Eric Bain	Travel Reimbursement 2/6-2/11/20	2/12/2020	186.31	497.03
Express Services, Inc.	Temporary Help 1/26/20-EP	2/12/2020	648.00	
Express Services, Inc.	Temporary Help 2/2/20-EP	2/19/2020	675.00	
Express Services, Inc.	Temporary Help 2/9/20-EP	2/26/2020	405.00	
Express Services, Inc.	Temporary Help 2/16/20-EP	2/26/2020	324.00	2,052.00
First National Bank Omaha	Credit Card Purchases	2/26/2020	7,523.45	
Gale Cengage	COHS Scholarships for Belleville PL	2/12/2020	6,475.00	
Gerber National Claim Services	Service-Tow 2014 Ford-EP	2/5/2020	319.00	
Gerber National Claim Services	Service-Tow 2009 Chevy Express-CV	2/5/2020	285.00	604.00
Glen Ellyn Public Library	Census 2020 Grant Expenditures	2/5/2020	2,195.00	
Glen Ellyn Public Library	Census 2020 Grant Expenditures	2/19/2020	695.97	2,890.97
Grant Halter	Travel Reimbursement-1/16/20	2/5/2020	92.00	
Gregory Pronevitz	Consulting Service for Delivery-#2	2/12/2020	15,000.00	
Heartland Fire & Security	Monitoring & Dispatch -10/19 to 10/20-CV	2/19/2020	299.40	
Highland Park Public Library	Refund for Damaged Books by CTS	2/5/2020	37.94	
Highwood Public Library	Census 2020 Grant Expenditures	2/5/2020	1,428.92	
Highwood Public Library	Census 2020 Grant Expenditures	2/12/2020	794.48	
Highwood Public Library	Census 2020 Grant Expenditures	2/26/2020	870.00	
Highwood Public Library	Census 2020 Grant Expenditures	2/26/2020	1,530.00	4,623.40
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 01/2020	2/18/2020	388.70	
HR Source	Webinar on 11/19/19-Cannabis in Workplace	2/5/2020	1,350.00	
HR Source	Workshop 1/9/20	2/19/2020	1,750.00	3,100.00
i3 Broadband	Internet Service 2/19-3/18/20-EP	2/26/2020	424.93	
ICMA-RC	ICMA-RC PR Deduction 2/7/2020	2/7/2020	3,267.21	
ICMA-RC	ICMA-RC PR Deduction 2/21/2020	2/21/2020	3,267.21	6,534.42
Illinois Library Association	2020 Legislative Meet-ups for MH	2/12/2020	45.00	
Illinois Library Association	ILA Trustee Forum Workshop-3/14/20	2/19/2020	135.00	180.00
Imagination Publishing	Elders of the Internet Video	2/19/2020	7,000.00	
IMRF	IMRF 02/2020	2/28/2020	19,536.10	
IMRF	IMRF 02/2020	2/28/2020	407.67	19,943.77
IntelePeer Cloud Comm, LLC	VOIP Phone Service	2/19/2020	3,112.87	
J Campbell Social Marketing	Custom Webinar-January 2020	2/19/2020	500.00	
Jennifer Burke	Webinar-Library Stories	2/5/2020	400.00	
Jessica Barnes	Travel Reimbursment	2/5/2020	97.75	
Jessica Barnes	Travel Reimbursement 2/19/20	2/26/2020	156.40	254.15
Jiffy Lube	Service-2019 Ford Transit-BB	2/5/2020	102.97	
Jiffy Lube	Service-2012 Ford E250-BB	2/5/2020	117.96	
Jiffy Lube	Service-2018 Ford Transit-BB	2/5/2020	117.96	
Jiffy Lube	Service-2008 GMC Savana-BB	2/5/2020	82.97	
Jiffy Lube	Service-2006 Gmc Savana-BB	2/5/2020	16.99	
Jiffy Lube	Service-2016 Ford Transit-BB	2/5/2020	82.97	
Jiffy Lube	Service-2018 Ford F450-BB	2/5/2020	114.96	

RAILS

Document 6.2

Checks/Vouchers Register
from February 1, 2020 to February 29, 2020

Payee	Description	Date	Amount	Total for Multiple Checks
Jiffy Lube	Service-2019 Ford Transit-BB	2/5/2020	70.98	707.76
Jody Rubel	Staff Reimbursement-Supplies	2/19/2020	164.02	
Jody Rubel	Staff Reimbursement 2/21/20	2/26/2020	30.01	194.03
Joliet Public Library	Census 2020 Grant Expenditures	2/26/2020	100.29	
Keith Hoogland Limited Partnership	East Peoria Rent for March 2020	2/12/2020	10,387.21	
Konica Minolta Premier Finance	Lease Payments for Copiers	2/5/2020	686.35	
LACONI, Inc.	LACONI-Membership Dues 1/1-12/31/20	2/12/2020	100.00	
Laconi, Inc.	Cataloging Boot Camp	2/26/2020	30.00	
Laura Jane Bradbury	Reimburse for ALA Membership Fee	2/5/2020	74.00	
Leila Heath	Staff Reimbursement-Travel/Supplies	2/5/2020	1,295.40	
Level 3 Communications, LLC	Level3 Telecommunications	2/5/2020	51.49	
Liberty Termite & Pest Control Inc	Pest Control service-EP	2/26/2020	60.00	
Libraries of Illinois Risk Agency	Crisis Response Policy 1/16-12/31/20	2/19/2020	1,490.00	
LIMRiCC - PHIP	Health Insurance for February 2020	2/12/2020	74,646.13	
LIMRiCC - PHIP	Health Insurance for February 2020	2/12/2020	726.35	75,372.48
McHenry Public Library	Census 2020 Grant Expenditures	2/5/2020	2,641.57	
MCP Incorporated	Large liners-EP	2/12/2020	54.27	
MCP Incorporated	Cleaning Service for Feb 2020/Large liners-EP	2/12/2020	758.27	812.54
Mediacom	phone Service 2/15-3/14/20-CV	2/19/2020	121.04	
Merlin	Service-2019 Ford Transit-EP	2/5/2020	48.09	
Merlin	Service-2018 Ford Transit-EP	2/5/2020	38.90	
Merlin	Service-2019 Ford Transit-EP	2/5/2020	28.50	
Merlin	Service-2018 Ford Transit-EP	2/12/2020	28.50	
Merlin	Service-2014 Ford E-350-EP	2/12/2020	1,824.99	
Merlin	Service-2014 Ford E-350-EP	2/26/2020	31.17	
Merlin	Service-2019 Ford transit-EP	2/26/2020	38.50	
Merlin	Service-2019 Ford Transit-EP	2/26/2020	42.50	
Merlin	Service-2016 Ford Transit-EP	2/26/2020	25.00	
Merlin	Service-2018 Ford Transit-EP	2/26/2020	864.83	2,970.98
MidAmerican Energy Company	Electric/Gas/Lighting-CV	2/12/2020	593.98	
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for March 2020	2/19/2020	9,213.70	
Morton Grove Public Library	Refund for Missing Video Game	2/5/2020	159.22	
Nicole Zimmermann	Staff Reimbursement for INKIE Tattoo	2/19/2020	162.00	
Nicor Gas	Gas 12/25/19-1/25/20-BB	2/5/2020	155.70	
Nicor Gas	Gas 12/25/19-1/25/20-BB	2/5/2020	272.72	
Nicor Gas	Gas 1/17-2/17/20-RF	2/26/2020	398.56	
Nicor Gas	Gas 1/16-2/15/20-BR	2/26/2020	127.20	954.18
Nincy George	Cataloging Training in EP	2/26/2020	421.12	
Office Depot	Office Supplies-BR	2/5/2020	220.74	
Office Depot	Office Supplies-BR	2/5/2020	80.68	301.42
Orkin	Pest Control Service-February 2020	2/19/2020	99.12	
OverDrive Inc	Ecc Purchases for January 2020	2/5/2020	30,858.78	
OverDrive Inc	Ecc Purchases for January 2020	2/5/2020	6,711.97	
OverDrive Inc	Hosting And Maintenance-January 2020	2/5/2020	1,500.00	39,070.75
Panera Bread Company	Hospitality for Board meeting 2/21/20	2/26/2020	146.36	
Paycom Payroll LLC	Net Wages	2/6/2020	112,977.51	

RAILS
Checks/Vouchers Register
from February 1, 2020 to February 29, 2020

Document 6.2

Payee	Description	Date	Amount	Total for Multiple Checks
Paycom Payroll LLC	Net Wages	2/6/2020	2,764.24	
Paycom Payroll LLC	PR Taxes	2/6/2020	48,734.83	
Paycom Payroll LLC	PR Taxes	2/6/2020	1,008.10	
Paycom Payroll LLC	PR WH & Fees	2/6/2020	2,586.45	
Paycom Payroll LLC	Net Wages	2/20/2020	113,026.39	
Paycom Payroll LLC	Net Wages	2/20/2020	2,764.26	
Paycom Payroll LLC	PR Taxes	2/20/2020	48,407.12	
Paycom Payroll LLC	PR Taxes	2/20/2020	991.68	
Paycom Payroll LLC	PR WH & Fees	2/20/2020	1,873.45	335,134.03
Pekin Weldors', Inc.	Prep and Paint Carts-EP	2/19/2020	720.00	
Penske Truck Leasing Co.	Truck Rental 12/31/19-1/7/20	2/19/2020	1,025.10	
Penske Truck Leasing Co.	Truck Rental 1/7-1/8/20	2/19/2020	2,692.04	
Penske Truck Leasing Co.	Insurance Credit per Grant Ziegler	2/19/2020	-3,024.00	693.14
Personal Touch Pro Maid Service	Cleaning Service-January 2020-RF	2/12/2020	350.00	
Ping's Automotive Service	Service-2012 Ford E250-RF	2/12/2020	239.97	
Poplar Creek Public Library District	Census 2020 Grant Expenditures	2/5/2020	643.80	
Poplar Creek Public Library District	Census 2020 Grant Expenditures	2/19/2020	6,392.46	
Poplar Creek Public Library District	Census 2020 Grant Expenditures	2/19/2020	350.00	
Poplar Creek Public Library District	Census 2020 Grant Expenditures	2/19/2020	540.00	7,926.26
Reliable Fire Equipment	Fire Alarm Inspection	2/19/2020	435.00	
Reliable Fire Equipment	Sprinkler System Inspection	2/19/2020	280.00	715.00
Republic Services #400	Waste Removal for February 2020-CV	2/12/2020	115.03	
Reynolds Motor Co	Service-2009 GMC Savanna-CV	2/26/2020	984.92	
Rock River Disposal Services	Waste Removal Service for February 2020--RF	2/5/2020	58.97	
RSA, NFP	RSA Day 2020 CE Event Grant	2/26/2020	1,820.00	
Sara J Naslund	Reimbursement for ALA Membership	2/19/2020	74.00	
Sara J Naslund	ALA Membership Dues Balance	2/26/2020	38.00	112.00
Sebert Landscaping	Mulch Installation for BR	2/5/2020	480.00	
Service Forms And Graphics	Post-it Labels for Delivery	2/5/2020	7,000.73	
Squared Away Services	Repair Broken Door to Mechanical Room-EP	2/26/2020	816.00	
St Charles Public Library District	Census 2020 Grant Expenditures	2/19/2020	3,000.00	
Stacy Palmisano	Staff Reimbursement for RAILS Event Items	2/12/2020	48.95	
Susan Busenbark	Travel Reimbursement 1/17/20	2/26/2020	65.55	
Susan Busenbark	Travel Reimbursement 2/21/20	2/26/2020	134.55	200.10
Technology Mngmnt Revolving Fund	Data Center Charges for RSA Servers 12/2019	2/12/2020	240.00	
Technology Mngmnt Revolving Fund	Communication services -January 31, 2020	2/26/2020	1,400.00	1,640.00
The Glenside Public Library District	Census 2020 Grant Expenditures	2/26/2020	3,871.47	
Uftring Automall	Service-2016 Ford Transit-EP	2/5/2020	86.34	
Uftring Automall	Service-2018 Ford Transit-EP	2/5/2020	288.79	
Uftring Automall	Service-2019 Ford Transit-EP	2/12/2020	1,110.71	1,485.84
ULINE	Supplies-BR	2/5/2020	169.37	
ULINE	Box Truck Stretch Wrap for Pallets-RF	2/26/2020	173.27	342.64
VIP Electrical Services, Inc.	Electrical Work at BR	2/12/2020	1,315.50	
Warrenville Public Library	Census 2020 Grant Expenditures	2/5/2020	400.00	
Warrenville Public Library	Census 2020 Grant Expenditures	2/26/2020	2,037.52	2,437.52
Waste Management	Waste Removal for February 2020-BR	2/12/2020	150.97	

RAILS
 Checks/Vouchers Register
 from February 1, 2020 to February 29, 2020

Document 6.2

Payee	Description	Date	Amount	Total for Multiple Checks
Waukegan Public Library	Census 2020 Grant Expenditures	2/26/2020	4,637.93	
West Town Mechanical	Replaced Humidifier Tank-BR	2/26/2020	835.50	
West Town Mechanical	Replace Humidifier Cylinder-BR	2/26/2020	727.90	1,563.40
Western First Aid and Safety, LLC	Replenish First Aid kit-Bolingbrook	2/12/2020	75.58	
Westmont Public Library	Refund for Missing Video Game	2/5/2020	109.93	
WEX Bank	WEX Fuel Cost for January 2020-All Vehicles	2/12/2020	20,502.13	
Woodridge Public Library	Missing Nintendo Game Cartridges	2/19/2020	279.17	
Zion-Benton Public Library District	Census 2020 Grant Expenditures	2/5/2020	4,446.50	
Zion-Benton Public Library District	Census 2020 Grant Expenditures	2/12/2020	975.00	
Zion-Benton Public Library District	Census 2020 Grant Expenditures	2/19/2020	1,132.94	
Zion-Benton Public Library District	Census 2020 Grant Expenditures	2/26/2020	499.00	7,053.44
Report Total			<u>793,045.24</u>	

First National Bank of Omaha
Credit Card Charges - Recap
February 2020 Disbursements

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Repairs & Maintenance Vehicles	Service/Supplies	48.43
Burr Ridge	Other Receivables	RAILS to be Reimbursed	28.54
Burr Ridge	Other Receivables	RAILS to be Reimbursed	6.00
Burr Ridge	Recruiting	HR Source Wage & Salary Survey	45.00
Burr Ridge	Custodial Supplies	Cleaning Supplies	877.44
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Meals In State	Meals (22.33+38.85)	61.18
Burr Ridge	Lodging In State	Lodging-Springfield Inn-credit from prior Month	-96.05
Burr Ridge	Lodging In State	Lodging-Rochelle	94.35
Burr Ridge	Lodging In State	Lodging-Delivery Focus Group	420.36
Burr Ridge	Airfare Out of State	Airfare	292.80
Burr Ridge	Registration & Meetings	Registration for PLA-Grant H	350.00
Burr Ridge	Registration & Meetings	Hospitality-New Staff Welcoming	90.20
Burr Ridge	Registration & Meetings	Hospitality lunch W/ Consultant	143.84
Burr Ridge	Computers Software & Supplies	Computer Supplies	947.42
Burr Ridge	General Office Supplies	Office Supplies	96.00
Burr Ridge	General Office Supplies	Gen Supplies	28.61
Burr Ridge	Telephone & Telecommunications	J2 eFax service- automatic monthly fee	89.95
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	143.60
Burr Ridge	Information Service Costs	Liberated-monthly Podcasting fee	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Information Service Costs	Annual Renewals-Digicert/ARIN/Bitwarden	1,637.00
Burr Ridge	Professional Dues	ALA Membership-Grant Halter/Deirdre Brennan	425.00
Burr Ridge	Miscellaneous Expense	Sam's Club Renewal	45.00
Coal Valley	Repairs & Maintenance Building	Facility Supplies	39.72
Coal Valley	Custodial Supplies	Cleaning Supplies	59.93
Coal Valley	Repairs & Maintenance Vehicles	Service-Vehicles	327.46
Coal Valley	General Office Supplies	Office Supplies	74.28
Coal Valley	Postage	Mail to Libraries/Postage	112.61
East Peoria	Repairs & Maintenance Vehicles	Service-Vehicles	160.00
East Peoria	Registration & Meetings	Pryor Learning Solutions	299.00
East Peoria	Postage	Mail to Libraries/Postage	9.82
Rockford	Repairs & Maintenance Building	Facility Supplies	20.96
Rockford	Repairs & Maintenance Vehicles	Service-Vehicles	102.03
Rockford	General Office Supplies	Supplies-Water	10.97
Total for Main Account-#4297			<u><u>7,523.45</u></u>