

FY 2020 RAILS Board Member Nomination/Election Timeline

Action	Responsibility	Timing/Due Date
Appoint nominating committee	Deirdre/RAILS Board	February 14
Call for nominations	Mary	March 2 – March 25
Schedule meeting of nominating committee for late February or early March	Emily	March 1
Contact current eligible RAILS Board members with June 2020 term expirations to determine their interest in running for new 3-year terms	Deirdre	March 20
Nominations due		March 25
Prepare ballot and proposed process for conducting election via RAILS website	Mary/Brian	March 27
Nominating committee meets <ul style="list-style-type: none"> • Review proposed election process • Review nominations and discuss proposed ballot 	Emily	March 30 - April 17
Post ballot/election information on website	Brian	April 21
Election - publicize	Mary	April 22 - May 8
Contact current board members to determine interest in running for office	Nominating Committee	May 8
Compile election results	Brian	May 12
Nominating committee meets <ul style="list-style-type: none"> • Verify election results • Propose slate of officers for RAILS Board election 	Emily	May 13 – May 28
Notify successful/unsuccessful candidates <ul style="list-style-type: none"> • Notify RAILS Board of election results • Invite successful candidates to June board meeting 	Deirdre	June 5
Publicize election results	Mary	After Deirdre contacts all candidates