

# RAILS Resource Sharing Committee

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## Membership

The RAILS Resource Sharing Committee is comprised of two members of the RAILS board and eight representatives from RAILS member libraries, as follows:

- One academic library
- One public library with an operating budget over \$1 million
- One public library with an operating budget under \$1 million
- One school library
- One special library
- One library of any type that belongs to a shared catalog consortium
- One library of any type that uses a standalone integrated library system
- One library of any type that participates in an e-book consortium not managed by RAILS

The goal will be to ensure equitable representation among libraries across type, size, funding and geography. Appointments will be made with this goal in mind.

The RAILS Board President shall annually appoint two members from the RAILS board. Representatives from member libraries serve for two years and may serve for two consecutive terms. Terms shall be staggered so that half of member library representatives are appointed each year. There will be no alternate representatives.

New representatives are seated at the first meeting after the beginning of the RAILS fiscal year in July. Interim appointments may be made when necessary to fill vacant seats.

Ex officio members include the RAILS Board President; RAILS Executive Director; RAILS Associate Executive Director; RAILS Delivery and Facilities Director; RAILS Library Resources and Programs Manager; one representative from the Illinois State Library; and the Executive Director of the Illinois Heartland Library System.

## Quorum and Voting

A majority of the committee members shall constitute a quorum.

Each appointed committee member may vote. Proxy voting is not permitted. Ex officio members do not vote.

## Charge

The committee will investigate and recommend ways to improve and increase resource sharing in Illinois, particularly among member libraries in RAILS, to provide the best library services to Illinois residents and optimize the use of tax dollars. This includes:

- Establishing a shared definition of resource sharing and understanding of its benefits for Illinois libraries and residents
- Investigating best practices in resource sharing in Illinois and other states and developing core philosophies and practices that will facilitate resource sharing
- Identifying current barriers to resource sharing and developing a plan to overcome them
- Making recommendations on how RAILS can foster cost-effective resource sharing among Illinois libraries
- Providing feedback on collaborative projects, including but not limited to eRead Illinois and Explore More Illinois
- Providing suggestions on potential group purchases
- Exploring how RAILS can best deliver both physical and electronic materials to meet the changing needs of RAILS member libraries and the communities they serve
- Exploring how RAILS member libraries can best cooperate with RAILS delivery to facilitate resource sharing
- Recommending improvements and changes to achieve fair and equitable delivery services to libraries and to make delivery service as effective and efficient as possible
- Creating and overseeing working groups as needed on specific topics. These may include, but are not limited to:
  - Delivery services, issues, and projects
  - The RAILS discovery and fulfillment overlay project (Find More Illinois)
  - Collaborative approaches to meeting shared needs
  - Methods of meeting the diverse resource sharing needs of different types of libraries
  - Revisions to the RAILS resource sharing plan

## **Working Groups**

After the Resource Sharing Committee determines the need for a working group, the committee shall develop and approve a charge for the working group that includes guidelines for membership and the time period. Working group membership need not be limited to Resource Sharing Committee members. RAILS will be represented by at least one ex officio member.

The Resource Sharing Committee chairperson will appoint working group members and designate the group's chairperson. Members serve for the entire period of the working group.