

February 13, 2020

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – JANUARY 2020

Please find attached the RAILS Financial Reports for the month of January 2020. The attached statements include the individual fund Balance Sheets and Statement of Revenue and Expenditure reports for RAILS' Governmental (General, Special Revenue and Capital Projects) Funds, plus separate reports for two major programs, Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The January 31, 2020 unassigned General Fund (\$17.4 million) cash and investment balances would fund an estimated 18.5 months of operations. Cash and investment balances increased \$0.5 million from the December 31, 2019 balance as RAILS on January 9 received an Area and Per Capita (APC) grant payment of \$1,614,386. RAILS has received the entire funding of the FY2019 APC award and 35.6% of the FY2020 award.

FY2020 Year-To-Date Revenues and Expenditures

Total General Fund revenues of \$8,489,846 through January were \$863,317 above budget primarily from higher APC Grant revenues (\$943,120 above budget), partially offset by below budget (\$59,289) reimbursements and Investment income (\$24,072). Investment income for July was \$38,259, but for January had declined to \$28,987 due primarily to declining interest rates. January month end interest rates were 1.685% and 1.76% for the Illinois Funds and Hinsdale Bank Money Market accounts, respectively, well below the July month-end rates of 2.399% and 2.51%.

Total General Fund expenditures of \$7,017,258 were \$544,480 below budget due primarily to lower Contractual Services (\$243,073), Personnel (\$137,938), Library Materials (\$98,350) and lower expenditures ranging from \$16-\$28,000 in six other expenditure categories, partially offset by above budget Equipment Rental, Repair and Maintenance (\$56,263) expenditures. Contractual Services expenditures were lower as no Catalog Membership grant applications were received in October, and no grants were awarded. The due date for the next round of applications is April 1, and several applications are expected. Library Materials were below budget from lower Reimbursement and E-Read Illinois expenditures. Equipment Rental, Repair and Maintenance expenditures were above budget as various budgeted software maintenance expenditures for services covering the entire fiscal year were paid in July and, to a lesser extent, in October.

Personnel expenditures were \$137,938, or 4.4%, below budget, of which \$112,672 were salary expenditures. The lower than budget salaries were due primarily to three budgeted open positions, all of which have now been filled.

For the month of January, RAILS had two new hires (Monica Harris, Associate Executive Director, and Donnell Hargrove, driver, Coal Valley), and one termination (Dan Hoffeditz, driver, Coal Valley). (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements).

Through January, Special Revenue Fund expenditures were \$81,650, of which \$35,131 pertained to the recently awarded Census 2020 Grant, \$34,219 to the L2 replacement grant and \$12,300 to the Marc of Quality Grant. RAILS has received the funding for the Marc of Quality Grant and the L2 replacement grant. RAILS will soon begin receiving funding for the Census 2020 Grant on a monthly basis, based upon reporting of its monthly expenditures to the Illinois Department of Human Services.

Delivery department expenditures of \$2,079,699 through January were \$102,427 below budget primarily from lower contractual services (\$42,303) and personnel (\$37,243) expenditures. Contractual services expenditures were below budget primarily as two weeks (\$37,204) of billings pertaining to January services were not paid until February. Delivery department expenditures through January were 29.6% of total General Fund expenditures.

LLSAP support expenditures of \$1,491,668 through January were \$74,258 below budget, due primarily to lower than budget personnel expenditures due to previously unfilled vacancies plus lower travel expenditures, and were 21.3% of total General Fund expenditures. Quarterly LLSAP support payments totaling \$352,022 were made in January.

**RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of January 31, 2020**

	<u>1/31/2020</u>
Total Cash and Investments - All Funds	\$ 19,900,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$ (100,000)
Cash & Cash Equivalents - Capital Project Fund	<u>\$ (2,400,000)</u>
Unassigned Cash and Investments - General Fund	(A) <u><u>\$ 17,400,000</u></u>
Projected FY2020 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) <u><u>\$ 940,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)	<u><u>18.5</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately August 2021

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
January 31, 2020

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,849,021.71	1.685%	Demand	\$ 44,421.87
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 230,108.49	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 1,140.51	1.500%	Demand	\$ 12.13
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 23,448.00	4.000%	12/31/2013	\$ 912.00
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 15,780,484.07	1.760%	Demand	\$ 173,321.88
Total Cash and Investments / Weighted Average Annual Interest Rate		<u><u>\$ 19,884,202.78</u></u>	1.728%		<u><u>\$ 218,667.88</u></u>

RAILS

Statement of Net Assets

General Fund

As of 1/31/2020

	Balance End of Month
Assets	
Cash & Cash Equivalents	17,326,726.55
Investments	23,448.00
Accounts Receivables	138,522.99
Prepaid Expenses	243,751.12
Other Assets	18,351.50
Total Assets	<u>17,750,800.16</u>
Liabilities	
Accrued Liabilities	8,330.55
Other Liabilities	
Funds Held for Consortium	210,259.64
Other	42.50
Total Other Liabilities	<u>210,302.14</u>
Total Liabilities	<u>218,632.69</u>
Fund Balances	
Beginning Fund Balance	16,059,579.87
Current YTD Net Income	
Gains/(Losses) on Disposition of Capital Assets	3,145.00
Other	1,469,442.60
Total Current YTD Net Income	<u>1,472,587.60</u>
Total Fund Balances	<u>17,532,167.47</u>
Total Liabilities and Fund Balances	<u><u>17,750,800.16</u></u>

RAILSStatement of Net Assets
Special Revenue Fund
As of 1/31/2020

	Balance End of Month
Assets	
Cash & Cash Equivalents	116,994.21
Prepaid Expenses	47.60
Total Assets	<u>117,041.81</u>
Liabilities	
Deferred Revenue	<u>135,762.43</u>
Total Liabilities	<u>135,762.43</u>
Fund Balances	
Current YTD Net Income	<u>(18,720.62)</u>
Total Fund Balances	<u>(18,720.62)</u>
Total Liabilities and Fund Balances	<u><u>117,041.81</u></u>

RAILS

Statement of Revenues and Expenditures - 58.3% Complete

General Fund

From 1/1/2020 Through 1/31/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	1,614,386.37	6,768,030.16	5,824,910.00	943,120.16	9,985,530.00	(32.22)%
Total State Grants	1,614,386.37	6,768,030.16	5,824,910.00	943,120.16	9,985,530.00	(32.22)%
Fees for Services and Materials						
Fees for Services and Materials	63,232.51	646,803.85	642,179.00	4,624.85	879,113.00	(26.43)%
Total Fees for Services and Materials	63,232.51	646,803.85	642,179.00	4,624.85	879,113.00	(26.43)%
Reimbursements						
Reimbursements	100,597.00	834,435.57	893,100.00	(58,664.43)	1,022,200.00	(18.37)%
E-Rate Reimbursements	0.00	16,875.21	17,500.00	(624.79)	17,500.00	(3.57)%
Total Reimbursements	100,597.00	851,310.78	910,600.00	(59,289.22)	1,039,700.00	(18.12)%
Investment Income						
Investment Income	28,986.77	218,667.88	242,740.00	(24,072.12)	431,000.00	(49.26)%
Total Investment Income	28,986.77	218,667.88	242,740.00	(24,072.12)	431,000.00	(49.26)%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	275.00	1,388.12	5,600.00	(4,211.88)	9,500.00	(85.39)%
Gains/(Losses) on Disposition of Capital Assets	1,350.00	3,145.00	0.00	3,145.00	0.00	0.00%
Total Other Revenue	1,625.00	5,033.12	6,100.00	(1,066.88)	10,000.00	(49.67)%
Total REVENUES	1,808,827.65	8,489,845.79	7,626,529.00	863,316.79	12,345,343.00	(31.23)%
EXPENDITURES						
Personnel						
Library Professionals	94,395.92	707,350.95	661,324.00	(46,026.95)	1,194,958.00	40.81%
Other Professionals	110,319.67	742,266.03	868,831.00	126,564.97	1,569,911.00	52.72%
Support Services	128,313.15	951,734.28	983,868.00	32,133.72	1,777,792.00	46.47%
Social Security Taxes	24,094.08	173,212.66	192,260.00	19,047.34	345,981.00	49.94%
Unemployment Insurance	2,913.37	5,476.42	6,828.00	1,351.58	22,295.00	75.44%
Workers' Compensation	6,608.76	50,825.66	61,357.00	10,531.34	110,894.00	54.17%
Retirement Benefits	3,336.99	21,965.78	25,063.00	3,097.22	45,289.00	51.50%
Health, Dental and Life Insurance	52,636.36	329,528.84	336,467.00	6,938.16	576,756.00	42.87%
Other Fringe Benefits	3,232.25	10,972.12	17,320.00	6,347.88	28,250.00	61.16%
Temporary Help	7,137.38	29,020.40	6,775.00	(22,245.40)	11,600.00	(150.18)%
Recruiting	145.70	3,897.27	4,095.00	197.73	7,000.00	44.32%
Total Personnel	433,133.63	3,026,250.41	3,164,188.00	137,937.59	5,690,726.00	46.82%
Library Materials						
Print Materials	12,584.00	13,362.60	3,645.00	(9,717.60)	6,250.00	(113.80)%
E-Resources	106,590.67	969,492.58	1,077,560.00	108,067.42	1,338,400.00	27.56%
Total Library Materials	119,174.67	982,855.18	1,081,205.00	98,349.82	1,344,650.00	26.91%
Buildings and Grounds						
Rent/Lease	21,914.05	172,708.40	167,221.00	(5,487.40)	260,469.00	33.69%

RAILS

Statement of Revenues and Expenditures - 58.3% Complete

General Fund

From 1/1/2020 Through 1/31/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	8,752.95	44,262.13	63,880.00	19,617.87	109,500.00	59.58%
Property Insurance	1,339.00	6,363.00	6,892.00	529.00	11,785.00	46.01%
Repairs and Maintenance - Bldg	3,866.97	18,544.51	42,915.00	24,370.49	73,500.00	74.77%
Custodial/Janitorial Service and Supplies	4,647.20	31,512.03	32,035.00	522.97	54,900.00	42.60%
Other Buildings and Grounds	6,145.24	40,456.11	22,731.00	(17,725.11)	38,918.00	(3.95)%
Total Buildings and Grounds	46,665.41	313,846.18	335,674.00	21,827.82	549,072.00	42.84%
Vehicles Expenses						
Fuel	18,580.84	125,442.32	137,415.00	11,972.68	273,780.00	54.18%
Repairs and Maintenance - Vehicle	15,416.07	80,012.22	75,400.00	(4,612.22)	129,200.00	38.07%
Vehicle Insurance	7,394.00	34,759.81	50,933.00	16,173.19	87,285.00	60.18%
Other Vehicle Expenses	714.10	11,950.17	6,290.00	(5,660.17)	10,750.00	(11.16)%
Total Vehicles Expenses	42,105.01	252,164.52	270,038.00	17,873.48	501,015.00	49.67%
In-State Travel	1,088.55	23,102.47	39,166.00	16,063.53	62,886.00	63.26%
Out-of-State Travel	5,470.00	20,394.19	29,073.00	8,678.81	61,518.00	66.85%
Continuing Education						
Registrations and Meeting, Other Fees	3,419.66	38,879.00	43,937.00	5,058.00	68,615.00	43.34%
Conferences and Continuing Education Meetings	2,669.02	48,732.38	71,889.00	23,156.62	123,200.00	60.44%
Total Continuing Education	6,088.68	87,611.38	115,826.00	28,214.62	191,815.00	54.33%
Public Relations	23,931.36	51,654.96	41,135.00	(10,519.96)	70,500.00	26.73%
Commercial Insurance						
Liability Insurance	1,419.00	12,401.17	13,459.00	1,057.83	23,047.00	46.19%
Total Commercial Insurance	1,419.00	12,401.17	13,459.00	1,057.83	23,047.00	46.19%
Supplies, Postage and Printing						
Computers, Software and Supplies	922.78	21,957.01	26,400.00	4,442.99	45,200.00	51.42%
General Office Supplies and Equipment	6,287.80	20,606.24	22,750.00	2,143.76	38,880.00	47.00%
Postage	1,350.74	5,699.75	10,045.00	4,345.25	17,050.00	66.57%
Library Supplies	0.00	0.00	280.00	280.00	480.00	100.00%
Delivery Supplies	1,515.70	25,774.82	32,055.00	6,280.18	54,925.00	53.07%
Other Supplies	0.00	0.00	70.00	70.00	120.00	100.00%
Total Supplies, Postage and Printing	10,077.02	74,037.82	91,600.00	17,562.18	156,655.00	52.74%
Telephone and Telecommunications	15,769.00	83,396.13	79,550.00	(3,846.13)	136,305.00	38.82%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,653.78	8,993.53	9,375.00	381.47	16,060.00	44.00%
Equipment Repair and Maintenance Agreements	3,367.00	117,814.72	61,170.00	(56,644.72)	104,850.00	(12.37)%
Total Equipment Rental, Repair and Maintenance	5,020.78	126,808.25	70,545.00	(56,263.25)	120,910.00	(4.88)%
Professional Services						
Legal	3,821.65	16,931.65	23,650.00	6,718.35	40,500.00	58.19%
Accounting	0.00	20,111.00	14,600.00	(5,511.00)	25,000.00	19.56%
Consulting	1,700.81	48,870.87	70,070.00	21,199.13	120,000.00	59.27%
Payroll Service Fees	3,277.15	18,914.11	20,790.00	1,875.89	35,640.00	46.93%

RAILS

Statement of Revenues and Expenditures - 58.3% Complete

General Fund

From 1/1/2020 Through 1/31/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Total Professional Services	<u>8,799.61</u>	<u>104,827.63</u>	<u>129,110.00</u>	<u>24,282.37</u>	<u>221,140.00</u>	<u>52.60%</u>
Contractual Services						
Information Service Costs	5,425.60	9,909.40	18,315.00	8,405.60	31,355.00	68.40%
Contract Agreements w/ Systems, Member Libraries	361,848.78	1,076,662.36	1,289,994.00	213,331.64	1,804,227.00	40.33%
Outside Printing Services	0.00	0.00	315.00	315.00	540.00	100.00%
Other Contractual Services	<u>158,280.88</u>	<u>762,329.25</u>	<u>783,350.00</u>	<u>21,020.75</u>	<u>1,342,878.00</u>	<u>43.23%</u>
Total Contractual Services	525,555.26	1,848,901.01	2,091,974.00	243,072.99	3,179,000.00	41.84%
Professional Association Membership Dues	583.00	6,495.00	5,710.00	(785.00)	9,770.00	33.52%
Miscellaneous	<u>420.02</u>	<u>2,511.89</u>	<u>3,485.00</u>	<u>973.11</u>	<u>5,840.00</u>	<u>56.99%</u>
Total EXPENDITURES	<u>1,245,301.00</u>	<u>7,017,258.19</u>	<u>7,561,738.00</u>	<u>544,479.81</u>	<u>12,324,849.00</u>	<u>43.06%</u>
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>563,526.65</u>	<u>1,472,587.60</u>	<u>64,791.00</u>	<u>1,407,796.60</u>	<u>20,494.00</u>	<u>7,085.46%</u>

RAILS

Statement of Revenues and Expenditures - 58.3% Complete

Special Revenue Fund

From 1/1/2020 Through 1/31/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
System Automation and Technology	0.00	28,710.00	28,710.00	0.00	28,710.00	0.00%
Other State Grants	34,219.33	34,219.33	99,715.00	(65,495.67)	170,917.00	(79.98)%
Total State Grants	34,219.33	62,929.33	128,425.00	(65,495.67)	199,627.00	(68.48)%
Total REVENUES	34,219.33	62,929.33	128,425.00	(65,495.67)	199,627.00	(68.48)%
EXPENDITURES						
Personnel						
Other Professionals	7,398.80	20,716.64	0.00	(20,716.64)	0.00	0.00%
Social Security Taxes	555.04	1,573.86	0.00	(1,573.86)	0.00	0.00%
Unemployment Insurance	67.11	297.15	0.00	(297.15)	0.00	0.00%
Workers' Compensation	8.50	25.35	0.00	(25.35)	0.00	0.00%
Retirement Benefits	74.73	195.92	0.00	(195.92)	0.00	0.00%
Health, Dental and Life Insurance	582.99	592.59	0.00	(592.59)	0.00	0.00%
Total Personnel	8,687.17	23,401.51	0.00	(23,401.51)	0.00	0.00%
In-State Travel	0.00	161.49	0.00	(161.49)	0.00	0.00%
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	408.47	2,555.00	2,146.53	4,379.00	90.67%
Total Supplies, Postage and Printing	0.00	408.47	2,555.00	2,146.53	4,379.00	90.67%
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	15,493.69	15,493.69	20,819.00	5,325.31	44,248.00	64.98%
Other Contractual Services	10,736.43	42,184.79	88,100.00	45,915.21	151,000.00	72.06%
Total Contractual Services	26,230.12	57,678.48	108,919.00	51,240.52	195,248.00	70.46%
Total EXPENDITURES	34,917.29	81,649.95	111,474.00	29,824.05	199,627.00	59.10%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(697.96)	(18,720.62)	16,951.00	(35,671.62)	0.00	0.00%

RAILS

Statement of Revenues and Expenditures - 58.3% Complete

Capital Projects Fund

From 1/1/2020 Through 1/31/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Computers	0.00	24,224.34	20,440.00	(3,784.34)	35,000.00	30.79%
Capital Outlays - Vehicles	0.00	185,500.00	104,760.00	(80,740.00)	179,500.00	(3.34)%
Total Capital Outlays	0.00	209,724.34	125,200.00	(84,524.34)	214,500.00	2.23%
Total EXPENDITURES	0.00	209,724.34	125,200.00	(84,524.34)	214,500.00	2.23%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	(209,724.34)	(125,200.00)	(84,524.34)	(214,500.00)	(2.23)%

RAILS

Statement of Revenues and Expenditures - 58.3% Complete

70 - Delivery

From 1/1/2020 Through 1/31/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	43,332.42	308,184.60	303,604.00	4,580.60	520,463.00	(40.79)%
Total Fees for Services and Materials	43,332.42	308,184.60	303,604.00	4,580.60	520,463.00	(40.79)%
Other Revenue						
Gains/(Losses) on Disposition of Capital Assets	1,350.00	3,145.00	0.00	3,145.00	0.00	0.00%
Total Other Revenue	1,350.00	3,145.00	0.00	3,145.00	0.00	0.00%
Total REVENUES	44,682.42	311,329.60	303,604.00	7,725.60	520,463.00	(40.18)%
EXPENDITURES						
Personnel						
Other Professionals	24,130.78	174,948.16	174,051.00	(897.16)	314,501.00	44.37%
Support Services	91,969.95	684,964.76	722,566.00	37,601.24	1,305,645.00	47.54%
Social Security Taxes	8,246.10	61,561.89	68,524.00	6,962.11	123,951.00	50.33%
Unemployment Insurance	997.12	2,675.47	2,800.00	124.53	11,945.00	77.60%
Workers' Compensation	6,331.49	48,721.60	58,973.00	10,251.40	106,589.00	54.29%
Retirement Benefits	1,157.11	7,809.43	8,849.00	1,039.57	15,969.00	51.10%
Health, Dental and Life Insurance	25,395.16	161,970.20	165,767.00	3,796.80	284,145.00	43.00%
Temporary Help	7,137.38	26,310.78	4,675.00	(21,635.78)	8,000.00	(228.88)%
Total Personnel	165,365.09	1,168,962.29	1,206,205.00	37,242.71	2,170,745.00	46.15%
Buildings and Grounds						
Rent/Lease	11,592.96	90,998.02	82,301.00	(8,697.02)	133,089.00	31.63%
Utilities	771.34	3,367.30	3,805.00	437.70	6,520.00	48.35%
Property Insurance	108.00	421.22	575.00	153.78	980.00	57.02%
Repairs and Maintenance - Bldg	210.47	1,179.22	1,870.00	690.78	3,200.00	63.15%
Custodial/Janitorial Service and Supplies	496.89	3,379.36	2,625.00	(754.36)	4,500.00	24.90%
Other Buildings and Grounds	108.22	699.11	1,016.00	316.89	1,730.00	59.59%
Total Buildings and Grounds	13,287.88	100,044.23	92,192.00	(7,852.23)	150,019.00	33.31%
Vehicles Expenses						
Fuel	18,391.28	124,040.74	134,040.00	9,999.26	268,000.00	53.72%
Repairs and Maintenance - Vehicle	15,337.87	78,162.30	71,365.00	(6,797.30)	122,300.00	36.09%
Vehicle Insurance	6,251.00	28,958.52	42,260.00	13,301.48	72,427.00	60.02%
Other Vehicle Expenses	714.10	11,950.17	5,995.00	(5,955.17)	10,250.00	(16.59)%
Total Vehicles Expenses	40,694.25	243,111.73	253,660.00	10,548.27	472,977.00	48.60%
In-State Travel	115.65	1,332.56	5,463.00	4,130.44	5,538.00	75.94%
Continuing Education						
Registrations and Meeting, Other Fees	213.73	1,437.88	2,325.00	887.12	2,700.00	46.75%
Total Continuing Education	213.73	1,437.88	2,325.00	887.12	2,700.00	46.75%
Commercial Insurance						
Liability Insurance	136.00	676.09	1,005.00	328.91	1,708.00	60.42%
Total Commercial Insurance	136.00	676.09	1,005.00	328.91	1,708.00	60.42%

RAILS

Statement of Revenues and Expenditures - 58.3% Complete

70 - Delivery

Document 6.2-6.3

From 1/1/2020 Through 1/31/2020

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Supplies, Postage and Printing						
General Office Supplies and Equipment	15.73	1,022.11	680.00	(342.11)	1,150.00	11.12%
Postage	546.91	2,713.22	5,460.00	2,746.78	9,275.00	70.75%
Delivery Supplies	1,515.70	25,774.82	32,055.00	6,280.18	54,925.00	53.07%
Total Supplies, Postage and Printing	2,078.34	29,510.15	38,195.00	8,684.85	65,350.00	54.84%
Telephone and Telecommunications	2,578.11	9,913.17	9,690.00	(223.17)	16,600.00	40.28%
Equipment Rental, Repair and Maintenance						
Equipment Rental	292.95	1,341.67	700.00	(641.67)	1,200.00	(11.81)%
Equipment Repair and Maintenance Agreements	0.00	0.00	150.00	150.00	250.00	100.00%
Total Equipment Rental, Repair and Maintenance	292.95	1,341.67	850.00	(491.67)	1,450.00	7.47%
Professional Services						
Legal	0.00	0.00	300.00	300.00	500.00	100.00%
Consulting	1,182.06	17,382.12	23,350.00	5,967.88	40,000.00	56.54%
Total Professional Services	1,182.06	17,382.12	23,650.00	6,267.88	40,500.00	57.08%
Contractual Services						
Other Contractual Services	100,448.96	506,028.35	548,331.00	42,302.65	940,000.00	46.17%
Total Contractual Services	100,448.96	506,028.35	548,331.00	42,302.65	940,000.00	46.17%
Professional Association Membership Dues	0.00	0.00	155.00	155.00	275.00	100.00%
Miscellaneous	0.00	(41.00)	405.00	446.00	650.00	106.31%
Total EXPENDITURES	326,393.02	2,079,699.24	2,182,126.00	102,426.76	3,868,512.00	46.24%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(281,710.60)	(1,768,369.64)	(1,878,522.00)	110,152.36	(3,348,049.00)	(47.18)%

RAILS

Statement of Revenues and Expenditures - 58.3% Complete

LLSAP Sub-Fund

From 1/1/2020 Through 1/31/2020

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Personnel						
Library Professionals	21,237.12	147,426.56	94,794.00	(52,632.56)	171,282.00	13.93%
Other Professionals	20,806.36	119,615.31	223,032.00	103,416.69	402,996.00	70.32%
Support Services	9,943.68	73,718.57	72,094.00	(1,624.57)	130,270.00	43.41%
Social Security Taxes	3,775.54	24,998.59	29,839.00	4,840.41	53,898.00	53.62%
Unemployment Insurance	456.51	934.00	956.00	22.00	2,760.00	66.16%
Workers' Compensation	59.80	424.73	512.00	87.27	922.00	53.93%
Retirement Benefits	525.07	3,152.90	3,932.00	779.10	7,113.00	55.67%
Health, Dental and Life Insurance	8,137.72	45,490.53	50,316.00	4,825.47	86,280.00	47.28%
Total Personnel	64,941.80	415,761.19	475,475.00	59,713.81	855,521.00	51.40%
Vehicles Expenses						
Fuel	94.40	309.63	630.00	320.37	1,080.00	71.33%
Repairs and Maintenance - Vehicle	78.20	130.15	235.00	104.85	400.00	67.46%
Vehicle Insurance	286.00	1,451.98	2,170.00	718.02	3,715.00	60.92%
Total Vehicles Expenses	458.60	1,891.76	3,035.00	1,143.24	5,195.00	63.58%
In-State Travel	0.00	244.76	9,998.00	9,753.24	17,110.00	98.57%
Out-of-State Travel	2,321.30	2,720.01	3,465.00	744.99	15,695.00	82.67%
Continuing Education						
Registrations and Meeting, Other Fees	300.00	632.00	1,950.00	1,318.00	3,300.00	80.85%
Total Continuing Education	300.00	632.00	1,950.00	1,318.00	3,300.00	80.85%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	0.00	150.00	150.00	200.00	100.00%
General Office Supplies and Equipment	495.00	1,284.84	995.00	(289.84)	1,700.00	24.42%
Postage	0.00	0.00	75.00	75.00	100.00	100.00%
Total Supplies, Postage and Printing	495.00	1,284.84	1,220.00	(64.84)	2,000.00	35.76%
Telephone and Telecommunications	1,943.28	11,293.66	13,895.00	2,601.34	23,800.00	52.55%
Contractual Services						
Information Service Costs	0.00	1,321.50	470.00	(851.50)	800.00	(65.19)%
Contract Agreements w/ Systems, Member Libraries	352,022.47	1,056,067.42	1,056,068.00	0.58	1,408,087.00	25.00%
Total Contractual Services	352,022.47	1,057,388.92	1,056,538.00	(850.92)	1,408,887.00	24.95%
Professional Association Membership Dues	223.00	223.00	0.00	(223.00)	0.00	0.00%
Miscellaneous	10.30	228.01	350.00	121.99	600.00	62.00%
Total EXPENDITURES	422,715.75	1,491,668.15	1,565,926.00	74,257.85	2,332,108.00	36.04%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(422,715.75)	(1,491,668.15)	(1,565,926.00)	74,257.85	(2,332,108.00)	(36.04)%

RAILS

Document 6.2-6.3

Checks/Vouchers Register
from January 1, 2020 to January 31, 2020

Payee	Description	Date	Amount	Total for Multiple Checks
ADT Security Services	Monitoring Alarm 1/20-2/19/20-RF	1/8/2020	49.17	
Alonti Cafe & Catering	Hospitality -Board Meeting 1/17/20	1/22/2020	331.08	
Alphagraphics	Envelopes	1/8/2020	350.68	
Alphagraphics	Reprint Inkie Postcards	1/15/2020	231.36	582.04
American Driving Records	MVR processing for December 2019	1/15/2020	61.80	
American Library Association	Booth Space for 2020 ALA Annual Conference	1/15/2020	2,900.00	
Amigos Library Services	Online Conference-Work Smarter, Not Harder	1/8/2020	129.00	
Ancel, Glink, P.C.	Professional Services for December 2019	1/22/2020	2,566.25	
Anna Behm	Travel Reimbursement-ALA MW/PLA Airfare	1/8/2020	568.20	
Anna Behm	Travel Reimbursement-ALA MW-PA	1/29/2020	991.82	1,560.02
Aramark Refreshment Services	Supplies	1/2/2020	669.64	
Aramark Refreshment Services	Water Filter Change	1/15/2020	82.06	
Aramark Refreshment Services	Supplies	1/22/2020	646.31	1,398.01
Ashley Spada	Staff Reimbursement	1/8/2020	11.38	
AT & T	Phone Service 1/4-2/3/20-BR	1/15/2020	194.21	
AT & T	Phone Service 1/7-2/6/20-BR	1/22/2020	583.69	
AT & T	Phone Service 1/7-2/6/20-BR	1/22/2020	-583.69	
AT& T	Internet Service--BB	1/2/2020	1,007.20	1,201.41
Aten Design Group, Inc.	Professional Services fro L2 Project	1/8/2020	2,362.50	
Aurora Area Interfaith Food Pantry	Census 2020 Grant Expenditures-Dec. 2019	1/22/2020	200.00	
Auto Glass of Illinois	Service-2018 Ford Transit/Windshield-EP	1/22/2020	55.00	
Baker & Taylor	eRead Content for December 2019	1/22/2020	9,642.61	
Baker & Taylor	eRead Content for December 2019	1/22/2020	698.36	
Baker & Taylor	eRead Content for December 2019	1/22/2020	572.90	
Baker & Taylor	eRead Content for December 2019	1/22/2020	79.80	
Baker & Taylor	December 2019 Rebate for Axis 360 app	1/22/2020	-5,000.00	
Baker & Taylor, Inc	Annual Subscription to Content Cafe-FMI	1/29/2020	5,193.50	11,187.17
BiblioLabs LLC	Access to Biblioboard Platform 1/1-3/2020	1/8/2020	38,113.75	
BiblioLabs LLC	Renewal for Westmont PL 2/1/20-1/31/21	1/15/2020	3,313.00	41,426.75
Buildingstars Operations, Inc.	Cleaning Service for January 2020-BR	1/8/2020	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service for January 2020-BB	1/8/2020	725.00	2,214.00
Chicago Metro Fire Prevention	Radio Use/Maintenance 1/1-3/31/20-BR	1/22/2020	99.00	
Chicago Public Schools	RAILS CE Event Grant-Librariries are the Link	1/8/2020	2,750.00	
Chicago Tribune	Chicago Tribune Through April 5, 2020	1/22/2020	84.00	
Colorado Library Consortium	RAILS participation in RIPL in July 2020	1/22/2020	2,500.00	
Comcast Cable	Internet Service 12/23/19-1/22/20-BR	1/2/2020	239.57	
Comcast Cable	Internet Service 12/19/19-1/18/20-RF	1/2/2020	312.39	
Comcast Cable	Internet Service 1/19-2/18/20-RF	1/22/2020	314.79	
Comcast Cable	Internet Service 1/23-2/22/20-BR	1/29/2020	242.85	1,109.60
Comet Messenger Service, Inc.	Mail Delivery to Chicago 12/17-12/19/19	1/2/2020	48.00	
Comet Messenger Service, Inc.	Mail to Chicago 1/3/20	1/8/2020	72.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 1/7/20	1/22/2020	24.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 1/13-1/15/20	1/22/2020	168.00	
Comet Messenger Service, Inc.	Mail to Chicago 1/21-1/24/20	1/29/2020	216.00	528.00
Commonwealth Edison	Electric 11/27/19-1/2/20-BB	1/8/2020	522.31	
Commonwealth Edison	Electric 12/18/19-1/22/20-RF	1/29/2020	258.48	780.79

RAILS

Document 6.2-6.3

Checks/Vouchers Register
from January 1, 2020 to January 31, 2020

Payee	Description	Date	Amount	Total for Multiple Checks
Communico LLC	Communico Renewal	1/8/2020	90,450.00	
Continental Transport Solutions	Delivery Outsourcing 12/13/19	1/2/2020	18,601.66	
Continental Transport Solutions	Delivery Outsourcing 12/20/19	1/8/2020	18,601.66	
Continental Transport Solutions	Delivery Outsourcing 12/27/2019	1/8/2020	11,160.99	
Continental Transport Solutions	Delivery Outsourcing 1/3/20	1/15/2020	14,881.33	
Continental Transport Solutions	Delivery Outsourcing 1/10/20	1/22/2020	18,601.66	
Continental Transport Solutions	Credit for Damaged Items-McHenry PL	1/22/2020	-29.98	
Continental Transport Solutions	Delivery Outsourcing 1/17/20	1/29/2020	18,601.66	100,418.98
Cooperative Computer Services	FY2020 Support for Jan-March 2020	1/15/2020	41,830.00	
Corporate Services, Inc	Temporary Help 12/15/19-RF	1/2/2020	400.14	
Corporate Services, Inc	Temporary Help 12/22/19-RF	1/2/2020	430.21	
Corporate Services, Inc	Temporary Help 12/29/19-RF	1/8/2020	231.65	
Corporate Services, Inc	Temporary Help 1/5/20-RF	1/22/2020	288.38	1,350.38
Daniel Bostrom	Regist Generating Breakthrough Ideas	1/15/2020	225.00	
Daniel J. Papish	Snow Removal Service Oct-Dec 2019-CV	1/2/2020	540.00	
Demco Software	Renewal of Brain HQ for Palos Heights PL	1/8/2020	800.00	
Discovery Benefits, Inc	FSA & HRA for December 2019	1/15/2020	261.95	
Discovery Benefits, Inc	DBI Funding HRA & HSA	1/21/2020	3,000.00	3,261.95
Dynegy Energy Services	Electric 12/4/19-1/6/20-BR	1/22/2020	6,222.00	
Emily Fister	Staff Reimbursement -Travel & Supplies	1/29/2020	118.15	
Employee Benefits Corporation	COBRASecure for January 2020	1/22/2020	71.30	
Eric Janssen as Receiver #14	Rockford Rent for February 2020	1/15/2020	2,127.14	
Eureka Public Library District	My library is .. Grant	1/22/2020	1,520.00	
Express Services, Inc.	Temporary Help 12/15/19-EP	1/2/2020	1,251.00	
Express Services, Inc.	Temporary Help-Dec 2019-EP	1/8/2020	1,143.00	
Express Services, Inc.	Temporary Help 12/29/19-EP	1/8/2020	819.00	
Express Services, Inc.	Temporary Help-1/5/20-EP	1/22/2020	855.00	
Express Services, Inc.	Temporary Help 1/12/20-EP	1/29/2020	1,035.00	
Express Services, Inc.	Temporary Help 1/19/20-EP	1/29/2020	684.00	5,787.00
First National Bank Omaha	Credit Card Purchases Dec-Jan 2020	1/29/2020	5,391.18	
Fox River Grove PLD	My Library is..Grant	1/15/2020	1,500.00	
Gerber Collision & Glass	2019 Ford Claim-Final payment for repairs	1/22/2020	3,824.21	
Government Finance Officers Assoc	GFOA Membership Renewal 2/120-1/31/21	1/8/2020	160.00	
Green Day Landscaping Inc	Snow Removal Service Oct 2019-Jan 4, 2020	1/15/2020	1,867.00	
Gregory Pronevitz	Travel for RAILS visit 12/20/19-1/9/20	1/15/2020	1,182.06	
Gwen Gregory	Registration for Legislative Meet-up	1/29/2020	45.00	
Halle Cox	Travel Reimbursement-Brd Meeting 1/17/20	1/29/2020	38.53	
Highwood Public Library	Census 2020 Grant Expenditures-Jan. 2020	1/29/2020	913.52	
Hinsdale Bank & Trust	HBT Analysis Fee 12/2019	1/17/2020	345.93	
i3 Broadband	Internet Service 12/19/19-1/18/20-EP	1/2/2020	424.93	
i3 Broadband	Internet Service-1/19-2/18/20-EP	1/29/2020	424.93	849.86
ICMA-RC	ICMA-RC PR Deduction 1/10/2020	1/10/2020	3,017.21	
ICMA-RC	ICMA-RC PR Deduction 01/24/2020	1/24/2020	3,017.21	6,034.42
Illinois Digital Educators Alliance	Exhibit Space IDEAcon conference-Feb 24-27	1/8/2020	800.00	
Illinois Library Association	Legislative Meet-up Registration	1/15/2020	525.00	
Illinois Library Association	Legislative Meet-up Registration-Additional	1/22/2020	70.00	

RAILS

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Checks/Vouchers Register
from January 1, 2020 to January 31, 2020

Payee	Description	Date	Amount	Total for Multiple Checks
Illinois Library Association	Renew ILA Membership 2020-2021 for M.W.	1/29/2020	200.00	
Illinois Library Association	Serving Our Public 4.0 for IL Public Libraries	1/29/2020	12,500.00	13,295.00
Imagination Publishing	Elders of the Internet Video	1/22/2020	20,000.00	
IMRF	IMRF 01/2020	1/31/2020	18,994.39	
IMRF	IMRF 01/2020	1/31/2020	407.67	19,402.06
IntelePeer Cloud Comm, LLC	VOIP Phone Svc for December 2019	1/15/2020	3,079.99	
Interpersonal Frequency	Renew Drupal Support 11/2019-10/2020	1/8/2020	5,250.00	
James Campbell	Travel Reimbursement-Airfare for COSUGI	1/8/2020	2,112.00	
James Campbell	COSUGI Shuttle Service 4/26-5/1/20	1/22/2020	209.30	2,321.30
Jennifer Burke	Webinar on 12/10/19	1/8/2020	400.00	
Jiffy Lube	Service-2010 Chevy-BB	1/22/2020	117.96	
Jiffy Lube	Service-2006 Ford 350-BB	1/22/2020	29.98	
Jiffy Lube	Service-2011 Chevy Express-BB	1/22/2020	102.97	
Jiffy Lube	Service-2018 Ford 450-BB	1/22/2020	114.96	
Jiffy Lube	Service-2014 Ford 450-BB	1/22/2020	114.96	
Jiffy Lube	Service-2018 Ford Transit-BB	1/22/2020	82.97	
Jiffy Lube	Service-2016 Ford Transit-BB	1/22/2020	102.97	666.77
Jim Kregor	Travel Reimbursement 1/23/20	1/29/2020	47.22	
Johnson Controls Security Solutions	Service Call for Alarm -	1/22/2020	18.95	
Joliet Public Library	Census 2020 Grant Expenditures-Jan 2020	1/29/2020	150.00	
Keith Hoogland Limited Partnership	East Peoria Rent for February 2020	1/15/2020	10,387.21	
Kendal Orrison	Reimbursement for RAILS December Staff Event	1/8/2020	300.00	
Konica Minolta Bus. Solutions USA	Copier Maintenance 11/10/19-12/09/19	1/2/2020	406.75	
Konica Minolta Bus. Solutions USA	Copier Maintenance -June 2019	1/8/2020	6.50	
Konica Minolta Bus. Solutions USA	Copier Maintenance 4/1-6/30/19	1/8/2020	38.73	
Konica Minolta Bus. Solutions USA	Copier Maintenance -July 2019	1/8/2020	6.50	
Konica Minolta Bus. Solutions USA	Copier Maintenance -August 2019	1/8/2020	6.50	
Konica Minolta Bus. Solutions USA	Copier Maintenance -September 2019	1/8/2020	6.50	
Konica Minolta Bus. Solutions USA	Copier Maintenance 7/1-9/30/19	1/8/2020	44.58	
Konica Minolta Bus. Solutions USA	Copier Maintenance 10/1-10/31/2019	1/8/2020	7.15	
Konica Minolta Bus. Solutions USA	Copier Maintenance 11/1-11/30/2019	1/8/2020	7.15	
Konica Minolta Bus. Solutions USA	Copier Maintenance 12/10/19-1/9/20	1/22/2020	437.07	967.43
Konica Minolta Premier Finance	Lease Payment for Copiers	1/8/2020	686.35	
Leila Heath	Reimburse Airfare for ERLC Conference/Texas	1/8/2020	209.96	
Leila Heath	Staff Reimbursement-Lit Fest in Galena	1/22/2020	290.66	500.62
Level 3 Communications, LLC	Level3 Telecom through 12/24/19	1/8/2020	46.66	
Libraries of Illinois Risk Agency	Property/Casualty Premiums 2020	1/8/2020	121,901.00	
LIMRiCC - PHIP	Health Insurance for January 2020	1/8/2020	72,950.32	
LIMRiCC - PHIP	Health Insurance for January 2020	1/8/2020	726.35	73,676.67
Lisa Schemensky	Rembursement for ALA Membership Dues	1/8/2020	223.00	
Margae Schmidt	Tuition Reimbursement	1/2/2020	2,649.00	
Mark Hatch	Hospitality for Delivery Consult	1/15/2020	66.19	
McHenry Public Library	Reimburse for Damaged Items	1/22/2020	29.98	
MCP Incorporated	Can liners-EP	1/8/2020	61.27	
MCP Incorporated	Cleaning Service-January 2020-EP	1/8/2020	697.00	758.27
Mediacom	Internet Service 1/1/20-1/31/20-CV	1/2/2020	750.00	

RAILS
Checks/Vouchers Register
from January 1, 2020 to January 31, 2020

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Payee	Description	Date	Amount	Total for Multiple Checks
Mediacom	Phone Service 1/15-2/14/20-CV	1/15/2020	121.04	
Mediacom	Internet Service for February 2020-CV	1/29/2020	750.00	1,621.04
Merlin	Service-2014 Ford Fusion-EP	1/15/2020	53.75	
Merlin	Service-2014 Ford Fusion-EP	1/15/2020	24.45	
Merlin	Service-2018 Ford Transit-EP	1/15/2020	35.50	
Merlin	Service-2019 Ford Transit-EP	1/15/2020	25.00	
Merlin	Service-2006 Chevy Express-EP	1/22/2020	25.50	164.20
MidAmerican Energy Company	Gas/Electric/Lighting-11/25-12/30/19-CV	1/8/2020	485.88	
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for February 2020	1/15/2020	9,213.70	
MIF 1000 Crossroads (Bolingbrook)	Reconciliation for OE & RE Taxes-Jan 2020 Rent	1/15/2020	186.00	9,399.70
Mikey's Car Shop	Service-2016 Ford Transit--BB	1/15/2020	2,010.05	
Monica Harris	Travel Reimbursement -ALA MW -PA	1/29/2020	995.92	
National Business Furniture, LLC	Furniture for Office	1/22/2020	3,475.03	
Nicole Zimmermann	Travel Reimbursement-PLA Airfare	1/29/2020	382.80	
Nicor Gas	Gss 11/24-12/24/19-BB Unit B	1/8/2020	198.91	
Nicor Gas	Gas 11/14-12/14/19-BR	1/8/2020	126.64	
Nicor Gas	Nicor 11/24-12/24/19-BB Unit A	1/8/2020	194.72	
Nicor Gas	Gas Usge 12/15/19-1/15/20-BR	1/22/2020	128.20	
Nicor Gas	Gas 12/18/19-1/16/20-RF	1/29/2020	313.95	962.42
Nincy George	Online Course-Linked Data for Beginners	1/8/2020	350.00	
Oberlander Electric	Electrical Service to Furnace Repairs-EP	1/29/2020	511.55	
Office Depot	Supplies-BR	1/8/2020	60.25	
Office Depot	Supplies-EP	1/8/2020	112.15	
Office Depot	Supplies-BR	1/8/2020	80.13	
Office Depot	Supplies-BR	1/8/2020	83.54	336.07
OpenGov Inc.	Communication & Reporting Services for 2020	1/15/2020	13,750.00	
OpenGov Inc.	2019 RAILS Credit for OpenGov -Inv#003667	1/15/2020	-3,129.00	10,621.00
Orkin	Standard Treatment for Pest Control-Jan 2020	1/15/2020	99.12	
OverDrive Inc	ECC Purchases for December 2019	1/15/2020	10,033.17	
OverDrive Inc	ECC Purchases for December 2019	1/15/2020	2,586.34	
OverDrive Inc	ECC Hositing & Maintenance December 2019	1/15/2020	1,500.00	14,119.51
Overhead Door Corporation	Repair Garage Door-EP	1/29/2020	170.00	
Paycom Payroll LLC	Net Wages	1/9/2020	108,660.15	
Paycom Payroll LLC	Net Wages	1/9/2020	2,764.25	
Paycom Payroll LLC	PR Taxes	1/9/2020	47,171.63	
Paycom Payroll LLC	PR Taxes	1/9/2020	1,008.08	
Paycom Payroll LLC	PR WH & Fees	1/9/2020	2,102.21	
Paycom Payroll LLC	Net Wages	1/23/2020	113,831.91	
Paycom Payroll LLC	Net Wages	1/23/2020	2,764.25	
Paycom Payroll LLC	PR Taxes	1/23/2020	49,059.52	
Paycom Payroll LLC	PR Taxes	1/23/2020	1,008.07	
Paycom Payroll LLC	PR WH & Fees	1/23/2020	2,704.60	331,074.67
Penske Truck Leasing Co.	Truck Rental for CV-12/24/19	1/8/2020	1,025.10	
Penske Truck Leasing Co.	Truck Rental for CV-12/31/19	1/8/2020	1,025.10	2,050.20
Personal Touch Pro Maid Service	Cleaning Service for December 2019-RF	1/8/2020	475.00	
Ping's Automotive Service	Service-2019 Ford Transit-RF	1/2/2020	86.44	

RAILS

Document 6.2-6.3

Checks/Vouchers Register
from January 1, 2020 to January 31, 2020

Payee	Description	Date	Amount	Total for Multiple Checks
Ping's Automotive Service	Service-2013 Ford E-350-RF	1/2/2020	628.99	715.43
Pinnacle	FY2020 Support for Jan-March 2020	1/15/2020	13,393.00	
Pitney Bowes Inc	Pstg Meter Rental 10/1-12/31/19	1/15/2020	252.84	
Poplar Creek Public Library District	Census 2020 Grant Expenditures-Nov. 2019	1/22/2020	1,043.09	
PrairieCat	Automated Library Computer Svcs-FY20-3rd Qtr	1/15/2020	139,932.79	
Purchase Power	Meter Refill & Shipping	1/8/2020	520.99	
Purchase Power	Send Pro-Equip & Sev	1/8/2020	15.00	
Purchase Power	Send Pro Sub	1/29/2020	15.00	550.99
Reliable Fire Equipment	Halon Inspection-BR	1/2/2020	425.00	
Reliable Fire Equipment	Fire Extinguisher Testing And Recertify-BR	1/29/2020	648.25	
Reliable Fire Equipment	Fire Extinguisher Testing And Recertify-BR	1/29/2020	523.50	1,596.75
Republic Services #400	Waste Removal Service for January 2020-CV	1/15/2020	114.96	
Rock River Disposal Services	Waste Removal Svc -January 2020-RF	1/8/2020	59.05	
Rock River Library Consortium	FY2020 Support for Jan-March 2020	1/15/2020	12,694.00	
Rockford Public library	My Library is...Grant	1/15/2020	5,000.00	
RSA, NFP	Automated Library Computer Svcs-FY20-3rd Qtr	1/15/2020	13,003.00	
Scott's RV, Truck & Auto Repair	Service-2019 Ford F-450-RF	1/2/2020	80.32	
Signs Now	Lettering for BB Vehicles	1/29/2020	214.10	
Skokie Public Library	My Library Is...Grant	1/15/2020	5,000.00	
St Charles Public Library District	Census 2020 Grant Expenditures-Nov. 2019	1/22/2020	525.00	
SWANK Movie Licensing	SWANK Site Licensing for 18 Libraries -2020	1/22/2020	6,034.00	
System Wide Automated Network	Automated Library Computer Svcs-FY20-3rd Qtr	1/15/2020	131,169.68	
T-Mobile	GPS Tracking for RAILS Vehicles	1/8/2020	771.17	
T-Mobile	GPS Tracking for RAILS Vehicles	1/29/2020	771.17	1,542.34
Technology Mngmnt Revolving Fund	Data Center Fee RSA Servers -Nov 2019	1/8/2020	240.00	
Technology Mngmnt Revolving Fund	Communication Charge fro November 2019-BR	1/8/2020	1,400.00	
Technology Mngmnt Revolving Fund	Communication Charge -12/31/19	1/22/2020	1,400.00	3,040.00
Thatcher Oaks Awnings	Awnings for BR Facility	1/29/2020	975.00	
Thatcher Oaks Awnings	Awnings for BR Facility	1/29/2020	975.00	1,950.00
The Glenside Public Library District	Census 2020 Grant Expenditures-Nov. 2019	1/22/2020	4,667.32	
The Marc Of Quality	OCLC Batchload Processing-November 2019	1/8/2020	12,300.00	
Thompson & Thompson	Professional Services for December 2019-ECC	1/8/2020	1,774.15	
Tracey Devolder	Cleaning Service for December 2019-CV	1/2/2020	540.00	
Tracey Devolder	Cleaning Service for January 2020-CV	1/29/2020	540.00	1,080.00
Trouble-Free Heating/Cooling	Repair Furnace-EP	1/22/2020	1,259.00	
Trouble-Free Heating/Cooling	Repalce Circuit Board on Furnace-EP	1/22/2020	748.00	2,007.00
Uftring Automall	Service-2014 Ford Truck-EP	1/8/2020	401.36	
Uftring Automall	Service-2018 Ford Transit-EP	1/8/2020	691.66	
Uftring Automall	Service-2019 Ford Transit-EP	1/8/2020	60.72	
Uftring Automall	Service-2019 Ford Transit-EP	1/22/2020	58.60	
Uftring Automall	Service-2019 Ford Transit-EP	1/29/2020	127.14	
Uftring Chevrolet	Service-2009 Chevy Express-EP	1/29/2020	2,010.94	
Uftring Chevrolet	Service-2009 Chevy Express-EP	1/29/2020	404.10	
Uftring Chevrolet	Service-2009 Chevy Express-EP	1/29/2020	813.21	4,567.73
ULINE	Delivery Supplies-BB	1/2/2020	1,078.82	
ULINE	Supplies-Wrap for Pallets-RF	1/8/2020	173.27	

Checks/Vouchers Register
from January 1, 2020 to January 31, 2020

Payee	Description	Date	Amount	Total for Multiple Checks
ULINE	Delivery Supplies-CV	1/29/2020	263.61	1,515.70
Varidesk LLC	ProPlus 48 Standing Desk	1/15/2020	495.00	
Verizon Wireless	Wireless Service 11/21-12/20/19	1/8/2020	1,595.61	
Verizon Wireless	Wireless Service 12/21/19-1/20/20	1/29/2020	1,592.54	3,188.15
Village of Burr Ridge	Water/Sewer Service 12/30/19-BR	1/29/2020	222.96	
Village Of Coal Valley	Water Svc Fee-11/15/19-12/15/19-CV	1/2/2020	41.90	
Village Of Coal Valley	Water Svc Fee 12/15/19-1/15/20-CV	1/29/2020	37.00	78.90
VIP Electrical Services, Inc.	Electrical Work-BR	1/29/2020	462.50	
Waste Management	Waste Removal for January 2020-BR	1/8/2020	151.24	
Waterworks Car Wash	Tokens for Car Washes-CV-Holiday Discount	1/2/2020	122.00	
West Town Mechanical	HVAC Maintenace for January 2020-BR	1/8/2020	628.00	
West Town Mechanical	HVAC Maintenance for February 2020-BR	1/29/2020	628.00	1,256.00
Western First Aid and Safety, LLC	Refill Medicine Cabinet-BB	1/8/2020	71.60	
WEX Bank	WEX Fuel Cost for December 2019	1/8/2020	18,664.84	
Willow Tree Awards	Nametags	1/8/2020	6.71	
Willow Tree Awards	Nametags	1/15/2020	6.71	13.42
Zion-Benton Public Library District	Census 2020 Grant Expenditures-Jan. 2020	1/29/2020	875.00	
Report Total			1,401,313.26	

First National Bank of Omaha
 Credit Card Charges - Recap
 January 2020 Disbursements

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Repairs & Maintenance - Building	Facility Supplies	40.47
Bolingbrook	Repairs & Maintenance - Vehicles	Service-Rod Baker Ford	570.06
Burr Ridge	Other Receivables	RAILS to be Reimbursed	47.95
Burr Ridge	Other Receivables	RAILS to be Reimbursed	30.00
Burr Ridge	Recruiting	HR Recruiting	83.90
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Meals - In State	Meals	58.76
Burr Ridge	Meals - In State	Meals	13.90
Burr Ridge	Lodging In State	Lodging-Springfield Inn	192.10
Burr Ridge	Lodging In State	Lodging-Springfield Inn	96.05
Burr Ridge	Registration & Meetings	RAILS December Staff Event	1,141.64
Burr Ridge	Registration & Meetings	National Library Legislative Day	350.00
Burr Ridge	Registration & Meetings	Hospitality lunch W/ Consultant	46.12
Burr Ridge	Computers Software & Supplies	Computer Supplies	749.78
Burr Ridge	General Office Supplies	Office Supplies	171.71
Burr Ridge	Telephone & Telecommunications	J2 eFax service- automatic monthly fee	89.95
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	143.60
Burr Ridge	Information Service Costs	Liberated-monthly Podcasting fee	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Miscellaneous Expense	Member Gift-Get well	85.10
Burr Ridge	Miscellaneous Expense	Reverse Finance Charge	-28.01
Coal Valley	Repairs & Maintenance - Vehicles	Service-Vehicles	262.73
Coal Valley	Postage	Mail to Libraries/Postage	9.61
Coal Valley	Miscellaneous Expense	Annual Bank Fee for Credit card	15.00
East Peoria	Repairs & Maintenance - Building	Facility Supplies	77.45
East Peoria	Repairs & Maintenance - Building	Facility Supplies/Repairs	198.00
East Peoria	Repairs & Maintenance - Vehicles	Service-Vehicles	245.37
East Peoria	Meals - In State	Meals	19.60
East Peoria	Postage	Mail to Libraries/Postage	9.30
Rockford	Custodial Supplies	Cleaning Supplies	21.89
Rockford	Registration & Meetings	RAILS December Staff Event	101.42
Rockford	General Office Supplies	Supplies-Water	15.73
Total for Main Account-#4297			5,391.18