

July 17, 2019

**TO: RAILS BOARD OF DIRECTORS**

**FROM: JIM KREGOR**

**SUBJECT: RAILS FINANCIAL REPORT – JUNE 2019**

Please find attached the RAILS Financial Reports for the month of June 2019. These reports are drafts and not audited. General fund expenditures will increase slightly from those presented in these reports as we make additional payments in late July for liabilities incurred in FY2019. In addition, any Area and Per Capita Grant revenues received before August 30 will also be recorded as FY2019 revenues and as an Accounts Receivable as of June 30.

The attached statements include the combined and individual fund Balance Sheets and Statement of Revenue and Expenditure reports for RAILS' Governmental (General, Special Revenue and Capital Projects) Funds, plus separate reports for two major programs, Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The June 30, 2019 unassigned General Fund (\$15.0 million) cash and investment balances would fund an estimated 16.0 months of operations. Cash and investment balances increased \$1.5 million from the May 31, 2019 balance as RAILS received \$2,145,000 of Area and Per Capita grant payments in June. An additional payment of \$1,072,500 was subsequently received on July 1, which has been recorded as FY2019 revenues in the Statement of Revenues and Expenditures.

#### **FY2019 Revenues and Expenditures**

Total General Fund revenues of \$15,604,414 through June were \$3,448,726 above budget primarily from APC Grant revenues (\$3,323,920 above budget), and above budget Investment Income. Of the APC amounts received, \$6,435,000 pertained to the FY2018 grant award and \$6,768,030 to the FY2019 award.

The timeliness of the receipt of APC revenues has significantly improved over the past fiscal year. For FY2018, RAILS was able to record as revenues only \$3,550,530, or 35.6%, of the FY2018 APC amount awarded. For FY2019, RAILS has recorded \$6,768,030, or 67.8%, of the amount awarded. This amount will increase if RAILS receives any, or all, of the three APC payments of \$1,072,500 remaining before August 30, 2019.

Investment income of \$335,569 through June exceeded budget by \$116,369 as interest rates increased steadily through the first nine months of the current fiscal year and have decreased slightly over the past three months. Current money market account interest rates for both of RAILS' two major accounts (Illinois Funds and Wintrust Money Market account, 2.435% and 2.51%, were slightly below May's 2.468% and 2.52%, respectively) and April's 2.54% for both accounts.

Total General Fund expenditures of \$11,409,653 were \$741,294 below budget due to favorable to budget results in nearly all cost components, the largest being Personnel (\$188,670), Contractual Services (\$284,711), Buildings and Grounds (\$88,658) and Professional Services (\$101,757) expenditures.

Personnel expenditures were \$188,670, or 3.6%, below budget, of which \$144,407 were salary expenditures. The lower than budget salaries were due primarily to deferred hiring of previous administrative position vacancies in addition to two new vacancies arising in early November. RAILS completed the filling of these vacancies, plus the addition of two new positions, during April. Total personnel expenditures during June were \$21,177 above budget due to these additions, along with above budget Temporary Help expenditures. May personnel expenditures were \$7,131 above budget due to these same factors.

For the month of June, RAILS had no new hires, and three terminations (Craig Krueger and Eddie Kruchten – Bolingbrook Delivery Drivers, and Wendy Adams-Good – RSA Member Services Coordinator). (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements).

The lower Contractual Services expenditures were due primarily to lower than budget (\$253,213) Catalog Membership Grants, the awards of which were \$362,040 compared to the budget of \$615,000, and below budget (\$39,580) delivery related contractual expenditures.

Buildings and Grounds expenditures were below budget from lower lease expenditures, as additional budgeted costs for facility relocations did not occur, and below budget utilities and repairs and maintenance expenditures.

Professional services expenditures are below budget primarily from lower consulting costs, as budgeted expenditures for the Delivery and Information Technology departments were not incurred in this fiscal year, and lower legal service expenditures.

Delivery department expenditures of \$3,923,589 through June were \$61,908 below budget primarily from lower contractual services (\$39,580), primarily from savings due to cancelled deliveries and holidays, and lower consulting expenditures (\$24,433). Fuel expenditures through June were \$29,778 below budget due primarily to lower prices particularly over the first three months of 2019 before again beginning to rise in late March. The lower than budget fuel costs were offset by increased Repairs and Maintenance expenditures (\$33,086), due to the aging and high use of the fleet. Delivery department expenditures through June were 34.4% of total General Fund expenditures.

LLSAP support expenditures through June of \$1,929,125 were \$27,210 below budget, due primarily to lower than budget personnel expenditures, and were 16.9% of total General Fund expenditures.

There were no Capital Projects Fund expenditures in June. Total capital expenditures for FY2019 were \$182,353 below budget due primarily to below budget expenditures for building and improvements, as actual tuck-pointing expenditures for the Burr Ridge were well under budget and expenditures for re-cabing the Burr Ridge facility and contingency expenditures for build outs at three other locations were not incurred.

**RAILS - Reaching Across Illinois Library System**  
**Cash Position of the General Fund**  
**Projected as of June 30, 2019**

	<u><b>6/30/2019</b></u>
Total Cash and Investments - All Funds	\$ 17,800,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$ (200,000)
Cash & Cash Equivalents - Capital Project Fund	<u>\$ (2,600,000)</u>
Unassigned Cash and Investments - General Fund	(A) <u><u>\$ 15,000,000</u></u>
Projected FY2020 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) <u><u>\$ 940,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)	<u><u>16.0</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately October 2020

**SIGNIFICANT ASSUMPTIONS:**

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

**RAILS - Reaching Across Illinois Library System**  
**Cash, Cash Equivalants & Investments**  
**June 30, 2019**

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,804,456.41	2.435%	Demand	\$ 85,399.83
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Checking Account</u>	\$ 754,530.05	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 1,128.38	2.230%	Demand	\$ 1,131.79
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 22,536.00	4.000%	12/31/2013	\$ 441.60
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Money Market Account</u>	\$ 13,235,662.03	2.510%	Demand	\$ 240,295.91
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -			\$ -
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ -	Matured	8/16/2018	\$ 8,300.28
<b>Total Cash and Investments / Weighted Average Annual Interest Rate</b>		<u><u>\$ 17,818,312.87</u></u>	<b>2.390%</b>		<u><u>\$ 335,569.41</u></u>

**RAILS**

Statement of Net Assets  
Governmental Funds  
As of 6/30/2019

	Balance End of Month
<b>Assets</b>	
Cash & Cash Equivalents	17,795,776.87
Investments	22,536.00
Grants Receivables	1,072,500.00
Accounts Receivables	461,710.53
Prepaid Expenses	222,586.43
Other Assets	18,351.50
<b>Total Assets</b>	<u>19,593,461.33</u>
<b>Liabilities</b>	
Accounts Payable	200,835.97
Accrued Liabilities	104,844.81
Deferred Revenue	591,956.19
Other Liabilities	42.50
<b>Total Liabilities</b>	<u>897,679.47</u>
<b>Fund Balances</b>	
Beginning Fund Balance	14,850,668.91
Current YTD Net Income	
Capital Outlays- Equipment	(7,539.95)
Capital Outlays- Building and Improvements	(51,075.35)
Capital Outlays - Vehicles	(291,032.00)
Other	4,194,760.25
<b>Total Current YTD Net Income</b>	<u>3,845,112.95</u>
<b>Total Fund Balances</b>	<u>18,695,781.86</u>
<b>Total Liabilities and Fund Balances</b>	<u><u>19,593,461.33</u></u>

**RAILS**

## Statement of Net Assets

General Fund

As of 6/30/2019

Balance End of  
Month

Assets	
Cash & Cash Equivalents	14,999,036.75
Investments	22,536.00
Grants Receivables	1,072,500.00
Accounts Receivables	461,710.53
Prepaid Expenses	222,586.43
Other Assets	18,351.50
Total Assets	<u>16,796,721.21</u>
Liabilities	
Accounts Payable	200,835.97
Accrued Liabilities	104,844.81
Deferred Revenue	421,974.43
Other Liabilities	42.50
Total Liabilities	<u>727,697.71</u>
Fund Balances	
Beginning Fund Balance	11,874,263.25
Current YTD Net Income	4,194,760.25
Total Fund Balances	<u>16,069,023.50</u>
Total Liabilities and Fund Balances	<u><u>16,796,721.21</u></u>

**RAILS**Statement of Net Assets  
Special Revenue Fund  
As of 6/30/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	169,981.76
Total Assets	<u>169,981.76</u>
Liabilities	
Deferred Revenue	169,981.76
Total Liabilities	<u>169,981.76</u>
Total Liabilities and Fund Balances	<u><u>169,981.76</u></u>

**RAILS**

Statement of Net Assets  
 Capital Projects Fund  
 As of 6/30/2019

	Balance End of Month
Assets	
Cash & Cash Equivalent	2,626,758.36
Total Cash & Cash Equivalent	<u>2,626,758.36</u>
Total Assets	<u>2,626,758.36</u>
Fund Balances	
Beginning Fund Balance	2,976,405.66
Current YTD Net Income	
Capital Outlays- Equipment	(7,539.95)
Capital Outlays- Building and Improvements	(51,075.35)
Capital Outlays - Vehicles	<u>(291,032.00)</u>
Total Current YTD Net Income	<u>(349,647.30)</u>
Total Fund Balances	<u>2,626,758.36</u>
Total Liabilities and Fund Balances	<u><u>2,626,758.36</u></u>



## RAILS

## Statement of Revenues and Expenditures - 100% Complete

10 - Governmental Funds

Document 7.2 - 7.3

From 6/1/2019 Through 6/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
Area and Per Capita	3,217,500.00	13,203,030.16	9,879,110.00	3,323,920.16	9,879,110.00	33.65%
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Other State Grants	935.00	1,618.24	0.00	1,618.24	0.00	0.00%
Total State Grants	3,218,435.00	13,242,708.40	9,917,170.00	3,325,538.40	9,917,170.00	33.53%
Fees for Services and Materials						
Fees for Services and Materials	50,740.16	1,039,392.28	1,049,878.00	(10,485.72)	1,049,878.00	(1.00)%
Total Fees for Services and Materials	50,740.16	1,039,392.28	1,049,878.00	(10,485.72)	1,049,878.00	(1.00)%
Reimbursements						
Reimbursements	6,768.10	1,003,788.59	997,500.00	6,288.59	997,500.00	0.63%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	6,768.10	1,020,084.02	997,500.00	22,584.02	997,500.00	2.26%
Investment Income						
Investment Income	30,326.23	335,569.41	219,200.00	116,369.41	219,200.00	53.09%
Total Investment Income	30,326.23	335,569.41	219,200.00	116,369.41	219,200.00	53.09%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	1,397.68	5,837.68	9,500.00	(3,662.32)	9,500.00	(38.55)%
Total Other Revenue	1,397.68	6,337.68	10,000.00	(3,662.32)	10,000.00	(36.62)%
Total REVENUES	3,307,667.17	15,644,091.79	12,193,748.00	3,450,343.79	12,193,748.00	28.30%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	124,897.48	1,136,643.81	1,240,855.00	104,211.19	1,240,855.00	8.40%
Other Professionals	120,266.62	1,176,385.08	1,232,181.00	55,795.92	1,232,181.00	4.53%
Support Services	166,526.31	1,636,156.39	1,620,556.00	(15,600.39)	1,620,556.00	(0.96)%
Social Security Taxes	29,880.53	285,796.93	311,411.00	25,614.07	311,411.00	8.23%
Unemployment Insurance	1,787.19	24,305.69	25,522.00	1,216.31	25,522.00	4.77%
Workers' Compensation	8,975.63	96,239.81	103,020.00	6,780.19	103,020.00	6.58%
Retirement Benefits	3,711.71	105,050.87	110,432.00	5,381.13	110,432.00	4.87%
Health, Dental and Life Insurance	48,176.49	527,671.19	537,960.00	10,288.81	537,960.00	1.91%
Other Fringe Benefits	575.60	17,013.11	44,600.00	27,586.89	44,600.00	61.85%
Temporary Help	3,651.23	50,874.30	8,000.00	(42,874.30)	8,000.00	(535.93)%
Recruiting	30.90	4,730.07	15,000.00	10,269.93	15,000.00	68.47%
Total Personnel	508,479.69	5,060,867.25	5,249,537.00	188,669.75	5,249,537.00	3.59%
Library Materials						
Print Materials	346.00	1,340.48	7,930.00	6,589.52	7,930.00	83.10%
E-Resources	70,958.89	1,382,558.63	1,333,500.00	(49,058.63)	1,333,500.00	(3.68)%
Total Library Materials	71,304.89	1,383,899.11	1,341,430.00	(42,469.11)	1,341,430.00	(3.17)%
Buildings and Grounds						

## RAILS

## Statement of Revenues and Expenditures - 100% Complete

10 - Governmental Funds

Document 7.2 - 7.3

From 6/1/2019 Through 6/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Rent/Lease	4,028.91	254,069.52	288,680.00	34,610.48	288,680.00	11.99%
Utilities	6,456.59	89,365.73	109,650.00	20,284.27	109,650.00	18.50%
Property Insurance	1,110.12	11,064.12	12,610.00	1,545.88	12,610.00	12.26%
Repairs and Maintenance - Bldg	9,631.07	52,818.21	73,700.00	20,881.79	73,700.00	28.33%
Custodial/Janitorial Service and Supplies	5,775.73	55,060.60	51,500.00	(3,560.60)	51,500.00	(6.91)%
Other Buildings and Grounds	980.18	28,254.25	43,150.00	14,895.75	43,150.00	34.52%
Total Buildings and Grounds	27,982.60	490,632.43	579,290.00	88,657.57	579,290.00	15.30%
Vehicles Expenses						
Fuel	43,916.59	235,556.31	270,810.00	35,253.69	270,810.00	13.02%
Repairs and Maintenance - Vehicle	21,254.24	158,045.81	122,100.00	(35,945.81)	122,100.00	(29.44)%
Vehicle Insurance	7,185.00	72,367.61	86,120.00	13,752.39	86,120.00	15.97%
Other Vehicle Expenses	500.00	7,000.00	10,750.00	3,750.00	10,750.00	34.88%
Total Vehicles Expenses	72,855.83	472,969.73	489,780.00	16,810.27	489,780.00	3.43%
In-State Travel	1,552.86	46,464.00	40,525.00	(5,939.00)	40,525.00	(14.66)%
Out-of-State Travel	9,546.13	34,599.56	57,503.00	22,903.44	57,503.00	39.83%
Continuing Education						
Registrations and Meeting, Other Fees	1,531.16	60,398.22	72,732.00	12,333.78	72,732.00	16.96%
Conferences and Continuing Education Meetings	32,134.34	108,857.39	128,200.00	19,342.61	128,200.00	15.09%
Total Continuing Education	33,665.50	169,255.61	200,932.00	31,676.39	200,932.00	15.76%
Public Relations	3,535.67	22,904.02	19,500.00	(3,404.02)	19,500.00	(17.46)%
Commercial Insurance						
Liability Insurance	1,444.00	20,002.00	17,200.00	(2,802.00)	17,200.00	(16.29)%
Total Commercial Insurance	1,444.00	20,002.00	17,200.00	(2,802.00)	17,200.00	(16.29)%
Supplies, Postage and Printing						
Computers, Software and Supplies	1,094.96	21,980.47	68,700.00	46,719.53	68,700.00	68.01%
General Office Supplies and Equipment	2,711.61	33,875.66	34,850.00	974.34	34,850.00	2.80%
Postage	1,418.63	12,894.88	17,200.00	4,305.12	17,200.00	25.03%
Library Supplies	0.00	0.00	500.00	500.00	500.00	100.00%
Delivery Supplies	8,736.16	71,445.07	54,925.00	(16,520.07)	54,925.00	(30.08)%
Other Supplies	0.00	0.00	100.00	100.00	100.00	100.00%
Total Supplies, Postage and Printing	13,961.36	140,196.08	176,275.00	36,078.92	176,275.00	20.47%
Telephone and Telecommunications	17,808.31	133,763.91	137,310.00	3,546.09	137,310.00	2.58%
Equipment Rental, Repair and Maintenance						
Equipment Rental	2,984.10	17,337.19	30,580.00	13,242.81	30,580.00	43.31%
Equipment Repair and Maintenance Agreements	6,821.02	101,704.30	101,423.00	(281.30)	101,423.00	(0.28)%
Total Equipment Rental, Repair and Maintenance	9,805.12	119,041.49	132,003.00	12,961.51	132,003.00	9.82%
Professional Services						
Legal	5,945.00	24,856.25	50,950.00	26,093.75	50,950.00	51.21%
Accounting	3,750.00	25,916.00	25,000.00	(916.00)	25,000.00	(3.66)%
Consulting	9,010.00	40,660.71	110,000.00	69,339.29	110,000.00	63.04%

**RAILS**

Statement of Revenues and Expenditures - 100% Complete

10 - Governmental Funds

From 6/1/2019 Through 6/30/2019

Document 7.2 - 7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Payroll Service Fees	2,421.80	30,760.21	38,000.00	7,239.79	38,000.00	19.05%
Total Professional Services	21,126.80	122,193.17	223,950.00	101,756.83	223,950.00	45.44%
Contractual Services						
Information Service Costs	(1,066.53)	29,127.85	37,981.00	8,853.15	37,981.00	23.31%
Contract Agreements w/ Systems, Member Libraries	116,709.95	1,608,197.79	1,893,627.00	285,429.21	1,893,627.00	15.07%
Outside Printing Services	0.00	0.00	500.00	500.00	500.00	100.00%
Other Contractual Services	177,507.03	1,585,782.63	1,575,564.00	(10,218.63)	1,575,564.00	(0.65)%
Total Contractual Services	293,150.45	3,223,108.27	3,507,672.00	284,563.73	3,507,672.00	8.11%
Professional Association Membership Dues	0.00	4,931.12	9,150.00	4,218.88	9,150.00	46.11%
Miscellaneous	577.80	4,503.79	6,950.00	2,446.21	6,950.00	35.20%
Capital Outlays						
Capital Outlays- Equipment	0.00	7,539.95	12,000.00	4,460.05	12,000.00	37.17%
Capital Outlays- Building and Improvements	0.00	51,075.35	270,000.00	218,924.65	270,000.00	81.08%
Capital Outlays - Vehicles	0.00	291,032.00	250,000.00	(41,032.00)	250,000.00	(16.41)%
Total Capital Outlays	0.00	349,647.30	532,000.00	182,352.70	532,000.00	34.28%
Total EXPENDITURES	1,086,797.01	11,798,978.84	12,721,007.00	922,028.16	12,721,007.00	7.25%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	2,220,870.16	3,845,112.95	(527,259.00)	4,372,371.95	(527,259.00)	(829.26)%

## RAILS

## Statement of Revenues and Expenditures - 100% Complete

## General Fund

Document 7.2 - 7.3

From 6/1/2019 Through 6/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
Area and Per Capita	3,217,500.00	13,203,030.16	9,879,110.00	3,323,920.16	9,879,110.00	33.65%
Total State Grants	3,217,500.00	13,203,030.16	9,879,110.00	3,323,920.16	9,879,110.00	33.65%
Fees for Services and Materials						
Fees for Services and Materials	50,740.16	1,039,392.28	1,049,878.00	(10,485.72)	1,049,878.00	(1.00)%
Total Fees for Services and Materials	50,740.16	1,039,392.28	1,049,878.00	(10,485.72)	1,049,878.00	(1.00)%
Reimbursements						
Reimbursements	6,768.10	1,003,788.59	997,500.00	6,288.59	997,500.00	0.63%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	6,768.10	1,020,084.02	997,500.00	22,584.02	997,500.00	2.26%
Investment Income						
Investment Income	30,326.23	335,569.41	219,200.00	116,369.41	219,200.00	53.09%
Total Investment Income	30,326.23	335,569.41	219,200.00	116,369.41	219,200.00	53.09%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	1,397.68	5,837.68	9,500.00	(3,662.32)	9,500.00	(38.55)%
Total Other Revenue	1,397.68	6,337.68	10,000.00	(3,662.32)	10,000.00	(36.62)%
Total REVENUES	3,306,732.17	15,604,413.55	12,155,688.00	3,448,725.55	12,155,688.00	28.37%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	124,897.48	1,136,643.81	1,240,855.00	104,211.19	1,240,855.00	8.40%
Other Professionals	120,266.62	1,176,385.08	1,232,181.00	55,795.92	1,232,181.00	4.53%
Support Services	166,526.31	1,636,156.39	1,620,556.00	(15,600.39)	1,620,556.00	(0.96)%
Social Security Taxes	29,880.53	285,796.93	311,411.00	25,614.07	311,411.00	8.23%
Unemployment Insurance	1,787.19	24,305.69	25,522.00	1,216.31	25,522.00	4.77%
Workers' Compensation	8,975.63	96,239.81	103,020.00	6,780.19	103,020.00	6.58%
Retirement Benefits	3,711.71	105,050.87	110,432.00	5,381.13	110,432.00	4.87%
Health, Dental and Life Insurance	48,176.49	527,671.19	537,960.00	10,288.81	537,960.00	1.91%
Other Fringe Benefits	575.60	17,013.11	44,600.00	27,586.89	44,600.00	61.85%
Temporary Help	3,651.23	50,874.30	8,000.00	(42,874.30)	8,000.00	(535.93)%
Recruiting	30.90	4,730.07	15,000.00	10,269.93	15,000.00	68.47%
Total Personnel	508,479.69	5,060,867.25	5,249,537.00	188,669.75	5,249,537.00	3.59%
Library Materials						
Print Materials	346.00	1,340.48	7,930.00	6,589.52	7,930.00	83.10%
E-Resources	70,958.89	1,382,558.63	1,333,500.00	(49,058.63)	1,333,500.00	(3.68)%
Total Library Materials	71,304.89	1,383,899.11	1,341,430.00	(42,469.11)	1,341,430.00	(3.17)%
Buildings and Grounds						
Rent/Lease	4,028.91	254,069.52	288,680.00	34,610.48	288,680.00	11.99%
Utilities	6,456.59	89,365.73	109,650.00	20,284.27	109,650.00	18.50%

## RAILS

## Statement of Revenues and Expenditures - 100% Complete

## General Fund

Document 7.2 - 7.3

From 6/1/2019 Through 6/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Property Insurance	1,110.12	11,064.12	12,610.00	1,545.88	12,610.00	12.26%
Repairs and Maintenance - Bldg	9,631.07	52,818.21	73,700.00	20,881.79	73,700.00	28.33%
Custodial/Janitorial Service and Supplies	5,775.73	55,060.60	51,500.00	(3,560.60)	51,500.00	(6.91)%
Other Buildings and Grounds	980.18	28,254.25	43,150.00	14,895.75	43,150.00	34.52%
Total Buildings and Grounds	27,982.60	490,632.43	579,290.00	88,657.57	579,290.00	15.30%
Vehicles Expenses						
Fuel	43,916.59	235,556.31	270,810.00	35,253.69	270,810.00	13.02%
Repairs and Maintenance - Vehicle	21,254.24	158,045.81	122,100.00	(35,945.81)	122,100.00	(29.44)%
Vehicle Insurance	7,185.00	72,367.61	86,120.00	13,752.39	86,120.00	15.97%
Other Vehicle Expenses	500.00	7,000.00	10,750.00	3,750.00	10,750.00	34.88%
Total Vehicles Expenses	72,855.83	472,969.73	489,780.00	16,810.27	489,780.00	3.43%
In-State Travel	1,552.86	46,464.00	40,525.00	(5,939.00)	40,525.00	(14.66)%
Out-of-State Travel	9,546.13	34,599.56	57,503.00	22,903.44	57,503.00	39.83%
Continuing Education						
Registrations and Meeting, Other Fees	1,531.16	60,398.22	72,732.00	12,333.78	72,732.00	16.96%
Conferences and Continuing Education Meetings	32,134.34	108,857.39	128,200.00	19,342.61	128,200.00	15.09%
Total Continuing Education	33,665.50	169,255.61	200,932.00	31,676.39	200,932.00	15.76%
Public Relations	3,535.67	22,904.02	19,500.00	(3,404.02)	19,500.00	(17.46)%
Commercial Insurance						
Liability Insurance	1,444.00	20,002.00	17,200.00	(2,802.00)	17,200.00	(16.29)%
Total Commercial Insurance	1,444.00	20,002.00	17,200.00	(2,802.00)	17,200.00	(16.29)%
Supplies, Postage and Printing						
Computers, Software and Supplies	1,094.96	21,980.47	68,700.00	46,719.53	68,700.00	68.01%
General Office Supplies and Equipment	1,861.61	32,404.53	34,850.00	2,445.47	34,850.00	7.02%
Postage	1,418.63	12,894.88	17,200.00	4,305.12	17,200.00	25.03%
Library Supplies	0.00	0.00	500.00	500.00	500.00	100.00%
Delivery Supplies	8,736.16	71,445.07	54,925.00	(16,520.07)	54,925.00	(30.08)%
Other Supplies	0.00	0.00	100.00	100.00	100.00	100.00%
Total Supplies, Postage and Printing	13,111.36	138,724.95	176,275.00	37,550.05	176,275.00	21.30%
Telephone and Telecommunications	17,808.31	133,763.91	137,310.00	3,546.09	137,310.00	2.58%
Equipment Rental, Repair and Maintenance						
Equipment Rental	2,984.10	17,337.19	30,580.00	13,242.81	30,580.00	43.31%
Equipment Repair and Maintenance Agreements	6,821.02	101,704.30	101,423.00	(281.30)	101,423.00	(0.28)%
Total Equipment Rental, Repair and Maintenance	9,805.12	119,041.49	132,003.00	12,961.51	132,003.00	9.82%
Professional Services						
Legal	5,945.00	24,856.25	50,950.00	26,093.75	50,950.00	51.21%
Accounting	3,750.00	25,916.00	25,000.00	(916.00)	25,000.00	(3.66)%
Consulting	9,010.00	40,660.71	110,000.00	69,339.29	110,000.00	63.04%
Payroll Service Fees	2,421.80	30,760.21	38,000.00	7,239.79	38,000.00	19.05%
Total Professional Services	21,126.80	122,193.17	223,950.00	101,756.83	223,950.00	45.44%

**RAILS**

Statement of Revenues and Expenditures - 100% Complete

General Fund

Document 7.2 - 7.3

From 6/1/2019 Through 6/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Contractual Services						
Information Service Costs	(1,066.53)	29,127.85	37,981.00	8,853.15	37,981.00	23.31%
Contract Agreements w/ Systems, Member Libraries	100,864.95	1,569,990.68	1,855,567.00	285,576.32	1,855,567.00	15.39%
Outside Printing Services	0.00	0.00	500.00	500.00	500.00	100.00%
Other Contractual Services	177,507.03	1,585,782.63	1,575,564.00	(10,218.63)	1,575,564.00	(0.65)%
Total Contractual Services	277,305.45	3,184,901.16	3,469,612.00	284,710.84	3,469,612.00	8.21%
Professional Association Membership Dues	0.00	4,931.12	9,150.00	4,218.88	9,150.00	46.11%
Miscellaneous	577.80	4,503.79	6,950.00	2,446.21	6,950.00	35.20%
Total EXPENDITURES	1,070,102.01	11,409,653.30	12,150,947.00	741,293.70	12,150,947.00	6.10%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	2,236,630.16	4,194,760.25	4,741.00	4,190,019.25	4,741.00	88,378.39%

**RAILS**

Statement of Revenues and Expenditures - 100% Complete  
 Special Revenue Fund  
 From 6/1/2019 Through 6/30/2019

Document 7.2 - 7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Other State Grants	935.00	1,618.24	0.00	1,618.24	0.00	0.00%
Total State Grants	935.00	39,678.24	38,060.00	1,618.24	38,060.00	4.25%
Total REVENUES	935.00	39,678.24	38,060.00	1,618.24	38,060.00	4.25%
<b>EXPENDITURES</b>						
Supplies, Postage and Printing						
General Office Supplies and Equipment	850.00	1,471.13	0.00	(1,471.13)	0.00	0.00%
Total Supplies, Postage and Printing	850.00	1,471.13	0.00	(1,471.13)	0.00	0.00%
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	15,845.00	38,207.11	38,060.00	(147.11)	38,060.00	(0.39)%
Total Contractual Services	15,845.00	38,207.11	38,060.00	(147.11)	38,060.00	(0.39)%
Total EXPENDITURES	16,695.00	39,678.24	38,060.00	(1,618.24)	38,060.00	(4.25)%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(15,760.00)	0.00	0.00	0.00	0.00	0.00%

**RAILS**

Statement of Revenues and Expenditures - 100% Complete  
 Capital Projects Fund  
 From 6/1/2019 Through 6/30/2019

Document 7.2 - 7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Equipment	0.00	7,539.95	12,000.00	4,460.05	12,000.00	37.17%
Capital Outlays- Building and Improvements	0.00	51,075.35	270,000.00	218,924.65	270,000.00	81.08%
Capital Outlays - Vehicles	0.00	291,032.00	250,000.00	(41,032.00)	250,000.00	(16.41)%
Total Capital Outlays	0.00	349,647.30	532,000.00	182,352.70	532,000.00	34.28%
Total EXPENDITURES	0.00	349,647.30	532,000.00	182,352.70	532,000.00	34.28%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	(349,647.30)	(532,000.00)	182,352.70	(532,000.00)	(34.28)%



## RAILS

## Statement of Revenues and Expenditures - 100% Complete

70 - Delivery

Document 7.2 - 7.3

From 6/1/2019 Through 6/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	51,041.83	555,576.96	555,575.00	1.96	555,575.00	0.00%
Total Fees for Services and Materials	51,041.83	555,576.96	555,575.00	1.96	555,575.00	0.00%
Other Revenue						
Other Revenue	0.00	1,950.00	0.00	1,950.00	0.00	0.00%
Total Other Revenue	0.00	1,950.00	0.00	1,950.00	0.00	0.00%
Total REVENUES	51,041.83	557,526.96	555,575.00	1,951.96	555,575.00	0.35%
<b>EXPENDITURES</b>						
Personnel						
Other Professionals	29,284.88	266,395.10	258,580.00	(7,815.10)	258,580.00	(3.02)%
Support Services	117,377.93	1,220,798.44	1,250,514.00	29,715.56	1,250,514.00	2.38%
Social Security Taxes	10,435.98	106,644.30	115,442.00	8,797.70	115,442.00	7.62%
Unemployment Insurance	1,339.23	13,792.75	14,219.00	426.25	14,219.00	3.00%
Workers' Compensation	8,596.15	92,376.94	98,615.00	6,238.06	98,615.00	6.33%
Retirement Benefits	1,312.84	39,355.91	40,203.00	847.09	40,203.00	2.11%
Health, Dental and Life Insurance	23,524.80	266,049.16	266,019.00	(30.16)	266,019.00	(0.01)%
Temporary Help	2,999.61	50,222.68	8,000.00	(42,222.68)	8,000.00	(527.78)%
Total Personnel	194,871.42	2,055,635.28	2,051,592.00	(4,043.28)	2,051,592.00	(0.20)%
Buildings and Grounds						
Rent/Lease	2,700.98	132,782.44	146,580.00	13,797.56	146,580.00	9.41%
Utilities	368.86	7,526.63	5,930.00	(1,596.63)	5,930.00	(26.92)%
Property Insurance	82.00	698.00	855.00	157.00	855.00	18.36%
Repairs and Maintenance - Bldg	181.73	2,906.53	3,200.00	293.47	3,200.00	9.17%
Custodial/Janitorial Service and Supplies	1,125.00	5,348.43	500.00	(4,848.43)	500.00	(969.69)%
Other Buildings and Grounds	104.04	1,661.76	2,230.00	568.24	2,230.00	25.48%
Total Buildings and Grounds	4,562.61	150,923.79	159,295.00	8,371.21	159,295.00	5.26%
Vehicles Expenses						
Fuel	43,391.45	231,021.55	260,800.00	29,778.45	260,800.00	11.42%
Repairs and Maintenance - Vehicle	21,254.24	148,486.29	115,400.00	(33,086.29)	115,400.00	(28.67)%
Vehicle Insurance	5,962.00	58,012.00	65,450.00	7,438.00	65,450.00	11.36%
Other Vehicle Expenses	500.00	7,000.00	10,250.00	3,250.00	10,250.00	31.71%
Total Vehicles Expenses	71,107.69	444,519.84	451,900.00	7,380.16	451,900.00	1.63%
In-State Travel	30.21	4,508.83	3,170.00	(1,338.83)	3,170.00	(42.23)%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,167.29	4,700.00	3,532.71	4,700.00	75.16%
Total Continuing Education	0.00	1,167.29	4,700.00	3,532.71	4,700.00	75.16%
Commercial Insurance						
Liability Insurance	142.00	1,318.81	1,770.00	451.19	1,770.00	25.49%
Total Commercial Insurance	142.00	1,318.81	1,770.00	451.19	1,770.00	25.49%

## RAILS

## Statement of Revenues and Expenditures - 100% Complete

70 - Delivery

Document 7.2 - 7.3

From 6/1/2019 Through 6/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Supplies, Postage and Printing						
General Office Supplies and Equipment	5.86	1,108.74	1,450.00	341.26	1,450.00	23.54%
Postage	382.64	6,970.27	9,325.00	2,354.73	9,325.00	25.25%
Delivery Supplies	8,736.16	71,445.07	54,925.00	(16,520.07)	54,925.00	(30.08)%
Total Supplies, Postage and Printing	9,124.66	79,524.08	65,700.00	(13,824.08)	65,700.00	(21.04)%
Telephone and Telecommunications	3,345.37	17,462.32	12,915.00	(4,547.32)	12,915.00	(35.21)%
Equipment Rental, Repair and Maintenance						
Equipment Rental	89.54	1,460.77	2,130.00	669.23	2,130.00	31.42%
Equipment Repair and Maintenance Agreements	0.00	0.00	750.00	750.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	89.54	1,460.77	2,880.00	1,419.23	2,880.00	49.28%
Professional Services						
Legal	0.00	280.00	500.00	220.00	500.00	44.00%
Consulting	0.00	567.47	25,000.00	24,432.53	25,000.00	97.73%
Total Professional Services	0.00	847.47	25,500.00	24,652.53	25,500.00	96.68%
Contractual Services						
Other Contractual Services	145,932.02	1,165,420.36	1,205,000.00	39,579.64	1,205,000.00	3.28%
Total Contractual Services	145,932.02	1,165,420.36	1,205,000.00	39,579.64	1,205,000.00	3.28%
Professional Association Membership Dues	0.00	0.00	275.00	275.00	275.00	100.00%
Miscellaneous	318.95	800.11	800.00	(0.11)	800.00	(0.01)%
Total EXPENDITURES	429,524.47	3,923,588.95	3,985,497.00	61,908.05	3,985,497.00	1.55%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(378,482.64)	(3,366,061.99)	(3,429,922.00)	63,860.01	(3,429,922.00)	(1.86)%

## RAILS

## Statement of Revenues and Expenditures - 100% Complete

LLSAP Sub-Fund

Document 7.2 - 7.3

From 6/1/2019 Through 6/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	0.00	147,303.00	147,303.00	0.00	147,303.00	0.00%
Total Fees for Services and Materials	0.00	147,303.00	147,303.00	0.00	147,303.00	0.00%
Other Revenue						
Gains/(Losses) on Disposition of Capital Assets	0.00	(5,008.60)	0.00	(5,008.60)	0.00	0.00%
Total Other Revenue	0.00	(5,008.60)	0.00	(5,008.60)	0.00	0.00%
Total REVENUES	0.00	142,294.40	147,303.00	(5,008.60)	147,303.00	(3.40)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	21,998.14	208,173.53	164,174.00	(43,999.53)	164,174.00	(26.80)%
Other Professionals	22,791.37	255,751.02	336,143.00	80,391.98	336,143.00	23.92%
Support Services	12,068.29	98,389.05	77,127.00	(21,262.05)	77,127.00	(27.57)%
Social Security Taxes	4,144.33	41,253.89	44,172.00	2,918.11	44,172.00	6.61%
Unemployment Insurance	0.00	2,904.46	3,053.00	148.54	3,053.00	4.87%
Workers' Compensation	72.88	803.93	866.00	62.07	866.00	7.17%
Retirement Benefits	517.40	14,736.59	15,989.00	1,252.41	15,989.00	7.83%
Health, Dental and Life Insurance	6,621.77	72,675.47	73,504.00	828.53	73,504.00	1.13%
Total Personnel	68,214.18	694,687.94	715,028.00	20,340.06	715,028.00	2.84%
Vehicles Expenses						
Fuel	148.79	778.74	1,000.00	221.26	1,000.00	22.13%
Repairs and Maintenance - Vehicle	0.00	5,410.17	400.00	(5,010.17)	400.00	(1,252.54)%
Vehicle Insurance	306.00	3,003.00	3,445.00	442.00	3,445.00	12.83%
Total Vehicles Expenses	454.79	9,191.91	4,845.00	(4,346.91)	4,845.00	(89.72)%
In-State Travel	0.00	731.70	5,880.00	5,148.30	5,880.00	87.56%
Out-of-State Travel	0.00	7,950.13	14,420.00	6,469.87	14,420.00	44.87%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,756.49	2,575.00	818.51	2,575.00	31.79%
Total Continuing Education	0.00	1,756.49	2,575.00	818.51	2,575.00	31.79%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	18.88	200.00	181.12	200.00	90.56%
General Office Supplies and Equipment	57.23	1,555.66	1,500.00	(55.66)	1,500.00	(3.71)%
Postage	0.00	31.75	200.00	168.25	200.00	84.13%
Total Supplies, Postage and Printing	57.23	1,606.29	1,900.00	293.71	1,900.00	15.46%
Telephone and Telecommunications	3,810.12	23,000.82	22,900.00	(100.82)	22,900.00	(0.44)%
Contractual Services						
Information Service Costs	0.00	1,506.00	0.00	(1,506.00)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	0.00	1,187,527.00	1,187,527.00	0.00	1,187,527.00	0.00%
Total Contractual Services	0.00	1,189,033.00	1,187,527.00	(1,506.00)	1,187,527.00	(0.13)%
Professional Association Membership Dues	0.00	292.00	0.00	(292.00)	0.00	0.00%

**RAILS**

## Statement of Revenues and Expenditures - 100% Complete

LLSAP Sub-Fund

From 6/1/2019 Through 6/30/2019

Document 7.2 - 7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Miscellaneous	<u>243.85</u>	<u>874.64</u>	<u>1,260.00</u>	<u>385.36</u>	<u>1,260.00</u>	<u>30.58%</u>
Total EXPENDITURES	<u>72,780.17</u>	<u>1,929,124.92</u>	<u>1,956,335.00</u>	<u>27,210.08</u>	<u>1,956,335.00</u>	<u>1.39%</u>
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(72,780.17)</u>	<u>(1,786,830.52)</u>	<u>(1,809,032.00)</u>	<u>22,201.48</u>	<u>(1,809,032.00)</u>	<u>(1.23)%</u>

RAILS  
Checks/Vouchers  
from June 1, 2019 to June 30, 2019

Document 7.2 - 7.3

Payee	Description	Date	Amount	Total for Multiple Checks
4imprint, Inc	EMI Drawstring Sportpack	6/26/2019	887.19	
Abila	PrairieCat AP Checks	6/24/2019	243.85	
ADT Security Services	Monitoring Burglar Alarm 6/20-7/19/19-RF	6/12/2019	49.17	
ALA/RDA Toolkit	RDA Toolkit Renewal 7/1/19-7/1/20	6/18/2019	7,005.00	
Alphagraphics	ERead Bookmark Reprint	6/18/2019	308.38	
Alpine Body Shop, Inc	Remove Decal from Van-RF	6/12/2019	168.00	
Alpine Body Shop, Inc	Remove Decals from Van-RF	6/12/2019	112.00	280.00
American Driving Records	MVR Processing for May 2019	6/12/2019	30.90	
Ancel, Glink, P.C.	Professional Services for May 2019	6/26/2019	5,647.50	
Anna Behm	Travel Reimbursement -ALA /DC	6/26/2019	2,059.80	
Aramark Refreshment Services	Supplies	6/12/2019	933.67	
Arlington Heights Memorial Library	Reimbursement for Water Damaged Book	6/12/2019	15.00	
Assoc of Illinois School Library Educators	AISLE Booth Space-October 2019	6/18/2019	550.00	
Astoria Public Library District	Catalog Membership Grant	6/5/2019	6,458.95	
AT & T	Phone Service-6/4-7/3/19-BR	6/12/2019	168.82	
AT & T	Phone Service-6/7-7/6/19-BR	6/18/2019	420.73	
AT & T	Phone 6/7-7/6/19-BB	6/18/2019	634.97	1,224.52
Auto Glass of Illinois	Service-Windshield Repair-EP	6/12/2019	65.00	
Auto Glass of Illinois	Service-2018 Ford Transit-EP	6/12/2019	446.00	
Auto Glass of Illinois	Service-2016 Ford Transit-EP	6/12/2019	65.00	576.00
Auto-Graphics, Inc.	Find More Illinois Fees	6/18/2019	33,575.03	
B Gunther	Supplies-Plaques	6/26/2019	156.00	
Backstage Library Works	MARC Record/Authority Processing-May 2019	6/5/2019	250.00	
Baker & Taylor	eRead Content For May 2019	6/18/2019	29,642.17	
Baker & Taylor	eRead Content For May 2019	6/18/2019	1,833.44	
Baker & Taylor	eRead Content For May 2019	6/18/2019	1,649.34	
Baker & Taylor	eRead Content For May 2019	6/18/2019	165.29	33,290.24
Blade Runner	Lawn Service for May 2019-CV	6/5/2019	375.00	
Buildingstars Operations, Inc.	Cleaning Service for June 2019-BR	6/5/2019	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service for June 2-019-BB	6/5/2019	725.00	2,214.00
California State University, Sacramento	CE Workshop-5/9/19	6/12/2019	350.00	
Chicago Tribune	Chicago Tribune through August 25, 2019	6/12/2019	76.00	
Christina G Caputo	CE Workshop -April 2019	6/5/2019	250.00	
City of Chicago	Red Light Violatione 5/9/19-BB Temp	6/5/2019	100.00	
Comcast Cable	Internet Service 6/23-7/22/19-BR	6/26/2019	238.50	
Comcast Cable	Internet Service 6/19-7/18/19-RF	6/26/2019	309.78	548.28
Comet Messenger Service, Inc.	Mail to Chicago 5/29/19	6/5/2019	48.00	
Comet Messenger Service, Inc.	Mail To Chicago 6/4/19	6/12/2019	24.00	
Comet Messenger Service, Inc.	Mail To Chicago 6/10-6/14/19	6/18/2019	168.00	240.00
Commonwealth Edison	Electric 5/1-5/31/19-BB	6/12/2019	451.69	
Commonwealth Edison	Electric 5/20-6/19/19-RF	6/26/2019	216.96	668.65
Communico LLC	Algonquin Area PL 6/20/19-6/19/2020	6/18/2019	7,500.00	
Continental Transportation Solutions	Delivery Outsourcing 5/24/19	6/5/2019	18,062.10	
Continental Transportation Solutions	Delivery Outsourcing 5/31/19	6/12/2019	14,449.68	
Continental Transportation Solutions	Credit Water Damage -Arlington Hts PL	6/12/2019	-15.00	
Continental Transportation Solutions	Delivery Outsourcing 6/7/19	6/18/2019	18,062.10	
Continental Transportation Solutions	Delivery Outsourcing 6/14/19	6/26/2019	18,062.10	68,620.98
Cordova District Library	Reimbursement for Water Damage-CV	6/12/2019	76.00	
Corporate Services, Inc	Temporary Hellp 6/9/19-RF	6/18/2019	284.60	
Corporate Services, Inc	Temporary Help 6/16/19-RF	6/26/2019	699.67	984.27
Daniel Bostrom	Staff Reimbursement 5/21-6/4/19	6/12/2019	362.90	
Daniel Bostrom	Travel reimbursement-SLA Conf	6/26/2019	1,109.22	1,472.12
Deirdre Brennan	Airfare to DC for ALA 6/19/19	6/12/2019	538.60	
Diana Rusch	Travel Reimbursement	6/5/2019	30.18	
Discovery Benefits, Inc	FSA and HRA for May 2019	6/12/2019	251.95	
Doc Motor Works, Inc	Service-2006 GMC Savana-BB	6/18/2019	133.82	

RAILS  
Checks/Vouchers  
from June 1, 2019 to June 30, 2019

Document 7.2 - 7.3

Payee	Description	Date	Amount	Total for Multiple Checks
Dynergy Energy Services	Electrice 5/6-6/4/19-BR	6/26/2019	4,037.26	
East Peoria Tire & Vulcanizing	Service-Flat tire-EP	6/12/2019	30.00	
East Peoria Tire & Vulcanizing	Service-New Tires-EP	6/12/2019	492.96	
East Peoria Tire & Vulcanizing	Service-Tires-EP	6/12/2019	617.28	
East Peoria Tire & Vulcanizing	service-2018 Ford Transit-EP	6/26/2019	20.00	1,160.24
Employee Benefits Corporation	COBRASecure-June 2019	6/18/2019	66.70	
Eric Bain	Staff Event Refreshments	6/12/2019	63.85	
Eric Janssen as Receiver #14	July Rent for 4607 Colt Rd, Rockford Property	6/18/2019	2,127.14	
First National Bank Omaha	Credit Card Purchases May-June 2019	6/26/2019	8,047.11	
HR Direct	Poster Guard	6/12/2019	43.95	
HR Source	Discount Membership Program-FY2020	6/10/2019	-1,670.00	
HR Source	Team Building Workshop-May 2019	6/26/2019	1,954.91	284.91
i3 Broadband	Internet Service 6/19-7/18/19-EP	6/26/2019	424.69	
ICMA-RC	ICMA-RC PR Deduction 06/14/19	6/14/2019	2,871.56	
ICMA-RC	ICMA-RC PR Deduction 6/25/19	6/27/2019	2,881.01	5,752.57
Illinois Heartland Library System	Delivery Service for ILDS Libraries-May 2019	6/5/2019	20,860.45	
Illinois Library Association	ILA 2019 Conference Booth Balance	6/5/2019	1,700.00	
Illinois Library Association	Reaching Forward Registration	6/12/2019	600.00	2,300.00
IMRF	IMRF 06/2019	6/28/2019	17,904.26	
Indian Trails Public Library District	Catalog Membership Grant	6/5/2019	51,465.00	
IntelePeer Cloud Communications	VOIP Phone Service for May 2019	6/18/2019	3,079.75	
Iron Mountain	Offsite Data Storage for May 2019	6/18/2019	300.00	
James Rachlin	Consulting Fees Relating to Harvey Library	6/12/2019	8,537.50	
James Rachlin	Travel Reimbursement 6/5/19 - DU	6/18/2019	120.43	8,657.93
Jeanne Johansen	Travel Reimbursement-6/6/19	6/12/2019	14.50	
Jeanne Johansen	Travel Reimbursement 6/17/19	6/18/2019	14.50	
Jeanne Johansen	Travel Reimbursement 6/19/19	6/26/2019	14.50	43.50
Jiffy Lube	Service-2018 Ford F450-BB	6/12/2019	113.96	
Jiffy Lube	Service-2004 Chevy Express-BB	6/12/2019	16.99	
Jiffy Lube	Service-2018 Ford F450-BB	6/12/2019	113.96	
Jiffy Lube	Service-2006 GMC Savana-BB	6/12/2019	81.97	
Jiffy Lube	Service-2012 Ford E250-BB	6/12/2019	47.98	
Jiffy Lube	Service-2004 Chevy Express 3500-BB	6/12/2019	111.96	486.82
Jody Rubel	Lodging for Edwardsville L2 Meeting	6/5/2019	106.22	
Johnson Controls Security Solutions	Quarterly Alarm 7/1-9/30/19	6/18/2019	387.84	
Karen Goyer	Travel Reimbursement 5/20/19	6/12/2019	64.11	
Keith Hoogland Limited Partnership	East Peoria Rent for July 2019	6/18/2019	10,387.21	
Kerry Bailey	CE Workshop-April 2019	6/5/2019	250.00	
Konica Minolta Business Solutions USA	Copier Maintenance 4/10-5/9/19	6/5/2019	576.96	
Konica Minolta Business Solutions USA	Maintenance/ Support - December 2018	6/26/2019	287.90	
Konica Minolta Business Solutions USA	Copier Maint for 3/10-4/9/19	6/26/2019	1,019.01	
Konica Minolta Business Solutions USA	Copier Usage-4/1-4/30/19	6/26/2019	6.50	
Konica Minolta Business Solutions USA	Copier Usage 5/1-5/31/19	6/26/2019	6.50	
Konica Minolta Business Solutions USA	Copier Maintenance 5/10-6/9/19	6/26/2019	834.39	2,731.26
Leila Heath	Travel Reimbursement to ALA Conf June 2019	6/5/2019	399.96	
Leila Heath	Travel Reimbursement-6/6/19	6/12/2019	20.30	420.26
Level 3 Communications, LLC	Level3 Telecom through May 24,2019	6/12/2019	119.71	
Liberty Termite & Pest Control Inc	General Pest Control Service-May 2019-EP	6/5/2019	60.00	
LIMRiCC - PHIP	Health Insurance for June 2019	6/12/2019	65,279.76	
LinkedIn Corporation	Renewal of Lynda Subscription for 2019-2020	6/5/2019	3,840.00	
Manhattan-Elwood Public Library	Reimbursement for Water Damage	6/12/2019	18.00	
Margae Schmidt	Travel Reimbursement	6/26/2019	70.57	
Mary Hudspeath	Travel Reimbursement 6/12/19	6/18/2019	11.66	
MCP Incorporated	Cleaning Supplies-EP	6/5/2019	61.27	
MCP Incorporated	Cleaning Service-June 2019-EP	6/12/2019	697.00	758.27
Mediacom	Internet Service -June 2019-CV	6/5/2019	650.00	

RAILS  
Checks/Vouchers  
from June 1, 2019 to June 30, 2019

Document 7.2 - 7.3

Payee	Description	Date	Amount	Total for Multiple Checks
Mediacom	Phone Service-June 2019-CV	6/18/2019	119.64	769.64
Merlin	Service-2014 Ford Econoline-EP	6/12/2019	22.00	
Merlin	Service-2014 Ford Econoline-EP	6/26/2019	22.00	
Merlin	Service-2015 Ford Transit-EP	6/26/2019	22.00	
Merlin	Service-2016 Ford Transit-EP	6/26/2019	22.00	
Merlin	Service-2012 Ford Econoline-EP	6/26/2019	46.66	134.66
Metro Power, Inc.	PM Service on Emergency Generator	6/26/2019	850.00	
Michael Campbell	Travel Reimbursement 5/24/19	6/5/2019	43.59	
MidAmerican Energy Company	Gas/Electric/Lighting 4/29-5/29/19-CV	6/12/2019	290.67	
Midwest Landscaping, INC.	Tree Limb Removal-BR	6/12/2019	875.00	
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for July 2019	6/18/2019	9,027.70	
MIF 1000 Crossroads (Bolingbrook)	BB Rent Adjustments for OE/RE taxes in 2018	6/26/2019	4,028.91	13,056.61
Mikey's Car Shop	Install 3 Van Partitions/Bulkheads=BB/RF	6/18/2019	960.00	
Milledgeville Public Library	Catalog Membership Grant	6/12/2019	8,409.00	
Nicole Zimmermann	Reimbursement for SD Card /Podcast	6/18/2019	27.24	
Nicor Gas	Gas 4/25-5/27/19--BB	6/5/2019	65.62	
Nicor Gas	Gas 4/25-5/26/19-BB	6/5/2019	87.67	
Nicor Gas	Gas 5/21-6/18/19-RF	6/26/2019	49.07	
Nicor Gas	Gas 5/15-6/16/19-BR	6/26/2019	109.05	311.41
Oberlander Electric	Replace Building Lights-EP	6/12/2019	1,828.43	
OCLC, Inc	WebDewey-Galesburg & Cicero PL	6/26/2019	369.00	
Office Depot	Office Supplies-BR	6/5/2019	14.28	
Office Depot	Laminated Pouches for Delivery-EP	6/12/2019	239.96	
Office Depot	Supplies-BR	6/12/2019	4.59	
Office Depot	Supplies-BR	6/26/2019	60.38	
Office Depot	Supplies-EP	6/26/2019	92.13	
Office Depot	Supplies-BR	6/26/2019	96.91	508.25
Orkin	Monthly Pest Control-BR	6/12/2019	99.12	
Paycom Payroll LLC	Net Wages	6/13/2019	107,430.44	
Paycom Payroll LLC	PR Taxes	6/13/2019	46,321.81	
Paycom Payroll LLC	PR WH & Fees	6/13/2019	1,949.09	
Paycom Payroll LLC	Net Wages	6/27/2019	108,876.23	
Paycom Payroll LLC	PR Taxes	6/27/2019	46,960.25	
Paycom Payroll LLC	PR WH & Fees	6/27/2019	1,932.09	313,469.91
Personal Touch Pro Maid Service	Cleaning Services for April 2019-RF	6/12/2019	350.00	
Personal Touch Pro Maid Service	Cleaning Services for May 2019-RF	6/12/2019	425.00	775.00
Ping's Automotive Service	service-2018 Ford Transit-RF	6/12/2019	86.44	
Ping's Automotive Service	service-2018 Ford Transit-RF	6/12/2019	110.44	
Ping's Automotive Service	Service-2012 Ford E250-RF	6/12/2019	497.50	
Ping's Automotive Service	Service-2012 Ford E250-RF	6/12/2019	191.99	
Ping's Automotive Service	Service-2013 Ford -350-RF	6/12/2019	833.98	
Ping's Automotive Service	Service-2018 Ford Transit-RF	6/12/2019	86.44	
Ping's Automotive Service	Service-2013 Ford E-250-RF	6/12/2019	690.66	
Ping's Automotive Service	Service-2016 Ford Transit-RF	6/12/2019	86.44	
Ping's Automotive Service	Service-2019 Ford F450-RF	6/12/2019	101.18	
Ping's Automotive Service	Service-2018 Ford Transit-RF	6/26/2019	86.44	
Ping's Automotive Service	Service-2012 Ford E250-RF	6/26/2019	329.25	3,100.76
Presidio Networked Solutions Group	Veeam Backup Software Maintenance	6/26/2019	2,940.30	
Purchase Power	Send Pro Sub 5/17/19	6/5/2019	15.00	
Quality Pressure Washing, Corp	Service-Power Wash Vehicles-BB	6/18/2019	295.00	
Republic Services #400	Waste Removal for June 2019-CV	6/12/2019	282.23	
Reynolds Motor Co	Service-2009 GMC Savanna-CV	6/5/2019	2,956.70	
Robert Cummings	Staff Reimbursement -Supplies	6/12/2019	5.86	
Rock Falls Elem School District #13	Catalog Membership Grant	6/5/2019	17,939.00	
Rock River Disposal Services	Waste Removal -June 2019-RF	6/5/2019	54.87	
Roman Endeavors, Inc	Notary Training Events for Aug & Sept	6/18/2019	650.00	

RAILS  
Checks/Vouchers  
from June 1, 2019 to June 30, 2019

Document 7.2 - 7.3

Payee	Description	Date	Amount	Total for Multiple Checks
Schumacher Memorial Library	Postage Reimbursement 4/20-5/24/19	6/12/2019	10.28	
Scott's RV, Truck & Auto Repair	Service-2013 Foord E-350-RF	6/12/2019	205.32	
Sign-A-Rama	Hub Vehicle Decal Installation	6/26/2019	1,439.55	
Skokie Public Library	RAILS Partnership Grant	6/18/2019	3,800.00	
Source 1 Graphics	Box Truck lettering removal-CV	6/12/2019	135.00	
T-Mobile	GPS Tracking for RAILS Vehicles	6/5/2019	747.65	
Technology Mgmnt Revolving Fund	Data Center Service RSA Servers- April 2019	6/5/2019	240.00	
Technology Mgmnt Revolving Fund	Communication Charges for May 2019	6/18/2019	1,080.00	1,320.00
The Marc Of Quality	OCLC Batchload Processing	6/26/2019	12,300.00	
The Office of the State Fire Marshal	Elevator Certification-CV	6/26/2019	75.00	
Tom Deja	L2 Logo Redesign	6/12/2019	850.00	
Tom Stagg	Travel Reimbursement 5/24/19	6/12/2019	172.84	
Tovar Snow Professionals	Snow Removal Services 11/9/18-3/8/19-BR	6/12/2019	6,303.00	
Tri-State Fire Control Inc	Annual Maint & Service -Fire Extinguishers-CV	6/26/2019	252.41	
Uftring Automall	Service-2014Ford Truck-EP	6/12/2019	37.15	
Uftring Automall	Service-2014 Ford Truck-EP	6/26/2019	15.48	52.63
Uftring Chevrolet	Service-2006 Chevy Express-EP	6/5/2019	639.40	
Uftring Chevrolet	Service 2009 Chevy Express-EP	6/5/2019	400.09	
Uftring Chevrolet	Service-2006 Chevy Express-EP	6/5/2019	42.19	
Uftring Chevrolet	Service-2006 Chevy Express-EP	6/5/2019	726.77	1,808.45
ULINE	Floor Mat for Washroom-BR	6/12/2019	67.91	
ULINE	Supplies for Hub-CV	6/12/2019	410.30	
ULINE	Hand Truck -BB	6/12/2019	283.23	
ULINE	Solid 10 inch Wheel-BB	6/18/2019	49.84	811.28
Verizon Wireless	Wireless Service 4/21-5/20/19	6/5/2019	3,173.15	
Waste Management	Waste Removal Service -5/24/19-BR	6/12/2019	107.38	
Waukegan Public Library	RAILS Partnership Grant	6/26/2019	5,000.00	
Westchester Public Library	RAILS Partnership Grant	6/12/2019	4,560.00	
Western First Aid and Safety, LLC	Refill Medicine Cabinet-BR	6/26/2019	134.15	
WEX Bank	WEX Fuel for May 2019-All Sites	6/12/2019	23,459.25	
Report Total			827,316.64	



First National Bank of Omaha  
Credit Card Charges - Recap  
Disbursements - June 2019

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Repairs & Maintenance-Building	Facility Supplies/Repairs-BB	155.41
Bolingbrook	Custodial Service & Supplies	Cleaning Supplies-BB	190.94
Bolingbrook	Repairs & Maintenance-Vehicle	Service-Vehicles	1,981.67
Bolingbrook	Meals - In State	Staff Lunch	30.21
Burr Ridge	Print Material	Chicago Books & Journal	270.00
Burr Ridge	Custodial Service & Supplies	Cleaning Supplies-BR	748.58
Burr Ridge	Fuel	Fuel-Lost card	39.63
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Meals - In State	Meals While Traveling	92.20
Burr Ridge	Registration Meeting & Fees	Hospitality-Meetings	140.31
Burr Ridge	Registration Meeting & Fees	Registration -Library of Michigan	50.00
Burr Ridge	Registration Meeting & Fees	LK Collab	87.00
Burr Ridge	Public Relations	4Imprint -Swag for PR	1,735.70
Burr Ridge	Computers, Software & Supplies	Computer Supplies	801.90
Burr Ridge	Computers, Software & Supplies	Computer Supplies- Upgrade/	120.06
Burr Ridge	General Office Supplies	Office Supplies-BR	68.72
Burr Ridge	General Office Supplies	General Supplies	47.38
Burr Ridge	Telephone & Telecommunications	J2 eFax service	84.95
Burr Ridge	Telephone & Telecommunications	Ustream TV-All Sites	99.00
Burr Ridge	Telephone & Telecommunications	Spectech-Tracking CTS	25.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	117.41
Burr Ridge	Information Service Costs	Liberated Syndication-Podcast	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Information Service Costs	Skype/SSC	84.06
Burr Ridge	Miscellaneous Expense	Annual Bank Membership Fee	15.00
Caol Valley	Custodial Service & Supplies	Facility Cleaning Supplies	13.96
Caol Valley	Repairs & Maintenance-Vehicle	Service-Vehicles	261.67
Caol Valley	General Office Supplies	Office Supplies-CV	197.17
Caol Valley	Postage	Mail to Libraries/Postage	4.66
East Peoria	Repairs & Maintenance-Building	Facility Supplies	13.09
East Peoria	Repairs & Maintenance-Vehicle	Service-Vehicles	20.00
East Peoria	Postage	Mailings/postage	6.20
Rockford	Repairs & Maintenance-Building	Facility Supplies	13.23
		Total for Main Account-#4297	<u><u>8,047.11</u></u>