

June 20, 2019

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – MAY 2019

Please find attached the RAILS Financial Reports for the month of May 2019. The attached statements include the combined and individual fund Balance Sheets and Statement of Revenue and Expenditure reports for RAILS' Governmental (General, Special Revenue and Capital Projects) Funds, plus separate reports for two major programs, Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The May 31, 2019 unassigned General Fund (\$13.5 million) cash and investment balances would fund an estimated 14.4 months of operations. Cash and investment balances decreased \$0.9 million from the April 30, 2019 balance. Revenues were \$0.1 million during May, as no Area and Per Capita (APC) Grant payments were received.

FY2019 Revenues and Expenditures

Total General Fund revenues of \$12,297,681 through May were \$1,049,378 above budget primarily from APC Grant revenues (\$929,670 above budget), and above budget Investment Income. Of the APC amounts received, \$6,435,000 pertained to the FY2018 grant award and \$3,550,530, or 35.6%, to the FY2019 award. The FY2019 award amounts received were the Federal funded portion of the grant and the allocation from the State's General Fund.

Investment income of \$305,243 through May exceeded budget by \$104,243 as interest rates increased steadily through the first nine months of the current fiscal year and have decreased slightly over the past two months. Current money market account interest rates for both of RAILS' two major accounts (Illinois Funds and Wintrust Money Market account, 2.468% and 2.52%, respectively) were slightly below April's 2.54%. Investment income for FY2019 should exceed \$335,000, compared to the annual budget of \$219,200.

Total General Fund expenditures of \$10,339,551 were \$895,646 below budget due to favorable to budget results in nearly all cost components, the largest being Personnel (\$209,846), Contractual Services (\$378,627), Buildings and Grounds (\$86,381) and Professional Services (\$104,004) expenditures.

Personnel expenditures were \$209,846, or 4.4%, below budget, of which \$163,911 were salary expenditures. The lower than budget salaries were due primarily to deferred hiring of previous administrative position vacancies in addition to two new vacancies arising in early November. RAILS completed the filling of these vacancies, plus the addition of two new positions, during April. Total personnel expenditures during May were \$7,131 above budget due to these additions along with above budget Temporary Help expenditures.

For the month of May, RAILS had two new hires (Regan Lamparski and Matt Bliss – Bolingbrook Drivers), and no terminations (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements).

The lower Contractual Services expenditures were due primarily to lower than budget Catalog Membership Grants, which through April were \$257,630 and for FY2019 were budgeted at \$615,000, and below budget delivery related contractual expenditures. A second round of applications for Catalog Membership Grants were recently reviewed and approximately \$104,000 will be awarded during June. The total amounts awarded for FY2019 will be approximately \$254,000 below the budget amount.

Buildings and Grounds expenditures are below budget from lower lease expenditures, as additional budgeted costs for facility relocations have not occurred, and below budget utilities and repairs and maintenance expenditures.

Professional services expenditures are below budget primarily from lower consulting costs, as budgeted expenditures for the Delivery and Information Technology departments will not be incurred in this fiscal year, and lower legal service expenditures.

Delivery department expenditures of \$3,494,064 through May were \$128,927 below budget primarily from lower contractual services, primarily from savings due to cancelled deliveries and holidays (approximately \$30,000), lags in receiving and processing outsourcing expenditures, and lower consulting expenditures. Fuel expenditures through May were \$29,850 below budget due primarily to lower prices particularly over the first three months of 2019 before again beginning to rise in late March. Delivery department expenditures through May were 33.8% of total General Fund expenditures.

LLSAP support expenditures through May of \$1,856,345 were \$20,320 below budget, due primarily to lower than budget personnel expenditures, and were 18.0% of total General Fund expenditures.

There were no Capital Projects Fund expenditures in May.

RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of May 31, 2019

	<u>5/31/2019</u>
Total Cash and Investments - All Funds	\$ 16,300,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$ (200,000)
Cash & Cash Equivalents - Capital Project Fund	<u>\$ (2,600,000)</u>
Unassigned Cash and Investments - General Fund	(A) <u><u>\$ 13,500,000</u></u>
Projected FY2020 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) <u><u>\$ 940,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)	<u><u>14.4</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately July 2020

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
May 31, 2019

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,796,898.07	2.468%	Demand	\$ 77,841.49
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 567,498.64	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 1,126.28	2.270%	Demand	\$ 1,129.69
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 22,536.00	4.000%	12/31/2013	\$ 441.60
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 11,962,896.24	2.520%	Demand	\$ 217,530.12
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -			\$ -
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ -	Matured	8/16/2018	\$ 8,300.28
Total Cash and Investments / Weighted Average Annual Interest Rate		\$ 16,350,955.23	2.423%		\$ 305,243.18

RAILS

Statement of Net Assets
 Governmental Funds
 As of 5/31/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	16,328,419.23
Investments	22,536.00
Accounts Receivables	111,532.79
Prepaid Expenses	188,110.87
Other Assets	18,351.50
Total Assets	<u>16,668,950.39</u>
Liabilities	
Accrued Liabilities	8,295.93
Deferred Revenue	185,742.76
Total Liabilities	<u>194,038.69</u>
Fund Balances	
Beginning Fund Balance	14,850,668.91
Current YTD Net Income	
Capital Outlays- Equipment	(7,539.95)
Capital Outlays- Building and Improvements	(51,075.35)
Capital Outlays - Vehicles	(291,032.00)
Other	1,973,890.09
Total Current YTD Net Income	<u>1,624,242.79</u>
Total Fund Balances	<u>16,474,911.70</u>
Total Liabilities and Fund Balances	<u><u>16,668,950.39</u></u>

RAILS

Statement of Net Assets

General Fund

As of 5/31/2019

Balance End of
Month

Assets	
Cash & Cash Equivalents	13,514,984.11
Investments	22,536.00
Accounts Receivables	111,532.79
Prepaid Expenses	188,110.87
Other Assets	18,351.50
Total Assets	<u>13,855,515.27</u>
Liabilities	
Accrued Liabilities	8,295.93
Deferred Revenue	14,826.00
Total Liabilities	<u>23,121.93</u>
Fund Balances	
Beginning Fund Balance	11,874,263.25
Current YTD Net Income	1,958,130.09
Total Fund Balances	<u>13,832,393.34</u>
Total Liabilities and Fund Balances	<u><u>13,855,515.27</u></u>

RAILSStatement of Net Assets
Special Revenue Fund
As of 5/31/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	186,676.76
Total Assets	<u>186,676.76</u>
Liabilities	
Deferred Revenue	170,916.76
Total Liabilities	<u>170,916.76</u>
Fund Balances	
Current YTD Net Income	15,760.00
Total Fund Balances	<u>15,760.00</u>
Total Liabilities and Fund Balances	<u><u>186,676.76</u></u>

RAILS

Statement of Net Assets
 Capital Projects Fund
 As of 5/31/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	2,626,758.36
Total Cash & Cash Equivalents	<u>2,626,758.36</u>
Total Assets	<u>2,626,758.36</u>
Fund Balances	
Beginning Fund Balance	2,976,405.66
Current YTD Net Income	
Capital Outlays- Equipment	(7,539.95)
Capital Outlays- Building and Improvements	(51,075.35)
Capital Outlays - Vehicles	(291,032.00)
Total Current YTD Net Income	<u>(349,647.30)</u>
Total Fund Balances	<u>2,626,758.36</u>
Total Liabilities and Fund Balances	<u>2,626,758.36</u>

RAILS

Statement of Revenues and Expenditures - 91.7% Complete

10 - Governmental Funds

From 5/1/2019 Through 5/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	9,985,530.16	9,055,860.00	929,670.16	9,879,110.00	1.08%
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Other State Grants	683.24	683.24	0.00	683.24	0.00	0.00%
Total State Grants	683.24	10,024,273.40	9,093,920.00	930,353.40	9,917,170.00	1.08%
Fees for Services and Materials						
Fees for Services and Materials	45,931.00	988,652.12	1,002,158.00	(13,505.88)	1,049,878.00	(5.83)%
Total Fees for Services and Materials	45,931.00	988,652.12	1,002,158.00	(13,505.88)	1,049,878.00	(5.83)%
Reimbursements						
Reimbursements	40,290.82	997,020.49	980,080.00	16,940.49	997,500.00	(0.05)%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	40,290.82	1,013,315.92	980,080.00	33,235.92	997,500.00	1.59%
Investment Income						
Investment Income	34,183.02	305,243.18	201,000.00	104,243.18	219,200.00	39.25%
Total Investment Income	34,183.02	305,243.18	201,000.00	104,243.18	219,200.00	39.25%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	1,650.00	4,440.00	8,705.00	(4,265.00)	9,500.00	(53.26)%
Total Other Revenue	1,650.00	4,940.00	9,205.00	(4,265.00)	10,000.00	(50.60)%
Total REVENUES	122,738.08	12,336,424.62	11,286,363.00	1,050,061.62	12,193,748.00	1.17%
EXPENDITURES						
Personnel						
Library Professionals	137,500.74	1,011,746.33	1,121,547.00	109,800.67	1,240,855.00	18.46%
Other Professionals	141,717.60	1,056,118.46	1,115,077.00	58,958.54	1,232,181.00	14.29%
Support Services	196,591.92	1,469,630.08	1,464,782.00	(4,848.08)	1,620,556.00	9.31%
Social Security Taxes	35,109.02	255,916.40	281,517.00	25,600.60	311,411.00	17.82%
Unemployment Insurance	3,111.24	22,518.50	24,085.00	1,566.50	25,522.00	11.77%
Workers' Compensation	10,751.20	87,264.18	93,121.00	5,856.82	103,020.00	15.29%
Retirement Benefits	4,285.22	101,339.16	106,907.00	5,567.84	110,432.00	8.23%
Health, Dental and Life Insurance	43,791.85	479,494.70	493,218.00	13,723.30	537,960.00	10.87%
Other Fringe Benefits	3,196.65	16,437.51	40,900.00	24,462.49	44,600.00	63.14%
Temporary Help	3,662.76	47,223.07	7,330.00	(39,893.07)	8,000.00	(490.29)%
Recruiting	178.90	4,699.17	13,750.00	9,050.83	15,000.00	68.67%
Total Personnel	579,897.10	4,552,387.56	4,762,234.00	209,846.44	5,249,537.00	13.28%
Library Materials						
Print Materials	0.00	994.48	7,275.00	6,280.52	7,930.00	87.46%
E-Resources	60,130.11	1,311,599.74	1,288,080.00	(23,519.74)	1,333,500.00	1.64%
Total Library Materials	60,130.11	1,312,594.22	1,295,355.00	(17,239.22)	1,341,430.00	2.15%
Buildings and Grounds						

RAILS

Statement of Revenues and Expenditures - 91.7% Complete

10 - Governmental Funds

From 5/1/2019 Through 5/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Rent/Lease	21,542.05	250,040.61	288,680.00	38,639.39	288,680.00	13.38%
Utilities	6,206.13	82,909.14	100,481.00	17,571.86	109,650.00	24.39%
Property Insurance	1,034.00	9,954.00	11,671.00	1,717.00	12,610.00	21.06%
Repairs and Maintenance - Bldg	4,132.01	43,187.14	61,401.00	18,213.86	73,700.00	41.40%
Custodial/Janitorial Service and Supplies	5,319.04	49,284.87	47,240.00	(2,044.87)	51,500.00	4.30%
Other Buildings and Grounds	994.72	27,274.07	39,558.00	12,283.93	43,150.00	36.79%
Total Buildings and Grounds	39,227.95	462,649.83	549,031.00	86,381.17	579,290.00	20.14%
Vehicles Expenses						
Fuel	22,675.59	191,639.72	225,820.00	34,180.28	270,810.00	29.23%
Repairs and Maintenance - Vehicle	12,379.92	136,791.57	111,575.00	(25,216.57)	122,100.00	(12.03)%
Vehicle Insurance	7,200.00	65,182.61	78,797.00	13,614.39	86,120.00	24.31%
Other Vehicle Expenses	500.00	6,500.00	9,860.00	3,360.00	10,750.00	39.53%
Total Vehicles Expenses	42,755.51	400,113.90	426,052.00	25,938.10	489,780.00	18.31%
In-State Travel	5,799.06	44,911.14	39,009.00	(5,902.14)	40,525.00	(10.82)%
Out-of-State Travel	1,971.11	25,053.43	40,758.00	15,704.57	57,503.00	56.43%
Continuing Education						
Registrations and Meeting, Other Fees	2,184.78	58,867.06	66,910.00	8,042.94	72,732.00	19.06%
Conferences and Continuing Education Meetings	5,124.87	76,723.05	117,700.00	40,976.95	128,200.00	40.15%
Total Continuing Education	7,309.65	135,590.11	184,610.00	49,019.89	200,932.00	32.52%
Public Relations	435.45	19,368.35	17,880.00	(1,488.35)	19,500.00	0.68%
Commercial Insurance						
Liability Insurance	1,420.00	18,558.00	15,737.00	(2,821.00)	17,200.00	(7.90)%
Total Commercial Insurance	1,420.00	18,558.00	15,737.00	(2,821.00)	17,200.00	(7.90)%
Supplies, Postage and Printing						
Computers, Software and Supplies	875.84	20,885.51	62,995.00	42,109.49	68,700.00	69.60%
General Office Supplies and Equipment	3,861.58	31,164.05	32,060.00	895.95	34,850.00	10.58%
Postage	951.36	11,476.25	15,612.00	4,135.75	17,200.00	33.28%
Library Supplies	0.00	0.00	460.00	460.00	500.00	100.00%
Delivery Supplies	8,066.12	62,708.91	50,362.00	(12,346.91)	54,925.00	(14.17)%
Other Supplies	0.00	0.00	95.00	95.00	100.00	100.00%
Total Supplies, Postage and Printing	13,754.90	126,234.72	161,584.00	35,349.28	176,275.00	28.39%
Telephone and Telecommunications	13,403.48	115,955.60	115,743.00	(212.60)	137,310.00	15.55%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,705.36	14,353.09	28,038.00	13,684.91	30,580.00	53.06%
Equipment Repair and Maintenance Agreements	7,151.00	94,883.28	92,893.00	(1,990.28)	101,423.00	6.45%
Total Equipment Rental, Repair and Maintenance	8,856.36	109,236.37	120,931.00	11,694.63	132,003.00	17.25%
Professional Services						
Legal	5,835.00	18,911.25	46,770.00	27,858.75	50,950.00	62.88%
Accounting	0.00	22,166.00	22,500.00	334.00	25,000.00	11.34%
Consulting	682.50	31,650.71	100,960.00	69,309.29	110,000.00	71.23%

RAILS

Statement of Revenues and Expenditures - 91.7% Complete

10 - Governmental Funds

From 5/1/2019 Through 5/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Payroll Service Fees	3,573.90	28,338.41	34,840.00	6,501.59	38,000.00	25.43%
Total Professional Services	10,091.40	101,066.37	205,070.00	104,003.63	223,950.00	54.87%
Contractual Services						
Information Service Costs	486.92	30,194.38	35,786.00	5,591.62	37,981.00	20.50%
Contract Agreements w/ Systems, Member Libraries	0.00	1,491,487.84	1,822,127.00	330,639.16	1,893,627.00	21.24%
Outside Printing Services	0.00	0.00	460.00	460.00	500.00	100.00%
Other Contractual Services	111,454.21	1,408,275.60	1,445,150.00	36,874.40	1,575,564.00	10.62%
Total Contractual Services	111,941.13	2,929,957.82	3,303,523.00	373,565.18	3,507,672.00	16.47%
Professional Association Membership Dues	585.00	4,931.12	8,555.00	3,623.88	9,150.00	46.11%
Miscellaneous	646.30	3,925.99	6,425.00	2,499.01	6,950.00	43.51%
Capital Outlays						
Capital Outlays- Equipment	0.00	7,539.95	11,000.00	3,460.05	12,000.00	37.17%
Capital Outlays- Building and Improvements	0.00	51,075.35	247,500.00	196,424.65	270,000.00	81.08%
Capital Outlays - Vehicles	0.00	291,032.00	229,500.00	(61,532.00)	250,000.00	(16.41)%
Total Capital Outlays	0.00	349,647.30	488,000.00	138,352.70	532,000.00	34.28%
Total EXPENDITURES	898,224.51	10,712,181.83	11,740,497.00	1,028,315.17	12,721,007.00	15.79%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(775,486.43)	1,624,242.79	(454,134.00)	2,078,376.79	(527,259.00)	(408.05)%

RAILS

Statement of Revenues and Expenditures - 91.7% Complete

General Fund

Document 6.2-6.3

From 5/1/2019 Through 5/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	9,985,530.16	9,055,860.00	929,670.16	9,879,110.00	1.08%
Total State Grants	0.00	9,985,530.16	9,055,860.00	929,670.16	9,879,110.00	1.08%
Fees for Services and Materials						
Fees for Services and Materials	45,931.00	988,652.12	1,002,158.00	(13,505.88)	1,049,878.00	(5.83)%
Total Fees for Services and Materials	45,931.00	988,652.12	1,002,158.00	(13,505.88)	1,049,878.00	(5.83)%
Reimbursements						
Reimbursements	40,290.82	997,020.49	980,080.00	16,940.49	997,500.00	(0.05)%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	40,290.82	1,013,315.92	980,080.00	33,235.92	997,500.00	1.59%
Investment Income						
Investment Income	34,183.02	305,243.18	201,000.00	104,243.18	219,200.00	39.25%
Total Investment Income	34,183.02	305,243.18	201,000.00	104,243.18	219,200.00	39.25%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	1,650.00	4,440.00	8,705.00	(4,265.00)	9,500.00	(53.26)%
Total Other Revenue	1,650.00	4,940.00	9,205.00	(4,265.00)	10,000.00	(50.60)%
Total REVENUES	122,054.84	12,297,681.38	11,248,303.00	1,049,378.38	12,155,688.00	1.17%
EXPENDITURES						
Personnel						
Library Professionals	137,500.74	1,011,746.33	1,121,547.00	109,800.67	1,240,855.00	18.46%
Other Professionals	141,717.60	1,056,118.46	1,115,077.00	58,958.54	1,232,181.00	14.29%
Support Services	196,591.92	1,469,630.08	1,464,782.00	(4,848.08)	1,620,556.00	9.31%
Social Security Taxes	35,109.02	255,916.40	281,517.00	25,600.60	311,411.00	17.82%
Unemployment Insurance	3,111.24	22,518.50	24,085.00	1,566.50	25,522.00	11.77%
Workers' Compensation	10,751.20	87,264.18	93,121.00	5,856.82	103,020.00	15.29%
Retirement Benefits	4,285.22	101,339.16	106,907.00	5,567.84	110,432.00	8.23%
Health, Dental and Life Insurance	43,791.85	479,494.70	493,218.00	13,723.30	537,960.00	10.87%
Other Fringe Benefits	3,196.65	16,437.51	40,900.00	24,462.49	44,600.00	63.14%
Temporary Help	3,662.76	47,223.07	7,330.00	(39,893.07)	8,000.00	(490.29)%
Recruiting	178.90	4,699.17	13,750.00	9,050.83	15,000.00	68.67%
Total Personnel	579,897.10	4,552,387.56	4,762,234.00	209,846.44	5,249,537.00	13.28%
Library Materials						
Print Materials	0.00	994.48	7,275.00	6,280.52	7,930.00	87.46%
E-Resources	60,130.11	1,311,599.74	1,288,080.00	(23,519.74)	1,333,500.00	1.64%
Total Library Materials	60,130.11	1,312,594.22	1,295,355.00	(17,239.22)	1,341,430.00	2.15%
Buildings and Grounds						
Rent/Lease	21,542.05	250,040.61	288,680.00	38,639.39	288,680.00	13.38%
Utilities	6,206.13	82,909.14	100,481.00	17,571.86	109,650.00	24.39%

RAILS

Statement of Revenues and Expenditures - 91.7% Complete

General Fund

Document 6.2-6.3

From 5/1/2019 Through 5/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Property Insurance	1,034.00	9,954.00	11,671.00	1,717.00	12,610.00	21.06%
Repairs and Maintenance - Bldg	4,132.01	43,187.14	61,401.00	18,213.86	73,700.00	41.40%
Custodial/Janitorial Service and Supplies	5,319.04	49,284.87	47,240.00	(2,044.87)	51,500.00	4.30%
Other Buildings and Grounds	994.72	27,274.07	39,558.00	12,283.93	43,150.00	36.79%
Total Buildings and Grounds	39,227.95	462,649.83	549,031.00	86,381.17	579,290.00	20.14%
Vehicles Expenses						
Fuel	22,675.59	191,639.72	225,820.00	34,180.28	270,810.00	29.23%
Repairs and Maintenance - Vehicle	12,379.92	136,791.57	111,575.00	(25,216.57)	122,100.00	(12.03)%
Vehicle Insurance	7,200.00	65,182.61	78,797.00	13,614.39	86,120.00	24.31%
Other Vehicle Expenses	500.00	6,500.00	9,860.00	3,360.00	10,750.00	39.53%
Total Vehicles Expenses	42,755.51	400,113.90	426,052.00	25,938.10	489,780.00	18.31%
In-State Travel	5,799.06	44,911.14	39,009.00	(5,902.14)	40,525.00	(10.82)%
Out-of-State Travel	1,971.11	25,053.43	40,758.00	15,704.57	57,503.00	56.43%
Continuing Education						
Registrations and Meeting, Other Fees	2,184.78	58,867.06	66,910.00	8,042.94	72,732.00	19.06%
Conferences and Continuing Education Meetings	5,124.87	76,723.05	117,700.00	40,976.95	128,200.00	40.15%
Total Continuing Education	7,309.65	135,590.11	184,610.00	49,019.89	200,932.00	32.52%
Public Relations	435.45	19,368.35	17,880.00	(1,488.35)	19,500.00	0.68%
Commercial Insurance						
Liability Insurance	1,420.00	18,558.00	15,737.00	(2,821.00)	17,200.00	(7.90)%
Total Commercial Insurance	1,420.00	18,558.00	15,737.00	(2,821.00)	17,200.00	(7.90)%
Supplies, Postage and Printing						
Computers, Software and Supplies	875.84	20,885.51	62,995.00	42,109.49	68,700.00	69.60%
General Office Supplies and Equipment	3,240.45	30,542.92	32,060.00	1,517.08	34,850.00	12.36%
Postage	951.36	11,476.25	15,612.00	4,135.75	17,200.00	33.28%
Library Supplies	0.00	0.00	460.00	460.00	500.00	100.00%
Delivery Supplies	8,066.12	62,708.91	50,362.00	(12,346.91)	54,925.00	(14.17)%
Other Supplies	0.00	0.00	95.00	95.00	100.00	100.00%
Total Supplies, Postage and Printing	13,133.77	125,613.59	161,584.00	35,970.41	176,275.00	28.74%
Telephone and Telecommunications	13,403.48	115,955.60	115,743.00	(212.60)	137,310.00	15.55%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,705.36	14,353.09	28,038.00	13,684.91	30,580.00	53.06%
Equipment Repair and Maintenance Agreements	7,151.00	94,883.28	92,893.00	(1,990.28)	101,423.00	6.45%
Total Equipment Rental, Repair and Maintenance	8,856.36	109,236.37	120,931.00	11,694.63	132,003.00	17.25%
Professional Services						
Legal	5,835.00	18,911.25	46,770.00	27,858.75	50,950.00	62.88%
Accounting	0.00	22,166.00	22,500.00	334.00	25,000.00	11.34%
Consulting	682.50	31,650.71	100,960.00	69,309.29	110,000.00	71.23%
Payroll Service Fees	3,573.90	28,338.41	34,840.00	6,501.59	38,000.00	25.43%
Total Professional Services	10,091.40	101,066.37	205,070.00	104,003.63	223,950.00	54.87%

RAILS

Statement of Revenues and Expenditures - 91.7% Complete

General Fund

From 5/1/2019 Through 5/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Contractual Services						
Information Service Costs	486.92	30,194.38	35,786.00	5,591.62	37,981.00	20.50%
Contract Agreements w/ Systems, Member Libraries	(62.11)	1,469,125.73	1,804,827.00	335,701.27	1,855,567.00	20.83%
Outside Printing Services	0.00	0.00	460.00	460.00	500.00	100.00%
Other Contractual Services	111,454.21	1,408,275.60	1,445,150.00	36,874.40	1,575,564.00	10.62%
Total Contractual Services	111,879.02	2,907,595.71	3,286,223.00	378,627.29	3,469,612.00	16.20%
Professional Association Membership Dues	585.00	4,931.12	8,555.00	3,623.88	9,150.00	46.11%
Miscellaneous	646.30	3,925.99	6,425.00	2,499.01	6,950.00	43.51%
Total EXPENDITURES	897,541.27	10,339,551.29	11,235,197.00	895,645.71	12,150,947.00	14.91%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(775,486.43)	1,958,130.09	13,106.00	1,945,024.09	4,741.00	41,202.05%

RAILS

Statement of Revenues and Expenditures - 91.7% Complete - Unposted Transactions Included In Report
Special Revenue Fund
From 5/1/2019 Through 5/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Other State Grants	683.24	683.24	0.00	683.24	0.00	0.00%
Total State Grants	683.24	38,743.24	38,060.00	683.24	38,060.00	1.80%
Total REVENUES	683.24	38,743.24	38,060.00	683.24	38,060.00	1.80%
EXPENDITURES						
Supplies, Postage and Printing						
General Office Supplies and Equipment	621.13	621.13	0.00	(621.13)	0.00	0.00%
Total Supplies, Postage and Printing	621.13	621.13	0.00	(621.13)	0.00	0.00%
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	62.11	22,362.11	17,300.00	(5,062.11)	38,060.00	41.25%
Total Contractual Services	62.11	22,362.11	17,300.00	(5,062.11)	38,060.00	41.25%
Total EXPENDITURES	683.24	22,983.24	17,300.00	(5,683.24)	38,060.00	39.61%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	15,760.00	20,760.00	(5,000.00)	0.00	0.00%

RAILS

Statement of Revenues and Expenditures - 91.7% Complete
 Capital Projects Fund
 From 5/1/2019 Through 5/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Equipment	0.00	7,539.95	11,000.00	3,460.05	12,000.00	37.17%
Capital Outlays- Building and Improvements	0.00	51,075.35	247,500.00	196,424.65	270,000.00	81.08%
Capital Outlays - Vehicles	0.00	291,032.00	229,500.00	(61,532.00)	250,000.00	(16.41)%
Total Capital Outlays	0.00	349,647.30	488,000.00	138,352.70	532,000.00	34.28%
Total EXPENDITURES	0.00	349,647.30	488,000.00	138,352.70	532,000.00	34.28%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	(349,647.30)	(488,000.00)	138,352.70	(532,000.00)	(34.28)%

RAILS

Statement of Revenues and Expenditures - 91.7% Complete

70 - Delivery

Document 6.2-6.3

From 5/1/2019 Through 5/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	45,349.33	504,535.13	509,275.00	(4,739.87)	555,575.00	(9.19)%
Total Fees for Services and Materials	45,349.33	504,535.13	509,275.00	(4,739.87)	555,575.00	(9.19)%
Other Revenue						
Other Revenue	1,650.00	1,950.00	0.00	1,950.00	0.00	0.00%
Total Other Revenue	1,650.00	1,950.00	0.00	1,950.00	0.00	0.00%
Total REVENUES	46,999.33	506,485.13	509,275.00	(2,789.87)	555,575.00	(8.84)%
EXPENDITURES						
Personnel						
Other Professionals	35,141.91	237,110.22	233,713.00	(3,397.22)	258,580.00	8.30%
Support Services	137,770.40	1,103,420.51	1,130,303.00	26,882.49	1,250,514.00	11.76%
Social Security Taxes	12,615.19	96,208.32	104,414.00	8,205.68	115,442.00	16.66%
Unemployment Insurance	2,334.69	12,453.52	12,820.00	366.48	14,219.00	12.42%
Workers' Compensation	10,315.98	83,780.79	89,128.00	5,347.21	98,615.00	15.04%
Retirement Benefits	1,548.26	38,043.07	38,912.00	868.93	40,203.00	5.37%
Health, Dental and Life Insurance	21,896.12	242,524.36	243,881.00	1,356.64	266,019.00	8.83%
Temporary Help	3,662.76	47,223.07	7,330.00	(39,893.07)	8,000.00	(490.29)%
Total Personnel	225,285.31	1,860,763.86	1,860,501.00	(262.86)	2,051,592.00	9.30%
Buildings and Grounds						
Rent/Lease	11,343.58	130,081.46	146,580.00	16,498.54	146,580.00	11.26%
Utilities	865.48	7,157.77	5,436.00	(1,721.77)	5,930.00	(20.70)%
Property Insurance	97.00	616.00	785.00	169.00	855.00	27.95%
Repairs and Maintenance - Bldg	233.96	2,724.80	2,671.00	(53.80)	3,200.00	14.85%
Custodial/Janitorial Service and Supplies	0.00	4,223.43	460.00	(3,763.43)	500.00	(744.69)%
Other Buildings and Grounds	103.94	1,557.72	2,043.00	485.28	2,230.00	30.15%
Total Buildings and Grounds	12,643.96	146,361.18	157,975.00	11,613.82	159,295.00	8.12%
Vehicles Expenses						
Fuel	22,224.23	187,630.10	217,480.00	29,849.90	260,800.00	28.06%
Repairs and Maintenance - Vehicle	7,148.83	127,232.05	105,785.00	(21,447.05)	115,400.00	(10.25)%
Vehicle Insurance	6,463.00	52,050.00	59,880.00	7,830.00	65,450.00	20.47%
Other Vehicle Expenses	500.00	6,500.00	9,400.00	2,900.00	10,250.00	36.59%
Total Vehicles Expenses	36,336.06	373,412.15	392,545.00	19,132.85	451,900.00	17.37%
In-State Travel	391.65	4,478.62	3,170.00	(1,308.62)	3,170.00	(41.28)%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,167.29	4,330.00	3,162.71	4,700.00	75.16%
Total Continuing Education	0.00	1,167.29	4,330.00	3,162.71	4,700.00	75.16%
Commercial Insurance						
Liability Insurance	130.00	1,176.81	1,619.00	442.19	1,770.00	33.51%
Total Commercial Insurance	130.00	1,176.81	1,619.00	442.19	1,770.00	33.51%

RAILS

Statement of Revenues and Expenditures - 91.7% Complete

70 - Delivery

Document 6.2-6.3

From 5/1/2019 Through 5/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	1,102.88	1,340.00	237.12	1,450.00	23.94%
Postage	414.91	6,587.63	8,562.00	1,974.37	9,325.00	29.36%
Delivery Supplies	8,066.12	62,708.91	50,362.00	(12,346.91)	54,925.00	(14.17)%
Total Supplies, Postage and Printing	8,481.03	70,399.42	60,264.00	(10,135.42)	65,700.00	(7.15)%
Telephone and Telecommunications	1,239.70	14,116.95	10,763.00	(3,353.95)	12,915.00	(9.31)%
Equipment Rental, Repair and Maintenance						
Equipment Rental	401.73	1,371.23	1,953.00	581.77	2,130.00	35.62%
Equipment Repair and Maintenance Agreements	0.00	0.00	688.00	688.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	401.73	1,371.23	2,641.00	1,269.77	2,880.00	52.39%
Professional Services						
Legal	0.00	280.00	458.00	178.00	500.00	44.00%
Consulting	0.00	567.47	22,950.00	22,382.53	25,000.00	97.73%
Total Professional Services	0.00	847.47	23,408.00	22,560.53	25,500.00	96.68%
Contractual Services						
Other Contractual Services	111,170.85	1,019,488.34	1,104,750.00	85,261.66	1,205,000.00	15.40%
Total Contractual Services	111,170.85	1,019,488.34	1,104,750.00	85,261.66	1,205,000.00	15.40%
Professional Association Membership Dues	0.00	0.00	275.00	275.00	275.00	100.00%
Miscellaneous	35.99	481.16	750.00	268.84	800.00	39.85%
Total EXPENDITURES	396,116.28	3,494,064.48	3,622,991.00	128,926.52	3,985,497.00	12.33%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(349,116.95)	(2,987,579.35)	(3,113,716.00)	126,136.65	(3,429,922.00)	(12.90)%

RAILS

Statement of Revenues and Expenditures - 91.7% Complete

LLSAP Sub-Fund

From 5/1/2019 Through 5/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	0.00	147,303.00	147,303.00	0.00	147,303.00	0.00%
Total Fees for Services and Materials	0.00	147,303.00	147,303.00	0.00	147,303.00	0.00%
Total REVENUES	0.00	147,303.00	147,303.00	0.00	147,303.00	0.00%
EXPENDITURES						
Personnel						
Library Professionals	26,013.39	186,175.39	148,390.00	(37,785.39)	164,174.00	(13.40)%
Other Professionals	25,575.03	232,959.65	305,204.00	72,244.35	336,143.00	30.70%
Support Services	14,481.98	86,320.76	69,712.00	(16,608.76)	77,127.00	(11.92)%
Social Security Taxes	4,880.63	37,109.56	40,034.00	2,924.44	44,172.00	15.99%
Unemployment Insurance	65.09	2,904.46	3,053.00	148.54	3,053.00	4.87%
Workers' Compensation	86.55	731.05	793.00	61.95	866.00	15.58%
Retirement Benefits	601.25	14,219.19	15,495.00	1,275.81	15,989.00	11.07%
Health, Dental and Life Insurance	6,621.77	66,053.70	67,397.00	1,343.30	73,504.00	10.14%
Total Personnel	78,325.69	626,473.76	650,078.00	23,604.24	715,028.00	12.38%
Vehicles Expenses						
Fuel	14.31	629.95	830.00	200.05	1,000.00	37.01%
Repairs and Maintenance - Vehicle	5,231.09	5,410.17	370.00	(5,040.17)	400.00	(1,252.54)%
Vehicle Insurance	183.00	2,697.00	3,155.00	458.00	3,445.00	21.71%
Total Vehicles Expenses	5,428.40	8,737.12	4,355.00	(4,382.12)	4,845.00	(80.33)%
In-State Travel	108.17	731.70	5,490.00	4,758.30	5,880.00	87.56%
Out-of-State Travel	0.00	7,950.13	4,800.00	(3,150.13)	14,420.00	44.87%
Continuing Education						
Registrations and Meeting, Other Fees	40.00	1,756.49	2,575.00	818.51	2,575.00	31.79%
Total Continuing Education	40.00	1,756.49	2,575.00	818.51	2,575.00	31.79%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	18.88	200.00	181.12	200.00	90.56%
General Office Supplies and Equipment	0.00	1,498.43	1,380.00	(118.43)	1,500.00	0.10%
Postage	0.00	31.75	0.00	(31.75)	200.00	84.13%
Total Supplies, Postage and Printing	0.00	1,549.06	1,580.00	30.94	1,900.00	18.47%
Telephone and Telecommunications	1,927.49	19,190.70	19,100.00	(90.70)	22,900.00	16.20%
Contractual Services						
Information Service Costs	0.00	1,506.00	0.00	(1,506.00)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	0.00	1,187,527.00	1,187,527.00	0.00	1,187,527.00	0.00%
Total Contractual Services	0.00	1,189,033.00	1,187,527.00	(1,506.00)	1,187,527.00	(0.13)%
Professional Association Membership Dues	0.00	292.00	0.00	(292.00)	0.00	0.00%
Miscellaneous	(33.08)	630.79	1,160.00	529.21	1,260.00	49.94%
Total EXPENDITURES	85,796.67	1,856,344.75	1,876,665.00	20,320.25	1,956,335.00	5.11%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(85,796.67)	(1,709,041.75)	(1,729,362.00)	20,320.25	(1,809,032.00)	(5.53)%

RAILS
Checks/Vouchers
from May 1, 2019 to May 31, 2019

Document 6.2-6.3

Payee	Transaction Description	Date	Amount	Total for Multiple Checks
Abila	RAILS AP Checks	5/24/2019	346.75	
ADT Security Services	Monitoring Burglar Alarm 5/20-6/19/19-RF	5/8/2019	49.17	
Alonti Cafe & Catering	CE Space Planning Workshop -May 15, 2019	5/22/2019	781.44	
Alphagraphics	Big Books Bookmarks	5/8/2019	111.74	
Alphagraphics	L2 Flyers	5/8/2019	239.50	351.24
American Driving Records	MVR Report-April 2019	5/15/2019	30.90	
American Library Association	ALA Membership for Nincy George	5/8/2019	185.00	
Ancel, Glink, P.C.	Legal Services for April 2019	5/15/2019	6,517.50	
Andrew McCann Lawn Sprinkler Co	Service-Lawn Sprinkler-BR	5/8/2019	262.11	
Anna Behm	Reimbursement for BISG in NY	5/1/2019	551.71	
Anna Behm	Reimbursement-Carli	5/1/2019	592.02	
Anna Behm	Travel Reimbursement	5/22/2019	585.23	1,728.96
Anne Slaughter	Travel Reimbursement	5/22/2019	177.15	
Aramark Refreshment Services	Supplies	5/15/2019	413.13	
Aramark Refreshment Services	Supplies	5/29/2019	254.59	667.72
Arlington Heights Memorial Library	Reimbursement for Water Damaged Item	5/1/2019	31.99	
Arlington Heights Memorial Library	Reimbursement for Water Damaged Books	5/15/2019	33.99	65.98
AT & T	Phone Service 5/7-6/6/19-BR	5/15/2019	420.73	
AT & T	Phone Service 5/7-6/6/19-BB	5/15/2019	634.97	
AT & T	Phone Service 5/4-6/3/19-BR	5/15/2019	168.82	
AT& T	Internet Service -BB	5/1/2019	1,156.19	
AT& T	Monthly Internet Access-BB	5/29/2019	1,156.19	3,536.90
Auto Glass of Illinois	Service-Windshield Repair-EP	5/8/2019	55.00	
Auto Glass of Illinois	Service-Windshield Repair-EP	5/8/2019	55.00	
Auto Glass of Illinois	Service-2014 Ford Econoline-EP	5/15/2019	325.00	
Auto Glass of Illinois	Service-2014 Ford Econoline-EP	5/15/2019	325.00	
Auto Glass of Illinois	Service-2014 Ford Econoline-EP	5/15/2019	50.00	
Auto Glass of Illinois	Service-2014 Ford Econoline-EP	5/15/2019	70.00	880.00
Backstage Library Works	MARC Records-Authority Processing eRead	5/8/2019	283.36	
Baker & Taylor	eRead Content for April 2019	5/15/2019	20,187.64	
Baker & Taylor	eRead Content for April 2019	5/15/2019	10,471.80	
Baker & Taylor	eRead Content for April 2019	5/15/2019	1,636.86	
Baker & Taylor	eRead Content for April 2019	5/15/2019	384.74	32,681.04
BiblioLabs LLC	Platinum Community for Sterling PL	5/1/2019	1,751.00	
Blade Runner	Mowing Service for April 2019-CV	5/8/2019	230.00	
Buildingstars Operations, Inc.	Cleaning Service-May 2019-BR	5/8/2019	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service-May 2019-BB	5/8/2019	725.00	2,214.00
Charles Lane	Truck Wash-BB	5/8/2019	3.00	
Comcast Cable	Internet Service 5/19-6/18/19-RF	5/22/2019	309.78	
Comcast Cable	Internet Service-5/23-6/22/19-BR	5/29/2019	238.50	548.28
Comet Messenger Service, Inc.	Mail to Chicago 4/24-4/25/19	5/1/2019	96.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 5/2/19	5/8/2019	96.00	
Comet Messenger Service, Inc.	Mail to Chicago 5/6-5/8/19	5/15/2019	48.00	
Comet Messenger Service, Inc.	Mail to Chicago 5/21-5/23/19	5/29/2019	144.00	384.00
Commonwealth Edison	Electric 3/21-4/19/19-RF	5/1/2019	269.82	
Commonwealth Edison	Electric 4/2-5/1/19-BB	5/8/2019	449.04	
Commonwealth Edison	Electric 4/19-5/20/19-RF	5/29/2019	244.62	963.48
Communico LLC	Annual Subscription for Tinley Park PL	5/1/2019	15,000.00	

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Payee	Transaction Description	Date	Amount	Total for Multiple Checks
Communico LLC	Subscription - Hinsdale PL 4/15/19-4/15/2020	5/15/2019	7,500.00	22,500.00
Continental Transportation Solutions	Delivery Outsourcing 4/19/19	5/1/2019	18,062.10	
Continental Transportation Solutions	Water Damaged Items-Arlington Hts PL	5/1/2019	-31.99	
Continental Transportation Solutions	Delivery Outsourcing 5/3/19	5/8/2019	18,062.00	
Continental Transportation Solutions	Delivery Outsourcing 5/3/19	5/22/2019	18,062.10	
Continental Transportation Solutions	Delivery Outsourcing 5/10/19	5/22/2019	18,062.10	
Continental Transportation Solutions	Water Damaged Materials-Arlington Heights PL	5/22/2019	-33.99	
Continental Transportation Solutions	Water Damaged Materials-Elk Grove PL	5/22/2019	-21.90	
Continental Transportation Solutions	Delivery Outsourcing 5/17/19	5/29/2019	18,062.10	90,222.52
Corporate Services, Inc	Temporary Help 4/21/19-RF	5/1/2019	582.43	
Corporate Services, Inc	Temporary Help 4/28/19-RF	5/8/2019	416.02	
Corporate Services, Inc	Temporary Help 5/5/19-RF	5/15/2019	382.93	
Corporate Services, Inc	Temporary Help 5/12/19-RF	5/22/2019	368.75	1,750.13
Daniel Bostrom	Travel Reimbursement 4/29-4/30/19	5/8/2019	143.69	
Daniel Bostrom	Travel Reimbursement	5/22/2019	322.42	466.11
Discovery Benefits, Inc	FSA and HRA for April 2019	5/8/2019	246.95	
Discovery Benefits, Inc	Discovery Benefits HSA & HRA Funding	5/15/2019	3,000.00	3,246.95
Doc Motor Works, Inc	Service-2006 Ford E350-BB	5/1/2019	178.41	
Doc Motor Works, Inc	Service-2014 Ford Focus-BB	5/22/2019	1,698.95	
Doc Motor Works, Inc	Service-2006 GMC Savana-BB	5/22/2019	1,113.96	2,991.32
Dynegy Energy Services	Electric 4/5-5/5/19-BR	5/29/2019	4,034.79	
East Peoria Tire & Vulcanizing	Service-Tire Repair-EP	5/8/2019	38.50	
Elk Grove Village Public Library	Reimbursement for Water Damaged Book	5/15/2019	21.90	
Emerick Pest Control	Treat Exterior for Pests-CV	5/22/2019	125.00	
Employee Benefits Corporation	COBRA May/Bestflex Renewal	5/22/2019	316.70	
Eric Bain	Travel Reimbursement	5/22/2019	172.16	
Express Services, Inc.	Temporary Help 4/28/19-BB	5/15/2019	743.25	
Express Services, Inc.	Temporary Help 5/5/19-BB	5/22/2019	723.43	
Express Services, Inc.	Temporary Help 5/5/19-BB	5/29/2019	445.95	1,912.63
First National Bank Omaha	Credit Card Purchases April 10-May 9, 2019	5/22/2019	10,358.74	
Frankfort Public Library District	Refund for Space Planning Workshop 5/15/19	5/22/2019	20.00	
Gale/CENGAGE Learning	Gale AOD for Hinsdale 5/1/19-20	5/8/2019	3,882.57	
Gerber National Claim Services	Service-2014 Ford Econoline-EP	5/29/2019	115.00	
Government Finance Officers Assoc	GFOA 113th Annual Conf. Recordings	5/29/2019	99.00	
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 4/2019	5/16/2019	119.11	
HR Source	Discount Membership Program-FY2020	5/8/2019	1,670.00	
HR Source	Webinar-Top Employment Law Issues	5/22/2019	1,350.00	3,020.00
i3 Broadband	Internet Service-5/19-6/18/19-EP	5/29/2019	424.69	
ICMA-RC	ICMA-RC PR Deduction 5/3/19	5/3/2019	2,871.56	
ICMA-RC	ICMA-RC PR Deduction 5/17/19	5/17/2019	2,871.56	
ICMA-RC	ICMA-RC PR Deduction 05/31/19	5/30/2019	2,871.56	8,614.68
Illinois Heartland Library System	Delivery Service to ILDS Libraries	5/8/2019	20,860.45	
Illinois Library Association	ILA Membership Dues Renewal-JPP	5/15/2019	250.00	
IMRF	IMRF 05/2019	5/31/2019	26,312.34	
IntelePeer Cloud Communications	VOIP Phone Service-May 2019	5/29/2019	3,079.74	
Iron Mountain	Offsite Data Storage for April 2019	5/22/2019	313.51	
J & J Locks, Safes & Alarms, Inc	New lock for second floor door-CV	5/22/2019	97.00	
Jane Paula Plass	Travel Expense -April Meetings/Conferences	5/15/2019	52.87	

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Payee	Transaction Description	Date	Amount	Total for Multiple Checks
Jiffy Lube	Service-2012 Ford E250-BB	5/8/2019	47.98	
Jiffy Lube	Service-2016 Ford Transit-BB	5/8/2019	81.97	
Jiffy Lube	Service-2018 Ford F450-BB	5/8/2019	90.96	
Jiffy Lube	Service-2011 Chevy Trucks-BB	5/8/2019	81.97	
Jiffy Lube	Service-2018 Ford Transit-BB	5/8/2019	86.97	
Jiffy Lube	Service-2012 Ford E250-BB	5/8/2019	100.96	490.81
Jim Kregor	Travel Reimbursement-5/9/19	5/15/2019	15.66	
Jim Kregor	Travel Reimbursement 5/23/19	5/29/2019	54.70	70.36
Jody Rubel	Straff Reimbursement 4/24-25	5/1/2019	64.84	
Karen Goyer	Staff Reimbursement	5/8/2019	98.82	
Keith Hoogland Limited Partnership	East Peoria Rent for June 2019	5/22/2019	10,387.21	
Konica Minolta Premier Finance	Lease Payment on Copiers	5/1/2019	686.35	
Konica Minolta Premier Finance	Copier Maintenance3/10-4/9/19	5/1/2019	1,019.01	1,705.36
Leila Heath	Staff Reimbursement	5/8/2019	485.00	
Leila Heath	Staff Lunch-Orientation	5/22/2019	35.77	520.77
Level 3 Communications, LLC	Level3 Telecommunications	5/1/2019	139.99	
LIMRiCC - PHIP	Health Insurance for May 2019	5/8/2019	63,067.74	
Lisa Schemensky	Travel Reimbursement	5/22/2019	148.17	
Liza Campbell	Travel Reimbursement-5/24/19	5/29/2019	157.76	
Louis Capra & Associates	Rockford Rent for June 2019	5/22/2019	2,127.14	
Louis Capra & Associates	Annual Sewer Billis from 5/18-5/19-RF	5/29/2019	173.04	2,300.18
LYRASIS	LYRASIS group membership to 6/30/2020	5/15/2019	2,450.00	
Manhattan-Elwood Public Library	Water damaged book-Close to you	5/22/2019	20.00	
Margae Schmidt	Staff Reimbursement 4/27/19	5/1/2019	37.03	
Margae Schmidt	Travel Reimbursement 5/3 & 5/10/19	5/15/2019	63.70	
Margae Schmidt	Tuition Reimbursement	5/15/2019	2,633.00	
Margae Schmidt	Travel Reimbursement- 5/23/19	5/29/2019	195.05	2,928.78
Mary Witt	Travel Reimbursement	5/22/2019	28.86	
MCP Incorporated	Cleaning Service for February 2019 - EP	5/1/2019	697.00	
MCP Incorporated	Cleaning Service for May 2019-EP	5/8/2019	697.00	
MCP Incorporated	Cleaning Supplies-EP	5/29/2019	40.32	1,434.32
Mediacom	Internet Service 5/1-5/31/19-CV	5/1/2019	650.00	
Mediacom	Phone Service 5/15-6/14/19-CV	5/22/2019	119.64	769.64
Meister Plumbing Inc	Repair Water Heater Pipes-EP	5/29/2019	1,161.00	
Michael Campbell	Travel Reimbursement 4/25-26	5/1/2019	191.40	
Michelle Holschuh Simmons	Travel Reimbursement 4/26/19	5/8/2019	82.59	
Michelle Petersen	Workshop on May 23, 2019	5/1/2019	1,218.78	
MidAmerican Energy Company	Gas/Electric/Lighting 3/29-4/29/19-CV	5/8/2019	306.50	
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for June 2019	5/22/2019	9,027.70	
Montoya Customs	Service-2004 Chevy Van-BB	5/1/2019	2,570.60	
Nicole Zimmermann	Staff Reimbursment26.12	5/8/2019	128.37	
Nicor Gas	Gas 3/19-4/16/19-BR	5/1/2019	103.92	
Nicor Gas	Gas 3/27-4/24/19-BB	5/8/2019	51.85	
Nicor Gas	Gas 4/16-5/14/19-BR	5/22/2019	108.87	
Nicor Gas	Gas 4/18-5/20/19-RF	5/29/2019	178.00	442.64
Nincy George	Staff Reimbursement 5/3 & 5/7/19	5/8/2019	210.78	
OCLC, Inc	WebDewey License for Vernon Area PLD	5/22/2019	184.50	
Office Depot	Supplies-BR	5/15/2019	21.27	

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Office Depot	Supplies-BR	5/15/2019	98.95	
Office Depot	Supplies-EP	5/15/2019	374.47	
Office Depot	Supplies-Multi Sites	5/22/2019	95.46	
Office Depot	Supplies-BR	5/29/2019	3.26	
Office Depot	Supplies-BR	5/29/2019	58.55	651.96
One World Catering	Hospitality L2R Meeting-EP on 4/25/19	5/1/2019	180.80	
One World Catering	Hospitality for Board Meeting 4/26/19-EP	5/1/2019	233.70	414.50
Orkin	Pest Removal Treatment for May 2019-BR	5/15/2019	99.12	
Panera Bread Company	Hospitality L2R Meeting-IHLS 4/24/19	5/1/2019	172.98	
Panera Bread Company	Hospitality for RAILS Networking Event	5/8/2019	89.87	262.85
Paul Mills	Travel Reimbursement 4/26/19	5/1/2019	143.84	
Paycom Payroll LLC	Net Wages	5/2/2019	104,787.49	
Paycom Payroll LLC	PR Taxes	5/2/2019	45,739.81	
Paycom Payroll LLC	PR WH & Fees	5/2/2019	1,790.06	
Paycom Payroll LLC	Net Wages	5/16/2019	106,069.27	
Paycom Payroll LLC	PR Taxes	5/16/2019	46,153.58	
Paycom Payroll LLC	PR WH & Fees	5/16/2019	1,921.08	
Paycom Payroll LLC	Net Wages	5/30/2019	113,157.78	
Paycom Payroll LLC	PR Taxes	5/30/2019	48,961.62	
Paycom Payroll LLC	PR WH & Fees	5/30/2019	1,931.83	470,512.52
Pitney Bowes Inc	Supplies for postage -Sealer & Tape-BR	5/22/2019	195.48	
Pitney Bowes Inc	Supplies for Postage Machine-BR	5/22/2019	26.99	222.47
Prime Language Services	Translation Services	5/8/2019	20.00	
Princeton Public Library	RAILS CE Event Grant-Princeton PL	5/15/2019	1,000.00	
Purchase Power	Postage Meter Refill - BR	5/1/2019	1,020.99	
Purchase Power	SendPro Sub 4/17/18	5/8/2019	15.00	1,035.99
Republic Services #400	Waste Removal for May 2019-CV	5/15/2019	180.09	
Reynolds Motor Co	Service-2019 Box Truck-CV	5/1/2019	320.26	
Reynolds Motor Co	Service-2016 ford Transit-CV	5/15/2019	1,523.45	1,843.71
Rock Island County Collector	2018 CV Tax for June #1	5/15/2019	127.72	
Rock River Disposal Services	Waste Removal for May 2019-RF	5/8/2019	54.77	
Samantha Daly	Travel Reimbursement 5/2/19	5/8/2019	57.56	
Service Forms And Graphics	Post-it Labels for Delivery	5/22/2019	7,109.36	
Sign-A-Rama	Hub Vehicle Decal Installation-BB	5/29/2019	2,207.48	
Stacy Palmisano	Staff Reimbursement	5/8/2019	26.60	
Stark County High School	Reimbursement for Damaged Book	5/29/2019	15.99	
Susan Busenbark	Travel Reimbursement 5/24/19	5/29/2019	153.12	
T-Mobile	GPS Tracking-RAILS Vehicles	5/8/2019	745.31	
Technology Mgmt Revolving Fund	Communication for 3/31/19	5/1/2019	1,080.00	
Technology Mgmt Revolving Fund	Data Center for RSA Servers-March 2019	5/8/2019	240.00	
Technology Mgmt Revolving Fund	Communication Charge for April 2019	5/29/2019	1,080.00	2,400.00
Terry Plumbing Co.	Plumbing Repair - BR	5/1/2019	2,147.94	
ThirdWay, Inc	Travel Exp 5/14/19 - Space Planning	5/29/2019	803.61	
Tracey Devolder	Cleaning Service for April 2019-CV	5/1/2019	540.00	
Tracey Devolder	Cleaning Service -May 2019-CV	5/29/2019	770.00	1,310.00
Uftring Automall	Service-2016 Ford Transit-Insurance Claim	5/8/2019	5,231.09	
Uftring Automall	Service-2014 Ford Truck-EP	5/8/2019	57.90	
Uftring Automall	Service-2018 Ford Transit-EP	5/8/2019	57.90	

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Payee	Transaction Description	Date	Amount	Total for Multiple Checks
Uftring Automall	Service-2014 Ford Truck-EP	5/8/2019	57.90	
Uftring Automall	Service-2012 Ford Truck from 1/18/19-EP	5/29/2019	85.32	
Uftring Automall	Service-2016 Ford Transit-EP	5/29/2019	104.75	
Uftring Chevrolet	Service-2009 Chevy Express-EP	5/8/2019	38.19	5,633.05
ULINE	Delivery Supplies-RF	5/22/2019	557.37	
ULINE	Pallet Truck-CV	5/22/2019	399.39	956.76
United States Treasury	Annual PCORI Fee -2019 form 720	5/22/2019	235.20	
Verizon Wireless	Wireless Phone Service 3/21-4/20/19	5/8/2019	1,504.63	
Village of Bolingbrook	Renew Business License for Bolingbrook	5/22/2019	110.00	
Village of Burr Ridge	Water/Sewer 2/27-4/25/19-BR	5/22/2019	199.68	
Village Of Coal Valley	Water Svc fee 3/15-4/15/19-CV	5/1/2019	37.00	
Village Of Coal Valley	Water Svc Fee 4/15-5/15/19-CV	5/29/2019	49.00	86.00
Waste Management	Waste Removal for May 2019-BR	5/8/2019	248.85	
Waterworks Car Wash	Tokens for Washing Vans and Trucks-CV	5/15/2019	122.00	
West Town Mechanical	HVAC Maintenance for 5/1-5/31/19-BR	5/1/2019	609.00	
West Town Mechanical	Maintenance Contract for HVAV-June 2019-BR	5/29/2019	609.00	1,218.00
Western First Aid and Safety, LLC	Refill First Aid Cabinet-Bolingbrook	5/22/2019	44.71	
WEX Bank	WEX Fuel Cost for April 2019	5/15/2019	22,666.59	
Willow Tree Awards	Name Tags	5/22/2019	6.00	
Zoom Video Communications, Inc	Video Conference Service to 6/30/20	5/22/2019	16,990.00	
Report Total			905,933.84	

First National Bank of Omaha
 Credit Card Charges - Recap
 Disbursements - May 2019

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<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Repairs & Maintenance-Building	Facility Supplies/Repairs-BB	19.08
Bolingbrook	Repairs & Maintenance-Vehicle	Service-Vehicles	75.00
Bolingbrook	Meals - In State	Staff Lunch	64.58
Bolingbrook	General Office Supplies	Furniture for BB lobby	758.00
Burr Ridge	Other Receivables	Lodging/food- to be reimbursed	87.48
Burr Ridge	Recruiting	HR-Recruiting	148.00
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Board Member Travel	Lodging-East Peoria	244.16
Burr Ridge	Meals - In State	Staff Lunch/dinner at L2 Meeting	77.00
Burr Ridge	Meals - In State	Meals while traveling	71.35
Burr Ridge	Meals - In State	Meals	7.79
Burr Ridge	Meals - In State	Meals While Traveling	113.82
Burr Ridge	Lodging In State	Lodging-East Peoria	488.32
Burr Ridge	Lodging In State	Lodging-Edwardsville	106.22
Burr Ridge	Lodging In State	Lodging-Springfield	160.20
Burr Ridge	Lodging In State	Lodging-East Peoria	488.32
Burr Ridge	Lodging In State	Lodging-Edwardsville	106.22
Burr Ridge	Lodging In State	Lodging-East Peoria	244.16
Burr Ridge	Lodging In State	Lodging-Edwardsville	106.22
Burr Ridge	Lodging In State	Lodging-Springfield	79.10
Burr Ridge	Lodging In State	Lodging-East Peoria	122.08
Burr Ridge	Lodging In State	Lodging-Springfield	79.10
Burr Ridge	Lodging In State	Lodging-Peoria/DeKalb	327.07
Burr Ridge	In State Travel	Transportation/taxi/train/limo/bus/Baggage	51.00
Burr Ridge	In State Travel	Naperville Limo Service	54.00
Burr Ridge	Lodging - Out of State	Lodging-Vancouver	909.14
Burr Ridge	Out of State Travel	Transportation/taxi/train/limo/bus/Baggage	146.62
Burr Ridge	Registration Meeting & Fees	Hospitality-Brd Mtg/New employee lunch	857.42
Burr Ridge	Registration Meeting & Fees	New Staff Lunch	46.93
Burr Ridge	Registration Meeting & Fees	Networking Event	106.25
Burr Ridge	Computers, Software & Supplies	Computer Supplies	459.89
Burr Ridge	Computers, Software & Supplies	Computer Supplies- Upgrade/	242.95
Burr Ridge	General Office Supplies	Office Supplies-BR	1,128.33
Burr Ridge	General Office Supplies	General Supplies	166.47
Burr Ridge	Telephone & Telecommunications	J2 eFax service	84.95
Burr Ridge	Telephone & Telecommunications	Ustream TV-All Sites	142.25
Burr Ridge	Telephone & Telecommunications	USConnect	2.10
Burr Ridge	Telephone & Telecommunications	Spectech-Tracking CTS Book Deliveries	25.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	117.41
Burr Ridge	Information Service Costs	Liberated Syndication-website fee/Podcast	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Information Service Costs	Google Domains	24.00
Burr Ridge	Miscellaneous Expense	Gift Program for Staff	105.45
Burr Ridge	Miscellaneous Expense	Overlimit Fee	39.00
Coal Valley	Custodial Service & Supplies	Facility Cleaning Supplies	146.80
Coal Valley	Repairs & Maintenance-Vehicle	Service-Vehicles	219.52
Coal Valley	Postage	Mail to Libraries/Postage	6.37
East Peoria	Repairs & Maintenance-Building	Facility Supplies/Repairs/ice melt	214.88
East Peoria	Fuel	Fuel-lost card	45.00
East Peoria	Repairs & Maintenance-Vehicle	Service-Vehicles	385.02
East Peoria	General Office Supplies	Office Supplies	11.18
East Peoria	Postage	Mailings/postage	115.54
		Total for Main Account-#4297	<u>10,358.74</u>