

May 16, 2019

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – APRIL 2019

Please find attached the RAILS Financial Reports for the month of April 2019. The attached statements include the combined and individual fund Balance Sheets and Statement of Revenue and Expenditure reports for RAILS' Governmental (General, Special Revenue and Capital Projects) Funds, plus separate reports for two major programs, Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The April 30, 2019 unassigned General Fund (\$14.4 million) cash and investment balances would fund an estimated 14.8 months of operations. Cash and investment balances decreased \$0.8 million from the March 31, 2019 balance as revenues were \$0.2 million during April, as no Area and Per Capita (APC) Grant payments were received.

FY2019 Revenues and Expenditures

Total General Fund revenues of \$12,175,627 through April were \$1,834,819 above budget primarily from APC Grant revenues (\$1,752,930 above budget), and above budget Investment Income. Of the APC amounts received, \$6,435,000 pertained to the FY2018 grant award and \$3,550,530, or 35.6%, to the FY2019 award. The FY2019 award amounts received were the Federal funded portion of the grant and the allocation from the State's General Fund.

Investment income of \$271,060 through April exceeded budget by \$88,360 as interest rates have increased throughout the current fiscal year. Current money market account interest rates for both of RAILS' two major accounts (Illinois Funds and Wintrust Money Market account) are 2.54%. Investment income for FY2019 should exceed \$330,000, compared to the annual budget of \$219,200.

Total General Fund expenditures of \$9,442,010 were \$814,345 below budget due to favorable to budget results in nearly all cost components, the largest being Personnel (\$216,977), Contractual Services (\$302,241), Buildings and Grounds (\$76,959) and Professional Services (\$97,476) expenditures.

Personnel expenditures were \$216,977, or 5.2%, below budget, of which \$171,226 were salary expenditures. The lower than budget salaries were due primarily to deferred hiring of previous administrative position vacancies in addition to two new vacancies arising in early November. These vacancies have now been filled.

For the month of April, RAILS had five new hires (Grant Halter – Data Coordinator & Research Analyst, Diana Rusch – Consulting and Continuing Education Specialist, Leila Heath – Library Resources and Programs Manager, and Anna Duff and Stacy Palmisano – Administrative Assistants), and two

terminations (Scott Karum – Bolingbrook Driver, and Matt Boeke – Floater, Rockford). (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements.) In addition, Robert Cummings, who was a Delivery Driver at the Bolingbrook facility, assumed a new position as Delivery Services Manager at the Rockford facility and Margae Schmidt, who was an Administrative Assistant, assumed a new position as Consulting and Continuing Education Specialist.

The lower Contractual Services expenditures were due primarily to lower than budget LLSAP Membership Grants, which through April were \$257,630 and for FY2019 were budgeted at \$615,000, and below budget delivery related contractual expenditures. A second round of applications for LLSAP Membership Grants, due on April 17, are currently being reviewed. The total amounts awarded for FY2019, however, are expected to fall significantly below budget.

Buildings and Grounds expenditures are below budget from lower lease expenditures, as additional budgeted costs for facility relocations have not occurred, and below budget utilities and repairs and maintenance expenditures.

Professional services expenditures are below budget primarily from lower consulting costs, as budgeted expenditures for the Delivery and Information Technology departments have not yet occurred, and lower legal expenditures.

Delivery department expenditures of \$3,097,948 through April were \$138,575 below budget primarily from lower contractual services, primarily from savings due to cancelled deliveries and holidays (approximately \$30,000), lags in receiving and processing outsourcing expenditures, and lower consulting expenditures. Fuel expenditures through March were \$30,464 below budget due primarily to lower prices particularly over the past several months before again beginning to rise in late March. Delivery department expenditures through April were 32.8% of total General Fund expenditures.

LLSAP support expenditures through April of \$1,770,548 were \$28,804 below budget, due primarily to lower than budget personnel expenditures, and were 18.8% of total General Fund expenditures.

Capital Projects Fund expenditures of \$3,900 in April were for lift gate installations in three new vehicles.

RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of April 30, 2019

4/30/2019

Total Cash and Investments - All Funds	\$	17,200,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	(200,000)
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(2,600,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>14,400,000</u></u>
Projected FY2019 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>970,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>14.8</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately July 2020

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
April 30, 2019

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,789,041.47	2.540%	Demand	\$ 69,984.89
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 654,042.10	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 1,124.11	2.280%	Demand	\$ 1,127.52
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 22,536.00	4.000%	12/31/2013	\$ 441.60
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 12,686,571.99	2.540%	Demand	\$ 191,205.87
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -			\$ -
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ -	Matured	8/16/2018	\$ 8,300.28
Total Cash and Investments / Weighted Average Annual Interest Rate		<u>\$ 17,153,315.67</u>	2.445%		<u>\$ 271,060.16</u>

RAILS

Statement of Net Assets
Governmental Funds
As of 4/30/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	17,130,779.67
Investments	22,536.00
Accounts Receivables	81,421.20
Prepaid Expenses	190,512.07
Other Assets	18,351.50
Total Assets	<u>17,443,600.44</u>
Liabilities	
Accrued Liabilities	6,776.31
Deferred Revenue	186,426.00
Total Liabilities	<u>193,202.31</u>
Fund Balances	
Beginning Fund Balance	14,850,668.91
Current YTD Net Income	
Capital Outlays- Equipment	(7,539.95)
Capital Outlays- Building and Improvements	(51,075.35)
Capital Outlays - Vehicles	(291,032.00)
Other	2,749,376.52
Total Current YTD Net Income	<u>2,399,729.22</u>
Total Fund Balances	<u>17,250,398.13</u>
Total Liabilities and Fund Balances	<u><u>17,443,600.44</u></u>

RAILS

Statement of Net Assets

General Fund

As of 4/30/2019

Balance End of
Month

Assets	
Cash & Cash Equivalents	14,316,661.31
Investments	22,536.00
Accounts Receivables	81,421.20
Prepaid Expenses	190,512.07
Other Assets	18,351.50
Total Assets	<u>14,629,482.08</u>
Liabilities	
Accrued Liabilities	6,776.31
Deferred Revenue	14,826.00
Total Liabilities	<u>21,602.31</u>
Fund Balances	
Beginning Fund Balance	11,874,263.25
Current YTD Net Income	2,733,616.52
Total Fund Balances	<u>14,607,879.77</u>
Total Liabilities and Fund Balances	<u><u>14,629,482.08</u></u>

RAILSStatement of Net Assets
Special Revenue Fund
As of 4/30/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	187,360.00
Total Assets	<u>187,360.00</u>
Liabilities	
Deferred Revenue	171,600.00
Total Liabilities	<u>171,600.00</u>
Fund Balances	
Current YTD Net Income	15,760.00
Total Fund Balances	<u>15,760.00</u>
Total Liabilities and Fund Balances	<u><u>187,360.00</u></u>

RAILS

Statement of Net Assets
 Capital Projects Fund
 As of 4/30/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	2,626,758.36
Total Cash & Cash Equivalents	<u>2,626,758.36</u>
Total Assets	<u>2,626,758.36</u>
Fund Balances	
Beginning Fund Balance	2,976,405.66
Current YTD Net Income	
Capital Outlays- Equipment	(7,539.95)
Capital Outlays- Building and Improvements	(51,075.35)
Capital Outlays - Vehicles	(291,032.00)
Total Current YTD Net Income	<u>(349,647.30)</u>
Total Fund Balances	<u>2,626,758.36</u>
Total Liabilities and Fund Balances	<u>2,626,758.36</u>

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

10 - Governmental Funds

From 4/1/2019 Through 4/30/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	9,985,530.16	8,232,600.00	1,752,930.16	9,879,110.00	1.08%
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Total State Grants	0.00	10,023,590.16	8,270,660.00	1,752,930.16	9,917,170.00	1.07%
Fees for Services and Materials						
Fees for Services and Materials	92,860.58	942,721.12	954,443.00	(11,721.88)	1,049,878.00	(10.21)%
Total Fees for Services and Materials	92,860.58	942,721.12	954,443.00	(11,721.88)	1,049,878.00	(10.21)%
Reimbursements						
Reimbursements	50,760.33	956,729.67	962,650.00	(5,920.33)	997,500.00	(4.09)%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	50,760.33	973,025.10	962,650.00	10,375.10	997,500.00	(2.45)%
Investment Income						
Investment Income	36,684.86	271,060.16	182,700.00	88,360.16	219,200.00	23.66%
Total Investment Income	36,684.86	271,060.16	182,700.00	88,360.16	219,200.00	23.66%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	0.00	2,790.00	7,915.00	(5,125.00)	9,500.00	(70.63)%
Total Other Revenue	0.00	3,290.00	8,415.00	(5,125.00)	10,000.00	(67.10)%
Total REVENUES	180,305.77	12,213,686.54	10,378,868.00	1,834,818.54	12,193,748.00	0.16%
EXPENDITURES						
Personnel						
Library Professionals	83,744.21	874,245.59	978,372.00	104,126.41	1,240,855.00	29.54%
Other Professionals	88,143.12	914,400.86	976,744.00	62,343.14	1,232,181.00	25.79%
Support Services	131,352.20	1,273,038.16	1,277,795.00	4,756.84	1,620,556.00	21.44%
Social Security Taxes	21,988.13	220,807.38	245,673.00	24,865.62	311,411.00	29.09%
Unemployment Insurance	2,470.86	19,407.26	22,209.00	2,801.74	25,522.00	23.96%
Workers' Compensation	7,497.62	76,512.98	81,239.00	4,726.02	103,020.00	25.73%
Retirement Benefits	2,726.92	97,053.94	102,695.00	5,641.06	110,432.00	12.11%
Health, Dental and Life Insurance	44,847.42	435,702.85	448,380.00	12,677.15	537,960.00	19.01%
Other Fringe Benefits	1,573.80	13,240.86	37,200.00	23,959.14	44,600.00	70.31%
Temporary Help	1,705.69	43,560.31	6,660.00	(36,900.31)	8,000.00	(444.50)%
Recruiting	248.75	4,520.27	12,500.00	7,979.73	15,000.00	69.86%
Total Personnel	386,298.72	3,972,490.46	4,189,467.00	216,976.54	5,249,537.00	24.33%
Library Materials						
Print Materials	157.18	994.48	6,615.00	5,620.52	7,930.00	87.46%
E-Resources	106,484.67	1,251,469.63	1,242,650.00	(8,819.63)	1,333,500.00	6.15%
Total Library Materials	106,641.85	1,252,464.11	1,249,265.00	(3,199.11)	1,341,430.00	6.63%
Buildings and Grounds						
Rent/Lease	20,860.96	228,498.56	264,145.00	35,646.44	288,680.00	20.85%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

10 - Governmental Funds

From 4/1/2019 Through 4/30/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	6,122.35	76,703.01	91,347.00	14,643.99	109,650.00	30.05%
Property Insurance	950.00	8,920.00	10,716.00	1,796.00	12,610.00	29.26%
Repairs and Maintenance - Bldg	2,985.04	39,055.13	55,264.00	16,208.87	73,700.00	47.01%
Custodial/Janitorial Service and Supplies	4,244.41	43,965.83	42,953.00	(1,012.83)	51,500.00	14.63%
Other Buildings and Grounds	725.82	26,279.35	35,956.00	9,676.65	43,150.00	39.10%
Total Buildings and Grounds	35,888.58	423,421.88	500,381.00	76,959.12	579,290.00	26.91%
Vehicles Expenses						
Fuel	20,158.68	168,964.13	203,380.00	34,415.87	270,810.00	37.61%
Repairs and Maintenance - Vehicle	15,406.66	124,411.65	101,440.00	(22,971.65)	122,100.00	(1.89)%
Vehicle Insurance	7,180.00	57,982.61	71,440.00	13,457.39	86,120.00	32.67%
Other Vehicle Expenses	500.00	6,000.00	8,969.00	2,969.00	10,750.00	44.19%
Total Vehicles Expenses	43,245.34	357,358.39	385,229.00	27,870.61	489,780.00	27.04%
In-State Travel	2,248.68	39,112.08	36,502.00	(2,610.08)	40,525.00	3.49%
Out-of-State Travel	3,157.40	23,082.32	34,913.00	11,830.68	57,503.00	59.86%
Continuing Education						
Registrations and Meeting, Other Fees	2,492.19	56,682.28	61,869.00	5,186.72	72,732.00	22.07%
Conferences and Continuing Education Meetings	10,503.30	71,598.18	106,975.00	35,376.82	128,200.00	44.15%
Total Continuing Education	12,995.49	128,280.46	168,844.00	40,563.54	200,932.00	36.16%
Public Relations	1,236.25	18,932.90	16,255.00	(2,677.90)	19,500.00	2.91%
Commercial Insurance						
Liability Insurance	1,452.00	17,138.00	14,273.00	(2,865.00)	17,200.00	0.36%
Total Commercial Insurance	1,452.00	17,138.00	14,273.00	(2,865.00)	17,200.00	0.36%
Supplies, Postage and Printing						
Computers, Software and Supplies	1,005.33	20,009.67	57,285.00	37,275.33	68,700.00	70.87%
General Office Supplies and Equipment	1,367.49	27,302.47	29,168.00	1,865.53	34,850.00	21.66%
Postage	649.26	10,524.89	14,204.00	3,679.11	17,200.00	38.81%
Library Supplies	0.00	0.00	420.00	420.00	500.00	100.00%
Delivery Supplies	11,572.91	54,642.79	45,778.00	(8,864.79)	54,925.00	0.51%
Other Supplies	0.00	0.00	85.00	85.00	100.00	100.00%
Total Supplies, Postage and Printing	14,594.99	112,479.82	146,940.00	34,460.18	176,275.00	36.19%
Telephone and Telecommunications	10,152.80	102,552.12	104,311.00	1,758.88	137,310.00	25.31%
Equipment Rental, Repair and Maintenance						
Equipment Rental	933.05	12,647.73	25,491.00	12,843.27	30,580.00	58.64%
Equipment Repair and Maintenance Agreements	7,529.16	87,732.28	84,456.00	(3,276.28)	101,423.00	13.50%
Total Equipment Rental, Repair and Maintenance	8,462.21	100,380.01	109,947.00	9,566.99	132,003.00	23.96%
Professional Services						
Legal	3,675.00	13,076.25	42,491.00	29,414.75	50,950.00	74.34%
Accounting	0.00	22,166.00	22,500.00	334.00	25,000.00	11.34%
Consulting	762.83	30,968.21	91,760.00	60,791.79	110,000.00	71.85%
Payroll Service Fees	2,317.47	24,764.51	31,700.00	6,935.49	38,000.00	34.83%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

10 - Governmental Funds

From 4/1/2019 Through 4/30/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Total Professional Services	<u>6,755.30</u>	<u>90,974.97</u>	<u>188,451.00</u>	<u>97,476.03</u>	<u>223,950.00</u>	<u>59.38%</u>
Contractual Services						
Information Service Costs	5,567.52	29,707.46	33,586.00	3,878.54	37,981.00	21.78%
Contract Agreements w/ Systems, Member Libraries	293,287.80	1,491,487.84	1,767,827.00	276,339.16	1,893,627.00	21.24%
Outside Printing Services	0.00	0.00	420.00	420.00	500.00	100.00%
Other Contractual Services	<u>140,781.10</u>	<u>1,296,821.39</u>	<u>1,313,425.00</u>	<u>16,603.61</u>	<u>1,575,564.00</u>	<u>17.69%</u>
Total Contractual Services	439,636.42	2,818,016.69	3,115,258.00	297,241.31	3,507,672.00	19.66%
Professional Association Membership Dues	220.00	4,346.12	7,744.00	3,397.88	9,150.00	52.50%
Miscellaneous	135.00	3,279.69	5,875.00	2,595.31	6,950.00	52.81%
Capital Outlays						
Capital Outlays- Equipment	0.00	7,539.95	10,000.00	2,460.05	12,000.00	37.17%
Capital Outlays- Building and Improvements	0.00	51,075.35	225,000.00	173,924.65	270,000.00	81.08%
Capital Outlays - Vehicles	<u>3,900.00</u>	<u>291,032.00</u>	<u>208,500.00</u>	<u>(82,532.00)</u>	<u>250,000.00</u>	<u>(16.41)%</u>
Total Capital Outlays	<u>3,900.00</u>	<u>349,647.30</u>	<u>443,500.00</u>	<u>93,852.70</u>	<u>532,000.00</u>	<u>34.28%</u>
Total EXPENDITURES	1,077,021.03	9,813,957.32	10,717,155.00	903,197.68	12,721,007.00	22.85%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(896,715.26)</u>	<u>2,399,729.22</u>	<u>(338,287.00)</u>	<u>2,738,016.22</u>	<u>(527,259.00)</u>	<u>(555.13)%</u>

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

General Fund

From 4/1/2019 Through 4/30/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	9,985,530.16	8,232,600.00	1,752,930.16	9,879,110.00	1.08%
Total State Grants	0.00	9,985,530.16	8,232,600.00	1,752,930.16	9,879,110.00	1.08%
Fees for Services and Materials						
Fees for Services and Materials	92,860.58	942,721.12	954,443.00	(11,721.88)	1,049,878.00	(10.21)%
Total Fees for Services and Materials	92,860.58	942,721.12	954,443.00	(11,721.88)	1,049,878.00	(10.21)%
Reimbursements						
Reimbursements	50,760.33	956,729.67	962,650.00	(5,920.33)	997,500.00	(4.09)%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	50,760.33	973,025.10	962,650.00	10,375.10	997,500.00	(2.45)%
Investment Income						
Investment Income	36,684.86	271,060.16	182,700.00	88,360.16	219,200.00	23.66%
Total Investment Income	36,684.86	271,060.16	182,700.00	88,360.16	219,200.00	23.66%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	0.00	2,790.00	7,915.00	(5,125.00)	9,500.00	(70.63)%
Total Other Revenue	0.00	3,290.00	8,415.00	(5,125.00)	10,000.00	(67.10)%
Total REVENUES	180,305.77	12,175,626.54	10,340,808.00	1,834,818.54	12,155,688.00	0.16%
EXPENDITURES						
Personnel						
Library Professionals	83,744.21	874,245.59	978,372.00	104,126.41	1,240,855.00	29.54%
Other Professionals	88,143.12	914,400.86	976,744.00	62,343.14	1,232,181.00	25.79%
Support Services	131,352.20	1,273,038.16	1,277,795.00	4,756.84	1,620,556.00	21.44%
Social Security Taxes	21,988.13	220,807.38	245,673.00	24,865.62	311,411.00	29.09%
Unemployment Insurance	2,470.86	19,407.26	22,209.00	2,801.74	25,522.00	23.96%
Workers' Compensation	7,497.62	76,512.98	81,239.00	4,726.02	103,020.00	25.73%
Retirement Benefits	2,726.92	97,053.94	102,695.00	5,641.06	110,432.00	12.11%
Health, Dental and Life Insurance	44,847.42	435,702.85	448,380.00	12,677.15	537,960.00	19.01%
Other Fringe Benefits	1,573.80	13,240.86	37,200.00	23,959.14	44,600.00	70.31%
Temporary Help	1,705.69	43,560.31	6,660.00	(36,900.31)	8,000.00	(444.50)%
Recruiting	248.75	4,520.27	12,500.00	7,979.73	15,000.00	69.86%
Total Personnel	386,298.72	3,972,490.46	4,189,467.00	216,976.54	5,249,537.00	24.33%
Library Materials						
Print Materials	157.18	994.48	6,615.00	5,620.52	7,930.00	87.46%
E-Resources	106,484.67	1,251,469.63	1,242,650.00	(8,819.63)	1,333,500.00	6.15%
Total Library Materials	106,641.85	1,252,464.11	1,249,265.00	(3,199.11)	1,341,430.00	6.63%
Buildings and Grounds						
Rent/Lease	20,860.96	228,498.56	264,145.00	35,646.44	288,680.00	20.85%
Utilities	6,122.35	76,703.01	91,347.00	14,643.99	109,650.00	30.05%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

General Fund

Document 6.2-6.3

From 4/1/2019 Through 4/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Property Insurance	950.00	8,920.00	10,716.00	1,796.00	12,610.00	29.26%
Repairs and Maintenance - Bldg	2,985.04	39,055.13	55,264.00	16,208.87	73,700.00	47.01%
Custodial/Janitorial Service and Supplies	4,244.41	43,965.83	42,953.00	(1,012.83)	51,500.00	14.63%
Other Buildings and Grounds	725.82	26,279.35	35,956.00	9,676.65	43,150.00	39.10%
Total Buildings and Grounds	35,888.58	423,421.88	500,381.00	76,959.12	579,290.00	26.91%
Vehicles Expenses						
Fuel	20,158.68	168,964.13	203,380.00	34,415.87	270,810.00	37.61%
Repairs and Maintenance - Vehicle	15,406.66	124,411.65	101,440.00	(22,971.65)	122,100.00	(1.89)%
Vehicle Insurance	7,180.00	57,982.61	71,440.00	13,457.39	86,120.00	32.67%
Other Vehicle Expenses	500.00	6,000.00	8,969.00	2,969.00	10,750.00	44.19%
Total Vehicles Expenses	43,245.34	357,358.39	385,229.00	27,870.61	489,780.00	27.04%
In-State Travel	2,248.68	39,112.08	36,502.00	(2,610.08)	40,525.00	3.49%
Out-of-State Travel	3,157.40	23,082.32	34,913.00	11,830.68	57,503.00	59.86%
Continuing Education						
Registrations and Meeting, Other Fees	2,492.19	56,682.28	61,869.00	5,186.72	72,732.00	22.07%
Conferences and Continuing Education Meetings	10,503.30	71,598.18	106,975.00	35,376.82	128,200.00	44.15%
Total Continuing Education	12,995.49	128,280.46	168,844.00	40,563.54	200,932.00	36.16%
Public Relations	1,236.25	18,932.90	16,255.00	(2,677.90)	19,500.00	2.91%
Commercial Insurance						
Liability Insurance	1,452.00	17,138.00	14,273.00	(2,865.00)	17,200.00	0.36%
Total Commercial Insurance	1,452.00	17,138.00	14,273.00	(2,865.00)	17,200.00	0.36%
Supplies, Postage and Printing						
Computers, Software and Supplies	1,005.33	20,009.67	57,285.00	37,275.33	68,700.00	70.87%
General Office Supplies and Equipment	1,367.49	27,302.47	29,168.00	1,865.53	34,850.00	21.66%
Postage	649.26	10,524.89	14,204.00	3,679.11	17,200.00	38.81%
Library Supplies	0.00	0.00	420.00	420.00	500.00	100.00%
Delivery Supplies	11,572.91	54,642.79	45,778.00	(8,864.79)	54,925.00	0.51%
Other Supplies	0.00	0.00	85.00	85.00	100.00	100.00%
Total Supplies, Postage and Printing	14,594.99	112,479.82	146,940.00	34,460.18	176,275.00	36.19%
Telephone and Telecommunications	10,152.80	102,552.12	104,311.00	1,758.88	137,310.00	25.31%
Equipment Rental, Repair and Maintenance						
Equipment Rental	933.05	12,647.73	25,491.00	12,843.27	30,580.00	58.64%
Equipment Repair and Maintenance Agreements	7,529.16	87,732.28	84,456.00	(3,276.28)	101,423.00	13.50%
Total Equipment Rental, Repair and Maintenance	8,462.21	100,380.01	109,947.00	9,566.99	132,003.00	23.96%
Professional Services						
Legal	3,675.00	13,076.25	42,491.00	29,414.75	50,950.00	74.34%
Accounting	0.00	22,166.00	22,500.00	334.00	25,000.00	11.34%
Consulting	762.83	30,968.21	91,760.00	60,791.79	110,000.00	71.85%
Payroll Service Fees	2,317.47	24,764.51	31,700.00	6,935.49	38,000.00	34.83%
Total Professional Services	6,755.30	90,974.97	188,451.00	97,476.03	223,950.00	59.38%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

General Fund

From 4/1/2019 Through 4/30/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Contractual Services						
Information Service Costs	5,567.52	29,707.46	33,586.00	3,878.54	37,981.00	21.78%
Contract Agreements w/ Systems, Member Libraries	293,287.80	1,469,187.84	1,750,527.00	281,339.16	1,855,567.00	20.82%
Outside Printing Services	0.00	0.00	420.00	420.00	500.00	100.00%
Other Contractual Services	140,781.10	1,296,821.39	1,313,425.00	16,603.61	1,575,564.00	17.69%
Total Contractual Services	439,636.42	2,795,716.69	3,097,958.00	302,241.31	3,469,612.00	19.42%
Professional Association Membership Dues	220.00	4,346.12	7,744.00	3,397.88	9,150.00	52.50%
Miscellaneous	135.00	3,279.69	5,875.00	2,595.31	6,950.00	52.81%
Total EXPENDITURES	1,073,121.03	9,442,010.02	10,256,355.00	814,344.98	12,150,947.00	22.29%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(892,815.26)	2,733,616.52	84,453.00	2,649,163.52	4,741.00	57,559.07%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

Special Revenue Fund

From 4/1/2019 Through 4/30/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Total State Grants	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Total REVENUES	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
EXPENDITURES						
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	0.00	22,300.00	17,300.00	(5,000.00)	38,060.00	41.41%
Total Contractual Services	0.00	22,300.00	17,300.00	(5,000.00)	38,060.00	41.41%
Total EXPENDITURES	0.00	22,300.00	17,300.00	(5,000.00)	38,060.00	41.41%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	15,760.00	20,760.00	(5,000.00)	0.00	0.00%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

Capital Projects Fund

From 3/1/2019 Through 4/30/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Equipment	0.00	7,539.95	10,000.00	2,460.05	12,000.00	37.17%
Capital Outlays- Building and Improvements	0.00	51,075.35	225,000.00	173,924.65	270,000.00	81.08%
Capital Outlays - Vehicles	3,900.00	291,032.00	208,500.00	(82,532.00)	250,000.00	(16.41)%
Total Capital Outlays	3,900.00	349,647.30	443,500.00	93,852.70	532,000.00	34.28%
Total EXPENDITURES	3,900.00	349,647.30	443,500.00	93,852.70	532,000.00	34.28%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(3,900.00)	(349,647.30)	(443,500.00)	93,852.70	(532,000.00)	(34.28)%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

70 - Delivery

From 4/1/2019 Through 4/30/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	45,349.33	459,185.80	462,980.00	(3,794.20)	555,575.00	(17.35)%
Total Fees for Services and Materials	45,349.33	459,185.80	462,980.00	(3,794.20)	555,575.00	(17.35)%
Other Revenue						
Other Revenue	0.00	300.00	0.00	300.00	0.00	0.00%
Total Other Revenue	0.00	300.00	0.00	300.00	0.00	0.00%
Total REVENUES	45,349.33	459,485.80	462,980.00	(3,494.20)	555,575.00	(17.30)%
EXPENDITURES						
Personnel						
Other Professionals	20,727.28	201,968.31	203,876.00	1,907.69	258,580.00	21.89%
Support Services	97,504.03	965,650.11	986,012.00	20,361.89	1,250,514.00	22.78%
Social Security Taxes	8,444.27	83,593.13	91,088.00	7,494.87	115,442.00	27.59%
Unemployment Insurance	1,715.57	10,118.83	11,061.00	942.17	14,219.00	28.84%
Workers' Compensation	7,229.78	73,464.81	77,749.00	4,284.19	98,615.00	25.50%
Retirement Benefits	1,057.64	36,494.81	37,356.00	861.19	40,203.00	9.22%
Health, Dental and Life Insurance	22,533.63	220,628.24	221,710.00	1,081.76	266,019.00	17.06%
Temporary Help	1,705.69	43,560.31	6,660.00	(36,900.31)	8,000.00	(444.50)%
Total Personnel	160,917.89	1,635,478.55	1,635,512.00	33.45	2,051,592.00	20.28%
Buildings and Grounds						
Rent/Lease	10,853.59	118,737.88	133,870.00	15,132.12	146,580.00	18.99%
Utilities	524.74	6,292.29	4,942.00	(1,350.29)	5,930.00	(6.11)%
Property Insurance	0.00	519.00	712.00	193.00	855.00	39.30%
Repairs and Maintenance - Bldg	95.05	2,490.84	2,404.00	(86.84)	3,200.00	22.16%
Custodial/Janitorial Service and Supplies	394.18	4,223.43	418.00	(3,805.43)	500.00	(744.69)%
Other Buildings and Grounds	101.26	1,453.78	1,856.00	402.22	2,230.00	34.81%
Total Buildings and Grounds	11,968.82	133,717.22	144,202.00	10,484.78	159,295.00	16.06%
Vehicles Expenses						
Fuel	19,853.26	165,405.87	195,870.00	30,464.13	260,800.00	36.58%
Repairs and Maintenance - Vehicle	15,338.48	120,083.22	96,170.00	(23,913.22)	115,400.00	(4.06)%
Vehicle Insurance	5,836.00	45,587.00	54,290.00	8,703.00	65,450.00	30.35%
Other Vehicle Expenses	500.00	6,000.00	8,549.00	2,549.00	10,250.00	41.46%
Total Vehicles Expenses	41,527.74	337,076.09	354,879.00	17,802.91	451,900.00	25.41%
In-State Travel	197.35	4,086.97	3,170.00	(916.97)	3,170.00	(28.93)%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,167.29	3,960.00	2,792.71	4,700.00	75.16%
Total Continuing Education	0.00	1,167.29	3,960.00	2,792.71	4,700.00	75.16%
Commercial Insurance						
Liability Insurance	0.00	1,046.81	1,468.00	421.19	1,770.00	40.86%
Total Commercial Insurance	0.00	1,046.81	1,468.00	421.19	1,770.00	40.86%

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

70 - Delivery

Document 6.2-6.3

From 4/1/2019 Through 4/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Supplies, Postage and Printing						
General Office Supplies and Equipment	23.97	1,102.88	1,218.00	115.12	1,450.00	23.94%
Postage	487.86	6,172.72	7,779.00	1,606.28	9,325.00	33.80%
Delivery Supplies	11,572.91	54,642.79	45,778.00	(8,864.79)	54,925.00	0.51%
Total Supplies, Postage and Printing	12,084.74	61,918.39	54,775.00	(7,143.39)	65,700.00	5.76%
Telephone and Telecommunications	1,254.63	12,877.25	9,688.00	(3,189.25)	12,915.00	0.29%
Equipment Rental, Repair and Maintenance						
Equipment Rental	363.58	969.50	1,776.00	806.50	2,130.00	54.48%
Equipment Repair and Maintenance Agreements	0.00	0.00	626.00	626.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	363.58	969.50	2,402.00	1,432.50	2,880.00	66.34%
Professional Services						
Legal	0.00	280.00	417.00	137.00	500.00	44.00%
Consulting	0.00	567.47	20,850.00	20,282.53	25,000.00	97.73%
Total Professional Services	0.00	847.47	21,267.00	20,419.53	25,500.00	96.68%
Contractual Services						
Other Contractual Services	92,697.10	908,317.49	1,004,250.00	95,932.51	1,205,000.00	24.62%
Total Contractual Services	92,697.10	908,317.49	1,004,250.00	95,932.51	1,205,000.00	24.62%
Professional Association Membership Dues	0.00	0.00	275.00	275.00	275.00	100.00%
Miscellaneous	35.00	445.17	675.00	229.83	800.00	44.35%
Total EXPENDITURES	321,046.85	3,097,948.20	3,236,523.00	138,574.80	3,985,497.00	22.27%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(275,697.52)</u>	<u>(2,638,462.40)</u>	<u>(2,773,543.00)</u>	<u>135,080.60</u>	<u>(3,429,922.00)</u>	<u>(23.08)%</u>

RAILS

Statement of Revenues and Expenditures - 83.3% Complete

LLSAP Sub-Fund

Document 6.2-6.3

From 4/1/2019 Through 4/30/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	36,825.75	147,303.00	147,303.00	0.00	147,303.00	0.00%
Total Fees for Services and Materials	36,825.75	147,303.00	147,303.00	0.00	147,303.00	0.00%
Total REVENUES	36,825.75	147,303.00	147,303.00	0.00	147,303.00	0.00%
EXPENDITURES						
Personnel						
Library Professionals	17,342.26	160,162.00	129,447.00	(30,715.00)	164,174.00	2.44%
Other Professionals	17,050.02	207,384.62	270,260.00	62,875.38	336,143.00	38.30%
Support Services	9,654.63	71,838.78	60,813.00	(11,025.78)	77,127.00	6.86%
Social Security Taxes	3,197.94	32,228.93	35,233.00	3,004.07	44,172.00	27.04%
Unemployment Insurance	249.74	2,839.37	3,048.00	208.63	3,053.00	7.00%
Workers' Compensation	57.70	644.50	699.00	54.50	866.00	25.58%
Retirement Benefits	400.81	13,617.94	14,925.00	1,307.06	15,989.00	14.83%
Health, Dental and Life Insurance	6,621.77	59,431.93	61,270.00	1,838.07	73,504.00	19.14%
Total Personnel	54,574.87	548,148.07	575,695.00	27,546.93	715,028.00	23.34%
Vehicles Expenses						
Fuel	105.10	615.64	750.00	134.36	1,000.00	38.44%
Repairs and Maintenance - Vehicle	0.00	179.08	335.00	155.92	400.00	55.23%
Vehicle Insurance	336.00	2,514.00	2,860.00	346.00	3,445.00	27.02%
Total Vehicles Expenses	441.10	3,308.72	3,945.00	636.28	4,845.00	31.71%
In-State Travel	0.00	623.53	5,100.00	4,476.47	5,880.00	89.40%
Out-of-State Travel	967.16	7,950.13	4,800.00	(3,150.13)	14,420.00	44.87%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,716.49	2,575.00	858.51	2,575.00	33.34%
Total Continuing Education	0.00	1,716.49	2,575.00	858.51	2,575.00	33.34%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	18.88	200.00	181.12	200.00	90.56%
General Office Supplies and Equipment	0.00	1,498.43	1,260.00	(238.43)	1,500.00	0.10%
Postage	0.00	31.75	0.00	(31.75)	200.00	84.13%
Total Supplies, Postage and Printing	0.00	1,549.06	1,460.00	(89.06)	1,900.00	18.47%
Telephone and Telecommunications	1,933.39	17,263.21	17,190.00	(73.21)	22,900.00	24.61%
Contractual Services						
Information Service Costs	0.00	1,506.00	0.00	(1,506.00)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	296,881.80	1,187,527.00	1,187,527.00	0.00	1,187,527.00	0.00%
Total Contractual Services	296,881.80	1,189,033.00	1,187,527.00	(1,506.00)	1,187,527.00	(0.13)%
Professional Association Membership Dues	0.00	292.00	0.00	(292.00)	0.00	0.00%
Miscellaneous	0.00	663.87	1,060.00	396.13	1,260.00	47.31%
Total EXPENDITURES	354,798.32	1,770,548.08	1,799,352.00	28,803.92	1,956,335.00	9.50%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(317,972.57)	(1,623,245.08)	(1,652,049.00)	28,803.92	(1,809,032.00)	(10.27)%

RAILS

Document 6.2-6.3

Checks/Vouchers

from April 1, 2019 to April 30, 2019

Payee	Transaction Description	Date	Amount	Total for Multiple Checks
Abila	Maintenance Support Renewal 3/31/19-3/31/20	4/16/2019	5,051.00	
ADT Security Services	Monitoring Burglar Alarm 4/20-5/19/19-RF	4/10/2019	46.53	
Alan Schnelle	Staff Reimbursement	4/10/2019	9.34	
Alonti Cafe & Catering	Hospitality for L2 Town Hall Meeting	4/24/2019	267.35	
Alphagraphics	EMI Bookmarks	4/10/2019	551.25	
American Driving Records	MVR Proucessing for March 2019	4/16/2019	61.80	
American Library Association	ALA Conference- Conf #1180782-Filapek	4/24/2019	335.00	
Ancel, Glink, P.C.	Professional Services for March 31, 2019	4/16/2019	3,937.50	
Anna Behm	Travel Reimbursement-DPLAfest	4/24/2019	145.50	
Anna Hutson	Travel Reimbursement-COSUGI	4/16/2019	145.94	
Anne Slaughter	Staff Reimbursement	4/24/2019	238.42	
Aramark Refreshment Services	Supplies	4/3/2019	298.11	
Aramark Refreshment Services	Water Filter for Coffeemaker	4/10/2019	89.98	
Aramark Refreshment Services	Supples	4/16/2019	681.48	1,069.57
AT & T	Phone service 4/7-5/6/19-BR	4/16/2019	420.68	
AT & T	Phone Service 4/7-5/6/19-BB	4/16/2019	634.88	
AT & T	Phone Service 4/4-5/3/19-BR	4/16/2019	168.82	
AT& T	Internet Service -BB	4/3/2019	1,163.81	2,388.19
Automated Logic Corporation	Repair Smoke Detectors-BR	4/16/2019	620.00	
Baker & Taylor	eRead Content for March 2019	4/10/2019	228.94	
Baker & Taylor	eRead Content for March 2019	4/10/2019	34,481.79	
Baker & Taylor	eRead Content for March 2019	4/10/2019	2,794.04	
Baker & Taylor	eRead Content for March 2019	4/10/2019	2,629.57	40,134.34
BH Garage Door	Repair Overhead Door-BB	4/16/2019	975.00	
BiblioLabs LLC	Platinum Community -Addison PL	4/3/2019	3,975.00	
BiblioLabs LLC	Geo-located Access Biblioboard 4-6/2019	4/24/2019	31,250.00	35,225.00
Bill Goetz	Travel Reimbursment 3/28/19	4/3/2019	49.41	
Brian Smith	Travel Reimbursement -Drupal Conference	4/24/2019	1,342.00	
Brodie Austin	Webinar on 4/10/19-Website Usability Testing	4/16/2019	150.00	
Buildingstars Operations, Inc.	Cleaning Service-BR	4/3/2019	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service-BB	4/3/2019	725.00	2,214.00
Cherry Valley Public Library District	CE Event Grant	4/24/2019	1,600.00	
Chicago Metropolitan Fire Prevention	Radio Use/Maintenance 4/1-6/30/19	4/24/2019	99.00	
Chicago Tribune	Renewal-Chicago Tribune through 6/30/19	4/16/2019	76.00	
City of Rockford	Water 2/5-3/5/18-RF	4/16/2019	111.99	
Comcast Cable	Internet Service 4/23-5/22/19-BR	4/24/2019	238.49	
Comcast Cable	Internet Service 4/19-5/18/19-RF	4/24/2019	309.77	548.26
Comet Messenger Service, Inc.	Mail to Chicago 3/26-3/27/19	4/3/2019	96.00	
Comet Messenger Service, Inc.	Mail to Chicago 4/2-4/4/19	4/10/2019	120.00	
Comet Messenger Service, Inc.	Mail to Chicago 4/9-4/12/19	4/16/2019	149.25	
Comet Messenger Service, Inc.	Mail to Chicago 4/15-4/19/19	4/24/2019	120.00	485.25
Commonwealth Edison	Electric 3/4-4/2/19-BB	4/10/2019	557.50	
Communico LLC	Annual Subscription for Lemont PL	4/3/2019	7,500.00	
Communico LLC	Annual Communico Fee for Ela Area PL	4/16/2019	7,500.00	15,000.00
Continental Transportation Solutions	Delivery Outsourcing 3/22/19	4/3/2019	17,924.85	
Continental Transportation Solutions	Water damaged items-Cook Memorial	4/3/2019	-40.00	
Continental Transportation Solutions	Water Damaged Item-Gail Borden	4/3/2019	-24.95	
Continental Transportation Solutions	Delivery Outsourcing 3/29/19	4/10/2019	17,924.85	

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from April 1, 2019 to April 30, 2019

Payee	Transaction Description	Date	Amount	Total for Multiple Checks
Continental Transportation Solutions	Delivery Outsourcing 4/5/19	4/24/2019	17,924.85	
Continental Transportation Solutions	Delivery Outsourcing 4/12/19	4/24/2019	18,062.10	
Continental Transportation Solutions	Water Damaged Item-Elk Grove PL	4/24/2019	-18.00	71,753.70
Cook Memorial Library	Reimbursement for Water Damaged Item	4/3/2019	40.00	
Corporate Services, Inc	Temporary Help for Rockford 3/17/19	4/3/2019	151.28	
Corporate Services, Inc	Temporary Help 3/31/19-RF	4/10/2019	661.85	
Corporate Services, Inc	Temporary Help 4/7/19-RF	4/24/2019	405.62	
Corporate Services, Inc	Temporary Help 4/14/19-RF	4/24/2019	486.94	1,705.69
Daniel Bostrom	Travel Reimbursement 3/21/19	4/3/2019	187.89	
Daniel Bostrom	Travel Reimbursement-ACRL Conference	4/24/2019	933.76	
Daniel Bostrom	Reimbursement for Facebook Promotion	4/24/2019	250.00	1,371.65
Discovery Benefits, Inc	FSA & HRA for March 2019	4/10/2019	257.10	
Doc Motor Works, Inc	Service-2006 GMC Savana-BB	4/3/2019	1,151.43	
Doc Motor Works, Inc	Service-2006 ford E350-BB	4/10/2019	559.03	
Doc Motor Works, Inc	Service-2010 Chevy G3500-BB	4/16/2019	1,958.64	
Doc Motor Works, Inc	Service-2018 Ford Transit-BB	4/16/2019	631.00	
Doc Motor Works, Inc	Service-2012 Ford Econoline-BB	4/24/2019	366.55	4,666.65
Douglas King	Travel Reimbursement-COSUGI	4/16/2019	114.76	
Dynegy Energy Services	Electric 3/8-4/4/19-BR	4/16/2019	4,233.75	
Elk Grove Village Public Library	Reimbursement for Water Damaged Item	4/24/2019	18.00	
Emily Fister	Staff Reimbursement	4/24/2019	403.63	
Employee Benefits Corporation	CobraSecure for April 2019	4/16/2019	66.70	
Erica Laughlin	Travel Reimbursement -SD Conference	4/3/2019	202.47	
Extreme Auto Glass	Service-2016 Ford Transit-CV	4/16/2019	470.00	
First National Bank Omaha	Credit Card Purchases for March 2019	4/24/2019	7,917.85	
Gail Borden Public Library District	Reimbursement for Water Damaged Item	4/3/2019	24.95	
Gale/CENGAGE Learning	Gale COHS for Addison PL	4/3/2019	12,950.00	
Gale/CENGAGE Learning	Gale AOD-Shaumburg	4/10/2019	10,627.00	
Gale/CENGAGE Learning	Gale AOD-Lisle Library	4/10/2019	6,297.48	
Gale/CENGAGE Learning	Gale AOD- Niles-Maine	4/10/2019	4,550.85	
Gale/CENGAGE Learning	Gale COHS for Lansing & Rockford PL	4/16/2019	12,950.00	47,375.33
Gerber National Claim Services	Service-Tow/2016 Ford Transit-EP	4/3/2019	185.00	
Gerber National Claim Services	Service-2012 Ford Econoline-EP	4/24/2019	320.00	505.00
Gwen Gregory	Registration ILA Legislative -2/1 & 3/1/19	4/24/2019	90.00	
HD Truck Equipment, LLC	Lift Gate Installation for 3 Trucks	4/3/2019	3,900.00	
HR Source	Webinar-Paying Attention	4/10/2019	1,350.00	
HR Source	Discount Membership Program-Final Payment	4/10/2019	500.33	1,850.33
i3 Broadband	Internet Service 4/19-5/18/19-EP	4/24/2019	424.69	
ICMA-RC	ICMA-RC PR Deduction 04/05/19	4/5/2019	2,871.56	
ICMA-RC	ICMA-RC PR Deduction 4/19/19	4/19/2019	2,871.56	5,743.12
Illinois Heartland Library System	Delivery Service to ILDS Libraries-March 2019	4/3/2019	20,860.45	
IMRF	IMRF 04/2019	4/29/2019	16,769.36	
IntelePeer Cloud Communications	VOIP Phone Svc for March 2019	4/10/2019	3,201.47	
Iron Mountain	Offsite Data Storage for March 2019	4/16/2019	367.11	
James Campbell	Travel Reimbursement-COSUGI	4/3/2019	347.15	
Jeanne Johansen	Travel Reimbursement 4/4/19	4/10/2019	13.63	
Jessica Barnes	Staff Reimbursement -LFL Presentation	4/16/2019	404.64	
Jiffy Lube	Service-2006 GMC Savana-BB	4/10/2019	81.97	

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Payee	Transaction Description	Date	Amount	Total for Multiple Checks
Jiffy Lube	Service-2008 GMC Savana-BB	4/10/2019	81.97	
Jiffy Lube	Service-2010 Chevy Express-BB	4/10/2019	81.97	
Jiffy Lube	Service-2004 Chevy Express-BB	4/10/2019	81.97	
Jiffy Lube	Service-2014 Ford Focus-BB	4/10/2019	89.98	
Jiffy Lube	Service-2015 Ford Taurus-BB	4/10/2019	68.18	
Jiffy Lube	Service-2018 Ford Transit-BB	4/10/2019	65.98	552.02
Jim Kregor	Travel Reimbursement-Springfield	4/10/2019	84.10	
Jody Rubel	Staff Reimbursement	4/24/2019	126.74	
Karen Goyer	Staff Reimbursement	4/16/2019	30.88	
Keith Hoogland Limited Partnership	East Peoria Rent for May 2019	4/10/2019	10,387.21	
Kendal Orrison	Travel Reimbursement-COSUGI	4/3/2019	156.84	
Kone Inc	Elevator Maintenance4/1/19-3/31/20-CV	4/16/2019	566.16	
Konica Minolta Premier Finance	Copier Lease 3/15-4/14/19	4/3/2019	686.35	
Konica Minolta Premier Finance	Copier Maintenance-10/1-10/31/18	4/10/2019	6.50	
Konica Minolta Premier Finance	Copier Maintenance-11/1-11/30/2018	4/10/2019	6.50	
Konica Minolta Premier Finance	Copier Maintenance-11/10-12/9/18	4/10/2019	105.87	
Konica Minolta Premier Finance	Copier Maintenance-12/1-12/31/18	4/10/2019	6.50	
Konica Minolta Premier Finance	Copier Maintenance-10/1-12/31/18	4/10/2019	57.45	
Konica Minolta Premier Finance	Copier Maintenance-1/1-1/31/19	4/10/2019	6.50	
Konica Minolta Premier Finance	Copier Maintenance from 10/22/18	4/24/2019	0.80	
Konica Minolta Premier Finance	Copier Maintenance from 2/28/19	4/24/2019	6.50	
Konica Minolta Premier Finance	Copier Maintenance from 3/31/19	4/24/2019	6.50	
Konica Minolta Premier Finance	Copier Maintenance from 3/31/19	4/24/2019	43.58	933.05
Laconi, Inc.	Registration Weeding & Collection Workshop	4/24/2019	30.00	
Level 3 Communications, LLC	Level3 Telecom through March 24	4/3/2019	177.99	
Library University of Chicago	CE Event Grant	4/24/2019	4,500.00	
LIMRiCC - PHIP	Health Insurance for April 2019	4/10/2019	62,492.50	
LIMRiCC - PHIP	Limricc-Additional Premium Basic Life Audit	4/10/2019	132.80	62,625.30
Louis Capra & Associates	Rockford Rent for May 2019	4/16/2019	2,025.84	
Manhattan-Elwood Public Library	Reimbursement for Water Damaged Item	4/3/2019	20.00	
Margae Schmidt	Travel Reimbursement	4/24/2019	27.00	
Mary Hudspeath	Travel Reimbursement	4/24/2019	25.37	
MCP Incorporated	Cleaning Service for April 2019	4/3/2019	697.00	
Mediacom	Internet Service for April 2019-CV	4/3/2019	650.00	
Mediacom	Phone Service 4/15-5/14/19-CV	4/16/2019	119.64	769.64
MidAmerican Energy Company	Gas/Electric/Lighting 2/28-3/29/19-CV	4/10/2019	438.63	
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for May 2019	4/16/2019	8,447.91	
Morris Public Library	CE Event Grant	4/24/2019	3,000.00	
Nicole Zimmermann	Travel Reimbursement	4/24/2019	19.75	
Nicor Gas	Gas 2/26-3/26/19-BB	4/3/2019	225.63	
Nicor Gas	Gas 2/26-3/26/19-BB	4/3/2019	318.73	
Nicor Gas	Gas 3/20-4/17/19-RF	4/24/2019	187.12	731.48
Office Depot	Supplies for Rockford	4/24/2019	68.15	
Office Depot	Office Supplies-BR	4/24/2019	95.95	164.10
Orbis Corporation	Blue Delivery Bins-All sites	4/10/2019	10,231.87	
Orkin	Pest Treatment 4/8/19-BR	4/10/2019	99.12	
Panera Bread Company	Hospitality for Networking Event	4/3/2019	128.30	
Paycom Payroll LLC	Net Wages	4/4/2019	99,966.27	

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Checks/Vouchers

from April 1, 2019 to April 30, 2019

Payee	Transaction Description	Date	Amount	Total for Multiple Checks
Paycom Payroll LLC	PR Taxes	4/4/2019	43,760.14	
Paycom Payroll LLC	PR WH & Fees	4/4/2019	3,008.06	
Paycom Payroll LLC	Net Wages	4/18/2019	102,655.46	
Paycom Payroll LLC	PR Taxes	4/18/2019	44,509.91	
Paycom Payroll LLC	PR WH & Fees	4/18/2019	1,778.79	295,678.63
Personal Touch Pro Maid Service	Cleaning Service for March -RF	4/10/2019	350.00	
Ping's Automotive Service	Service-2013 Ford E350-RF	4/10/2019	90.69	
Ping's Automotive Service	Service-2018 Ford Transit-RF	4/10/2019	86.44	
Ping's Automotive Service	Service-2012 Ford E250-RF	4/10/2019	61.44	238.57
PrairieCat	Automated Library Computer Services	4/10/2019	147,135.50	
Purchase Power	USPS Mailings	4/3/2019	15.00	
Reliable Fire Equipment	Service-Smoke Detector in Udact-BR	4/16/2019	350.00	
Republic Services #400	Waste Removal for April 2019-CV	4/10/2019	179.67	
Reynolds Motor Co	Service-CV	4/16/2019	83.99	
Robert Cummings	Staff Reimbursement	4/24/2019	14.72	
Rock River Disposal Services	Waste Removal-April 2019-RF	4/10/2019	54.73	
Samantha Daly	Travel Reimbursement	4/24/2019	53.23	
Scott's RV, Truck & Auto Repair	Service-2016 Ford Transit-RF	4/3/2019	1,421.16	
Sebert Landscaping	Lawn Maintenance-April 2019-BR	4/16/2019	463.00	
Sign-A-Rama	Logo Monument Signage-BR	4/16/2019	435.00	
System Wide Automated Network	Automated Library Computer Services	4/10/2019	149,746.30	
T-Mobile	GPS Tracking for RAILS Vehicles	4/3/2019	745.31	
Technology Mgmnt Revolving Fund	Data Center Fees RSA Servers-02/2019	4/3/2019	240.00	
The Quipu Group	ePass Setup and Hosting 4/2019-3/2020	4/10/2019	4,340.00	
The Quipu Group	ePass Setup and Hosting 4/2019-3/2020	4/10/2019	13,020.00	
The Quipu Group	ePass-Add Authentication Solution for Libraries	4/16/2019	5,000.00	22,360.00
Tracey Devolder	Cleaning Service for March 2019 - CV	4/3/2019	675.00	
Uftring Automall	Service-Deductible for 2016 Ford Transit Claim	4/24/2019	1,000.00	
Uftring Automall	Service-2014 Ford Truck-EP	4/24/2019	406.85	
Uftring Automall	Service-2018 Ford Transit-EP	4/24/2019	37.15	
Uftring Chevrolet	Service-2009Chevy Express-EP	4/3/2019	4,326.78	
Uftring Chevrolet	Service- 2009 Chevy Express-EP	4/3/2019	-700.00	
Uftring Chevrolet	Service-2009 Chevy Express-EP	4/24/2019	576.91	5,647.69
ULINE	Hand Truck/Wrap - BB	4/3/2019	313.85	
ULINE	Basket Truck Cover - BB	4/3/2019	315.01	
ULINE	Gel Computer Accessory Kit	4/16/2019	353.68	
ULINE	Hand Trucks for Delivery-EP	4/24/2019	458.60	1,441.14
Verizon Wireless	Wireless Service 2/21-3/20/19	4/10/2019	1,448.30	
Village Of Coal Valley	Water/Sewer fee-2/15-3/15/19-CV	4/3/2019	49.00	
VIP Electrical Services, Inc.	Replace Ballast/Lamps-BR	4/3/2019	430.00	
Waste Management	Waste Removal April 2019-BR	4/10/2019	246.77	
West Town Mechanical	HVAC Maintenance for April 2019	4/3/2019	609.00	
West Town Mechanical	Main Air Handler off on Smoke Detector	4/10/2019	421.00	1,030.00
WEX Bank	WEX Fuel Cost for March 2019	4/10/2019	20,176.78	
Report Total			<u>1,066,240.11</u>	

First National Bank of Omaha
 Credit Card Charges - Recap
 Disbursements - April 2019

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<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Repairs & Maintenance - Building	Facility Supplies/Repairs-BB	51.99
Bolingbrook	Repairs & Maintenance - Vehicle	Service-Vehicles	200.00
Bolingbrook	Miscellaneous	Annual Credit Card Fee	15.00
Burr Ridge	Other Receivables	Other Receivables - W Smith	210.41
Burr Ridge	Prepaid Expense	Defcon Hotel - Aug 2019	225.63
Burr Ridge	Prepaid Expense	Defcon Airfare - Aug 2019	1,217.88
Burr Ridge	Recruiting	HR-Recruiting	186.95
Burr Ridge	Print Material	Cataloging Reference Handbook	81.18
Burr Ridge	Custodial Supplies	Cleaning Supplies	169.20
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Board Member Travel	Lodging for Board member	87.20
Burr Ridge	Meals - In State	Meals While Traveling	36.19
Burr Ridge	Meals - In State	Meals While Traveling	49.96
Burr Ridge	Meals - In State	Staff Lunch	68.08
Burr Ridge	Lodging - In State	Lodging -East Peoria	105.28
Burr Ridge	Lodging - In State	Lodging -Moline	120.95
Burr Ridge	Lodging - In State	Lodging -Springfield	158.20
Burr Ridge	Lodging - In State	Lodging -Springfield	79.10
Burr Ridge	Lodging - In State	Lodging -Springfield	79.10
Burr Ridge	Lodging - In State	Lodging -Springfield	79.10
Burr Ridge	Lodging - In State	Lodging -Springfield	79.10
Burr Ridge	Other In State Travel	Limo Service	54.00
Burr Ridge	Registration Meeting & Fees	Reaching Forward	150.00
Burr Ridge	Registration Meeting & Fees	Universal Committee Board Meeting	603.48
Burr Ridge	Computers, Software & Supplies	Computer Supplies	334.58
Burr Ridge	Computers, Software & Supplies	Computer Supplies Camtasia Upgrade	497.75
Burr Ridge	General Office Supplies	Office Supplies-BR	42.00
Burr Ridge	Postage	Amazon Prime Renewal	119.00
Burr Ridge	Telephone & Telecommunications	Spectech-Tracking CTS Book Deliveries	25.00
Burr Ridge	Telephone & Telecommunications	J2 eFax service	84.95
Burr Ridge	Telephone & Telecommunications	Ustream TV-All Sites	99.00
Burr Ridge	Information Service Costs	Liberated Syndication- website Podcast	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	117.41
Burr Ridge	Miscellaneous	Gift for Staff	100.00
Coal Valley	Custodial Supplies	Cleaning Supplies	95.03
Coal Valley	Repairs & Maintenance - Vehicle	Service-Vehicles	994.14
Coal Valley	Postage	Mail to Libraries/Postage	2.61
East Peoria	Repairs & Maintenance - Building	Facility Supplies/Repairs/ice melt	51.32
East Peoria	Repairs & Maintenance - Vehicle	Service-Vehicles	600.00
East Peoria	Meals - In State	Staff Lunch	38.14
Rockford	Repairs & Maintenance - Building	Facility Supplies/Repairs	41.04
Rockford	Delivery Supplies	Delivery Supplies	35.90
Total for Main Account-#4297			7,917.85