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March 14, 2019

**TO: RAILS BOARD OF DIRECTORS**

**FROM: JIM KREGOR**

**SUBJECT: RAILS FINANCIAL REPORT – FEBRUARY 2019**

Please find attached the RAILS Financial Reports for the month of February 2019. The attached statements include the combined and individual fund Balance Sheets and Statement of Revenue and Expenditure reports for RAILS' Governmental (General, Special Revenue and Capital Projects) Funds, plus separate reports for two major programs, Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The February 28, 2019 unassigned General Fund (\$14.2 million) cash and investment balances would fund an estimated 14.6 months of operations. Cash and investment balances increased \$2.7 million from the January 31, 2019 balance as RAILS received the final payment (\$3,217,500) of the FY2018 Area and Per Capita (APC) Grant in February.

#### **FY2019 Revenues and Expenditures**

Total General Fund revenues of \$10,272,994 through February were \$1,861,454 above budget primarily from APC Grant revenues (\$1,785,064 above budget), and above budget Investment Income. Of the APC amounts received through February, \$6,435,000 pertained to the FY2018 grant award and \$1,936,144 to the FY2019 award. The FY2019 award amounts received were the Federal funded portion of the grant. On March 1, RAILS received an additional FY2019 APC award payment of \$1,614,386.37.

Investment income of \$198,085 through February exceeded budget by \$51,985 as interest rates have increased throughout the current fiscal year. Current money market account interest rates for RAILS' two major accounts are 2.456% and 2.640%. Investment income for FY2019 should exceed \$300,000, compared to the annual budget of \$219,200.

Total General Fund expenditures of \$7,630,483 were \$661,286 below budget due to favorable to budget results in nearly all cost components, the largest being Personnel (\$174,959), Contractual Services (\$220,053), Buildings and Grounds (\$56,366) and Professional Services (\$75,574) expenditures.

Personnel expenditures were \$174,959, or 5.4%, below budget, of which \$141,281 were salary expenditures. The lower than budget salaries were due primarily to deferred hiring of previous administrative position vacancies in addition to two new vacancies arising in early November.

For the month of February, RAILS had no new hires or terminations.

The lower Contractual Services expenditures were due primarily to lower than budget LLSAP Membership Grants, which through January were \$257,630 and for FY2019 were budgeted at \$615,000, and a lag in

receiving and processing delivery related contractual expenditures. A second round of applications for LLSAP Membership Grants are due on April 17. The total amounts awarded for FY2019, however, are expected to fall significantly below budget.

Buildings and Grounds expenditures are below budget from lower lease expenditures, as additional budgeted costs for facility relocations have not occurred, and below budget utilities and repairs and maintenance expenditures.

Professional services expenditures are below budget primarily from lower consulting costs, as budgeted expenditures for the Delivery and Information Technology departments have not yet occurred, and lower legal expenditures.

Delivery department expenditures of \$2,445,847 through February were \$149,409 below budget primarily from lower contractual services, primarily from savings due to cancelled deliveries and holidays (approximately \$45,000), lags in receiving and processing outsourcing expenditures, and lower consulting expenditures. Fuel expenditures through February were \$22,381 below budget due primarily to lower prices particularly over the past several months. Delivery department expenditures through February were 32.1% of total General Fund expenditures.

LLSAP support expenditures through February of \$1,358,274 were \$24,357 below budget, due to lower than budget personnel expenditures, and were 17.8% of total General Fund expenditures.

Capital Projects Fund expenditures of \$4,225 in February consisted of the second and final installment to purchase an overhead fan system for the Bolingbrook delivery garage.

**RAILS - Reaching Across Illinois Library System  
Cash Position of the General Fund  
Projected as of February 28, 2019**

**2/28/2019**

Total Cash and Investments - All Funds	\$	16,800,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	-
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(2,600,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>14,200,000</u></u>
Projected FY2019 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>970,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>14.6</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately May 2020

**SIGNIFICANT ASSUMPTIONS:**

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

**RAILS - Reaching Across Illinois Library System**  
**Cash, Cash Equivalants & Investments**  
**February 28, 2019**

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,773,505.90	2.456%	Demand	\$ 54,449.32
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Checking Account</u>	\$ 958,771.39	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 1,119.84	2.300%	Demand	\$ 1,123.25
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 22,536.00	4.000%	12/31/2013	\$ 441.60
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Money Market Account</u>	\$ 12,057,537.07	2.640%	Demand	\$ 133,770.95
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -			\$ -
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ -	Matured	8/16/2018	\$ 8,300.28
<b>Total Cash and Investments / Weighted Average Annual Interest Rate</b>		<u><u>\$ 16,813,470.20</u></u>	<b>2.450%</b>		<u><u>\$ 198,085.40</u></u>

**RAILS**Statement of Net Assets  
Governmental Funds  
As of 2/28/2019

	Balance End of Month
<u>Assets</u>	
Cash & Cash Equivalents	16,790,934.20
Investments	22,536.00
Accounts Receivables	125,374.05
Prepaid Expenses	220,746.46
Other Assets	18,351.50
Total Assets	<u>17,177,942.21</u>
<u>Liabilities</u>	
Accrued Liabilities	4,750.15
Total Liabilities	<u>4,750.15</u>
<u>Fund Balances</u>	
Beginning Fund Balance	14,850,668.91
Current YTD Net Income	
Capital Outlays- Equipment	(7,539.95)
Capital Outlays- Building and Improvements	(51,075.35)
Capital Outlays - Vehicles	(287,132.00)
Other	2,668,270.45
Total Current YTD Net Income	<u>2,322,523.15</u>
Total Fund Balances	<u>17,173,192.06</u>
Total Liabilities and Fund Balances	<u><u>17,177,942.21</u></u>

**RAILS**Statement of Net Assets  
General Fund  
As of 2/28/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	14,134,515.84
Investments	22,536.00
Accounts Receivables	125,374.05
Prepaid Expenses	220,746.46
Other Assets	18,351.50
Total Assets	<u>14,521,523.85</u>
Liabilities	
Accrued Liabilities	4,750.15
Total Liabilities	<u>4,750.15</u>
Fund Balances	
Beginning Fund Balance	11,874,263.25
Current YTD Net Income	2,642,510.45
Total Fund Balances	<u>14,516,773.70</u>
Total Liabilities and Fund Balances	<u><u>14,521,523.85</u></u>

**RAILS**  
Statement of Net Assets  
Special Revenue Fund  
As of 2/28/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	25,760.00
Total Assets	<u>25,760.00</u>
Fund Balances	
Current YTD Net Income	25,760.00
Total Fund Balances	<u>25,760.00</u>
Total Liabilities and Fund Balances	<u><u>25,760.00</u></u>

**RAILS**  
Statement of Net Assets  
Capital Projects Fund  
As of 2/28/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	2,630,658.36
Total Cash & Cash Equivalents	2,630,658.36
Total Assets	2,630,658.36
Fund Balances	
Beginning Fund Balance	2,976,405.66
Current YTD Net Income	
Capital Outlays- Equipment	(7,539.95)
Capital Outlays- Building and Improvements	(51,075.35)
Capital Outlays - Vehicles	(287,132.00)
Total Current YTD Net Income	(345,747.30)
Total Fund Balances	2,630,658.36
Total Liabilities and Fund Balances	2,630,658.36



## RAILS

Document 6.2-6.3

## Statement of Revenues and Expenditures - 66.7% Complete

10 - Governmental Funds

From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
Area and Per Capita	3,217,500.00	8,371,143.79	6,586,080.00	1,785,063.79	9,879,110.00	(15.26)%
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Total State Grants	3,217,500.00	8,409,203.79	6,624,140.00	1,785,063.79	9,917,170.00	(15.21)%
Fees for Services and Materials						
Fees for Services and Materials	45,679.16	801,532.05	797,190.00	4,342.05	1,049,878.00	(23.65)%
Total Fees for Services and Materials	45,679.16	801,532.05	797,190.00	4,342.05	1,049,878.00	(23.65)%
Reimbursements						
Reimbursements	7,335.50	882,647.24	875,340.00	7,307.24	997,500.00	(11.51)%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	7,335.50	898,942.67	875,340.00	23,602.67	997,500.00	(9.88)%
Investment Income						
Investment Income	28,284.65	198,085.40	146,100.00	51,985.40	219,200.00	(9.63)%
Total Investment Income	28,284.65	198,085.40	146,100.00	51,985.40	219,200.00	(9.63)%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	0.00	2,790.00	6,330.00	(3,540.00)	9,500.00	(70.63)%
Total Other Revenue	0.00	3,290.00	6,830.00	(3,540.00)	10,000.00	(67.10)%
Total REVENUES	3,298,799.31	10,311,053.91	8,449,600.00	1,861,453.91	12,193,748.00	(15.44)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	83,590.22	706,911.15	787,470.00	80,558.85	1,240,855.00	43.03%
Other Professionals	85,980.08	740,277.66	787,178.00	46,900.34	1,232,181.00	39.92%
Support Services	126,410.55	1,014,647.35	1,028,469.00	13,821.65	1,620,556.00	37.39%
Social Security Taxes	21,432.74	177,321.87	197,471.00	20,149.13	311,411.00	43.06%
Unemployment Insurance	4,531.08	13,512.71	13,834.00	321.29	25,522.00	47.05%
Workers' Compensation	7,159.46	61,430.08	65,390.00	3,959.92	103,020.00	40.37%
Retirement Benefits	2,657.26	91,663.36	97,045.00	5,381.64	110,432.00	17.00%
Health, Dental and Life Insurance	44,656.10	346,646.98	358,704.00	12,057.02	537,960.00	35.56%
Other Fringe Benefits	328.95	11,343.26	29,750.00	18,406.74	44,600.00	74.57%
Temporary Help	3,506.94	37,803.78	5,330.00	(32,473.78)	8,000.00	(372.55)%
Recruiting	296.07	4,123.52	10,000.00	5,876.48	15,000.00	72.51%
Total Personnel	380,549.45	3,205,681.72	3,380,641.00	174,959.28	5,249,537.00	38.93%
Library Materials						
Print Materials	76.00	837.30	5,305.00	4,467.70	7,930.00	89.44%
E-Resources	42,046.23	1,086,369.16	1,099,340.00	12,970.84	1,333,500.00	18.53%
Total Library Materials	42,122.23	1,087,206.46	1,104,645.00	17,438.54	1,341,430.00	18.95%
Buildings and Grounds						
Rent/Lease	20,860.96	186,776.64	215,074.00	28,297.36	288,680.00	35.30%

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 66.7% Complete

10 - Governmental Funds

From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	9,550.77	60,393.48	73,079.00	12,685.52	109,650.00	44.92%
Property Insurance	950.00	7,020.00	8,813.00	1,793.00	12,610.00	44.33%
Repairs and Maintenance - Bldg	9,553.97	32,766.24	42,976.00	10,209.76	73,700.00	55.54%
Custodial/Janitorial Service and Supplies	3,634.73	35,583.82	34,359.00	(1,224.82)	51,500.00	30.91%
Other Buildings and Grounds	1,108.43	24,163.06	28,768.00	4,604.94	43,150.00	44.00%
Total Buildings and Grounds	45,658.86	346,703.24	403,069.00	56,365.76	579,290.00	40.15%
Vehicles Expenses						
Fuel	14,040.35	132,906.15	158,090.00	25,183.85	270,810.00	50.92%
Repairs and Maintenance - Vehicle	12,148.87	93,239.59	81,150.00	(12,089.59)	122,100.00	23.64%
Vehicle Insurance	7,180.00	43,622.61	56,720.00	13,097.39	86,120.00	49.35%
Other Vehicle Expenses	500.00	5,000.00	7,174.00	2,174.00	10,750.00	53.49%
Total Vehicles Expenses	33,869.22	274,768.35	303,134.00	28,365.65	489,780.00	43.90%
In-State Travel	2,467.52	34,574.71	32,802.00	(1,772.71)	40,525.00	14.68%
Out-of-State Travel	9,490.17	17,976.67	25,173.00	7,196.33	57,503.00	68.74%
Continuing Education						
Registrations and Meeting, Other Fees	1,676.00	47,969.41	52,771.00	4,801.59	72,732.00	34.05%
Conferences and Continuing Education Meetings	13,280.00	50,994.88	85,750.00	34,755.12	128,200.00	60.22%
Total Continuing Education	14,956.00	98,964.29	138,521.00	39,556.71	200,932.00	50.75%
Public Relations	1,023.95	10,857.63	13,005.00	2,147.37	19,500.00	44.32%
Commercial Insurance						
Liability Insurance	6,936.00	14,234.00	11,345.00	(2,889.00)	17,200.00	17.24%
Total Commercial Insurance	6,936.00	14,234.00	11,345.00	(2,889.00)	17,200.00	17.24%
Supplies, Postage and Printing						
Computers, Software and Supplies	1,767.85	17,918.58	45,820.00	27,901.42	68,700.00	73.92%
General Office Supplies and Equipment	3,855.05	22,605.30	23,303.00	697.70	34,850.00	35.14%
Postage	533.11	8,638.38	11,381.00	2,742.62	17,200.00	49.78%
Library Supplies	0.00	0.00	335.00	335.00	500.00	100.00%
Delivery Supplies	1,130.35	35,862.18	36,631.00	768.82	54,925.00	34.71%
Other Supplies	0.00	0.00	70.00	70.00	100.00	100.00%
Total Supplies, Postage and Printing	7,286.36	85,024.44	117,540.00	32,515.56	176,275.00	51.77%
Telephone and Telecommunications	7,158.46	79,768.63	81,418.00	1,649.37	137,310.00	41.91%
Equipment Rental, Repair and Maintenance						
Equipment Rental	0.00	10,416.41	20,397.00	9,980.59	30,580.00	65.94%
Equipment Repair and Maintenance Agreements	7,173.00	71,661.12	67,565.00	(4,096.12)	101,423.00	29.34%
Total Equipment Rental, Repair and Maintenance	7,173.00	82,077.53	87,962.00	5,884.47	132,003.00	37.82%
Professional Services						
Legal	947.50	7,851.25	34,033.00	26,181.75	50,950.00	84.59%
Accounting	(5,484.00)	22,166.00	22,500.00	334.00	25,000.00	11.34%
Consulting	8,889.16	29,686.63	73,510.00	43,823.37	110,000.00	73.01%
Payroll Service Fees	3,038.42	20,185.02	25,420.00	5,234.98	38,000.00	46.88%

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 66.7% Complete

10 - Governmental Funds

From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Total Professional Services	<u>7,391.08</u>	<u>79,888.90</u>	<u>155,463.00</u>	<u>75,574.10</u>	<u>223,950.00</u>	<u>64.33%</u>
Contractual Services						
Information Service Costs	1,094.65	21,534.30	29,186.00	7,651.70	37,981.00	43.30%
Contract Agreements w/ Systems, Member Libraries	0.00	1,188,200.04	1,362,347.00	174,146.96	1,893,627.00	37.25%
Outside Printing Services	0.00	0.00	335.00	335.00	500.00	100.00%
Other Contractual Services	<u>123,046.46</u>	<u>1,008,330.59</u>	<u>1,051,250.00</u>	<u>42,919.41</u>	<u>1,575,564.00</u>	<u>36.00%</u>
Total Contractual Services	124,141.11	2,218,064.93	2,443,118.00	225,053.07	3,507,672.00	36.77%
Professional Association Membership Dues	701.00	4,126.12	6,533.00	2,406.88	9,150.00	54.91%
Miscellaneous	366.48	2,865.84	4,700.00	1,834.16	6,950.00	58.76%
Capital Outlays						
Capital Outlays- Equipment	0.00	7,539.95	8,000.00	460.05	12,000.00	37.17%
Capital Outlays- Building and Improvements	4,225.00	51,075.35	180,000.00	128,924.65	270,000.00	81.08%
Capital Outlays - Vehicles	0.00	<u>287,132.00</u>	<u>167,000.00</u>	<u>(120,132.00)</u>	<u>250,000.00</u>	<u>(14.85)%</u>
Total Capital Outlays	<u>4,225.00</u>	<u>345,747.30</u>	<u>355,000.00</u>	<u>9,252.70</u>	<u>532,000.00</u>	<u>35.01%</u>
Total EXPENDITURES	695,515.89	7,988,530.76	8,664,069.00	675,538.24	12,721,007.00	37.20%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>2,603,283.42</u>	<u>2,322,523.15</u>	<u>(214,469.00)</u>	<u>2,536,992.15</u>	<u>(527,259.00)</u>	<u>(540.49)%</u>

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 66.7% Complete  
 General Fund  
 From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
Area and Per Capita	3,217,500.00	8,371,143.79	6,586,080.00	1,785,063.79	9,879,110.00	(15.26)%
Total State Grants	3,217,500.00	8,371,143.79	6,586,080.00	1,785,063.79	9,879,110.00	(15.26)%
Fees for Services and Materials						
Fees for Services and Materials	45,679.16	801,532.05	797,190.00	4,342.05	1,049,878.00	(23.65)%
Total Fees for Services and Materials	45,679.16	801,532.05	797,190.00	4,342.05	1,049,878.00	(23.65)%
Reimbursements						
Reimbursements	7,335.50	882,647.24	875,340.00	7,307.24	997,500.00	(11.51)%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	7,335.50	898,942.67	875,340.00	23,602.67	997,500.00	(9.88)%
Investment Income						
Investment Income	28,284.65	198,085.40	146,100.00	51,985.40	219,200.00	(9.63)%
Total Investment Income	28,284.65	198,085.40	146,100.00	51,985.40	219,200.00	(9.63)%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	0.00	2,790.00	6,330.00	(3,540.00)	9,500.00	(70.63)%
Total Other Revenue	0.00	3,290.00	6,830.00	(3,540.00)	10,000.00	(67.10)%
Total REVENUES	3,298,799.31	10,272,993.91	8,411,540.00	1,861,453.91	12,155,688.00	(15.49)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	83,590.22	706,911.15	787,470.00	80,558.85	1,240,855.00	43.03%
Other Professionals	85,980.08	740,277.66	787,178.00	46,900.34	1,232,181.00	39.92%
Support Services	126,410.55	1,014,647.35	1,028,469.00	13,821.65	1,620,556.00	37.39%
Social Security Taxes	21,432.74	177,321.87	197,471.00	20,149.13	311,411.00	43.06%
Unemployment Insurance	4,531.08	13,512.71	13,834.00	321.29	25,522.00	47.05%
Workers' Compensation	7,159.46	61,430.08	65,390.00	3,959.92	103,020.00	40.37%
Retirement Benefits	2,657.26	91,663.36	97,045.00	5,381.64	110,432.00	17.00%
Health, Dental and Life Insurance	44,656.10	346,646.98	358,704.00	12,057.02	537,960.00	35.56%
Other Fringe Benefits	328.95	11,343.26	29,750.00	18,406.74	44,600.00	74.57%
Temporary Help	3,506.94	37,803.78	5,330.00	(32,473.78)	8,000.00	(372.55)%
Recruiting	296.07	4,123.52	10,000.00	5,876.48	15,000.00	72.51%
Total Personnel	380,549.45	3,205,681.72	3,380,641.00	174,959.28	5,249,537.00	38.93%
Library Materials						
Print Materials	76.00	837.30	5,305.00	4,467.70	7,930.00	89.44%
E-Resources	42,046.23	1,086,369.16	1,099,340.00	12,970.84	1,333,500.00	18.53%
Total Library Materials	42,122.23	1,087,206.46	1,104,645.00	17,438.54	1,341,430.00	18.95%
Buildings and Grounds						
Rent/Lease	20,860.96	186,776.64	215,074.00	28,297.36	288,680.00	35.30%
Utilities	9,550.77	60,393.48	73,079.00	12,685.52	109,650.00	44.92%

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 66.7% Complete

General Fund

From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Property Insurance	950.00	7,020.00	8,813.00	1,793.00	12,610.00	44.33%
Repairs and Maintenance - Bldg	9,553.97	32,766.24	42,976.00	10,209.76	73,700.00	55.54%
Custodial/Janitorial Service and Supplies	3,634.73	35,583.82	34,359.00	(1,224.82)	51,500.00	30.91%
Other Buildings and Grounds	1,108.43	24,163.06	28,768.00	4,604.94	43,150.00	44.00%
Total Buildings and Grounds	45,658.86	346,703.24	403,069.00	56,365.76	579,290.00	40.15%
Vehicles Expenses						
Fuel	14,040.35	132,906.15	158,090.00	25,183.85	270,810.00	50.92%
Repairs and Maintenance - Vehicle	12,148.87	93,239.59	81,150.00	(12,089.59)	122,100.00	23.64%
Vehicle Insurance	7,180.00	43,622.61	56,720.00	13,097.39	86,120.00	49.35%
Other Vehicle Expenses	500.00	5,000.00	7,174.00	2,174.00	10,750.00	53.49%
Total Vehicles Expenses	33,869.22	274,768.35	303,134.00	28,365.65	489,780.00	43.90%
In-State Travel	2,467.52	34,574.71	32,802.00	(1,772.71)	40,525.00	14.68%
Out-of-State Travel	9,490.17	17,976.67	25,173.00	7,196.33	57,503.00	68.74%
Continuing Education						
Registrations and Meeting, Other Fees	1,676.00	47,969.41	52,771.00	4,801.59	72,732.00	34.05%
Conferences and Continuing Education Meetings	13,280.00	50,994.88	85,750.00	34,755.12	128,200.00	60.22%
Total Continuing Education	14,956.00	98,964.29	138,521.00	39,556.71	200,932.00	50.75%
Public Relations	1,023.95	10,857.63	13,005.00	2,147.37	19,500.00	44.32%
Commercial Insurance						
Liability Insurance	6,936.00	14,234.00	11,345.00	(2,889.00)	17,200.00	17.24%
Total Commercial Insurance	6,936.00	14,234.00	11,345.00	(2,889.00)	17,200.00	17.24%
Supplies, Postage and Printing						
Computers, Software and Supplies	1,767.85	17,918.58	45,820.00	27,901.42	68,700.00	73.92%
General Office Supplies and Equipment	3,855.05	22,605.30	23,303.00	697.70	34,850.00	35.14%
Postage	533.11	8,638.38	11,381.00	2,742.62	17,200.00	49.78%
Library Supplies	0.00	0.00	335.00	335.00	500.00	100.00%
Delivery Supplies	1,130.35	35,862.18	36,631.00	768.82	54,925.00	34.71%
Other Supplies	0.00	0.00	70.00	70.00	100.00	100.00%
Total Supplies, Postage and Printing	7,286.36	85,024.44	117,540.00	32,515.56	176,275.00	51.77%
Telephone and Telecommunications	7,158.46	79,768.63	81,418.00	1,649.37	137,310.00	41.91%
Equipment Rental, Repair and Maintenance						
Equipment Rental	0.00	10,416.41	20,397.00	9,980.59	30,580.00	65.94%
Equipment Repair and Maintenance Agreements	7,173.00	71,661.12	67,565.00	(4,096.12)	101,423.00	29.34%
Total Equipment Rental, Repair and Maintenance	7,173.00	82,077.53	87,962.00	5,884.47	132,003.00	37.82%
Professional Services						
Legal	947.50	7,851.25	34,033.00	26,181.75	50,950.00	84.59%
Accounting	(5,484.00)	22,166.00	22,500.00	334.00	25,000.00	11.34%
Consulting	8,889.16	29,686.63	73,510.00	43,823.37	110,000.00	73.01%
Payroll Service Fees	3,038.42	20,185.02	25,420.00	5,234.98	38,000.00	46.88%
Total Professional Services	7,391.08	79,888.90	155,463.00	75,574.10	223,950.00	64.33%

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 66.7% Complete

General Fund

From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Contractual Services						
Information Service Costs	1,094.65	21,534.30	29,186.00	7,651.70	37,981.00	43.30%
Contract Agreements w/ Systems, Member Libraries	0.00	1,175,900.04	1,345,047.00	169,146.96	1,855,567.00	36.63%
Outside Printing Services	0.00	0.00	335.00	335.00	500.00	100.00%
Other Contractual Services	<u>123,046.46</u>	<u>1,008,330.59</u>	<u>1,051,250.00</u>	<u>42,919.41</u>	<u>1,575,564.00</u>	<u>36.00%</u>
Total Contractual Services	124,141.11	2,205,764.93	2,425,818.00	220,053.07	3,469,612.00	36.43%
Professional Association Membership Dues	701.00	4,126.12	6,533.00	2,406.88	9,150.00	54.91%
Miscellaneous	<u>366.48</u>	<u>2,865.84</u>	<u>4,700.00</u>	<u>1,834.16</u>	<u>6,950.00</u>	<u>58.76%</u>
Total EXPENDITURES	691,290.89	7,630,483.46	8,291,769.00	661,285.54	12,150,947.00	37.20%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u><u>2,607,508.42</u></u>	<u><u>2,642,510.45</u></u>	<u><u>119,771.00</u></u>	<u><u>2,522,739.45</u></u>	<u><u>4,741.00</u></u>	<u><u>55,637.41%</u></u>

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 66.7% Complete  
 Special Revenue Fund  
 From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Total State Grants	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Total REVENUES	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
EXPENDITURES						
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	0.00	12,300.00	17,300.00	5,000.00	38,060.00	67.68%
Total Contractual Services	0.00	12,300.00	17,300.00	5,000.00	38,060.00	67.68%
Total EXPENDITURES	0.00	12,300.00	17,300.00	5,000.00	38,060.00	67.68%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	25,760.00	20,760.00	5,000.00	0.00	0.00%

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 66.7% Complete  
 Capital Projects Fund  
 From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Equipment	0.00	7,539.95	8,000.00	460.05	12,000.00	37.17%
Capital Outlays- Building and Improvements	4,225.00	51,075.35	180,000.00	128,924.65	270,000.00	81.08%
Capital Outlays - Vehicles	0.00	287,132.00	167,000.00	(120,132.00)	250,000.00	(14.85)%
Total Capital Outlays	4,225.00	345,747.30	355,000.00	9,252.70	532,000.00	35.01%
Total EXPENDITURES	4,225.00	345,747.30	355,000.00	9,252.70	532,000.00	35.01%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(4,225.00)	(345,747.30)	(355,000.00)	9,252.70	(532,000.00)	(35.01)%



## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 66.7% Complete  
 Delivery  
 From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	45,349.33	368,487.14	370,385.00	(1,897.86)	555,575.00	(33.67)%
Total Fees for Services and Materials	45,349.33	368,487.14	370,385.00	(1,897.86)	555,575.00	(33.67)%
Other Revenue						
Other Revenue	0.00	300.00	0.00	300.00	0.00	0.00%
Total Other Revenue	0.00	300.00	0.00	300.00	0.00	0.00%
Total REVENUES	45,349.33	368,787.14	370,385.00	(1,597.86)	555,575.00	(33.62)%
<b>EXPENDITURES</b>						
Personnel						
Other Professionals	19,775.78	161,465.25	164,096.00	2,630.75	258,580.00	37.56%
Support Services	93,822.51	773,765.07	793,620.00	19,854.93	1,250,514.00	38.12%
Social Security Taxes	8,089.80	66,999.76	73,314.00	6,314.24	115,442.00	41.96%
Unemployment Insurance	1,854.91	6,638.59	5,692.00	(946.59)	14,219.00	53.31%
Workers' Compensation	6,894.91	58,914.40	62,579.00	3,664.60	98,615.00	40.26%
Retirement Benefits	1,010.52	34,420.92	35,296.00	875.08	40,203.00	14.38%
Health, Dental and Life Insurance	22,543.23	175,551.38	177,368.00	1,816.62	266,019.00	34.01%
Temporary Help	3,506.94	37,803.78	5,330.00	(32,473.78)	8,000.00	(372.55)%
Total Personnel	157,498.60	1,315,559.15	1,317,295.00	1,735.85	2,051,592.00	35.88%
Buildings and Grounds						
Rent/Lease	10,853.59	97,030.70	108,449.00	11,418.30	146,580.00	33.80%
Utilities	856.17	4,361.03	3,954.00	(407.03)	5,930.00	26.46%
Property Insurance	0.00	0.00	566.00	566.00	855.00	100.00%
Repairs and Maintenance - Bldg	284.93	2,281.89	1,866.00	(415.89)	3,200.00	28.69%
Custodial/Janitorial Service and Supplies	477.66	3,129.25	334.00	(2,795.25)	500.00	(525.85)%
Other Buildings and Grounds	100.81	1,251.49	1,483.00	231.51	2,230.00	43.88%
Total Buildings and Grounds	12,573.16	108,054.36	116,652.00	8,597.64	159,295.00	32.17%
Vehicles Expenses						
Fuel	13,851.47	129,868.79	152,250.00	22,381.21	260,800.00	50.20%
Repairs and Maintenance - Vehicle	11,752.70	89,500.10	76,940.00	(12,560.10)	115,400.00	22.44%
Vehicle Insurance	5,836.00	33,915.00	43,105.00	9,190.00	65,450.00	48.18%
Other Vehicle Expenses	500.00	5,000.00	6,839.00	1,839.00	10,250.00	51.22%
Total Vehicles Expenses	31,940.17	258,283.89	279,134.00	20,850.11	451,900.00	42.84%
In-State Travel	266.92	3,857.31	3,145.00	(712.31)	3,170.00	(21.68)%
Continuing Education						
Registrations and Meeting, Other Fees	240.55	1,066.09	3,205.00	2,138.91	4,700.00	77.32%
Total Continuing Education	240.55	1,066.09	3,205.00	2,138.91	4,700.00	77.32%
Commercial Insurance						
Liability Insurance	0.00	0.00	1,166.00	1,166.00	1,770.00	100.00%
Total Commercial Insurance	0.00	0.00	1,166.00	1,166.00	1,770.00	100.00%

## RAILS

Document 6.2-6.3

## Statement of Revenues and Expenditures - 66.7% Complete

## Delivery

From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Supplies, Postage and Printing						
General Office Supplies and Equipment	593.60	1,078.91	978.00	(100.91)	1,450.00	25.59%
Postage	443.05	4,889.15	6,231.00	1,341.85	9,325.00	47.57%
Delivery Supplies	<u>1,130.35</u>	<u>35,862.18</u>	<u>36,631.00</u>	<u>768.82</u>	<u>54,925.00</u>	<u>34.71%</u>
Total Supplies, Postage and Printing	2,167.00	41,830.24	43,840.00	2,009.76	65,700.00	36.33%
Telephone and Telecommunications	458.64	10,358.89	7,539.00	(2,819.89)	12,915.00	19.79%
Equipment Rental, Repair and Maintenance						
Equipment Rental	0.00	443.63	1,422.00	978.37	2,130.00	79.17%
Equipment Repair and Maintenance Agreements	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>500.00</u>	<u>750.00</u>	<u>100.00%</u>
Total Equipment Rental, Repair and Maintenance	0.00	443.63	1,922.00	1,478.37	2,880.00	84.60%
Professional Services						
Legal	0.00	280.00	333.00	53.00	500.00	44.00%
Consulting	<u>0.00</u>	<u>567.47</u>	<u>16,700.00</u>	<u>16,132.53</u>	<u>25,000.00</u>	<u>97.73%</u>
Total Professional Services	0.00	847.47	17,033.00	16,185.53	25,500.00	96.68%
Contractual Services						
Other Contractual Services	<u>89,496.43</u>	<u>705,135.69</u>	<u>803,500.00</u>	<u>98,364.31</u>	<u>1,205,000.00</u>	<u>41.48%</u>
Total Contractual Services	89,496.43	705,135.69	803,500.00	98,364.31	1,205,000.00	41.48%
Professional Association Membership Dues	0.00	0.00	275.00	275.00	275.00	100.00%
Miscellaneous	<u>15.81</u>	<u>410.17</u>	<u>550.00</u>	<u>139.83</u>	<u>800.00</u>	<u>48.73%</u>
Total EXPENDITURES	294,657.28	2,445,846.89	2,595,256.00	149,409.11	3,985,497.00	38.63%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(249,307.95)</u>	<u>(2,077,059.75)</u>	<u>(2,224,871.00)</u>	<u>147,811.25</u>	<u>(3,429,922.00)</u>	<u>(39.44)%</u>

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 66.7% Complete

LLSAP Sub-Fund

From 2/1/2019 Through 2/28/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	0.00	110,477.25	110,475.00	2.25	147,303.00	(25.00)%
Total Fees for Services and Materials	0.00	110,477.25	110,475.00	2.25	147,303.00	(25.00)%
Total REVENUES	0.00	110,477.25	110,475.00	2.25	147,303.00	(25.00)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	17,342.26	125,477.48	104,189.00	(21,288.48)	164,174.00	23.57%
Other Professionals	17,050.02	173,284.58	218,544.00	45,259.42	336,143.00	48.45%
Support Services	9,654.65	52,529.52	48,947.00	(3,582.52)	77,127.00	31.89%
Social Security Taxes	3,197.94	25,833.05	28,435.00	2,601.95	44,172.00	41.52%
Unemployment Insurance	688.42	2,006.11	2,080.00	73.89	3,053.00	34.29%
Workers' Compensation	57.70	529.10	564.00	34.90	866.00	38.90%
Retirement Benefits	400.81	12,816.32	14,119.00	1,302.68	15,989.00	19.84%
Health, Dental and Life Insurance	5,927.42	46,188.39	49,016.00	2,827.61	73,504.00	37.16%
Total Personnel	54,319.22	438,664.55	465,894.00	27,229.45	715,028.00	38.65%
Vehicles Expenses						
Fuel	45.59	425.52	580.00	154.48	1,000.00	57.45%
Repairs and Maintenance - Vehicle	172.08	179.08	270.00	90.92	400.00	55.23%
Vehicle Insurance	336.00	1,842.00	2,270.00	428.00	3,445.00	46.53%
Total Vehicles Expenses	553.67	2,446.60	3,120.00	673.40	4,845.00	49.50%
In-State Travel	0.00	623.53	4,320.00	3,696.47	5,880.00	89.40%
Out-of-State Travel	3,840.92	6,742.37	800.00	(5,942.37)	14,420.00	53.24%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,716.49	2,475.00	758.51	2,575.00	33.34%
Total Continuing Education	0.00	1,716.49	2,475.00	758.51	2,575.00	33.34%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	18.88	150.00	131.12	200.00	90.56%
General Office Supplies and Equipment	0.00	1,498.43	1,005.00	(493.43)	1,500.00	0.10%
Postage	0.00	31.75	0.00	(31.75)	200.00	84.13%
Total Supplies, Postage and Printing	0.00	1,549.06	1,155.00	(394.06)	1,900.00	18.47%
Telephone and Telecommunications	1,893.35	13,424.53	13,370.00	(54.53)	22,900.00	41.38%
Contractual Services						
Information Service Costs	0.00	1,506.00	0.00	(1,506.00)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	0.00	890,645.20	890,647.00	1.80	1,187,527.00	25.00%
Total Contractual Services	0.00	892,151.20	890,647.00	(1,504.20)	1,187,527.00	24.87%
Professional Association Membership Dues	0.00	292.00	0.00	(292.00)	0.00	0.00%
Miscellaneous	157.93	663.87	850.00	186.13	1,260.00	47.31%
Total EXPENDITURES	60,765.09	1,358,274.20	1,382,631.00	24,356.80	1,956,335.00	30.57%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(60,765.09)	(1,247,796.95)	(1,272,156.00)	24,359.05	(1,809,032.00)	(31.02)%

RAILS  
Check/Voucher Register  
from February 1, 2019 to February 28, 2019

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Abila	SWAN AP Check Printing	2/25/2019	178.85	
ADT Security Services	Monitoring Burglar Alarm-RF	2/6/2019	46.53	
Alphagraphics	Office Supplies-BR	2/13/2019	1,350.07	
Alphagraphics	Hand-out Cards for FMI	2/13/2019	298.95	
American Driving Records	MVR Processing-January 2019	2/13/2019	30.90	
American Library Association	Quotable Facts About America's Libraries	2/27/2019	25.00	
Ancel, Glink, P.C.	Professional Services for January 2019	2/20/2019	1,420.00	
Anna Behm	Travel Reimbursement-ALA MW	2/6/2019	1,649.30	
Anna Hutson	Airport Shuttle - COSUGI Conference	2/27/2019	223.48	
Anne Slaughter	Travel Reimbursement-ALA MW	2/20/2019	982.93	
Aramark Refreshment Services	Supplies	2/6/2019	487.94	
Aramark Refreshment Services	Supplies	2/6/2019	429.45	
Aramark Refreshment Services	Supplies-BR	2/27/2019	355.64	1,273.03
Aramark Services, Inc	Hospitality for Member Meetup 2/12/19	2/20/2019	127.20	
Association Forum	Association Forum Dues	2/13/2019	300.00	
AT & T	Phone Service 2/4-3/3/19-BR	2/13/2019	145.87	
AT & T	Phone Service 2/7-3/6/19-BR	2/27/2019	423.07	
AT & T	Phone Service 2/7-3/6/19-BB	2/27/2019	640.01	
AT& T	Internet Svc-BB	2/1/2019	1,163.81	2,372.76
Auto-Graphics, Inc.	FMI-Implementation and Recurring Fees	2/20/2019	2,300.03	
Automated Logic Corporation	System Verification-BR	2/6/2019	1,240.00	
Baker & Taylor	eRead Content for January 2019	2/20/2019	26,954.97	
Baker & Taylor	eRead Content for January 2019	2/20/2019	9,255.35	
Baker & Taylor	eRead Content for January 2019	2/20/2019	2,865.11	
Baker & Taylor	eRead Content for January 2019	2/20/2019	184.30	39,259.73
Barbara Alvarez	Online Marketing-Jan 15-19, 2019	2/6/2019	1,500.00	
BiblioLabs LLC	Geo-located access in Ill -Jan-Mar 2019	2/6/2019	31,250.00	
BiblioLabs LLC	Platinum Community-Six Mile Library	2/6/2019	2,602.00	33,852.00
Bloomington Public Library	Reimburse Water Damaged i 1/18/19	2/13/2019	15.81	
Buildingstars Operations, Inc.	Cleaning Service for February 2019-BR	2/6/2019	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service for February 2019-BB	2/6/2019	725.00	2,214.00
Charles Lane	Staff Reimbursement-Keys	2/13/2019	2.48	
Chicago Tribune	Chicago Tribune through May 5, 2019	2/13/2019	76.00	
City of Rockford	Water/Sewer Rockford 12/2018-1/8/19	2/13/2019	24.52	
Comcast Cable	Internet Service-2/23-4/22/19-BR	2/27/2019	238.59	
Comcast Cable	Internet Service-2/19-4/18/19-RF	2/27/2019	310.07	548.66
Comet Messenger Service, Inc.	Mail to Chicago 1/24/19	2/1/2019	24.00	
Comet Messenger Service, Inc.	Mail to Chicago 2/1/19	2/6/2019	48.00	
Comet Messenger Service, Inc.	Mail to Chicago 2/12-2/14/19	2/20/2019	192.00	264.00
Commonwealth Edison	Electric 12/18/18-1/22/19-RF	2/1/2019	256.77	
Commonwealth Edison	Electric 1/2-2/1/19-BB	2/13/2019	446.31	
Commonwealth Edison	Electric 1/22-2/20/19-RF	2/27/2019	236.09	939.17
Continental Transportation Solutions	Delivery Outsourcing 1/18/19	2/6/2019	18,089.55	
Continental Transportation Solutions	Delivery Outsourcing 1/25/19	2/6/2019	18,062.10	
Continental Transportation Solutions	Damaged DVD to Matteson Area PLD	2/6/2019	-20.00	
Continental Transportation Solutions	Delivery Outsourcing 2/1/19	2/13/2019	14,559.48	
Continental Transportation Solutions	Delivery Outsourcing 2/8/19	2/20/2019	17,924.85	68,615.98

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Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Daniel Bostrom	Travel Reimbursement 1/15-1/17/19	2/6/2019	255.01	
Daniel Bostrom	Travel Reimbursement 2/11-2/21/19	2/27/2019	168.40	423.41
Daniel J. Papish	Snow Removal-CV	2/20/2019	890.00	
Deirdre Brennan	Travel Reimbursement	2/13/2019	248.24	
Demond Warfield	Travel Reimbursement	2/20/2019	94.98	
Discovery Benefits, Inc	FSA and HRA Invoices for January 2019	2/13/2019	262.25	
Doc Motor Works, Inc	Service-2006 Chevy G3500-BB	2/20/2019	1,036.20	
Doc Motor Works, Inc	Service-2011 Chevy G3500-BB	2/20/2019	939.58	
Doc Motor Works, Inc	Service-2006 GMC Savana-BB	2/20/2019	1,782.28	
Doc Motor Works, Inc	Service-2004 Chevy Express-BB	2/27/2019	1,798.49	5,556.55
Dynegy Energy Services	Electric 1/7-2/5/19-BR	2/20/2019	7,158.32	
Elizabeth Bird	Webinar on 1/22/19	2/1/2019	100.00	
Employee Benefits Corporation	CobraSecure-February 2019	2/20/2019	66.70	
Eric Bain	Travel Reimbursement 2/5-2/18/19	2/20/2019	533.82	
Evanston Public Library	RAILS Partnership Grant	2/13/2019	5,000.00	
Express Services, Inc.	Temp Help 1/20/19--EP Acct# 11311680	2/6/2019	675.00	
Express Services, Inc.	Temp Help 1/27/19-EP Acct #11311680	2/6/2019	675.00	
Express Services, Inc.	Temp Help 2/3/19-EP Acct #11311680	2/13/2019	540.00	
Express Services, Inc.	Temp Help 2/10/19-EP	2/20/2019	675.00	
Express Services, Inc.	Temp Help 2/3 & 2/9/19-BB	2/20/2019	941.94	3,506.94
First National Bank Omaha	Credit Card Purchases for January 2019	2/20/2019	12,718.08	
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 01/2019	2/19/2019	27.72	
HireRight, Inc.	Background Screening Svc-Oct 2018	2/6/2019	53.54	
HireRight, Inc.	Background Screening Svc-Sept 2018	2/6/2019	63.63	117.17
HR Source	Discount Membership Program	2/20/2019	8,416.66	
Hyatt Regency Minneapolis	Lodging for RSA at COSUGI 2019	2/13/2019	3,617.44	
i3 Broadband	Internet Service 1/19-2/18/19	2/1/2019	424.88	
i3 Broadband	Internet Service-2/19-3/18/19-EP	2/27/2019	424.69	849.57
ICMA-RC	ICMA-RC PR Deduction 2/8/19	2/8/2019	2,869.81	
ICMA-RC	ICMA-RC PR Deduction 2/22/19	2/22/2019	2,869.81	5,739.62
Illinois Heartland Library System	Delivery Service ILDS Libraries-01/2019	2/13/2019	20,860.45	
Illinois Library Association	Reaching Forward Conf-Nincy George	2/1/2019	150.00	
IMRF	IMRF 02/2019	2/27/2019	16,349.35	
IntelePeer Cloud Communications	VOIP Phone Svc for January 2019	2/20/2019	3,080.10	
Iron Mountain	Offsite Data Storage for January 2019	2/20/2019	372.08	
James Rachlin	Presentation on 2/6/19-Levying Mad Easy	2/13/2019	500.00	
Jane Paula Plass	Travel Reimbursement 12/3/18-1/29/19	2/13/2019	29.38	
Jeanne Johansen	Travel Reimbursement	2/20/2019	8.58	
Jessica Barnes	Travel Reimbursement	2/20/2019	34.80	
Jiffy Lube	Service-2004 Chevy Truck-BB	2/20/2019	121.96	
Jiffy Lube	Service-2018 Ford Truck-BB	2/20/2019	59.96	
Jiffy Lube	Service-2018 Ford Transit-BB	2/20/2019	81.97	
Jiffy Lube	Service-2018 Ford Transit-BB	2/20/2019	65.98	
Jiffy Lube	Service-2014 Ford Focus-BB	2/20/2019	103.98	433.85
Jim Kregor	Staff Reimbursement	2/1/2019	60.08	
Jim Kregor	Travel Reimbursement	2/20/2019	15.66	
Jim Kregor	Travel Reimbursement	2/27/2019	15.05	30.71

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Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Jody Rubel	Travel Reimbursement	2/13/2019	294.54	
Jody Rubel	Travel Reimbursement 2/15/19	2/20/2019	45.12	339.66
Keith Hoogland Limited Partnership	East Peoria Rent for March 2019	2/13/2019	10,387.21	
Kendal Orrison	Travel Reimbursement-Airfare to MN	2/1/2019	240.60	
Konica Minolta Premier Finance	Lease Payments for 1/15-2/14/19	2/1/2019	719.41	
Level 3 Communications, LLC	Level3 Telecom	2/1/2019	138.97	
Lillie M. Evans Library District	RAILS Partnership Grant	2/13/2019	5,000.00	
LIMRiCC - PHIP	Health Insurance for February 2019	2/13/2019	62,378.75	
Liza Hickey	Travel Reimbursement 2/22/19	2/27/2019	157.76	
Louis Capra & Associates	Rockford Rent for March 2019	2/13/2019	2,025.84	
Manhattan-Elwood Public Library	Reimbursement for damaged items	2/1/2019	65.00	
Marist High School	Rails Partnership Grant	2/13/2019	2,000.00	
Martin Bros Distributing Co. Inc	Supplies-CV/RF	2/6/2019	373.10	
Mary Hudspeath	Travel Reimbursement 1/24/19	2/1/2019	26.29	
Matteson Public Library	Reimbursement for Damaged DVD	2/6/2019	20.00	
MCP Incorporated	Trash Bags-EP	2/6/2019	101.59	
Mediacom	Internet Svc 2/1-2/28/19-CV	2/1/2019	650.00	
Mediacom	Phone Service 2/15-3/14/19-CV	2/20/2019	119.98	769.98
MidAmerican Energy Company	Electric/Gas/Lighting-CV	2/6/2019	631.17	
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for March 2019	2/13/2019	8,447.91	
Nicole Zimmermann	Staff Reimbursement-1/24/19 Seminar	2/1/2019	36.75	
Nicor Gas	Gas 12/14/18-1/15/19-BR	2/1/2019	106.03	
Nicor Gas	Gas Unit B-12/27/18-1/24/19-BB	2/6/2019	146.46	
Nicor Gas	Gas Unit A-12/27/18-1/24/19-BB	2/6/2019	355.57	
Nicor Gas	Gas 1/18-2/18/19-RF	2/27/2019	449.10	
Nicor Gas	Gas 1/16-2/13/19-BR	2/27/2019	103.23	1,160.39
Nincy George	Travel Reimbursement	2/20/2019	81.87	
OCLC, Inc	WebDewey Winnetka-Northfield PLD	2/13/2019	184.50	
Office Depot	Cleaning Supplies-EP	2/1/2019	361.37	
Office Depot	Supplies-BB	2/6/2019	92.46	453.83
Panera Bread Company	Hospitality Member Meet-Up	2/1/2019	122.05	
Panera Bread Company	Hospitality-FMI Training	2/13/2019	143.97	
Panera Bread Company	Hospitality for Board Meeting-2/22/19	2/27/2019	195.58	461.60
Paycom Payroll LLC	Net Wages	2/7/2019	98,413.58	
Paycom Payroll LLC	PR Taxes	2/7/2019	43,863.30	
Paycom Payroll LLC	PR WH & Fees	2/7/2019	2,539.25	
Paycom Payroll LLC	Net Wages	2/21/2019	99,266.31	
Paycom Payroll LLC	PR Taxes	2/21/2019	43,948.59	
Paycom Payroll LLC	PR WH & Fees	2/21/2019	1,718.55	289,749.58
Peoria Lock and Safe	HUB Entrance Door Repair-EP	2/6/2019	78.80	
Personal Touch Pro Maid Service	Cleaning Service for January 2019-RF	2/27/2019	425.00	
Republic Services #400	Waste Removal for February 2019 - CV	2/13/2019	179.04	
Robert E. Wilson	Coolant for Trucks-BB	2/13/2019	19.34	
Rock River Disposal Services	Waste Removal-RF	2/6/2019	54.28	
Rockford Auto Glass	Service-Replace Windshield	2/20/2019	207.97	
Samantha Daly	Staff Reimbursement 1/23/19	2/1/2019	29.00	
Samantha Daly	Travel Reimbursement	2/13/2019	30.16	59.16
Schumacher Memorial Library	Postage Reimbursment -January 2019	2/6/2019	13.38	

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Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Sharon Swanson	Travel Reimbursement	2/13/2019	7.08	
T-Mobile	GPS Tracking for RAILS Vehicles	2/1/2019	334.13	
Technology Mnmnt Revolving Fund	Comm Svcs-12/31/18-Acct T2220200	2/1/2019	1,080.00	
Technology Mnmnt Revolving Fund	Data Center RSA Servers-12/2018	2/13/2019	240.00	1,320.00
Terry Plumbing Co.	Restroom Servicing-BB	2/6/2019	340.00	
Tom Deja	EMI Logo	2/13/2019	700.00	
Tovar Snow Professionals	Snow /Ice Removal-1/12/19	2/13/2019	305.00	
Tovar Snow Professionals	Snow /Ice Removal-1/13/19	2/13/2019	305.00	
Tovar Snow Professionals	Snow /Ice Removal-1/14/19	2/13/2019	168.00	
Tovar Snow Professionals	Snow /Ice Removal-1/15/19	2/13/2019	168.00	
Tovar Snow Professionals	Snow /Ice Removal-1/16/19	2/13/2019	168.00	
Tovar Snow Professionals	Snow /Ice Removal-1/17/19	2/13/2019	336.00	
Tovar Snow Professionals	Snow/Ice Removal Service-1/19/19 - BR	2/27/2019	1,560.00	
Tovar Snow Professionals	Snow/Ice Removal Service-1/21/19 - BR	2/27/2019	336.00	
Tovar Snow Professionals	Snow/Ice Removal Service-1/22/19 - BR	2/27/2019	1,068.00	
Tovar Snow Professionals	Snow/Ice Removal Service-1/23/19 - BR	2/27/2019	1,281.00	
Tovar Snow Professionals	Snow/Ice Removal Service-1/25/19 - BR	2/27/2019	336.00	
Tovar Snow Professionals	Snow/Ice Removal Service-1/24/19 - BR	2/27/2019	641.00	6,672.00
Tracey Devolder	Cleaning Service for January 2019	2/1/2019	540.00	
Tracey Devolder	Cleaning Service for February 2019-CV	2/27/2019	540.00	1,080.00
Uftring Automall	Battery W/ Core charge-EP	2/6/2019	154.95	
Uftring Automall	Service-2012 Ford Fusion-EP	2/6/2019	56.28	
Uftring Automall	Service-2014 Ford Truck-EP	2/6/2019	1,351.27	
Uftring Automall	Credit for Battery Core Return-EP	2/6/2019	-15.00	
Uftring Automall	Service-2018 Ford Transit-EP	2/13/2019	57.90	
Uftring Automall	Service-2016 Ford Transit-EP	2/13/2019	37.15	
Uftring Automall	Service-2018 Ford Transit-EP	2/13/2019	57.90	
Uftring Automall	Service-2012 Ford Truck-EP	2/13/2019	1,178.66	
Uftring Automall	Service-2014 Ford Truck-EP	2/13/2019	88.99	
Uftring Automall	Service-2014 Ford Truck-EP	2/13/2019	98.74	
Uftring Chevrolet	Service-2006 Chevy Truck-EP	2/6/2019	722.25	3,789.09
ULINE	Hand Truck-RF	2/1/2019	249.33	
ULINE	Facility Supplies-BB	2/20/2019	133.41	
ULINE	Storage File Box-BR	2/20/2019	109.52	
ULINE	Aluminum Hand Trucks-RF/CV	2/20/2019	408.00	
ULINE	Bubble Mailers	2/27/2019	179.15	
ULINE	Fleet Safety Kit for Box Trucks	2/27/2019	722.35	1,801.76
Verizon Wireless	Wireless Service-All Sites	2/6/2019	1,426.13	
Village Of Coal Valley	Water/Sewer 12/15/18-1/15/19-CV	2/1/2019	54.51	
VIP Electrical Services, Inc.	Electrical Repair at BR	2/13/2019	345.00	
Waste Management	Waste Removal-BR	2/6/2019	383.58	
West Town Mechanical	HVAC Maintenance for February 2019	2/1/2019	609.00	
West Town Mechanical	Reconnect Exhaust Fan -BB	2/6/2019	415.00	1,024.00
WEX Bank	WEX fuel Cost for January 2019	2/6/2019	14,096.35	
Willow Tree Awards	Nametags	2/13/2019	6.50	
WLC Enterprises, Inc	Balance for Bolingbrook Ceiling Fan	2/13/2019	4,225.00	
Report Total			682,962.09	

First National Bank of Omaha  
Credit Card Charges - Recap  
Disbursements - February 2019

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Repairs & Maintenance - Building	Facility Supplies/Repairs-BB	147.97
Bolingbrook	Repairs & Maintenance - Vehicle	Service-Vehicles	1,673.64
Bolingbrook	Registration Meeting & Fees	Delivery Meeting-Lunch	125.11
Burr Ridge	Other Receivables	To be Reimbursed by Deirdre	110.83
Burr Ridge	Recruiting	HR-Recruiting	148.00
Burr Ridge	Repairs & Maintenance - Building	Facility Supplies/Repairs-BR	101.66
Burr Ridge	Other Building & Grounds	Ampest Exterminator	445.00
Burr Ridge	Repairs & Maintenance - Vehicle	Replace Radio/Speakers in IT Van	224.09
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Meals - In State	Meals while Traveling	33.88
Burr Ridge	Meals - In State	Meals While Traveling	59.35
Burr Ridge	Lodging - In State	Lodging -Normal IL	107.80
Burr Ridge	Travel - In State	Transportation	108.00
Burr Ridge	Meals - Out of State	Meals while Traveling-Seattle	81.84
Burr Ridge	Meals - Out of State	Meals in Seattle	87.09
Burr Ridge	Lodging - Out of State	Lodging-Seattle	1,774.16
Burr Ridge	Lodging - Out of State	Lodging in Seattle	1,102.40
Burr Ridge	Travel - Out of State	Transportation-Seattle	110.59
Burr Ridge	Travel - Out of State	Transportation	154.10
Burr Ridge	Registration Meeting & Fees	Aisle Registration/DPLA refund	148.16
Burr Ridge	Registration Meeting & Fees	Hospitality-Seattle	216.64
Burr Ridge	Registration Meeting & Fees	DPLA Registration	156.84
Burr Ridge	Registration Meeting & Fees	Legis Meet-ups Registration	45.00
Burr Ridge	Registration Meeting & Fees	Legis Meet-ups Registration	75.00
Burr Ridge	Computers, Software & Supplies	Computer Supplies	1,094.85
Burr Ridge	General Office Supplies	Office Supplies-BR	107.45
Burr Ridge	General Office Supplies	General Supplies	133.72
Burr Ridge	General Office Supplies	Thermal Camera	188.62
Burr Ridge	General Office Supplies	General Supplies	73.82
Burr Ridge	General Office Supplies	Thermal Cameras	593.60
Burr Ridge	Postage	Fedex	90.06
Burr Ridge	Telephone & Telecommunications	J2 eFax service	84.95
Burr Ridge	Telephone & Telecommunications	Tracking CTS Book Deliveries	25.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	117.41
Burr Ridge	Information Service Costs	Liberated Syndication- webcast fee	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	211.31
Burr Ridge	Information Service Costs	Survey Monkey renewal	360.00
Burr Ridge	Information Service Costs	SSL Certif for share IL	26.85
Burr Ridge	Professional Dues	ALA Membership Renewal	201.00
Burr Ridge	Professional Dues	Legis Meet-ups Membership -M Witt	200.00
Burr Ridge	Miscellaneous	Gift-Flowers	99.10



First National Bank of Omaha  
 Credit Card Charges - Recap  
 Disbursements - February 2019

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Coal Valley	Repairs & Maintenance - Building	Facility Supplies	224.00
Coal Valley	Repairs & Maintenance - Vehicle	Service-Vehicles	203.34
Coal Valley	Registration Meeting & Fees	RAILS December Event	115.44
Coal Valley	Computers, Software & Supplies	HD-CVI	166.67
Coal Valley	Postage	Mail to Libraries/Postage	3.01
East Peoria	Repairs & Maintenance - Building	Facility Supplies/Repairs/ice melt	110.95
East Peoria	Repairs & Maintenance - Vehicle	Service-Vehicles	30.00
East Peoria	Computers, Software & Supplies	HD-CVI	166.66
East Peoria	Postage	Mail to Libraries/Postage	7.51
Rockford	Meals - In State	Meals at Rockford	59.08
Rockford	Lodging - In State	Lodging at Rockford	112.86
Rockford	Computers, Software & Supplies	HD-CVI	166.67
Total for Main Account-#4297			12,718.08