



February 14, 2019

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – JANUARY 2019

Please find attached the RAILS Financial Reports for the month of January 2019. The attached statements include the combined and individual fund Balance Sheets and Statement of Revenue and Expenditure reports for RAILS' Governmental (General, Special Revenue and Capital Projects) Funds, plus separate reports for two major programs, Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The January 31, 2019 unassigned General Fund (\$11.5 million) cash and investment balances would fund an estimated 11.9 months of operations. Cash and investment balances decreased \$1.2 million from the December 31, 2018 balance as RAILS received no Area and Per Capita (APC) Grant payments in January. An amount of \$3,217,500 of the FY2018 Area and Per Capita Grant funds remains due to RAILS.

FY2019 Revenues and Expenditures

Total General Fund revenues of \$6,974,195 through January were \$529,945 below budget primarily from APC Grant revenues (\$609,176 below budget), partially offset by above budget Investment Income. Of the APC amounts received through January, \$3,217,500 pertained to the FY2018 grant award and \$1,936,144 to the FY2019 award. The FY2019 award amounts received were the Federal funded portion of the grant.

Investment income of \$169,801 through January exceeded budget by \$41,901 as interest rates have increased throughout the current fiscal year. Current money market account interest rates for RAILS' two major accounts are 2.456% and 2.550%. Investment income for FY2019 could approximate \$300,000, depending on investment funds available and rates earned.

Total General Fund expenditures of \$6,939,193 were \$548,690 below budget due to favorable to budget results in nearly all cost components, the largest being Personnel (\$150,500), Contractual Services (\$155,929), Buildings and Grounds (\$53,434) and Professional Services (\$66,348) expenditures.

Personnel expenditures were \$150,500, or 5.1%, below budget, of which \$123,463 were salary expenditures. The lower than budget salaries were due primarily to deferred hiring of previous administrative position vacancies in addition to two new vacancies arising in early November.

Retirement Benefits through January were \$5,224 below budget due to lower than budgeted salaries. The contribution rate for calendar year 2019 declined to .91%, the minimum rate that is assessed, from 4.69% in 2018, as RAILS is in an overfunded position.

For the month of January, RAILS had two new hires (Jane Bradbury – Senior Catalog and Database Specialist, RSA East Peoria and Ashley Spada – Delivery Sorter, Bolingbrook) and no terminations. (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements.)

The lower Contractual Services expenditures were due primarily to lower than budget LLSAP Membership Grants, which through January were \$257,630 and for FY2019 were budgeted at \$615,000, and a lag in receiving and processing delivery related contractual expenditures.

Buildings and Grounds expenditures are below budget from lower lease expenditures, as additional budgeted costs for facility relocations have not occurred, and below budget utilities and repairs and maintenance expenditures.

Professional services expenditures are below budget primarily from lower consulting costs, as budgeted expenditures for the Delivery and Information Technology departments have not yet occurred, and lower legal expenditures.

Delivery department expenditures of \$2,151,190 through January were \$123,306 below budget primarily from lower contractual services, primarily from lags in receiving and processing outsourcing expenditures, and lower consulting expenditures. Fuel expenditures through January were \$14,428 below budget due primarily to lower prices particularly over the past several months. Delivery department expenditures through January were 31.0% of total General Fund expenditures.

LLSAP support expenditures through January of \$1,297,509 were \$28,113 below budget, due to lower than budget personnel expenditures, and were 18.7% of total General Fund expenditures.

Capital Projects Fund expenditures of \$146,534 in January were to purchase three new delivery box trucks (\$134,769), a new postage machine for the Burr Ridge facility and an overhead fan system for the Bolingbrook delivery garage.

**RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of January 31, 2019**

	<u>1/31/2019</u>
Total Cash and Investments - All Funds	\$ 14,200,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$ -
Cash & Cash Equivalents - Capital Project Fund	<u>\$ (2,700,000)</u>
Unassigned Cash and Investments - General Fund	(A) <u><u>\$ 11,500,000</u></u>
Projected FY2018 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) <u><u>\$ 970,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)	<u><u>11.9</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately January 2020

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
January 31, 2019

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,766,461.41	2.456%	Demand	\$ 47,404.83
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 1,109,493.64	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 1,117.88	2.290%	Demand	\$ 1,121.29
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 22,094.40	4.000%	12/31/2013	\$ -
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 9,286,740.47	2.550%	Demand	\$ 112,974.35
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -			\$ -
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ -	Matured	8/16/2018	\$ 8,300.28
Total Cash and Investments / Weighted Average Annual Interest Rate		<u><u>\$ 14,185,907.80</u></u>	2.328%		<u><u>\$ 169,800.75</u></u>

RAILS
Statement of Net Assets
General Fund
As of 1/31/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	11,503,170.04
Investments	22,094.40
Grants Receivables	3,111,079.79
Accounts Receivables	133,334.47
Prepaid Expenses	243,593.92
Other Assets	18,351.50
Total Assets	15,031,624.12
Liabilities	
Accounts Payable	7,541.98
Accrued Liabilities	3,737.07
Deferred Revenue	3,111,079.79
Total Liabilities	3,122,358.84
Fund Balances	
Beginning Fund Balance	11,874,263.25
Current YTD Net Income	35,002.03
Total Fund Balances	11,909,265.28
Total Liabilities and Fund Balances	15,031,624.12

RAILS
Statement of Net Assets
Special Revenue Fund
As of 1/31/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	25,760.00
Total Assets	<u>25,760.00</u>
Fund Balances	
Current YTD Net Income	25,760.00
Total Fund Balances	<u>25,760.00</u>
Total Liabilities and Fund Balances	<u><u>25,760.00</u></u>

RAILS
Statement of Net Assets
Capital Projects Fund
As of 1/31/2019

	Balance End of Month
Assets	
Cash & Cash Equivalents	2,634,883.36
Total Cash & Cash Equivalents	2,634,883.36
Total Assets	2,634,883.36
Fund Balances	
Beginning Fund Balance	2,976,405.66
Current YTD Net Income	
Capital Outlays- Equipment	(7,539.95)
Capital Outlays- Building and Improvements	(46,850.35)
Capital Outlays - Vehicles	(287,132.00)
Total Current YTD Net Income	(341,522.30)
Total Fund Balances	2,634,883.36
Total Liabilities and Fund Balances	2,634,883.36

RAILS
Statement of Revenues and Expenditures - 58.3% Complete
Governmental Funds
From 1/1/2019 Through 1/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	5,153,643.79	5,762,820.00	(609,176.21)	9,879,110.00	(47.83)%
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Total State Grants	0.00	5,191,703.79	5,800,880.00	(609,176.21)	9,917,170.00	(47.65)%
Fees for Services and Materials						
Fees for Services and Materials	99,784.08	755,852.89	749,470.00	6,382.89	1,049,878.00	(28.01)%
Total Fees for Services and Materials	99,784.08	755,852.89	749,470.00	6,382.89	1,049,878.00	(28.01)%
Reimbursements						
Reimbursements	52,771.00	875,311.74	857,910.00	17,401.74	997,500.00	(12.25)%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	52,771.00	891,607.17	857,910.00	33,697.17	997,500.00	(10.62)%
Investment Income						
Investment Income	29,376.82	169,800.75	127,900.00	41,900.75	219,200.00	(22.54)%
Total Investment Income	29,376.82	169,800.75	127,900.00	41,900.75	219,200.00	(22.54)%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	0.00	2,790.00	5,540.00	(2,750.00)	9,500.00	(70.63)%
Total Other Revenue	0.00	3,290.00	6,040.00	(2,750.00)	10,000.00	(67.10)%
Total REVENUES	181,931.90	7,012,254.60	7,542,200.00	(529,945.40)	12,193,748.00	(42.49)%
EXPENDITURES						
Personnel						
Library Professionals	83,234.87	623,320.93	692,019.00	68,698.07	1,240,855.00	49.77%
Other Professionals	88,322.80	654,297.58	693,493.00	39,195.42	1,232,181.00	46.90%
Support Services	123,426.84	888,236.80	903,806.00	15,569.20	1,620,556.00	45.19%
Social Security Taxes	21,378.83	155,889.13	173,454.00	17,564.87	311,411.00	49.94%
Unemployment Insurance	4,960.50	8,981.63	7,837.00	(1,144.63)	25,522.00	64.81%
Workers' Compensation	7,077.63	54,270.62	57,467.00	3,196.38	103,020.00	47.32%
Retirement Benefits	2,652.89	89,006.10	94,230.00	5,223.90	110,432.00	19.40%
Health, Dental and Life Insurance	45,642.40	301,990.88	313,866.00	11,875.12	537,960.00	43.86%
Other Fringe Benefits	5,545.16	11,014.31	26,050.00	15,035.69	44,600.00	75.30%
Temporary Help	6,975.98	34,296.84	4,660.00	(29,636.84)	8,000.00	(328.71)%
Recruiting	598.00	3,827.45	8,750.00	4,922.55	15,000.00	74.48%
Total Personnel	389,815.90	2,825,132.27	2,975,632.00	150,499.73	5,249,537.00	46.18%
Library Materials						
Print Materials	76.00	761.30	4,640.00	3,878.70	7,930.00	90.40%
E-Resources	67,532.90	1,044,322.93	1,053,910.00	9,587.07	1,333,500.00	21.69%
Total Library Materials	67,608.90	1,045,084.23	1,058,550.00	13,465.77	1,341,430.00	22.09%
Buildings and Grounds						
Rent/Lease	21,022.96	165,915.68	190,598.00	24,682.32	288,680.00	42.53%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 58.3% Complete
 Governmental Funds
 From 1/1/2019 Through 1/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	9,967.01	50,842.71	63,945.00	13,102.29	109,650.00	53.63%
Property Insurance	950.00	6,070.00	7,858.00	1,788.00	12,610.00	51.86%
Repairs and Maintenance - Bldg	9,475.66	23,212.27	36,842.00	13,629.73	73,700.00	68.50%
Custodial/Janitorial Service and Supplies	5,331.37	31,949.09	30,067.00	(1,882.09)	51,500.00	37.96%
Other Buildings and Grounds	2,262.86	23,054.63	25,169.00	2,114.37	43,150.00	46.57%
Total Buildings and Grounds	49,009.86	301,044.38	354,479.00	53,434.62	579,290.00	48.03%
Vehicles Expenses						
Fuel	14,318.05	118,865.80	135,455.00	16,589.20	270,810.00	56.11%
Repairs and Maintenance - Vehicle	12,811.88	81,090.72	71,020.00	(10,070.72)	122,100.00	33.59%
Vehicle Insurance	7,180.00	36,442.61	49,357.00	12,914.39	86,120.00	57.68%
Other Vehicle Expenses	500.00	4,500.00	6,279.00	1,779.00	10,750.00	58.14%
Total Vehicles Expenses	34,809.93	240,899.13	262,111.00	21,211.87	489,780.00	50.81%
In-State Travel	995.46	32,107.19	31,238.00	(869.19)	40,525.00	20.77%
Out-of-State Travel	1,637.91	8,486.50	24,568.00	16,081.50	57,503.00	85.24%
Continuing Education						
Registrations and Meeting, Other Fees	11,716.42	46,293.41	48,980.00	2,686.59	72,732.00	36.35%
Conferences and Continuing Education Meetings	8,250.00	37,714.88	75,025.00	37,310.12	128,200.00	70.58%
Total Continuing Education	19,966.42	84,008.29	124,005.00	39,996.71	200,932.00	58.19%
Public Relations	0.00	9,833.68	11,380.00	1,546.32	19,500.00	49.57%
Commercial Insurance						
Liability Insurance	1,452.00	7,298.00	9,881.00	2,583.00	17,200.00	57.57%
Total Commercial Insurance	1,452.00	7,298.00	9,881.00	2,583.00	17,200.00	57.57%
Supplies, Postage and Printing						
Computers, Software and Supplies	173.00	16,150.73	40,110.00	23,959.27	68,700.00	76.49%
General Office Supplies and Equipment	3,861.09	18,750.25	20,403.00	1,652.75	34,850.00	46.20%
Postage	1,644.37	8,105.27	9,972.00	1,866.73	17,200.00	52.88%
Library Supplies	0.00	0.00	295.00	295.00	500.00	100.00%
Delivery Supplies	7,561.95	34,731.83	32,045.00	(2,686.83)	54,925.00	36.76%
Other Supplies	0.00	0.00	60.00	60.00	100.00	100.00%
Total Supplies, Postage and Printing	13,240.41	77,738.08	102,885.00	25,146.92	176,275.00	55.90%
Telephone and Telecommunications	14,213.14	72,610.17	69,979.00	(2,631.17)	137,310.00	47.12%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,421.89	10,416.41	17,850.00	7,433.59	30,580.00	65.94%
Equipment Repair and Maintenance Agreements	12,311.00	64,488.12	59,128.00	(5,360.12)	101,423.00	36.42%
Total Equipment Rental, Repair and Maintenance	13,732.89	74,904.53	76,978.00	2,073.47	132,003.00	43.26%
Professional Services						
Legal	105.00	6,903.75	29,756.00	22,852.25	50,950.00	86.45%
Accounting	0.00	27,650.00	22,500.00	(5,150.00)	25,000.00	(10.60)%
Consulting	3,457.50	20,797.47	64,310.00	43,512.53	110,000.00	81.09%
Payroll Service Fees	3,212.67	17,146.60	22,280.00	5,133.40	38,000.00	54.88%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 58.3% Complete
 Governmental Funds
 From 1/1/2019 Through 1/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Total Professional Services	<u>6,775.17</u>	<u>72,497.82</u>	<u>138,846.00</u>	<u>66,348.18</u>	<u>223,950.00</u>	<u>67.63%</u>
Contractual Services						
Information Service Costs	700.17	20,439.65	26,986.00	6,546.35	37,981.00	46.18%
Contract Agreements w/ Systems, Member Libraries	309,181.80	1,188,200.04	1,308,047.00	119,846.96	1,893,627.00	37.25%
Outside Printing Services	0.00	0.00	295.00	295.00	500.00	100.00%
Other Contractual Services	<u>149,551.71</u>	<u>885,284.13</u>	<u>919,525.00</u>	<u>34,240.87</u>	<u>1,575,564.00</u>	<u>43.81%</u>
Total Contractual Services	459,433.68	2,093,923.82	2,254,853.00	160,929.18	3,507,672.00	40.30%
Professional Association Membership Dues	636.00	3,425.12	5,648.00	2,222.88	9,150.00	62.57%
Miscellaneous	301.23	2,499.36	4,150.00	1,650.64	6,950.00	64.04%
Capital Outlays						
Capital Outlays- Equipment	7,539.95	7,539.95	7,000.00	(539.95)	12,000.00	37.17%
Capital Outlays- Building and Improvements	4,225.00	46,850.35	157,500.00	110,649.65	270,000.00	82.65%
Capital Outlays - Vehicles	<u>134,769.00</u>	<u>287,132.00</u>	<u>146,000.00</u>	<u>(141,132.00)</u>	<u>250,000.00</u>	<u>(14.85)%</u>
Total Capital Outlays	146,533.95	341,522.30	310,500.00	(31,022.30)	532,000.00	35.80%
Total EXPENDITURES	1,220,162.85	7,293,014.87	7,815,683.00	522,668.13	12,721,007.00	42.67%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(1,038,230.95)</u>	<u>(280,760.27)</u>	<u>(273,483.00)</u>	<u>(7,277.27)</u>	<u>(527,259.00)</u>	<u>(46.75)%</u>

RAILS
Statement of Revenues and Expenditures - 58.3% Complete
General Fund
From 1/1/2019 Through 1/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	5,153,643.79	5,762,820.00	(609,176.21)	9,879,110.00	(47.83)%
Total State Grants	0.00	5,153,643.79	5,762,820.00	(609,176.21)	9,879,110.00	(47.83)%
Fees for Services and Materials						
Fees for Services and Materials	99,784.08	755,852.89	749,470.00	6,382.89	1,049,878.00	(28.01)%
Total Fees for Services and Materials	99,784.08	755,852.89	749,470.00	6,382.89	1,049,878.00	(28.01)%
Reimbursements						
Reimbursements	52,771.00	875,311.74	857,910.00	17,401.74	997,500.00	(12.25)%
E-Rate Reimbursements	0.00	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	52,771.00	891,607.17	857,910.00	33,697.17	997,500.00	(10.62)%
Investment Income						
Investment Income	29,376.82	169,800.75	127,900.00	41,900.75	219,200.00	(22.54)%
Total Investment Income	29,376.82	169,800.75	127,900.00	41,900.75	219,200.00	(22.54)%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	0.00	2,790.00	5,540.00	(2,750.00)	9,500.00	(70.63)%
Total Other Revenue	0.00	3,290.00	6,040.00	(2,750.00)	10,000.00	(67.10)%
Total REVENUES	181,931.90	6,974,194.60	7,504,140.00	(529,945.40)	12,155,688.00	(42.63)%
EXPENDITURES						
Personnel						
Library Professionals	83,234.87	623,320.93	692,019.00	68,698.07	1,240,855.00	49.77%
Other Professionals	88,322.80	654,297.58	693,493.00	39,195.42	1,232,181.00	46.90%
Support Services	123,426.84	888,236.80	903,806.00	15,569.20	1,620,556.00	45.19%
Social Security Taxes	21,378.83	155,889.13	173,454.00	17,564.87	311,411.00	49.94%
Unemployment Insurance	4,960.50	8,981.63	7,837.00	(1,144.63)	25,522.00	64.81%
Workers' Compensation	7,077.63	54,270.62	57,467.00	3,196.38	103,020.00	47.32%
Retirement Benefits	2,652.89	89,006.10	94,230.00	5,223.90	110,432.00	19.40%
Health, Dental and Life Insurance	45,642.40	301,990.88	313,866.00	11,875.12	537,960.00	43.86%
Other Fringe Benefits	5,545.16	11,014.31	26,050.00	15,035.69	44,600.00	75.30%
Temporary Help	6,975.98	34,296.84	4,660.00	(29,636.84)	8,000.00	(328.71)%
Recruiting	598.00	3,827.45	8,750.00	4,922.55	15,000.00	74.48%
Total Personnel	389,815.90	2,825,132.27	2,975,632.00	150,499.73	5,249,537.00	46.18%
Library Materials						
Print Materials	76.00	761.30	4,640.00	3,878.70	7,930.00	90.40%
E-Resources	67,532.90	1,044,322.93	1,053,910.00	9,587.07	1,333,500.00	21.69%
Total Library Materials	67,608.90	1,045,084.23	1,058,550.00	13,465.77	1,341,430.00	22.09%
Buildings and Grounds						
Rent/Lease	21,022.96	165,915.68	190,598.00	24,682.32	288,680.00	42.53%
Utilities	9,967.01	50,842.71	63,945.00	13,102.29	109,650.00	53.63%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 58.3% Complete

General Fund

From 1/1/2019 Through 1/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Property Insurance	950.00	6,070.00	7,858.00	1,788.00	12,610.00	51.86%
Repairs and Maintenance - Bldg	9,475.66	23,212.27	36,842.00	13,629.73	73,700.00	68.50%
Custodial/Janitorial Service and Supplies	5,331.37	31,949.09	30,067.00	(1,882.09)	51,500.00	37.96%
Other Buildings and Grounds	2,262.86	23,054.63	25,169.00	2,114.37	43,150.00	46.57%
Total Buildings and Grounds	49,009.86	301,044.38	354,479.00	53,434.62	579,290.00	48.03%
Vehicles Expenses						
Fuel	14,318.05	118,865.80	135,455.00	16,589.20	270,810.00	56.11%
Repairs and Maintenance - Vehicle	12,811.88	81,090.72	71,020.00	(10,070.72)	122,100.00	33.59%
Vehicle Insurance	7,180.00	36,442.61	49,357.00	12,914.39	86,120.00	57.68%
Other Vehicle Expenses	500.00	4,500.00	6,279.00	1,779.00	10,750.00	58.14%
Total Vehicles Expenses	34,809.93	240,899.13	262,111.00	21,211.87	489,780.00	50.81%
In-State Travel	995.46	32,107.19	31,238.00	(869.19)	40,525.00	20.77%
Out-of-State Travel	1,637.91	8,486.50	24,568.00	16,081.50	57,503.00	85.24%
Continuing Education						
Registrations and Meeting, Other Fees	11,716.42	46,293.41	48,980.00	2,686.59	72,732.00	36.35%
Conferences and Continuing Education Meetings	8,250.00	37,714.88	75,025.00	37,310.12	128,200.00	70.58%
Total Continuing Education	19,966.42	84,008.29	124,005.00	39,996.71	200,932.00	58.19%
Public Relations	0.00	9,833.68	11,380.00	1,546.32	19,500.00	49.57%
Commercial Insurance						
Liability Insurance	1,452.00	7,298.00	9,881.00	2,583.00	17,200.00	57.57%
Total Commercial Insurance	1,452.00	7,298.00	9,881.00	2,583.00	17,200.00	57.57%
Supplies, Postage and Printing						
Computers, Software and Supplies	173.00	16,150.73	40,110.00	23,959.27	68,700.00	76.49%
General Office Supplies and Equipment	3,861.09	18,750.25	20,403.00	1,652.75	34,850.00	46.20%
Postage	1,644.37	8,105.27	9,972.00	1,866.73	17,200.00	52.88%
Library Supplies	0.00	0.00	295.00	295.00	500.00	100.00%
Delivery Supplies	7,561.95	34,731.83	32,045.00	(2,686.83)	54,925.00	36.76%
Other Supplies	0.00	0.00	60.00	60.00	100.00	100.00%
Total Supplies, Postage and Printing	13,240.41	77,738.08	102,885.00	25,146.92	176,275.00	55.90%
Telephone and Telecommunications	14,213.14	72,610.17	69,979.00	(2,631.17)	137,310.00	47.12%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,421.89	10,416.41	17,850.00	7,433.59	30,580.00	65.94%
Equipment Repair and Maintenance Agreements	12,311.00	64,488.12	59,128.00	(5,360.12)	101,423.00	36.42%
Total Equipment Rental, Repair and Maintenance	13,732.89	74,904.53	76,978.00	2,073.47	132,003.00	43.26%
Professional Services						
Legal	105.00	6,903.75	29,756.00	22,852.25	50,950.00	86.45%
Accounting	0.00	27,650.00	22,500.00	(5,150.00)	25,000.00	(10.60)%
Consulting	3,457.50	20,797.47	64,310.00	43,512.53	110,000.00	81.09%
Payroll Service Fees	3,212.67	17,146.60	22,280.00	5,133.40	38,000.00	54.88%
Total Professional Services	6,775.17	72,497.82	138,846.00	66,348.18	223,950.00	67.63%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 58.3% Complete
 General Fund
 From 1/1/2019 Through 1/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Contractual Services						
Information Service Costs	700.17	20,439.65	26,986.00	6,546.35	37,981.00	46.18%
Contract Agreements w/ Systems, Member Libraries	296,881.80	1,175,900.04	1,290,747.00	114,846.96	1,855,567.00	36.63%
Outside Printing Services	0.00	0.00	295.00	295.00	500.00	100.00%
Other Contractual Services	149,551.71	885,284.13	919,525.00	34,240.87	1,575,564.00	43.81%
Total Contractual Services	447,133.68	2,081,623.82	2,237,553.00	155,929.18	3,469,612.00	40.00%
Professional Association Membership Dues	636.00	3,425.12	5,648.00	2,222.88	9,150.00	62.57%
Miscellaneous	301.23	2,499.36	4,150.00	1,650.64	6,950.00	64.04%
Total EXPENDITURES	1,061,328.90	6,939,192.57	7,487,883.00	548,690.43	12,150,947.00	42.89%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(879,397.00)	35,002.03	16,257.00	18,745.03	4,741.00	638.28%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 58.3% Complete
 Special Revenue Fund
 From 1/1/2019 Through 1/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
System Automation and Technology	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Total State Grants	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
Total REVENUES	0.00	38,060.00	38,060.00	0.00	38,060.00	0.00%
EXPENDITURES						
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	12,300.00	12,300.00	17,300.00	5,000.00	38,060.00	67.68%
Total Contractual Services	12,300.00	12,300.00	17,300.00	5,000.00	38,060.00	67.68%
Total EXPENDITURES	12,300.00	12,300.00	17,300.00	5,000.00	38,060.00	67.68%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(12,300.00)	25,760.00	20,760.00	5,000.00	0.00	0.00%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 58.3% Complete
 Capital Projects Fund
 From 1/1/2019 Through 1/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Equipment	7,539.95	7,539.95	7,000.00	(539.95)	12,000.00	37.17%
Capital Outlays- Building and Improvements	4,225.00	46,850.35	157,500.00	110,649.65	270,000.00	82.65%
Capital Outlays - Vehicles	<u>134,769.00</u>	<u>287,132.00</u>	<u>146,000.00</u>	<u>(141,132.00)</u>	<u>250,000.00</u>	<u>(14.85)%</u>
Total Capital Outlays	<u>146,533.95</u>	<u>341,522.30</u>	<u>310,500.00</u>	<u>(31,022.30)</u>	<u>532,000.00</u>	<u>35.80%</u>
Total EXPENDITURES	146,533.95	341,522.30	310,500.00	(31,022.30)	532,000.00	35.80%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(146,533.95)</u>	<u>(341,522.30)</u>	<u>(310,500.00)</u>	<u>(31,022.30)</u>	<u>(532,000.00)</u>	<u>(35.80)%</u>

RAILS
Statement of Revenues and Expenditures - 58.3% Complete
Delivery
From 1/1/2019 Through 1/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	45,349.33	323,137.81	324,085.00	(947.19)	555,575.00	(41.84)%
Total Fees for Services and Materials	45,349.33	323,137.81	324,085.00	(947.19)	555,575.00	(41.84)%
Other Revenue						
Other Revenue	0.00	300.00	0.00	300.00	0.00	0.00%
Total Other Revenue	0.00	300.00	0.00	300.00	0.00	0.00%
Total REVENUES	45,349.33	323,437.81	324,085.00	(647.19)	555,575.00	(41.78)%
EXPENDITURES						
Personnel						
Other Professionals	19,775.78	141,689.47	144,206.00	2,516.53	258,580.00	45.20%
Support Services	92,695.11	679,942.56	697,424.00	17,481.44	1,250,514.00	45.63%
Social Security Taxes	8,014.02	58,909.96	64,427.00	5,517.04	115,442.00	48.97%
Unemployment Insurance	1,859.48	4,783.68	3,262.00	(1,521.68)	14,219.00	66.36%
Workers' Compensation	6,812.39	52,019.49	54,994.00	2,974.51	98,615.00	47.25%
Retirement Benefits	1,001.75	33,410.40	34,266.00	855.60	40,203.00	16.90%
Health, Dental and Life Insurance	21,982.89	153,008.15	155,197.00	2,188.85	266,019.00	42.48%
Temporary Help	6,975.98	34,296.84	4,660.00	(29,636.84)	8,000.00	(328.71)%
Total Personnel	159,117.40	1,158,060.55	1,158,436.00	375.45	2,051,592.00	43.55%
Buildings and Grounds						
Rent/Lease	10,962.19	86,177.11	95,798.00	9,620.89	146,580.00	41.21%
Utilities	1,417.70	3,504.86	3,460.00	(44.86)	5,930.00	40.90%
Property Insurance	0.00	0.00	493.00	493.00	855.00	100.00%
Repairs and Maintenance - Bldg	82.25	1,996.96	1,602.00	(394.96)	3,200.00	37.59%
Custodial/Janitorial Service and Supplies	0.00	2,651.59	292.00	(2,359.59)	500.00	(430.32)%
Other Buildings and Grounds	101.33	1,150.68	1,299.00	148.32	2,230.00	48.40%
Total Buildings and Grounds	12,563.47	95,481.20	102,944.00	7,462.80	159,295.00	40.06%
Vehicles Expenses						
Fuel	14,199.69	116,017.32	130,445.00	14,427.68	260,800.00	55.51%
Repairs and Maintenance - Vehicle	12,020.41	77,747.40	67,325.00	(10,422.40)	115,400.00	32.63%
Vehicle Insurance	5,836.00	28,079.00	37,510.00	9,431.00	65,450.00	57.10%
Other Vehicle Expenses	500.00	4,500.00	5,984.00	1,484.00	10,250.00	56.10%
Total Vehicles Expenses	32,556.10	226,343.72	241,264.00	14,920.28	451,900.00	49.91%
In-State Travel	75.49	3,590.39	3,145.00	(445.39)	3,170.00	(13.26)%
Continuing Education						
Registrations and Meeting, Other Fees	162.19	825.54	2,835.00	2,009.46	4,700.00	82.44%
Total Continuing Education	162.19	825.54	2,835.00	2,009.46	4,700.00	82.44%
Commercial Insurance						
Liability Insurance	0.00	0.00	1,015.00	1,015.00	1,770.00	100.00%
Total Commercial Insurance	0.00	0.00	1,015.00	1,015.00	1,770.00	100.00%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - 58.3% Complete

Delivery

From 1/1/2019 Through 1/31/2019

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Supplies, Postage and Printing						
General Office Supplies and Equipment	25.22	485.31	853.00	367.69	1,450.00	66.53%
Postage	1,052.81	4,446.10	5,447.00	1,000.90	9,325.00	52.32%
Delivery Supplies	<u>7,561.95</u>	<u>34,731.83</u>	<u>32,045.00</u>	<u>(2,686.83)</u>	<u>54,925.00</u>	<u>36.76%</u>
Total Supplies, Postage and Printing	8,639.98	39,663.24	38,345.00	(1,318.24)	65,700.00	39.63%
Telephone and Telecommunications	895.84	9,900.25	6,462.00	(3,438.25)	12,915.00	23.34%
Equipment Rental, Repair and Maintenance						
Equipment Rental	219.03	443.63	1,245.00	801.37	2,130.00	79.17%
Equipment Repair and Maintenance Agreements	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>438.00</u>	<u>750.00</u>	<u>100.00%</u>
Total Equipment Rental, Repair and Maintenance	219.03	443.63	1,683.00	1,239.37	2,880.00	84.60%
Professional Services						
Legal	0.00	280.00	292.00	12.00	500.00	44.00%
Consulting	<u>0.00</u>	<u>567.47</u>	<u>14,600.00</u>	<u>14,032.53</u>	<u>25,000.00</u>	<u>97.73%</u>
Total Professional Services	0.00	847.47	14,892.00	14,044.53	25,500.00	96.68%
Contractual Services						
Other Contractual Services	<u>104,440.21</u>	<u>615,639.26</u>	<u>703,000.00</u>	<u>87,360.74</u>	<u>1,205,000.00</u>	<u>48.91%</u>
Total Contractual Services	104,440.21	615,639.26	703,000.00	87,360.74	1,205,000.00	48.91%
Professional Association Membership Dues	0.00	0.00	0.00	0.00	275.00	100.00%
Miscellaneous	<u>85.00</u>	<u>394.36</u>	<u>475.00</u>	<u>80.64</u>	<u>800.00</u>	<u>50.70%</u>
Total EXPENDITURES	318,754.71	2,151,189.61	2,274,496.00	123,306.39	3,985,497.00	46.02%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(273,405.38)</u>	<u>(1,827,751.80)</u>	<u>(1,950,411.00)</u>	<u>122,659.20</u>	<u>(3,429,922.00)</u>	<u>(46.71)%</u>

RAILS
Statement of Revenues and Expenditures - 58.3% Complete
LLSAP Sub-Fund
From 1/1/2019 Through 1/31/2019

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	36,825.75	110,477.25	110,475.00	2.25	147,303.00	(25.00)%
Total Fees for Services and Materials	<u>36,825.75</u>	<u>110,477.25</u>	<u>110,475.00</u>	<u>2.25</u>	<u>147,303.00</u>	<u>(25.00)%</u>
Total REVENUES	36,825.75	110,477.25	110,475.00	2.25	147,303.00	(25.00)%
EXPENDITURES						
Personnel						
Library Professionals	17,342.26	108,135.22	91,560.00	(16,575.22)	164,174.00	34.13%
Other Professionals	19,392.74	156,234.56	193,784.00	37,549.44	336,143.00	53.52%
Support Services	7,900.53	42,874.87	43,014.00	139.13	77,127.00	44.41%
Social Security Taxes	3,254.80	22,635.11	25,120.00	2,484.89	44,172.00	48.76%
Unemployment Insurance	755.21	1,317.69	1,224.00	(93.69)	3,053.00	56.84%
Workers' Compensation	58.48	471.40	498.00	26.60	866.00	45.57%
Retirement Benefits	406.17	12,415.51	13,726.00	1,310.49	15,989.00	22.35%
Health, Dental and Life Insurance	<u>6,677.41</u>	<u>40,260.97</u>	<u>42,889.00</u>	<u>2,628.03</u>	<u>73,504.00</u>	<u>45.23%</u>
Total Personnel	55,787.60	384,345.33	411,815.00	27,469.67	715,028.00	46.25%
Vehicles Expenses						
Fuel	0.00	379.93	500.00	120.07	1,000.00	62.01%
Repairs and Maintenance - Vehicle	0.00	7.00	235.00	228.00	400.00	98.25%
Vehicle Insurance	<u>336.00</u>	<u>1,506.00</u>	<u>1,975.00</u>	<u>469.00</u>	<u>3,445.00</u>	<u>56.28%</u>
Total Vehicles Expenses	336.00	1,892.93	2,710.00	817.07	4,845.00	60.93%
In-State Travel	63.22	623.53	3,930.00	3,306.47	5,880.00	89.40%
Out-of-State Travel	694.80	2,901.45	800.00	(2,101.45)	14,420.00	79.88%
Continuing Education						
Registrations and Meeting, Other Fees	<u>0.00</u>	<u>1,716.49</u>	<u>2,475.00</u>	<u>758.51</u>	<u>2,575.00</u>	<u>33.34%</u>
Total Continuing Education	0.00	1,716.49	2,475.00	758.51	2,575.00	33.34%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	18.88	150.00	131.12	200.00	90.56%
General Office Supplies and Equipment	105.30	1,498.43	885.00	(613.43)	1,500.00	0.10%
Postage	<u>0.00</u>	<u>31.75</u>	<u>0.00</u>	<u>(31.75)</u>	<u>200.00</u>	<u>84.13%</u>
Total Supplies, Postage and Printing	105.30	1,549.06	1,035.00	(514.06)	1,900.00	18.47%
Telephone and Telecommunications	1,893.42	11,531.18	11,460.00	(71.18)	22,900.00	49.65%
Contractual Services						
Information Service Costs	0.00	1,506.00	0.00	(1,506.00)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	<u>296,881.80</u>	<u>890,645.20</u>	<u>890,647.00</u>	<u>1.80</u>	<u>1,187,527.00</u>	<u>25.00%</u>
Total Contractual Services	296,881.80	892,151.20	890,647.00	(1,504.20)	1,187,527.00	24.87%
Professional Association Membership Dues	145.00	292.00	0.00	(292.00)	0.00	0.00%
Miscellaneous	<u>(41.97)</u>	<u>505.94</u>	<u>750.00</u>	<u>244.06</u>	<u>1,260.00</u>	<u>59.85%</u>
Total EXPENDITURES	355,865.17	1,297,509.11	1,325,622.00	28,112.89	1,956,335.00	33.68%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(319,039.42)</u>	<u>(1,187,031.86)</u>	<u>(1,215,147.00)</u>	<u>28,115.14</u>	<u>(1,809,032.00)</u>	<u>(34.38)%</u>

RAILS
Check/Voucher Register
from January 1, 2019 to January 31, 2019

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
ADT Security Services	Monitoring Alarm System 1/20-2/19/19-RF	1/9/2019	46.53	
American Library Association	ALA Membership D. Brennan-0059588	1/16/2019	331.00	
Ancel, Glink, P.C.	Professional Services for December 2018	1/23/2019	1,312.50	
Andrew Boyd	A Boyd PR Deduction HSA 1/11/19	1/17/2019	382.69	
Anna Behm	Travel Reimbursement 1/21/19	1/23/2019	251.92	
Anna Hutson	Staff Reimbursment-ALA Membership	1/16/2019	145.00	
Anne Slaughter	Travel Reimbursement -Code4 Lib Conference	1/2/2019	946.18	
Aramark Refreshment Services	Supplies	1/9/2019	328.77	
Aramark Refreshment Services	Water Filter	1/9/2019	89.98	418.75
Arthur J. Gallagher Risk Management	Annual Renewal-Workers Compensation	1/9/2019	95,819.00	
AT & T	Phone Service 1/7-2/4/19-BR	1/16/2019	426.54	
AT & T	Phone Service 1/7-2/6/19-BB	1/16/2019	648.37	
AT & T	Phone Service-1/4-2/3/19-BR	1/16/2019	145.22	
AT& T	Internet Access-BB	1/9/2019	1,143.46	2,363.59
Auto-Graphics, Inc.	FMI -4th Qtr Installment & Implementation fees	1/2/2019	29,700.00	
Baker & Taylor	eRead Collection for December 2018	1/9/2019	7,280.48	
Baker & Taylor	eRead Collection for December 2018	1/9/2019	1,492.14	
Baker & Taylor	eRead Collection for December 2018	1/9/2019	1,383.28	
Baker & Taylor	eRead Collection for December 2018	1/9/2019	57.00	
Baker & Taylor, Inc	Content Cafe Subscription-FMI 3/2019-2/2020	1/23/2019	5,193.50	15,406.40
BiblioLabs LLC	Platinum Community Evanston PL	1/2/2019	3,521.00	
BiblioLabs LLC	Platinum Community Pkg for Westmont PL	1/16/2019	4,549.00	8,070.00
Brian Pichman	Webinar-Building Online Learning Env 1/10/19	1/16/2019	350.00	
Buildingstars Operations, Inc.	Cleaning Service for January 2019-BR	1/9/2019	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service for January 2019-BB	1/9/2019	725.00	2,214.00
Califa Group	ALA ASCGLA ebook summit sponsorship-6/22/18	1/16/2019	8,000.00	
Chicago Metropolitan Fire Prevention	Radio/Maintenance/Monitoring 1/1-3/31/19	1/16/2019	99.00	
Chicago Tribune	Chicago Tribune through 3/10/19	1/2/2019	76.00	
City of Rockford	Water/Sewer Service 12/4/18-11/7/18-RF	1/16/2019	22.45	
Comcast Cable	Internet Service 12/23/18-1/22/19-BR	1/2/2019	236.67	
Comcast Cable	Internet Service 1/23-2/22/19-BR	1/23/2019	238.59	
Comcast Cable	Internet Service-RF 1/19-2/18/19	1/23/2019	310.07	785.33
Comet Messenger Service, Inc.	Mail To Chicago 12/14/18	1/2/2019	216.00	
Comet Messenger Service, Inc.	Mail to Chicago 12/17-12/20/18	1/2/2019	204.00	
Comet Messenger Service, Inc.	Mail to Chicago 12/28/18	1/2/2019	24.00	
Comet Messenger Service, Inc.	Mail to Chicago 1/3-1/4/19	1/9/2019	192.00	
Comet Messenger Service, Inc.	Mail to Chicago 1/8-1/10/19	1/16/2019	144.00	
Comet Messenger Service, Inc.	Mail to Chicago 1/15-1/18/19	1/23/2019	240.00	1,020.00
Commonwealth Edison	Electric 11/15-12/18/18-RF	1/2/2019	272.23	
Commonwealth Edison	Electric 11/29/18-1/2/19-BB	1/9/2019	460.17	732.40
Communico LLC	Annual Subs for Deerfield & Huntley 1/2019-1/2020	1/2/2019	15,000.00	
Communico LLC	Annual Subscription for Lake Villa District Library	1/9/2019	7,500.00	
Communico LLC	Annual Subscription Fees for Gail Borden PLD	1/9/2019	13,000.00	35,500.00
Continental Transportation Solutions	Delivery Outsourcing 12/14/18	1/2/2019	18,062.10	
Continental Transportation Solutions	Delivery Outsourcing 12/21/18	1/2/2019	18,117.00	
Continental Transportation Solutions	Delivery Outsourcing 12/28/18	1/9/2019	14,559.48	
Continental Transportation Solutions	Delivery Outsourcing 1/4/19	1/16/2019	14,641.83	
Continental Transportation Solutions	Delivery Outsourcing 1/11/19	1/23/2019	18,199.35	83,579.76
Cook Memorial Library	CE Event Grant for 1/17/19	1/2/2019	50.00	
Daniel Bostrom	Staff Reimbursement-Calendar	1/9/2019	102.75	
Deirdre Brennan	Reimbursement for Air Fare to Seattle-ALA MW	1/16/2019	287.93	
Demco Software	BrainHQ for Palos Heights PL	1/2/2019	800.00	
Demond Warfield	Staff Reimbursement	1/2/2019	13.19	
Discovery Benefits, Inc	FSA And HRA for December 2018	1/9/2019	247.10	
Discovery Benefits, Inc	Discovery Benefits HSA & HRA Funding	1/16/2019	3,000.00	3,247.10
Doc Motor Works, Inc	Service-2007 GMC Savana-BB	1/9/2019	193.12	
Doc Motor Works, Inc	Service-2012 Ford E250-BB	1/9/2019	255.79	

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Payee	Description	Date	Amount	Total for Multiple Checks
Doc Motor Works, Inc	Service-2010 Chevy G3500-BB	1/9/2019	1,031.57	
Doc Motor Works, Inc	Service-2007 GMC Savana-BB	1/9/2019	462.78	
Doc Motor Works, Inc	Service-2012 Ford E250-BB	1/16/2019	1,574.59	3,517.85
Douglas King	Travel Reimbursement-Airfare to COSUGI	1/23/2019	233.60	
Dynegy Energy Services	Electric 12/4/18-1/6/19-BR	1/16/2019	6,856.26	
Emily Fister	Staff Reimbursment	1/23/2019	417.76	
Employee Benefits Corporation	CobraSecure-January 2019	1/16/2019	80.50	
Express Services, Inc.	Temporary Help 12/9/18-EP Account #11311680	1/2/2019	675.00	
Express Services, Inc.	Temporary Help 12/9/18-BB Account #14301718	1/2/2019	685.88	
Express Services, Inc.	Temporary Help 12/16/18-EP Account #11311680	1/2/2019	675.00	
Express Services, Inc.	Temporary Help 12/16/18-BB Account #14301718	1/2/2019	685.88	
Express Services, Inc.	Temporary Help-12/23/18-BB Account#14301718	1/9/2019	685.88	
Express Services, Inc.	Temporary Help-12/23/18-EP Account#11311680	1/9/2019	675.00	
Express Services, Inc.	Temporary Help 12/30/18-EP Account#11311680	1/9/2019	405.00	
Express Services, Inc.	Temporary Help 12/30/18-BB Account#14301718	1/9/2019	310.93	
Express Services, Inc.	Temporary Help 1/6/19-EP #11311680	1/23/2019	405.00	
Express Services, Inc.	Temporary Help 1/6/19-BB #14301718	1/23/2019	411.53	
Express Services, Inc.	Temporary Help 1/13/19-EP #11311680	1/23/2019	675.00	
Express Services, Inc.	Temporary Help 1/13/19-BB #14301718	1/23/2019	685.88	6,975.98
First National Bank Omaha	Credit Card Purchases for December 2018	1/23/2019	7,681.05	
Gale/CENGAGE Learning	COHS Scholarships-Gali Borden & Carol Stream	1/9/2019	12,950.00	
Government Finance Officers Assoc	Annual Membership -GFOA	1/16/2019	160.00	
HD Truck Equipment, LLC	Lift Gates for 3 New Trucks	1/23/2019	13,593.00	
Hinsdale Bank & Trust	Hinsdale Bank Analysis Fee 12/2018	1/17/2019	162.23	
HR Source	Handbook Review	1/9/2019	2,250.00	
HR Source	Benchmarking for HR	1/9/2019	225.00	
HR Source	HR Workshop in November 2018	1/16/2019	1,750.00	4,225.00
i3 Broadband	Internet Service 12/19/18-1/18/19-EP	1/2/2019	424.83	
ICMA-RC	ICMA RC PR Deduction 12/28/18	1/2/2019	2,812.10	
ICMA-RC	ICMA-RC PR Deduction 1/11/19	1/11/2019	2,869.81	
ICMA-RC	ICMA-RC PR Deduction 1/25/19	1/25/2019	2,869.81	8,551.72
Illinois Heartland Library System	Delivery Service ILDS Libraries-Dec 2018	1/2/2019	20,860.45	
Illinois Library Association	2019 Legislative Meet-Ups Video Sponsorship	1/16/2019	900.00	
Impact Networking, LLC	Printer Paper - BR	1/23/2019	2,559.20	
IMRF	IMRF Contribution 12/2018	1/4/2019	27,374.75	
IMRF	IMRF 01/2019	1/30/2019	16,426.60	43,801.35
Indian Trails Public Library District	CE Event Grant on 3/15/19	1/2/2019	3,800.00	
IntelePeer Cloud Communications	VOIP Service for December 2018	1/9/2019	3,083.05	
Iron Mountain	Offsite Data Storage for December 2018	1/23/2019	358.67	
James Campbell	Airfare to MN for COSUGI	1/23/2019	220.60	
Jeanne Johansen	Travel Reimbursment	1/9/2019	18.32	
Jessica Barnes	Travel Reimbursment-Springfield	1/23/2019	369.85	
Jiffy Lube	Service-2011 Chevy Express-BB	1/9/2019	111.96	
Jiffy Lube	Service-2016 Ford Transit-BB	1/9/2019	81.97	
Jiffy Lube	Service-2006 GMC Savana-BB	1/9/2019	58.46	
Jiffy Lube	Service-2007 GMC Savana-BB	1/9/2019	39.99	
Jiffy Lube	Service-2014 Ford Focus-BB	1/9/2019	79.99	
Jiffy Lube	Service-2014 Ford Focus-BR	1/9/2019	127.97	500.34
John Slanicky	Travel reimbursement	1/23/2019	63.22	
Johnson Controls	Qtrly Alarm Service 1/19-3/19-BR	1/2/2019	387.84	
Keith Hoogland Limited Partnership	East Peoria Rent for February 2019	1/9/2019	10,387.21	
Konica Minolta Premier Finance	Lease Payments for Copiers 12/15/18-1/14/19	1/9/2019	686.35	
Konica Minolta Premier Finance	Copier Maintenance 12/10/18-1/9/19	1/23/2019	16.13	702.48
Landmark Ford	Vehicles-2019 Ford Box Truck -F450	1/23/2019	40,392.00	
Landmark Ford	Vehicles-2019 Ford Box Truck -F450	1/23/2019	40,392.00	
Landmark Ford	Vehicles-2019 Ford Box Truck -F450	1/23/2019	40,392.00	121,176.00
Level 3 Communications, LLC	Level3 Telecom through 12/24/18	1/9/2019	135.27	

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Payee	Description	Date	Amount	Total for Multiple Checks
Libraries of Illinois Risk Agency	General Insurance 12/31/18-12/31/19	1/2/2019	115,182.00	
LIMRiCC - PHIP	Health Insurance for January 2019	1/16/2019	61,687.60	
Louis Capra & Associates	Rockford Rent for February 2019	1/16/2019	2,025.84	
Mary Hudspeath	Travel Reimbursement 1/17/19	1/23/2019	27.51	
MCP Incorporated	Cleaning Service for January 2019-EP	1/9/2019	697.00	
Mediacom	Internet Access for January 2019-CV	1/9/2019	650.00	
Mediacom	Phone Service-1/15-2/14/19-CV	1/16/2019	119.98	769.98
Michael Campbell	Travel Reimbursement -1/18/19	1/23/2019	39.44	
MidAmerican Energy Company	Gas/Electric/Lighting- 11/27-12/28/18-CV	1/9/2019	545.96	
MIF 1000 Crossroads (Bolingbrook)	Recon Operating & RE Taxes-January 2019	1/9/2019	162.00	
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for February 2019	1/16/2019	8,447.91	8,609.91
Nicole Zimmermann	Travel Reimbursement-Parking	1/9/2019	8.00	
Nicor Gas	Gas 11/19-12/17/18-RF	1/2/2019	282.72	
Nicor Gas	Gas 11/13-12/13/18-BR	1/2/2019	102.34	
Nicor Gas	Gas 11/27-12/26/18-BB Unit B	1/9/2019	131.32	
Nicor Gas	Gas 11/27-12/26/18-BB	1/9/2019	168.93	
Nicor Gas	Gas 12/18/18-1/18/19-RF	1/23/2019	452.21	1,137.52
Nincy George	Travel Reimbursement 1/4/19	1/23/2019	8.70	
Office Depot	Office Supplies	1/16/2019	129.34	
Office Depot	Office Supplies-PCAT	1/16/2019	66.26	195.60
Orkin	Pest Treatment for January 2019	1/16/2019	99.12	
Orkin	Bait Station-BR	1/16/2019	53.88	153.00
Paycom Payroll LLC	Net Wages	1/10/2019	97,927.80	
Paycom Payroll LLC	PR Taxes	1/10/2019	43,753.93	
Paycom Payroll LLC	PR WH & Fees	1/10/2019	2,969.30	
Paycom Payroll LLC	Net Wages	1/24/2019	99,200.45	
Paycom Payroll LLC	PR Taxes	1/24/2019	44,233.15	
Paycom Payroll LLC	PR WH & Fees	1/24/2019	2,712.75	290,797.38
Perception Institute	Webinar -12/6/18 on Implicit Bias	1/2/2019	1,000.00	
Perfection Window Films	Office Window Tint - BR	1/23/2019	4,800.00	
Ping's Automotive Service	Service-2013 Ford E350-RF	1/16/2019	186.49	
Ping's Automotive Service	Service-2016 Ford Transit-RF	1/16/2019	146.85	333.34
Pitney Bowes Inc	Postage Meter Rental Location BR	1/9/2019	246.60	
Pitney Bowes Inc	Purchase SendPro Postage Machine- BR	1/9/2019	7,539.95	
Pitney Bowes Inc	SendPro Postage Supplies	1/16/2019	295.00	8,081.55
PrairieCat	Automated Library Computer Services-3rd Qtr	1/2/2019	147,135.50	
Purchase Power	Fill Fedex/USPS Postage on 12/19/18	1/9/2019	20.00	
Purchase Power	Postage for SendPro	1/16/2019	1,244.98	1,264.98
Reliable Fire Equipment	Annual Halon Inspection - BR	1/16/2019	410.00	
Reliable Fire Equipment	Annual Fire Alarm Sys Inspection - BR	1/16/2019	420.00	
Reliable Fire Equipment	Annual Sprinkler Sys Inspection - BR	1/16/2019	265.00	1,095.00
Republic Services #400	Waste Removal for January 2019 - CV	1/16/2019	180.69	
Robert Morgan	Staff Reimbursement 1/4/19	1/9/2019	115.97	
Rock River Disposal Services	Waste Removal for January 2019-RF	1/9/2019	54.80	
RSA, NFP	CE Event Grant for 3/20/19	1/2/2019	1,200.00	
Safelite Fulfillment, Inc	Service-Replace Windshield-CV	1/23/2019	217.32	
Schumacher Memorial Library	Postage Reimbursement 11/30/18	1/2/2019	3.49	
Service Forms And Graphics	Post-it Labels for Delivery	1/23/2019	7,212.61	
SKC Communications Products	Polycom Yearly Maintenance 7/2018-6/2019	1/2/2019	28,848.30	
System Wide Automated Network	Automated Library Computer Services-3rd Qtr	1/2/2019	149,746.30	
T-Mobile	GPS Tracking for AILS Vehicles	1/9/2019	812.14	
Technology Mgmnt Revolving Fund	Data Center Service for RSA Servers	1/9/2019	240.00	
Technology Mgmnt Revolving Fund	Communication Charges for 11/30/18	1/9/2019	1,080.00	1,320.00
The Marc Of Quality	OCLC Batchload Processing	1/2/2019	12,300.00	
The Quipu Group	ePass Phase 3 Final Setup for 2019	1/9/2019	9,993.00	
Tovar Snow Professionals	Snow & Ice Removal Service BR-11/25/18	1/16/2019	473.00	
Tovar Snow Professionals	Snow & Ice Removal Service BR-11/26/18	1/16/2019	1,341.00	

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Payee	Description	Date	Amount	Total for Multiple Checks
Tovar Snow Professionals	Snow & Ice Removal Service BR-11/27/18	1/16/2019	488.00	
Tovar Snow Professionals	Snow & Ice Removal Service BR-11/30/18	1/16/2019	168.00	
Tovar Snow Professionals	Snow & Ice Removal Service BR-11/28/18	1/16/2019	168.00	
Tovar Snow Professionals	Snow & Ice Removal Service BR-11/29/18	1/16/2019	168.00	
Tovar Snow Professionals	Snow & Ice Removal Service BR-11/16/18	1/16/2019	168.00	
Tovar Snow Professionals	Snow & Ice Removal Service BR-12/12/18	1/16/2019	168.00	
Tovar Snow Professionals	Snow & Ice Removal Service BR-12/21/18	1/16/2019	293.00	
Tovar Snow Professionals	Snow & Ice Removal Service BR-12/24/18	1/16/2019	168.00	
Tovar Snow Professionals	Snow & Ice Removal Service -BR 12/31/18	1/23/2019	168.00	
Tovar Snow Professionals	Snow & Ice Removal Service -BR 1/3/19	1/23/2019	168.00	
Tovar Snow Professionals	Snow & Ice Removal Service -BR 1/2/19	1/23/2019	168.00	4,107.00
Tracey Devolder	Cleaning Service for December 2018	1/2/2019	675.00	
Turk's Collision Center	Service-2016 Ford Transit-Insurance Claim	1/16/2019	2,558.98	
Uftring Automall	Service-EP-2012 Ford Truck	1/9/2019	37.15	
Uftring Automall	Service-EP-2014 Ford Wagon	1/9/2019	37.15	
Uftring Automall	Service-EP-2016 Ford Transit	1/9/2019	57.90	
Uftring Automall	Service-EP-2018 Ford Transit	1/9/2019	815.69	
Uftring Automall	Service-EP-2014 Ford Fusion	1/9/2019	54.69	
Uftring Automall	Service-EP-2014 Ford Wagon	1/9/2019	57.90	
Uftring Automall	Service-EP-2006 Chevy Van	1/9/2019	57.88	
Uftring Automall	Service-EP-2014 Ford Fusion	1/9/2019	146.61	
Uftring Automall	Service-EP-2014 Ford Wagon	1/9/2019	76.88	
Uftring Automall	Service-2014 Ford Fusion	1/9/2019	13.86	
Uftring Automall	Service-EP-2014 Ford Fusion	1/9/2019	398.23	
Uftring Automall	Service-2014 Ford Fusion-EP	1/23/2019	50.11	
Uftring Automall	Service-2006 Chevy Express-EP	1/23/2019	670.04	
Uftring Chevrolet	Service-2009 Chevy Express-EP	1/23/2019	753.86	3,227.95
Verizon Wireless	Wireless Service 12/21-12/20/2018	1/9/2019	395.12	
Village of Burr Ridge	Water/Sewer 10/29-12/27/18-BR	1/23/2019	200.01	
Village Of Coal Valley	Water/Svc 11/15-12/15/18-CV	1/9/2019	55.10	
VIP Electrical Services, Inc.	Replace loose wire-BR	1/23/2019	155.00	
VIP Electrical Services, Inc.	Repair Heater Wiring-BR	1/23/2019	285.00	440.00
Waste Management	Waste Removal for January 2019-BR	1/9/2019	246.00	
West Town Mechanical	Maintenance for January 2019	1/2/2019	609.00	
Western First Aid and Safety, LLC	Replenish First Aid Kit 12/12/18	1/9/2019	84.08	
WEX Bank	WEX Fuel Cost for December 2018	1/9/2019	14,364.92	
Willowbrook Police Department	Red light Violation-12/19/18 SB Rt83@75th St	1/2/2019	100.00	
Wilmington Public Library District	Reimbursement for Damaged DVD	1/9/2019	20.00	
WLC Enterprises, Inc	Deposit for Fan at Bolingbrook Facility	1/2/2019	4,225.00	
Report Total			1,456,135.69	

First National Bank of Omaha
Credit Card Charges - Recap
Disbursements - January 2019

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Custodial Supplies	Cleaning Supplies - BB	422.00
Bolingbrook	Repairs & Maintenance-Vehicles	Truck Inspections	161.80
Bolingbrook	Registration and Meetings	RAILS December Event - BB	521.02
Burr Ridge	Recruiting	HR-Recruiting	598.00
Burr Ridge	Repairs & Maintenance-Building	Facility Supplies/Repairs-BR	3.99
Burr Ridge	Custodial Supplies	Cleaning Supplies - BR	422.00
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Meals - In State	Meals While Traveling	104.75
Burr Ridge	Lodging - Out of State	Lodging - Consortia Meeting	104.00
Burr Ridge	Registration and Meetings	Legis Meet-ups	80.00
Burr Ridge	Registration and Meetings	RAILS Staff Event December	862.37
Burr Ridge	General Office Supplies	Office Supplies-BR	401.40
Burr Ridge	General Office Supplies	General Supplies	59.81
Burr Ridge	Telephone & Telecommunications	J2 eFax service	208.04
Burr Ridge	Telephone & Telecommunications	Ustream TV-Video Streaming	99.00
Burr Ridge	Telephone & Telecommunications	Spectech-Tracking CTS Deliveries	25.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	110.50
Burr Ridge	Information Service Costs	Liberated Syndication-Podcast	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Information Service Costs	Optimal Workshop Website Testing	199.00
Coal Valley	Repairs & Maintenance-Building	Facility Supplies	42.42
Coal Valley	Repairs & Maintenance-Vehicles	Service-Vehicles	111.25
Coal Valley	Repairs & Maintenance-Vehicles	Ping Automotive Service	2,136.18
Coal Valley	Registration and Meetings	Fred Prior Seminar	149.00
Coal Valley	Postage	Mail to Libraries/Postage	5.32
Coal Valley	Miscellaneous Expense	Annual Bank Card Fee	15.00
Coal Valley	Miscellaneous Expense	Over Limit Fee	39.00
East Peoria	Repairs & Maintenance-Building	Facility Supplies/Repairs EP	66.29
Rockford	Lodging - In State	Lodging at Rockford	75.49
Rockford	Registration and Meetings	RAILS Staff Event December	101.20
Rockford	General Office Supplies	General Supplies	25.22
Total for Main Account-#4297			<u><u>7,681.05</u></u>