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**November 8, 2018**

**TO: RAILS BOARD OF DIRECTORS**

**FROM: JIM KREGOR**

**SUBJECT: RAILS FINANCIAL REPORT – October 2018**

Please find attached the RAILS Financial Reports for the month of October 2018. The attached statements include fund Balance Sheets for RAILS' Governmental (General, Capital Projects and Special Revenue Funds combined), General and Capital Projects Funds and the Statements of Revenue and Expenditure reports for RAILS' Governmental, General and Capital Projects Funds, plus separate reports for two major programs, Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included. There was no year-to-date financial activity within the Special Revenue Funds.

The October 31, 2018 unassigned General Fund (\$10.0 million) cash and investment balances, would fund an estimated 10.3 months of operations. In October, RAILS received a payment of \$172,699 of the FY2019 Area and Per Capita Grant award. An amount of \$5,256,080 of the FY2018 Area and Per Capita Grant funds remains due to RAILS. This remaining amount owed would fund approximately 5.4 months of operations.

#### **FY2019 Revenues and Expenditures**

Total General Fund revenues of \$2,514,669 through October were \$2,122,906 below budget, as Area and Per Capita Grant revenues were \$2,047,841 below budget. These grant revenues are budgeted to occur throughout the year, but payments in actuality are irregular. Area and Per Capita revenues of \$3,293,040 were budgeted through October. Of the amount received, \$1,072,500 pertained to the FY2018 grant award and \$172,699 to the FY2019 award.

Total General Fund expenditures of \$4,139,917 were \$331,112 below budget due to favorable to budget results in nearly all cost components, the largest being Personnel (\$78,168), Library Materials (\$70,520) and Contractual Services (\$61,695) expenditures.

During October, RAILS received E-Rate reimbursement of \$16,295.43, the full amount expected for FY2019. These revenues are unbudgeted due to their uncertainty.

Personnel expenditures were \$78,168, or 5.0%, below budget, of which \$58,088 were salary expenditures. The lower than budget salaries were due primarily to vacancies in five administrative positions, four of which RAILS filled through October.

The lower Contractual Services expenditures were due primarily to lower than budget LLSAP Membership Grants, which for FY2019 were budgeted at \$615,000, and a lag in receiving and processing delivery related contractual expenditures.

Library Materials expenditures were below budget primarily from lower group purchases.

For the month of October, RAILS had two new hires (Matthew Leaf – Driver, Coal Valley and Anna Hutson, Member Services Supervisor, RSA East Peoria), and no terminations. (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements.)

Capital Projects Fund expenditures of \$40,626 in October were for one new delivery vehicle, a box truck that will be located at the Coal Valley facility.

**RAILS - Reaching Across Illinois Library System  
Cash Position of the General Fund  
Projected as of October 31, 2018**

		<u><b>10/31/2018</b></u>
Total Cash and Investments - All Funds	\$	12,800,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	-
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(2,800,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>10,000,000</u></u>
Projected FY2018 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>970,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>10.3</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately August 2019

**SIGNIFICANT ASSUMPTIONS:**

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

**RAILS - Reaching Across Illinois Library System**  
**Cash, Cash Equivalants & Investments**  
**October 31, 2018**

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,744,456.41	2.186%	Demand	\$ 25,399.83
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Checking Account</u>	\$ 1,114,240.47	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 1,111.71	1.973%	Demand	\$ 1,115.12
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 22,094.40	4.000%	12/31/2013	\$ -
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Money Market Account</u>	\$ 7,963,652.04	2.250%	Demand	\$ 53,330.71
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -			\$ -
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ -	Matured	8/16/2018	\$ 8,300.28
<b>Total Cash and Investments / Weighted Average Annual Interest Rate</b>		<u><u>\$ 12,845,555.03</u></u>	<b>2.039%</b>		<u><u>\$ 88,145.94</u></u>

**RAILS**

Statement of Net Assets  
 Governmental Funds  
 As of 10/31/2018

	Balance End of Month
<b>Assets</b>	
Cash & Cash Equivalents	12,823,460.63
Investments	22,094.40
Grants Receivables	5,256,079.79
Accounts Receivables	93,992.14
Prepaid Expenses	87,619.30
Other Assets	18,351.50
Total Assets	<u>18,301,597.76</u>
<b>Liabilities</b>	
Accrued Liabilities	3,476.43
Deferred Revenue	5,256,079.79
Other Liabilities	677.12
Total Liabilities	<u>5,260,233.34</u>
<b>Fund Balances</b>	
Beginning Fund Balance	14,850,668.91
Current YTD Net Income	
Capital Outlays- Building and Improvements	(36,974.35)
Capital Outlays - Vehicles	(147,082.00)
Other	(1,625,248.14)
Total Current YTD Net Income	<u>(1,809,304.49)</u>
Total Fund Balances	<u>13,041,364.42</u>
Total Liabilities and Fund Balances	<u><u>18,301,597.76</u></u>

**RAILS**

## Statement of Net Assets

General Fund

As of 10/31/2018

Balance End of  
Month

## Assets

Cash & Cash Equivalents	10,031,111.32
Investments	22,094.40
Grants Receivables	5,256,079.79
Accounts Receivables	93,992.14
Prepaid Expenses	87,619.30
Other Assets	18,351.50
Total Assets	<u>15,509,248.45</u>

## Liabilities

Accrued Liabilities	3,476.43
Deferred Revenue	5,256,079.79
Other Liabilities	677.12
Total Liabilities	<u>5,260,233.34</u>

## Fund Balances

Beginning Fund Balance	11,874,263.25
Current YTD Net Income	(1,625,248.14)
Total Fund Balances	<u>10,249,015.11</u>

Total Liabilities and Fund Balances

15,509,248.45



## RAILS

Statement of Revenues and Expenditures - 33.3% Complete  
Governmental Funds  
From 10/1/2018 Through 10/31/2018

Document 6.3-6.4

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
Area and Per Capita	172,699.00	1,245,199.00	3,293,040.00	(2,047,841.00)	9,879,110.00	(87.40)%
System Automation and Technology	0.00	0.00	0.00	0.00	38,060.00	(100.00)%
Total State Grants	172,699.00	1,245,199.00	3,293,040.00	(2,047,841.00)	9,917,170.00	(87.44)%
Fees for Services and Materials						
Fees for Services and Materials	88,900.58	486,905.49	539,500.00	(52,594.51)	1,049,878.00	(53.62)%
Total Fees for Services and Materials	88,900.58	486,905.49	539,500.00	(52,594.51)	1,049,878.00	(53.62)%
Reimbursements						
Reimbursements	23,506.00	676,700.64	728,270.00	(51,569.36)	997,500.00	(32.16)%
E-Rate Reimbursements	16,295.43	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	39,801.43	692,996.07	728,270.00	(35,273.93)	997,500.00	(30.53)%
Investment Income						
Investment Income	24,839.71	88,145.94	73,100.00	15,045.94	219,200.00	(59.79)%
Total Investment Income	24,839.71	88,145.94	73,100.00	15,045.94	219,200.00	(59.79)%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	922.50	922.50	3,165.00	(2,242.50)	9,500.00	(90.29)%
Total Other Revenue	922.50	1,422.50	3,665.00	(2,242.50)	10,000.00	(85.78)%
Total REVENUES	327,163.22	2,514,669.00	4,637,575.00	(2,122,906.00)	12,193,748.00	(79.38)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	85,936.28	324,332.05	357,942.00	33,609.95	1,240,855.00	73.86%
Other Professionals	90,658.30	340,043.02	353,515.00	13,471.98	1,232,181.00	72.40%
Support Services	123,006.07	456,487.36	467,493.00	11,005.64	1,620,556.00	71.83%
Social Security Taxes	21,621.16	81,377.31	90,229.00	8,851.69	311,411.00	73.87%
Unemployment Insurance	636.50	2,650.79	774.00	(1,876.79)	25,522.00	89.61%
Workers' Compensation	7,654.79	27,673.71	29,717.00	2,043.29	103,020.00	73.14%
Retirement Benefits	13,882.88	51,620.49	54,571.00	2,950.51	110,432.00	53.26%
Health, Dental and Life Insurance	42,383.19	170,605.16	179,352.00	8,746.84	537,960.00	68.29%
Other Fringe Benefits	1,377.75	2,183.45	14,900.00	12,716.55	44,600.00	95.10%
Temporary Help	6,841.02	18,499.43	2,660.00	(15,839.43)	8,000.00	(131.24)%
Recruiting	1,267.50	2,512.60	5,000.00	2,487.40	15,000.00	83.25%
Total Personnel	395,265.44	1,477,985.37	1,556,153.00	78,167.63	5,249,537.00	71.85%
Library Materials						
Print Materials	76.00	685.30	2,655.00	1,969.70	7,930.00	91.36%
E-Resources	61,969.48	771,719.51	840,270.00	68,550.49	1,333,500.00	42.13%
Total Library Materials	62,045.48	772,404.81	842,925.00	70,520.19	1,341,430.00	42.42%
Buildings and Grounds						
Rent/Lease	20,698.96	103,303.49	116,080.00	12,776.51	288,680.00	64.22%



## RAILS

Statement of Revenues and Expenditures - 33.3% Complete  
Governmental Funds  
From 10/1/2018 Through 10/31/2018

Document 6.3-6.4

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	9,421.57	27,183.25	36,537.00	9,353.75	109,650.00	75.21%
Property Insurance	923.00	3,692.00	3,773.00	81.00	12,610.00	70.72%
Repairs and Maintenance - Bldg	1,666.25	6,060.81	18,422.00	12,361.19	73,700.00	91.78%
Custodial/Janitorial Service and Supplies	4,895.10	17,949.68	17,178.00	(771.68)	51,500.00	65.15%
Other Buildings and Grounds	856.32	17,039.00	14,386.00	(2,653.00)	43,150.00	60.51%
Total Buildings and Grounds	38,461.20	175,228.23	206,376.00	31,147.77	579,290.00	69.75%
Vehicles Expenses						
Fuel	19,632.11	63,666.14	68,035.00	4,368.86	270,810.00	76.49%
Repairs and Maintenance - Vehicle	12,975.60	48,093.67	40,600.00	(7,493.67)	122,100.00	60.61%
Vehicle Insurance	7,000.00	28,000.00	28,000.00	0.00	86,120.00	67.49%
Other Vehicle Expenses	1,000.00	2,500.00	3,590.00	1,090.00	10,750.00	76.74%
Total Vehicles Expenses	40,607.71	142,259.81	140,225.00	(2,034.81)	489,780.00	70.95%
In-State Travel	8,697.11	19,851.70	24,986.00	5,134.30	40,525.00	51.01%
Out-of-State Travel	7.99	5,922.68	11,383.00	5,460.32	57,503.00	89.70%
Continuing Education						
Registrations and Meeting, Other Fees	7,159.09	22,880.41	34,371.00	11,490.59	72,732.00	68.54%
Conferences and Continuing Education Meetings	10,989.01	25,424.88	42,875.00	17,450.12	128,200.00	80.17%
Total Continuing Education	18,148.10	48,305.29	77,246.00	28,940.71	200,932.00	75.96%
Public Relations	7,104.65	8,723.58	6,505.00	(2,218.58)	19,500.00	55.26%
Commercial Insurance						
Liability Insurance	1,398.00	5,592.00	5,612.00	20.00	17,200.00	67.49%
Total Commercial Insurance	1,398.00	5,592.00	5,612.00	20.00	17,200.00	67.49%
Supplies, Postage and Printing						
Computers, Software and Supplies	784.40	9,372.38	22,935.00	13,562.62	68,700.00	86.36%
General Office Supplies and Equipment	3,390.41	11,545.51	11,740.00	194.49	34,850.00	66.87%
Postage	624.00	5,287.52	5,716.00	428.48	17,200.00	69.26%
Library Supplies	0.00	0.00	170.00	170.00	500.00	100.00%
Delivery Supplies	7,498.85	19,957.56	18,313.00	(1,644.56)	54,925.00	63.66%
Other Supplies	0.00	0.00	35.00	35.00	100.00	100.00%
Total Supplies, Postage and Printing	12,297.66	46,162.97	58,909.00	12,746.03	176,275.00	73.81%
Telephone and Telecommunications	13,534.64	38,116.54	35,650.00	(2,466.54)	137,310.00	72.24%
Equipment Rental, Repair and Maintenance						
Equipment Rental	3,154.77	8,040.01	10,207.00	2,166.99	30,580.00	73.71%
Equipment Repair and Maintenance Agreements	4,624.41	18,512.51	33,791.00	15,278.49	101,423.00	81.75%
Total Equipment Rental, Repair and Maintenance	7,779.18	26,552.52	43,998.00	17,445.48	132,003.00	79.88%
Professional Services						
Legal	2,157.50	5,511.25	17,019.00	11,507.75	50,950.00	89.18%
Accounting	3,366.00	27,650.00	17,500.00	(10,150.00)	25,000.00	(10.60)%
Consulting	308.75	16,663.72	36,760.00	20,096.28	110,000.00	84.85%
Payroll Service Fees	2,207.57	8,364.23	12,560.00	4,195.77	38,000.00	77.99%

## RAILS

Statement of Revenues and Expenditures - 33.3% Complete  
 Governmental Funds  
 From 10/1/2018 Through 10/31/2018

Document 6.3-6.4

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Total Professional Services	8,039.82	58,189.20	83,839.00	25,649.80	223,950.00	74.02%
Contractual Services						
Information Service Costs	1,184.44	11,512.38	15,306.00	3,793.62	37,981.00	69.69%
Contract Agreements w/ Systems, Member Libraries	484,268.59	788,644.19	830,964.00	42,319.81	1,893,627.00	58.35%
Outside Printing Services	0.00	0.00	170.00	170.00	500.00	100.00%
Other Contractual Services	158,454.21	510,213.49	525,625.00	15,411.51	1,575,564.00	67.62%
Total Contractual Services	643,907.24	1,310,370.06	1,372,065.00	61,694.94	3,507,672.00	62.64%
Professional Association Membership Dues	1,455.00	2,442.12	2,752.00	309.88	9,150.00	73.31%
Miscellaneous	570.14	1,810.26	2,405.00	594.74	6,950.00	73.95%
Capital Outlays						
Capital Outlays- Equipment	0.00	0.00	4,000.00	4,000.00	12,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	36,974.35	90,000.00	53,025.65	270,000.00	86.31%
Capital Outlays - Vehicles	40,626.00	147,082.00	83,500.00	(63,582.00)	250,000.00	41.17%
Total Capital Outlays	40,626.00	184,056.35	177,500.00	(6,556.35)	532,000.00	65.40%
Total EXPENDITURES	1,299,945.36	4,323,973.49	4,648,529.00	324,555.51	12,721,007.00	66.01%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(972,782.14)	(1,809,304.49)	(10,954.00)	(1,798,350.49)	(527,259.00)	243.15%

## RAILS

Statement of Revenues and Expenditures - 33.3% Complete

Document 6.3-6.4

General Fund

From 10/1/2018 Through 10/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
Area and Per Capita	172,699.00	1,245,199.00	3,293,040.00	(2,047,841.00)	9,879,110.00	(87.40)%
Total State Grants	172,699.00	1,245,199.00	3,293,040.00	(2,047,841.00)	9,879,110.00	(87.40)%
Fees for Services and Materials						
Fees for Services and Materials	88,900.58	486,905.49	539,500.00	(52,594.51)	1,049,878.00	(53.62)%
Total Fees for Services and Materials	88,900.58	486,905.49	539,500.00	(52,594.51)	1,049,878.00	(53.62)%
Reimbursements						
Reimbursements	23,506.00	676,700.64	728,270.00	(51,569.36)	997,500.00	(32.16)%
E-Rate Reimbursements	16,295.43	16,295.43	0.00	16,295.43	0.00	0.00%
Total Reimbursements	39,801.43	692,996.07	728,270.00	(35,273.93)	997,500.00	(30.53)%
Investment Income						
Investment Income	24,839.71	88,145.94	73,100.00	15,045.94	219,200.00	(59.79)%
Total Investment Income	24,839.71	88,145.94	73,100.00	15,045.94	219,200.00	(59.79)%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	922.50	922.50	3,165.00	(2,242.50)	9,500.00	(90.29)%
Total Other Revenue	922.50	1,422.50	3,665.00	(2,242.50)	10,000.00	(85.78)%
Total REVENUES	327,163.22	2,514,669.00	4,637,575.00	(2,122,906.00)	12,155,688.00	(79.31)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	85,936.28	324,332.05	357,942.00	33,609.95	1,240,855.00	73.86%
Other Professionals	90,658.30	340,043.02	353,515.00	13,471.98	1,232,181.00	72.40%
Support Services	123,006.07	456,487.36	467,493.00	11,005.64	1,620,556.00	71.83%
Social Security Taxes	21,621.16	81,377.31	90,229.00	8,851.69	311,411.00	73.87%
Unemployment Insurance	636.50	2,650.79	774.00	(1,876.79)	25,522.00	89.61%
Workers' Compensation	7,654.79	27,673.71	29,717.00	2,043.29	103,020.00	73.14%
Retirement Benefits	13,882.88	51,620.49	54,571.00	2,950.51	110,432.00	53.26%
Health, Dental and Life Insurance	42,383.19	170,605.16	179,352.00	8,746.84	537,960.00	68.29%
Other Fringe Benefits	1,377.75	2,183.45	14,900.00	12,716.55	44,600.00	95.10%
Temporary Help	6,841.02	18,499.43	2,660.00	(15,839.43)	8,000.00	(131.24)%
Recruiting	1,267.50	2,512.60	5,000.00	2,487.40	15,000.00	83.25%
Total Personnel	395,265.44	1,477,985.37	1,556,153.00	78,167.63	5,249,537.00	71.85%
Library Materials						
Print Materials	76.00	685.30	2,655.00	1,969.70	7,930.00	91.36%
E-Resources	61,969.48	771,719.51	840,270.00	68,550.49	1,333,500.00	42.13%
Total Library Materials	62,045.48	772,404.81	842,925.00	70,520.19	1,341,430.00	42.42%
Buildings and Grounds						
Rent/Lease	20,698.96	103,303.49	116,080.00	12,776.51	288,680.00	64.22%
Utilities	9,421.57	27,183.25	36,537.00	9,353.75	109,650.00	75.21%

## RAILS

Statement of Revenues and Expenditures - 33.3% Complete

Document 6.3-6.4

General Fund

From 10/1/2018 Through 10/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Property Insurance	923.00	3,692.00	3,773.00	81.00	12,610.00	70.72%
Repairs and Maintenance - Bldg	1,666.25	6,060.81	18,422.00	12,361.19	73,700.00	91.78%
Custodial/Janitorial Service and Supplies	4,895.10	17,949.68	17,178.00	(771.68)	51,500.00	65.15%
Other Buildings and Grounds	856.32	17,039.00	14,386.00	(2,653.00)	43,150.00	60.51%
Total Buildings and Grounds	38,461.20	175,228.23	206,376.00	31,147.77	579,290.00	69.75%
Vehicles Expenses						
Fuel	19,632.11	63,666.14	68,035.00	4,368.86	270,810.00	76.49%
Repairs and Maintenance - Vehicle	12,975.60	48,093.67	40,600.00	(7,493.67)	122,100.00	60.61%
Vehicle Insurance	7,000.00	28,000.00	28,000.00	0.00	86,120.00	67.49%
Other Vehicle Expenses	1,000.00	2,500.00	3,590.00	1,090.00	10,750.00	76.74%
Total Vehicles Expenses	40,607.71	142,259.81	140,225.00	(2,034.81)	489,780.00	70.95%
In-State Travel	8,697.11	19,851.70	24,986.00	5,134.30	40,525.00	51.01%
Out-of-State Travel	7.99	5,922.68	11,383.00	5,460.32	57,503.00	89.70%
Continuing Education						
Registrations and Meeting, Other Fees	7,159.09	22,880.41	34,371.00	11,490.59	72,732.00	68.54%
Conferences and Continuing Education Meetings	10,989.01	25,424.88	42,875.00	17,450.12	128,200.00	80.17%
Total Continuing Education	18,148.10	48,305.29	77,246.00	28,940.71	200,932.00	75.96%
Public Relations	7,104.65	8,723.58	6,505.00	(2,218.58)	19,500.00	55.26%
Commercial Insurance						
Liability Insurance	1,398.00	5,592.00	5,612.00	20.00	17,200.00	67.49%
Total Commercial Insurance	1,398.00	5,592.00	5,612.00	20.00	17,200.00	67.49%
Supplies, Postage and Printing						
Computers, Software and Supplies	784.40	9,372.38	22,935.00	13,562.62	68,700.00	86.36%
General Office Supplies and Equipment	3,390.41	11,545.51	11,740.00	194.49	34,850.00	66.87%
Postage	624.00	5,287.52	5,716.00	428.48	17,200.00	69.26%
Library Supplies	0.00	0.00	170.00	170.00	500.00	100.00%
Delivery Supplies	7,498.85	19,957.56	18,313.00	(1,644.56)	54,925.00	63.66%
Other Supplies	0.00	0.00	35.00	35.00	100.00	100.00%
Total Supplies, Postage and Printing	12,297.66	46,162.97	58,909.00	12,746.03	176,275.00	73.81%
Telephone and Telecommunications	13,534.64	38,116.54	35,650.00	(2,466.54)	137,310.00	72.24%
Equipment Rental, Repair and Maintenance						
Equipment Rental	3,154.77	8,040.01	10,207.00	2,166.99	30,580.00	73.71%
Equipment Repair and Maintenance Agreements	4,624.41	18,512.51	33,791.00	15,278.49	101,423.00	81.75%
Total Equipment Rental, Repair and Maintenance	7,779.18	26,552.52	43,998.00	17,445.48	132,003.00	79.88%
Professional Services						
Legal	2,157.50	5,511.25	17,019.00	11,507.75	50,950.00	89.18%
Accounting	3,366.00	27,650.00	17,500.00	(10,150.00)	25,000.00	(10.60)%
Consulting	308.75	16,663.72	36,760.00	20,096.28	110,000.00	84.85%
Payroll Service Fees	2,207.57	8,364.23	12,560.00	4,195.77	38,000.00	77.99%
Total Professional Services	8,039.82	58,189.20	83,839.00	25,649.80	223,950.00	74.02%

## RAILS

Statement of Revenues and Expenditures - 33.3% Complete

Document 6.3-6.4

General Fund

From 10/1/2018 Through 10/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Contractual Services						
Information Service Costs	1,184.44	11,512.38	15,306.00	3,793.62	37,981.00	69.69%
Contract Agreements w/ Systems, Member Libraries	484,268.59	788,644.19	830,964.00	42,319.81	1,855,567.00	57.50%
Outside Printing Services	0.00	0.00	170.00	170.00	500.00	100.00%
Other Contractual Services	158,454.21	510,213.49	525,625.00	15,411.51	1,575,564.00	67.62%
Total Contractual Services	643,907.24	1,310,370.06	1,372,065.00	61,694.94	3,469,612.00	62.23%
Professional Association Membership Dues	1,455.00	2,442.12	2,752.00	309.88	9,150.00	73.31%
Miscellaneous	570.14	1,810.26	2,405.00	594.74	6,950.00	73.95%
Total EXPENDITURES	1,259,319.36	4,139,917.14	4,471,029.00	331,111.86	12,150,947.00	65.93%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(932,156.14)	(1,625,248.14)	166,546.00	(1,791,794.14)	4,741.00	(34,380.70)%

**RAILS**

Statement of Revenues and Expenditures - 33.3% Complete

Document 6.3-6.4

Capital Projects Fund

From 10/1/2018 Through 10/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Equipment	0.00	0.00	4,000.00	4,000.00	12,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	36,974.35	90,000.00	53,025.65	270,000.00	86.31%
Capital Outlays - Vehicles	40,626.00	147,082.00	83,500.00	(63,582.00)	250,000.00	41.17%
Total Capital Outlays	40,626.00	184,056.35	177,500.00	(6,556.35)	532,000.00	65.40%
Total EXPENDITURES	40,626.00	184,056.35	177,500.00	(6,556.35)	532,000.00	65.40%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(40,626.00)	(184,056.35)	(177,500.00)	(6,556.35)	(532,000.00)	(65.40)%

## RAILS

Statement of Revenues and Expenditures - 33.3% Complete

Document 6.3-6.4

Delivery

From 10/1/2018 Through 10/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	45,349.33	181,397.32	185,190.00	(3,792.68)	555,575.00	(67.35)%
Total Fees for Services and Materials	45,349.33	181,397.32	185,190.00	(3,792.68)	555,575.00	(67.35)%
Total REVENUES	45,349.33	181,397.32	185,190.00	(3,792.68)	555,575.00	(67.35)%
<b>EXPENDITURES</b>						
<b>Personnel</b>						
Other Professionals	20,061.38	72,474.24	74,589.00	2,114.76	258,580.00	71.97%
Support Services	93,507.79	352,872.53	360,741.00	7,868.47	1,250,514.00	71.78%
Social Security Taxes	8,109.84	30,349.87	33,327.00	2,977.13	115,442.00	73.71%
Unemployment Insurance	455.75	2,169.42	655.00	(1,514.42)	14,219.00	84.74%
Workers' Compensation	7,335.31	26,471.53	28,445.00	1,973.47	98,615.00	73.16%
Retirement Benefits	5,224.61	19,382.12	19,936.00	553.88	40,203.00	51.79%
Health, Dental and Life Insurance	21,004.63	87,391.64	88,684.00	1,292.36	266,019.00	67.15%
Temporary Help	6,841.02	18,499.43	2,660.00	(15,839.43)	8,000.00	(131.24)%
Total Personnel	162,540.33	609,610.78	609,037.00	(573.78)	2,051,592.00	70.29%
<b>Buildings and Grounds</b>						
Rent/Lease	10,744.99	53,596.69	56,755.00	3,158.31	146,580.00	63.44%
Utilities	431.26	1,581.82	1,977.00	395.18	5,930.00	73.33%
Property Insurance	0.00	0.00	280.00	280.00	855.00	100.00%
Repairs and Maintenance - Bldg	204.61	214.96	802.00	587.04	3,200.00	93.28%
Custodial/Janitorial Service and Supplies	675.00	1,126.59	168.00	(958.59)	500.00	(125.32)%
Other Buildings and Grounds	140.71	807.57	746.00	(61.57)	2,230.00	63.79%
Total Buildings and Grounds	12,196.57	57,327.63	60,728.00	3,400.37	159,295.00	64.01%
<b>Vehicles Expenses</b>						
Fuel	19,147.69	61,996.47	65,530.00	3,533.53	260,800.00	76.23%
Repairs and Maintenance - Vehicle	12,912.07	46,960.62	38,480.00	(8,480.62)	115,400.00	59.31%
Vehicle Insurance	5,320.00	21,280.00	21,280.00	0.00	65,450.00	67.49%
Other Vehicle Expenses	1,000.00	2,500.00	3,420.00	920.00	10,250.00	75.61%
Total Vehicles Expenses	38,379.76	132,737.09	128,710.00	(4,027.09)	451,900.00	70.63%
In-State Travel	742.11	2,983.27	3,120.00	136.73	3,170.00	5.89%
<b>Continuing Education</b>						
Registrations and Meeting, Other Fees	0.00	365.35	1,710.00	1,344.65	4,700.00	92.23%
Total Continuing Education	0.00	365.35	1,710.00	1,344.65	4,700.00	92.23%
<b>Commercial Insurance</b>						
Liability Insurance	0.00	0.00	576.00	576.00	1,770.00	100.00%
Total Commercial Insurance	0.00	0.00	576.00	576.00	1,770.00	100.00%
<b>Supplies, Postage and Printing</b>						
General Office Supplies and Equipment	181.95	381.46	490.00	108.54	1,450.00	73.69%
Postage	624.00	2,231.07	3,116.00	884.93	9,325.00	76.07%

## RAILS

Statement of Revenues and Expenditures - 33.3% Complete

Document 6.3-6.4

Delivery

From 10/1/2018 Through 10/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Delivery Supplies	7,498.85	19,957.56	18,313.00	(1,644.56)	54,925.00	63.66%
Total Supplies, Postage and Printing	8,304.80	22,570.09	21,919.00	(651.09)	65,700.00	65.65%
Telephone and Telecommunications	2,140.46	5,429.49	3,234.00	(2,195.49)	12,915.00	57.96%
Equipment Rental, Repair and Maintenance						
Equipment Rental	151.59	151.59	712.00	560.41	2,130.00	92.88%
Equipment Repair and Maintenance Agreements	0.00	0.00	251.00	251.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	151.59	151.59	963.00	811.41	2,880.00	94.74%
Professional Services						
Legal	0.00	280.00	167.00	(113.00)	500.00	44.00%
Consulting	0.00	567.47	8,350.00	7,782.53	25,000.00	97.73%
Total Professional Services	0.00	847.47	8,517.00	7,669.53	25,500.00	96.68%
Contractual Services						
Other Contractual Services	112,104.21	345,859.82	401,750.00	55,890.18	1,205,000.00	71.30%
Total Contractual Services	112,104.21	345,859.82	401,750.00	55,890.18	1,205,000.00	71.30%
Professional Association Membership Dues	0.00	0.00	0.00	0.00	275.00	100.00%
Miscellaneous	74.50	202.14	275.00	72.86	800.00	74.73%
Total EXPENDITURES	336,634.33	1,178,084.72	1,240,539.00	62,454.28	3,985,497.00	70.44%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(291,285.00)	(996,687.40)	(1,055,349.00)	58,661.60	(3,429,922.00)	(70.94)%



## RAILS

Statement of Revenues and Expenditures - 33.3% Complete

Document 6.3-6.4

LLSAP Sub-Fund

From 10/1/2018 Through 10/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	36,825.75	73,651.50	73,650.00	1.50	147,303.00	(50.00)%
Total Fees for Services and Materials	36,825.75	73,651.50	73,650.00	1.50	147,303.00	(50.00)%
Total REVENUES	36,825.75	73,651.50	73,650.00	1.50	147,303.00	(50.00)%
<b>EXPENDITURES</b>						
<b>Personnel</b>						
Library Professionals	12,649.94	47,437.31	47,359.00	(78.31)	164,174.00	71.11%
Other Professionals	21,442.64	83,235.22	95,045.00	11,809.78	336,143.00	75.24%
Support Services	6,731.12	18,146.49	22,249.00	4,102.51	77,127.00	76.47%
Social Security Taxes	2,990.74	11,012.89	12,597.00	1,584.11	44,172.00	75.07%
Unemployment Insurance	67.88	175.86	47.00	(128.86)	3,053.00	94.24%
Workers' Compensation	61.22	242.27	250.00	7.73	866.00	72.02%
Retirement Benefits	1,914.62	6,672.60	7,727.00	1,054.40	15,989.00	58.27%
Health, Dental and Life Insurance	5,447.76	20,697.06	24,508.00	3,810.94	73,504.00	71.84%
Total Personnel	51,305.92	187,619.70	209,782.00	22,162.30	715,028.00	73.76%
<b>Vehicles Expenses</b>						
Fuel	50.33	210.63	250.00	39.37	1,000.00	78.94%
Repairs and Maintenance - Vehicle	0.00	0.00	135.00	135.00	400.00	100.00%
Vehicle Insurance	280.00	1,120.00	1,120.00	0.00	3,445.00	67.49%
Total Vehicles Expenses	330.33	1,330.63	1,505.00	174.37	4,845.00	72.54%
In-State Travel	21.00	560.31	2,760.00	2,199.69	5,880.00	90.47%
Out-of-State Travel	0.00	2,206.65	800.00	(1,406.65)	14,420.00	84.70%
<b>Continuing Education</b>						
Registrations and Meeting, Other Fees	19.99	1,519.99	2,375.00	855.01	2,575.00	40.97%
Total Continuing Education	19.99	1,519.99	2,375.00	855.01	2,575.00	40.97%
<b>Supplies, Postage and Printing</b>						
Computers, Software and Supplies	18.88	18.88	100.00	81.12	200.00	90.56%
General Office Supplies and Equipment	231.87	1,393.13	510.00	(883.13)	1,500.00	7.12%
Postage	0.00	31.75	0.00	(31.75)	200.00	84.13%
Total Supplies, Postage and Printing	250.75	1,443.76	610.00	(833.76)	1,900.00	24.01%
Telephone and Telecommunications	1,919.95	5,624.99	5,730.00	105.01	22,900.00	75.44%
<b>Contractual Services</b>						
Information Service Costs	0.00	184.50	0.00	(184.50)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	296,881.80	593,763.40	593,764.00	0.60	1,187,527.00	50.00%
Total Contractual Services	296,881.80	593,947.90	593,764.00	(183.90)	1,187,527.00	49.98%
Miscellaneous	66.43	497.71	430.00	(67.71)	1,260.00	60.50%
Total EXPENDITURES	350,796.17	794,751.64	817,756.00	23,004.36	1,956,335.00	59.38%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(313,970.42)	(721,100.14)	(744,106.00)	23,005.86	(1,809,032.00)	(60.14)%

RAILS  
Check/Voucher Register  
from October 1, 2018 to October 31, 2018

Document 6.3-6.4

Payee	Description	Effective Date	Amount	Total for Multiple
				Checks
Abila	RAILS AP Checks	10/12/2018	248.85	
Adecco Employment Services	Temporary Help 9/23/18	10/3/2018	315.02	
Adecco Employment Services	Temporary Help 9/30/18-CV	10/15/2018	482.66	
Adecco Employment Services	Temporary Help 10/7/18-CV	10/17/2018	406.21	
Adecco Employment Services	Temporary Help 10/15/18-CV	10/24/2018	373.05	
Adecco Employment Services	Temporary Help-10/14/18	10/31/2018	152.56	
Adecco Employment Services	Temporary Help 10/15/18	10/31/2018	497.40	
Adecco Employment Services	Credit Invoice 161104668-10/14/18-	10/31/2018	-132.64	2,094.26
ADT Security Services	Monitoring Burglar Alarm 10/20-11/19/18-RF	10/15/2018	46.53	
AISLE	Box Lunches for AISLE Conference	10/15/2018	40.00	
Alonti Cafe & Catering	Hospitality for RAILS Event 9/20/18	10/3/2018	329.56	
Alonti Cafe & Catering	Hospitality for Board Meeting-9/28/18	10/15/2018	264.91	594.47
Alphagraphics	Booth banner	10/3/2018	194.23	
Alphagraphics	Wall Map	10/3/2018	117.49	
Alphagraphics	Like Big Books Bookmark	10/3/2018	179.23	
Alphagraphics	SPARKS Bookmarks	10/3/2018	80.49	
Alphagraphics	RTC Biblio Post Cards	10/3/2018	135.99	
Alphagraphics	Flip Booklets	10/15/2018	955.50	1,662.93
American Driving Records	Annual MVR Reports	10/17/2018	1,213.55	
American Library Association	Organization Basic Dues to ALA	10/31/2018	150.00	
Ancel, Glink	Professional Services for September 2018	10/17/2018	2,186.25	
Andrew McCann Lawn Sprinkler Co	Drained Lawn Sprinkler System	10/31/2018	150.00	
Anna Behm	Travel Reimbursement 10/7-10/11/18	10/17/2018	226.50	
Anna Behm	Travel Reimbursment for eRead Training	10/24/2018	214.46	440.96
Anne Slaughter	Staff Reimbursment	10/15/2018	777.60	
Aramark Refreshment Services	Supplies-BR	10/3/2018	163.54	
Aramark Refreshment Services	Supplies	10/3/2018	32.17	
Aramark Refreshment Services	Supplies	10/3/2018	87.16	
Aramark Refreshment Services	Supplies	10/15/2018	522.35	
Aramark Refreshment Services	Supplies-BR	10/24/2018	372.98	1,178.20
AT & T	Phone Service 10/4-11/3/18-BR	10/15/2018	143.97	
AT & T	Phone Service 10/7-11/6/18-BR	10/17/2018	365.85	
AT & T	Phone Service 10/7-11/6/18	10/17/2018	561.12	
AT& T	Internet Access -BB	10/31/2018	1,143.46	2,214.40
ATLAS	CE Grant for December CE Program	10/24/2018	2,500.00	
Auto Glass of Illinois	Windshield Replacement-EP	10/17/2018	256.00	
Auto-Graphics, Inc.	FMI -Final Installment of Implementation	10/17/2018	15,100.00	
Baker & Taylor	eRead Illinois Collections for September 2018	10/17/2018	25,241.78	
Baker & Taylor	eRead Collections for September 2018	10/17/2018	3,569.53	
Baker & Taylor	eRead Collections for September 2018	10/17/2018	3,777.17	32,588.48
BiblioLabs LLC	Platinum Community Pck-Bourbonnais PL	10/3/2018	1,303.00	
BiblioLabs LLC	Selfe/Pressbooks-St Charles PL	10/3/2018	3,639.00	
BiblioLabs LLC	Platinum Community Oak Park PL-11/2018-10/2020	10/15/2018	9,000.00	
BiblioLabs LLC	Platinum Community for Eisenhower PL	10/15/2018	1,859.00	
BiblioLabs LLC	Geo-located access- Pym #1 for 10/1-12/31/18	10/31/2018	31,250.00	47,051.00
Blade Runner	Mowing Services for September 2018	10/15/2018	350.00	
Buildingstars Operations, Inc.	Cleaning Service for October 2018-BB	10/3/2018	725.00	
Buildingstars Operations, Inc.	Cleaning Service for October 2018-BR	10/3/2018	1,489.00	2,214.00
Butler Junior High School	eRead Refund-Butler Jr HS	10/17/2018	250.00	
Cherry Valley Public Library District	Catalog Membership Grant	10/24/2018	12,808.00	
Chicago Metro Fire Prevention	Radio Use Maintenance 10/1-12/31/18	10/24/2018	99.00	
Chicago Tribune	Chicago Tribune through 1/13/19	10/31/2018	76.00	
City of Rockford	Water/Sewer Service 8/7-9/6/18-RF	10/15/2018	23.79	

RAILS  
Check/Voucher Register  
from October 1, 2018 to October 31, 2018

Document 6.3-6.4

Payee	Description	Effective Date	Amount	Total for Multiple
				Checks
Comcast Cable	Internet Service 10/23-11/22/18-BR	10/24/2018	236.67	
Comcast Cable	Internet Service 10/19-11/18/18-RF	10/24/2018	308.27	544.94
Comet Messenger Service, Inc.	Mail to Chicago 9/25-9/28/18	10/3/2018	216.00	
Comet Messenger Service, Inc.	Mail to Chicago 10/2-10/5/18	10/15/2018	144.00	
Comet Messenger Service, Inc.	Mail to Chicago 10//11/18	10/17/2018	96.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 10/15-10/16/18	10/24/2018	72.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 10/24/18	10/31/2018	96.00	624.00
Commonwealth Edison	Electric Unit A 8/29-9/28/18-BB	10/15/2018	464.35	
Commonwealth Edison	Electric 9/18-10/17/18-RF	10/24/2018	245.11	709.46
Continental Transport Solutions	Delivery Outsourcing 9/21/18	10/3/2018	18,336.60	
Continental Transport Solutions	Delivery Outsourcing 9/28/18	10/15/2018	18,309.15	
Continental Transport Solutions	Credit for Water Damaged Items-Richton PL	10/15/2018	-23.00	
Continental Transport Solutions	Delivery Outsourcing 10/5/18	10/24/2018	18,199.35	
Continental Transport Solutions	Reverse Incorrect Charge Invoice 3033-5680 Kirby Sch	10/24/2018	16.99	
Continental Transport Solutions	Delivery Outsourcing 10/12/18	10/24/2018	18,199.35	
Continental Transport Solutions	Corrected charge Invoice 3033-5680-damage Kirby Sch	10/24/2018	-12.00	
Continental Transport Solutions	Delivery Outsourcing 10/19/18	10/31/2018	18,199.35	91,225.79
Daisy Porter-Reynolds	Travel Reimbursement 10/26/18	10/31/2018	123.17	
Daniel Bostrom	Travel Reimbursement 9/18-9/28/18	10/3/2018	412.71	
Daniel Bostrom	Travel Reimbursement 10/9-10/11/18	10/17/2018	358.52	771.23
Davenport Photo Enforcement	Red Light Violation #DRR0084992A	10/15/2018	65.00	
DBSA	Mental Health First Aid Workshops 9/18 & 9/20/18	10/17/2018	4,000.00	
Deirdre Brennan	Hospitality for ILA Event	10/17/2018	108.09	
Demco Software Subscriptions	Brain HQ 11/1/18-19-Glencoe PL	10/3/2018	800.00	
Demco Software Subscriptions	BrainHQ 11/1/18-19-Franklin Park PL	10/3/2018	800.00	1,600.00
Demond Warfield	Travel Reimbursement-PUG Day	10/24/2018	18.66	
Discovery Benefits, Inc	FSA and HRA Invoices for September 2018	10/15/2018	297.25	
Doc Motor Works, Inc	Service-2006 Ford Econoline-BB	10/15/2018	288.25	
Doc Motor Works, Inc	Service-2004 GMC Savana-BB	10/15/2018	20.56	
Doc Motor Works, Inc	Service-2008 GMC Savana-BB	10/15/2018	651.42	960.23
Dynegy Energy Services	Electric 9/4-10/2/18-BR	10/17/2018	5,511.11	
Emily Fister	Travel Reimbursement 9/11-9/28/18	10/3/2018	75.21	
Emily Fister	Travel Reimbursement	10/24/2018	257.61	332.82
Employee Benefits Corporation	CobraSecure for October 2018	10/17/2018	80.50	
Eric Bain	Travel Reimbursement 9/6-9/18/18	10/3/2018	428.83	
Eric Bain	Travel Reimbursement-ILA	10/24/2018	259.38	688.21
Express Services, Inc.	Temporary Help 9/16/18-EP Acct #11311680	10/3/2018	675.00	
Express Services, Inc.	Temporary Help 9/23/18-EP Account 11311680	10/3/2018	675.00	
Express Services, Inc.	Temporary Help 9/30/18-BB Acct #14301718	10/17/2018	274.35	
Express Services, Inc.	Temporary Help 9/30 & 10/7/18-EP Account #11311680	10/17/2018	1,350.00	
Express Services, Inc.	Temporary Help 10/7/18-BB-Account #14301718	10/17/2018	411.53	
Express Services, Inc.	Temporary Help 10/14/18-EP/ Account #11311680	10/24/2018	675.00	
Express Services, Inc.	Temporary Help 10/14/18-BB/Account #14301718	10/24/2018	685.88	4,746.76
First National Bank Omaha	Credit Card Purchases for September 2018	10/24/2018	14,679.32	
Gale/CENGAGE Learning	GVRL Annual Hosting Fee-64 Libraries/9/18-9/19	10/24/2018	6,105.00	
Galin Iliev	Travel Reimbursement 10/1/18	10/3/2018	14.17	
Gerber National Claim Services	Service-2006 Chevy Express-BB	10/24/2018	110.00	
Gerber National Claim Services	Service-2012 Ford Van-RF	10/24/2018	160.00	
Gerber National Claim Services	Towing-2008 GMC Savana-BB	10/24/2018	285.00	555.00
Gwen Gregory	Travel Reimbursement-ILA	10/24/2018	317.49	
Harvard Diggins Library	Catalog Membership Grant	10/24/2018	5,410.00	
HeartSolutions, Inc.	CPR/AED Training	10/3/2018	1,116.48	
HeartSolutions, Inc.	HeartSaver Adult CPR/AED 11/8/18-RF	10/31/2018	425.00	1,541.48

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Payee	Description	Effective Date	Amount	Total for Multiple
				Checks
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 9/2018	10/18/2018	219.79	
HR Source	Webinar 9/26/18-Beyond Awareness	10/24/2018	1,350.00	
i3 Broadband	Internet Service- 10/19-11/3/18-EP	10/31/2018	424.97	
ICMA-RC	ICMA-RC PR Deduction 10/5/18	10/5/2018	2,673.40	
ICMA-RC	ICMA-RC PR Deduction 10/19/18	10/19/2018	2,673.40	5,346.80
Ida Public Library	Catalog Membership Grant	10/24/2018	5,485.00	
Illinois Heartland Library System	Delivery Service to ILDS Member Libraries-Sept 2018	10/15/2018	20,860.41	
Illinois Library Association	ILA Institutional Membership for 2018-2019	10/31/2018	1,000.00	
Impact Networking, LLC	Copier Usage/Maintenance 7/31-9/30/18	10/17/2018	261.08	
Impact Networking, LLC	Copier Usage	10/31/2018	1,380.00	
Impact Networking, LLC	Copier Usage 9/30-10/01/18 Prorated	10/31/2018	3.30	1,644.38
IMRF	IMRF 10/2018	10/29/2018	27,619.34	
IntelePeer Cloud Comm, LLC	VOIP Phone Service for September 2018	10/15/2018	3,080.24	
Iron Mountain	Offsite Data Storage for September 2018	10/17/2018	358.67	
Jiffy Lube	Service-2012 F. Truck-BB	10/15/2018	57.99	
Jiffy Lube	Service-2006 Ford Truck-BB	10/15/2018	50.48	
Jiffy Lube	Service-2006 Ford Truck-BB	10/15/2018	50.48	
Jiffy Lube	Service-2014 Ford Focus-BB	10/15/2018	89.98	
Jiffy Lube	Service-2014 Ford Focus	10/15/2018	147.48	
Jiffy Lube	Service-2006 GMC Truck-BB	10/15/2018	52.97	
Jiffy Lube	Service-2015 Ford Taurus-BR	10/15/2018	64.18	513.56
Jim Kregor	Travel Reimbursement	10/3/2018	41.39	
Jim Kregor	Travel Reimbursement 10/8-10/11/18	10/17/2018	71.55	
Jim Kregor	Travel Reimbursement 10/26/18	10/31/2018	168.99	281.93
Jody Rubel	Travel Reimbursement 10/9-10/11/18	10/17/2018	93.89	
Joe Filapek	Travel Reimbursement 9/4-9/19/18	10/3/2018	101.22	
Joe Filapek	Travel Reimbursment 10/7-10/11/18	10/17/2018	227.12	328.34
Joliet Junior College Food Service	Facility Rental Fee for Consortia Traning Event on 11/2	10/24/2018	341.00	
Keith Hoogland Ltd Partnership	East Peoria Rent for November 2018	10/24/2018	10,387.21	
Konica Minolta Premier Finance	Copier Lease Payment 9/15-10/14/18	10/17/2018	749.27	
Konica Minolta Premier Finance	Copier Lease-All Sites-10/15-11/14/18	10/31/2018	761.12	1,510.39
LACONI, Inc.	Annual Membership Renewal for Staff -2019	10/31/2018	100.00	
Landmark Ford	Purchase of 2019 Ford F450 Box Truck	10/31/2018	40,626.00	
Level 3 Communications, LLC	Level3 Telecommunication -September 2018	10/3/2018	155.91	
Level 3 Communications, LLC	Level3 Telecom through 10/24/18	10/31/2018	141.95	297.86
LIMRiCC - PHIP	Health Insurance for October 2018	10/15/2018	59,747.28	
Liza Hickey	Travel Reimbursment 9/28/18	10/3/2018	74.12	
Liza Hickey	Travel Reimbursement 10/26/18	10/31/2018	89.38	163.50
Louis Capra & Associates	Rockford Rent for November 2018	10/24/2018	2,025.84	
Louise Svehla	Travel Reimbursement 9/18-9/21/18	10/3/2018	165.71	
Louise Svehla	Travel Reimbursement 10/9-10/11/18	10/24/2018	162.06	327.77
Margae Schmidt	Travel Reimbursement 10/8-10/10/18	10/17/2018	197.32	
Mark Hatch	Travel Reimbursement-ILA	10/24/2018	201.97	
Mark Hatch	Travel Reimbursement 10/25-10/26/18	10/31/2018	334.91	536.88
MCP Incorporated	Cleaning Service for October 2018-EP	10/15/2018	697.00	
Mediacom	Internet Service for October 2018-CV	10/3/2018	650.00	
Mediacom	Phone Service 10/15-11/14/18-CV	10/17/2018	119.39	
Mediacom	Internet Service 11/1-11/30/18-CV	10/31/2018	650.00	1,419.39
Michael Campbell	Travel Reimbursment 9/28/18	10/3/2018	46.87	
Michael Campbell	Travel Reimbursement-Board Meeting	10/31/2018	176.58	223.45
Michael Robert Perry	CE Program on Project Management 9/21/18	10/3/2018	500.00	
Michelle Holschuh Simmons	Travel Reimbursment	10/17/2018	253.38	
MidAmerican Energy Company	Gas/Electric/Lighting -8/27-9/26/18-CV	10/3/2018	375.44	

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Document 6.3-6.4

Payee	Description	Effective Date	Amount	Total for Multiple
				Checks
MidAmerican Energy Company	Gas/Electric/Lighting- 9/26-10/25/18-CV	10/31/2018	277.42	652.86
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for November 2018	10/24/2018	8,285.91	
Montoya Customs	Service-2008 GMC-BB	10/24/2018	2,826.70	
Montoya Customs	Repair-2018 Ford Transit	10/31/2018	2,668.96	5,495.66
Nadia Sheikh	Travel Reimbursment 9/28/18	10/3/2018	79.26	
Nicole Zimmermann	Travel Reimbursement 8/30-9/13/18	10/3/2018	27.18	
Nicole Zimmermann	Staff Reimbursement for Gifts Cards/Booth Supplies	10/15/2018	109.49	
Nicole Zimmermann	Travel Reimbursement 10/8-10/11/18	10/17/2018	663.42	800.09
Nicor Gas	Gas 8/27-9/24/18-BB-Unit B	10/3/2018	28.37	
Nicor Gas	Gas 8/27-9/24/18-BB Unit A	10/3/2018	35.22	
Nicor Gas	Gas 9/14-10/15/18-BR	10/24/2018	103.49	
Nicor Gas	Gas 9/18-10/17/18-RF	10/24/2018	87.49	
Nicor Gas	Gas 9/25-10/24/18-BB	10/31/2018	46.50	
Nicor Gas	Gas 9/25-10/24/18-BB	10/31/2018	101.04	402.11
Nippersink Public Library	Catalog Membership Grant	10/24/2018	11,480.00	
North Suburban Library District	Catalog Membership Grant	10/24/2018	38,450.00	
Office Depot	Office/Cleaning Supplies-BB	10/3/2018	135.76	
Office Depot	Cleaning Supplies-BB	10/3/2018	25.98	
Office Depot	Office Supplies-BB	10/17/2018	114.85	
Office Depot	Supplies-EP	10/17/2018	110.64	
Office Depot	Supplies	10/31/2018	18.88	
Office Depot	Office Supplies	10/31/2018	106.10	512.21
Orkin	Pest Treatment-Monthly fro October 2018-BR	10/24/2018	99.12	
Pattern Research, Inc	Speaker/Travel Expenses for 9/19/18 Program	10/3/2018	853.54	
Paul Mills	Travel Reimbursement 10/26/18	10/31/2018	143.88	
Paycom Payroll LLC	Net Wages	10/4/2018	100,705.77	
Paycom Payroll LLC	PR Taxes	10/4/2018	42,673.16	
Paycom Payroll LLC	PR WH & Fees	10/4/2018	2,575.96	
Paycom Payroll LLC	Net Wages	10/18/2018	100,662.86	
Paycom Payroll LLC	PR Taxes	10/18/2018	42,368.06	
Paycom Payroll LLC	PR WH & Fees	10/18/2018	1,585.61	290,571.42
Pearson	Pest service	10/31/2018	1.00	
Pearson	Pest Control -RF	10/31/2018	50.00	51.00
Ping's Automotive Service	Service-2016 Ford Transit-RF	10/31/2018	816.74	
Ping's Automotive Service	Service-2018 Ford Taurus-RF	10/31/2018	86.44	
Ping's Automotive Service	Service-2012 Ford E250-RF	10/31/2018	90.69	
Ping's Automotive Service	Service-2013 Ford E350-RF	10/31/2018	187.78	1,181.65
PrairieCat	Management Fees-2nd Quarter	10/15/2018	147,135.50	
PrairieCat	Catalog Membership Grant	10/24/2018	105,687.10	252,822.60
Republic Services #400	Waste Removal for October 2018-CV	10/15/2018	180.46	
Reynolds Motor Co	Service-2016 Ford Transit	10/24/2018	1,219.89	
Richton Park Public Library	Reimbursement for Water Damaged Item by CTS	10/17/2018	23.00	
Rock Island County Collector	2017 County Tax for CV-#4	10/24/2018	126.66	
Rock River Disposal Services	Waste Removal for October 2018-RF	10/3/2018	43.18	
Russ Theobald	Travel Reimbursment	10/15/2018	97.01	
Service Forms And Graphics	Post-It Labels for Delivery	10/15/2018	7,130.83	
Sikich LLP	Final Billing for FY2018 Audit	10/17/2018	3,366.00	
SOS Technologies	Replacement AED Pads	10/15/2018	699.18	
Sue Busenbark	Travel Reimbursment 9/28/18	10/3/2018	139.52	
Sue Busenbark	Travel Reimbursement -Board Meeting	10/31/2018	39.24	178.76
System Wide Automated Network	Management fees -2nd Quarter	10/15/2018	149,746.30	
System Wide Automated Network	Water Damaged by CTS charged to Kirby Invoice	10/17/2018	12.00	149,758.30
T-Mobile	GPS Tracking for RAILS Vehicles	10/3/2018	1,627.86	

RAILS  
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Payee	Description	Effective Date	Amount	Total for Multiple
				Checks
Talcott Free Library	Catalog Membership Grant	10/24/2018	8,635.00	
Teamsoftware Solutions	PWB Annual Renewal for 47 Counties	10/31/2018	5,875.00	
Technology Mgmnt Revolving Fund	Data Service for RSA Servers-August 2018	10/15/2018	240.00	
Technology Mgmnt Revolving Fund	Communication for August 2018-BR	10/15/2018	1,080.00	
Technology Mgmnt Revolving Fund	Communication Charge for September 2018	10/31/2018	1,080.00	2,400.00
Thompson & Thompson	Professional Services for September 2018	10/3/2018	280.00	
Tinley Park Hotel/Convention Cntr	Exhibit Booth AISLE 2018	10/17/2018	220.00	
Tom Stagg	Travel Reimbursement 9/28/18	10/24/2018	152.60	
Tracey Devolder	Cleaning Service for October 2018-CV	10/3/2018	675.00	
Tracey Devolder	Cleaning Service for October-CV	10/31/2018	540.00	1,215.00
Trinity International University	Refund Registration Fees for September Workshop	10/17/2018	20.00	
Uftring Automall	Service-2016 Ford Transit-EP	10/15/2018	37.15	
Uftring Automall	Service-2018 Ford Transit-EP	10/15/2018	31.05	
Uftring Automall	Credit for Battery Core Return	10/15/2018	-15.00	
Uftring Automall	Service-2014 Ford Truck-EP	10/24/2018	61.65	
Uftring Automall	Service-2014 Ford Truck-EP	10/24/2018	162.00	276.85
Uftring Chevrolet	Service-2008 GMC Savana-EP	10/17/2018	228.37	
ULINE	Trash Liners-BB	10/15/2018	204.61	
ULINE	Convertible Hand Truck-BB	10/15/2018	239.85	
ULINE	Storage Boxes for Legacy Records	10/24/2018	79.56	
ULINE	Mail Sorter for Delivery-EP	10/24/2018	110.79	634.81
Verizon Wireless	Wireless Service 8/21-9/20/18	10/3/2018	1,483.03	
Veronda J. Pitchford	Travel Reimbursement 9/12-9/15/18	10/3/2018	129.70	
Veronda J. Pitchford	Travel Reimbursement-ILA	10/24/2018	199.49	329.19
Village of Burr Ridge	Water/Sewer-7/30-9/27/18-BR	10/15/2018	2,024.24	
Village Of Coal Valley	Water/Svc Fee 8/15-9/15/18-CV	10/3/2018	49.00	
Village Of Coal Valley	Service fee for Water-CV 9/15-10/15/18	10/31/2018	49.00	98.00
VIP Electrical Services, Inc.	Replace Breaker in Garage-BR	10/24/2018	218.00	
VIP Electrical Services, Inc.	Check Doorbell & Replace Button-BB	10/24/2018	95.00	313.00
Waste Management	Waste Removal for October 2018-BR	10/3/2018	210.37	
Wendy Adams Good	Travel Reimbursement-ILA Parking	10/24/2018	21.00	
West Town Mechanical	Maintenance Contract-HVAC 10/1-10/31/18	10/3/2018	609.00	
West Town Mechanical	Inspect/Repair Chiller on 10/2/18-BR	10/24/2018	581.25	
West Town Mechanical	HVAC Maintenance 11/1-11/30/18	10/31/2018	609.00	1,799.25
WEX Bank	WEX Fuel Cost for September 2018	10/3/2018	19,576.18	
Willow Tree Awards	Name Tags	10/31/2018	230.25	
Report Total			<u>1,277,660.12</u>	

First National Bank of Omaha  
Credit Card Charges - Recap  
Disbursements - October 2018

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Custodial Supplies	Cleaning Supplies-BB	325.80
Bolingbrook	Fuel	Fuel for Staff event	145.26
Bolingbrook	Repairs & Maintenance - Vehicles	Service-2016 Ford Transit	834.85
Bolingbrook	Meals - In State	New Staff Lunch	43.87
Burr Ridge	Other Receivables	Error -Credit given for last month's error	-76.49
Burr Ridge	Recruiting	HR-Recruiting	53.95
Burr Ridge	Repairs & Maintenance - Building	Facility Supplies/Repairs-BR	646.00
Burr Ridge	Custodial Supplies	Cleaning Supplies-BR	266.82
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	1,000.00
Burr Ridge	Lodging - In State	Lodging for Board Member	105.16
Burr Ridge	Meals - In State	Meals While Traveling	124.76
Burr Ridge	Meals - In State	Delivery Managers Meeting	60.67
Burr Ridge	Lodging - In State	Lodging for ARSL/ Meeting	273.12
Burr Ridge	Lodging - In State	Lodging-Moline/EP	236.81
Burr Ridge	Lodging - In State	Lodging for ARSL/PUG Meeting	740.09
Burr Ridge	Out of State Travel	Hotel booking fee	7.99
Burr Ridge	Registration & Meetings	Hospitality for CE Event-Mental Health	179.00
Burr Ridge	Registration & Meetings	Hospitality-Director's /Board	272.29
Burr Ridge	Registration & Meetings	Elevate	39.98
Burr Ridge	Registration & Meetings	ALA MW Registration-Seattle	245.00
Burr Ridge	Registration & Meetings	Hospitality for WILS Meeting	100.69
Burr Ridge	Registration & Meetings	Elevate	19.99
Burr Ridge	Registration & Meetings	Elevate	19.99
Burr Ridge	Public Relations	Promo/Advertising	5,112.23
Burr Ridge	Computers, Software & Supplies	Computer Supplies	592.52
Burr Ridge	General Office Supplies	Office Supplies-BR	496.90
Burr Ridge	General Office Supplies	General Supplies	83.92
Burr Ridge	Telephone & Telecommunication	J2 eFax Service	16.95
Burr Ridge	Telephone & Telecommunication	Spectech-Tracking CTS Book Deliveries	25.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	89.25
Burr Ridge	Information Service Costs	Liberated Syndication-Monthly Podcast	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	530.52
Burr Ridge	Information Service Costs	Optimal Workshop for Website Testing	199.00
Burr Ridge	Miscellaneous	Annual Credit Card Fee	15.00
Coal Valley	Repairs & Maintenance - Vehicles	Vehicle Service-CV	1,385.71
Coal Valley	General Office Supplies	Office Supplies-PCAT	92.58
Coal Valley	General Office Supplies	Supplies-CV	100.29
East Peoria	Registration & Meetings	Elevate	19.99
East Peoria	General Office Supplies	First Aid & office supplies	167.86
Rockford	Lodging - In State	Lodging-RF	79.00
Total for Main Account-#4297			14,679.32