

**RAILS Board Meeting
Friday, September 28, 2018**

Delivery Overview

- Introduction of Delivery Service Managers (DSM)
 - 5 managers and 3 delivery leads oversee the delivery operation
- Hub locations
 - Bolingbrook
 - Coal Valley
 - East Peoria
 - Rockford
- Hybrid system of in-house and outsourced deliveries
 - Outsourcing vendor is Continental Transport Logistics (CTL)
 - RAILS avg. 482 daily deliveries
 - CTL avg. 133.6 daily deliveries
- 24 hour operation within the Bolingbrook service center
 - POD structure and parking



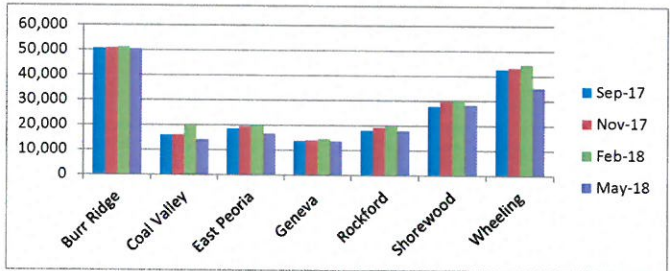
- Ticketing system to report issues
 - railsdelivery@railibraries.info
- Vehicles
 - 43 of the 51 vehicles owned by RAILS are assigned to delivery
- Volume – FY2018 Delivery Statistical Data report attached
 - FY2017 9.3 million items processed
 - FY2018 9.4 million items processed
- Budget
 - \$2,890,261 million for RAILS delivery not including ILDS
 - 0.31 per item

Innovations

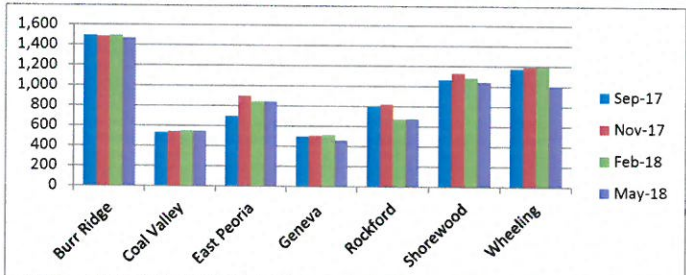
- Fine count automation pilot
- Training videos
- Tablets to capture data
- Implementation of LASA routing efficiencies
- Vehicles tracking software
- Delivery webpage
 - <https://www.railslibraries.info/services/delivery>

FY2018 Delivery Statistical Data Quarter by Quarter Comparison

Total Items Processed								
	Burr Ridge	Coal Valley	East Peoria	Geneva	Rockford	Shorewood	Wheeling	Totals
Sep-17	50,741	15,995	18,589	13,818	18,036	27,836	42,623	187,638
Nov-17	50,980	16,099	19,633	14,132	19,332	30,025	43,297	193,498
Feb-18	51,220	19,822	20,069	14,521	20,047	30,449	44,600	200,728
May-18	50,467	14,242	16,611	13,690	17,962	28,276	35,251	176,499
Avg per day	10,170	3,308	3,745	2,808	3,769	5,829	8,289	37,918
Avg per wk	50,852	16,540	18,726	14,040	18,844	29,147	41,443	189,591
Monthly avg	203,408	66,158	74,902	56,161	75,377	116,586	165,771	758,363
Annual projection	2,542,600	826,975	936,275	702,013	942,213	1,457,325	2,072,138	9,479,538



Total Containers Processed								
	Burr Ridge	Coal Valley	East Peoria	Geneva	Rockford	Shorewood	Wheeling	Totals
Sep-17	1,498	533	698	498	797	1,065	1,176	6,265
Nov-17	1,491	546	900	507	822	1,132	1,198	6,596
Feb-18	1,495	553	842	513	671	1,086	1,197	6,357
May-18	1,469	549	842	461	676	1,044	1,003	6,044
Avg per day	298	109	164	99	148	216	229	1,263
Avg per wk	1,488	545	821	495	742	1,082	1,144	6,316
Monthly avg	5,953	2,181	3,282	1,979	2,966	4,327	4,574	25,262
Annual projection	74,413	27,263	41,025	24,738	37,075	54,088	57,175	315,775



Average Number of Items per Container Received									
	Burr Ridge	Coal Valley	East Peoria	Geneva	Rockford	Shorewood	Wheeling	Average	
Sep-17	34	30	27	28	23	26	36	30	
Nov-17	34	29	28	28	24	24	36	29	
Feb-18	34	36	24	28	30	28	37	32	
May-18	34	26	20	30	27	27	35	29	
Average	34	30	23	28	25	27	36	30	

