

RAILS CONSORTIA COMMITTEE MEETING

Monday, July 23, 2018

RAILS Burr Ridge

125 Tower Drive, Burr Ridge, IL 60527

MINUTES

1. Welcome

Paul Mills, RAILS Consortia Committee Chair, welcomed everyone and called the meeting to order at 9:30 a.m.

2. Designation of Minute Taker

Jody Rubel, RAILS Administrative Assistant, was designated minute taker.

3. Roll Call of Members

Burr Ridge: Gwen Gregory, Rebecca Malinowski, Paul Mills, Scott Pointon, Aaron Skog

East Peoria: Kendal Orrison

Cherry Valley Public Library District: Jane Lenser

Phone: Kristine Hammerstrand, Emily Porter (phoned in at 9:37 a.m.)

Absent: Betsy Adamowski, Jennifer Slaney

4. Introductions of Guests; Announcements

Burr Ridge: Deirdre Brennan (*ex officio*), Matt Hammermeister, Jane Plass (*ex officio*), Jody Rubel, Anne Slaughter (*ex officio*), Rich Wolff

Coal Valley: Carolyn Coulter

Illinois State Library: Gwen Harrison

5. Public Comment

There was no public comment.

6. Adoption of the Agenda

Ms. Malinowski moved, and Mr. Pointon seconded, that

THE RAILS BOARD CONSORTIA COMMITTEE ADOPT THE JULY 23, 2018 AGENDA AS PRESENTED.

The motion carried.

7. Approval of Minutes of the April 23, 2018 Consortia Committee Meeting

Mr. Skog moved, and Mr. Orrison seconded, that

THE MINUTES FROM THE APRIL 23, 2018 RAILS BOARD CONSORTIA COMMITTEE MEETING BE APPROVED AS PRESENTED.

The motion carried.

8. New Business

a. FY2019 committee membership changes

Committee changes were announced:

- CCS—Kate Hall, alternate
- SWAN—Aaron Skog, voting representative; Rich Wolff, alternate

The LINC and MAGIC consortia have dissolved, so they no longer have representatives on the RAILS Consortia Committee. The Illinois State Library has been asked to name an *ex officio* representative to replace Pat Boze, who retired in May 2018.

b. Consortial staff in-service day

The next annual consortial staff in-service day is planned for Friday, November 2, 2018, at Joliet Junior College. The day will focus on consortial updates and projects. Anne Slaughter invited consortia to submit suggestions.

c. Resource sharing definition and vision

Committee members discussed the RAILS resource sharing definition and vision, which was developed in response to discussion at RAILS Resource Sharing Committee meetings. The document takes a broad view of resource sharing—beyond sharing materials through reciprocal borrowing and interlibrary loan. Big picture ideas include collaborating, cooperating, leveraging tax dollars, and sharing staff’s special expertise with other libraries.

Consortia are interested in return on investment (ROI) and cost/benefit data. Some consortia reported sending membership value statements to demonstrate ROI and cost/benefits.

d. Consortial migrations and consolidations: lessons learned

Consortia members were invited to share lessons learned from integrated library system (ILS) migrations and consortial consolidations.

Key factors for success:

- Communication
- Marketing material
- Q & A meetings
- Plan for the unexpected
- Test server for in-depth reporting to mitigate problems with data loads

Members shared helpful project management tools and preparation tips for implementing a new ILS and importing catalog holdings from outside the consortial ILS. Representatives updated the committee on the planned NIC migration into PrairieCat and on standalone libraries interested in joining a consortium. Consortia are looking at ways to collect input from their members to gauge needs and set priorities.

9. Unfinished Business

a. RAILS consortial support grants

Ms. Slaughter reported that the FY2020 consortial support grant application process is underway. RAILS received six letters of interest. FY2020 is the first time RAILS will offer both

financial and in-kind support to consortia other than the historical LLSAPs. Applications will be reviewed, and decisions will be announced in the fall.

In FY2019, RAILS is able to offer LLSAP grants for core services only (no financial support) to consortia other than the historical LLSAPs. Those applications are due August 15.

10. Reports

a. Consortia Committee Chair

No report.

b. Consortium reports

PrairieCat representatives were congratulated on PrairieCat becoming an independent consortium with its own employees.

c. RAILS report

Ms. Plass noted that RAILS has posted the job ad for Cataloging Services Coordinator, a new RAILS position.

The Find More Illinois pilot phase demonstrated that the software works well. RAILS will share ideas for enhancements and new features with the vendor. RAILS is planning to expand Find More Illinois beyond the pilot, beginning in fall 2018. The expansion phase includes three cohorts from September through March. Additional opportunities to join will be announced later. The RAILS board will discuss the proposed fee structure in July and vote on it in August. Fees include one-time implementation fees and a scaled annual membership fee based on annual collection expenditures.

RAILS plans to offer incentives for early adopters for Find More Illinois and to cover ILS implementation costs for RAILS consortia. RAILS will need help from consortial staff in implementing Find More Illinois for their members and will keep consortial staff informed. Ms. Plass offered to demonstrate SHAREit (the Find More Illinois software) to consortia members.

11. Future Meetings

- October 15, 2018 at 9:30 a.m.
- January 14, 2019 at 9:30 a.m. (Second Monday due to Martin Luther King Jr. Day on the third Monday)
- April 15, 2019 at 9:30 a.m.

12. Adjournment

The meeting adjourned by acclamation at 11:09 a.m.