



July 19, 2018

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – JUNE 2018

Please find attached the RAILS Financial Reports for the month of June 2018. These reports are drafts and not audited. General fund expenditures will increase slightly from those presented in these reports as we make additional payments in late July for liabilities incurred in FY 2018.

The attached statements include fund Balance Sheets for RAILS' Governmental (General, Capital Projects and Special Revenue Funds combined) Funds, plus separate reports for each fund, and the Statements of Revenue and Expenditure reports for RAILS Governmental funds, as well as for individual program reports - Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The June 30, 2018 unassigned General Fund (\$11.9 million) cash and investment balances would fund an estimated 12.3 months of operations. RAILS received no Area and Per Capita (APC) Grant revenues in June or through the first two weeks of July. Through June 30, RAILS received \$3,550,531, or 35.94%, of its FY 2018 APC Grant. An additional cash balance of \$3.0 million is in the Capital Projects Fund.

FY 2018 Revenues and Expenditures

Total General Fund revenues of \$10,176,451 through June were \$2,274,825 below budget, as RAILS' APC revenues of \$7,512,651 were \$2,366,459 below budget. These revenues consist of FY 2018 APC award payments of \$3,550,531 and the February 1 payment of \$3,962,120 pertaining to the FY 2017 APC grant. The timing of the payments due for the remaining \$6,328,579 of the FY 2018 APC Grant is uncertain.

Under Governmental Accounting Standards Board (GASB) accounting rules, we would record APC revenues that we receive within 60 days following June 30, 2018 as FY 2018 revenues. The attached preliminary financial statements do not yet incorporate the remaining APC amount outstanding as either revenues or a grant receivable.

Investment income through June of \$181,635 was \$116,169 above budget due to continuing increases in short term interest rates. RAILS deposits most of its funds in money market accounts, the major two of which currently yield 1.964% and 2.03%, up from the prior month yields of 1.748% and 1.94%, respectively. In February, RAILS invested \$4,064,860 in six-month CDARs (Certificate of Deposit Account Registry) yielding 1.62%. At that time, RAILS money market funds had a yield of approximately 1.36%. The August 16, 2018 reinvestment of these certificates likely will be at a significantly higher interest rate.

The following compares June year-to-date expenditures, by fund category, to the budget:

	<u>FY 2018</u>	<u>FY 2018 Bud</u>	<u>Inc/(Dec)</u>
General Fund	\$11,301,062	12,140,143	(839,081)
Special Revenue Fund	36,080	36,080	0
Capital Projects Fund	675,851	1,115,000	(439,149)
Total Expenditures	\$ 12,012,993	13,291,223	(1,278,230)

Total General Fund expenditures of \$11,301,062 through June were \$839,081 below budget. Personnel expenditures were \$535,555 or 8.1%, below budget, of which \$294,894 were salary expenditures. Salary expenditures are below budget primarily because we have not yet hired for one new position, we did not fill two other budgeted positions until February and April of 2018, and have not yet replaced another vacated position. In addition, we will not replace another vacated position.

For the month of June, RAILS had one new hire (Tayonia Horton, Delivery Driver – Rockford) and the following eight terminations:

Jack Gilbertson, Bob Mahan and Bob Church, Delivery Drivers – Rockford
Amanda Gray, Member Services Specialist – East Peoria
Kellie Green, Cataloging and Database Coordinator – East Peoria
Michael Szarmach, Senior Support Specialist – Burr Ridge
Kacy Kelly - Senior System Specialist – Coal Valley
Mary Louise Brown - Temporary Database Coordinator – Coal Valley.

In addition, the remaining eleven Prairie Cat staff were terminated as RAILS employees as they became employees of PrairieCat on July 1. (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements.)

Health, Dental and Life Insurance expenditures were \$48,997 below budget through June. Health insurance premiums for calendar year 2018 were unchanged from 2017 and so these expenditures have been below budget throughout the fiscal year.

Retirement benefits through June were \$69,501 below budget. The employer contribution rate increased from 2.38% in 2017 to 4.69% in 2018, the rate budgeted for FY 2018. Therefore, most of the favorable variance occurred in the first six months of the fiscal year.

In March, RAILS received notice that its 2018 unemployment rate charged, effective January 1, 2018, declined 50%, from 4.25% to 2.125% of the first \$12,960 of salaries per person. Through February, Unemployment Expenses were \$617 above budget. Through June, these expenses were \$26,806 below budget, as the rate changes were retroactive to January 1.

E-Resources expenditures through June were \$58,213 above budget primarily due to above budget (\$80,421) purchases of e-Read Illinois Program content, partially offset by below budget group purchases (\$22,083). Resource Sharing Department personnel expenditures in FY 2018 were significantly below budget due to the department's not filling a vacant position. The department applied this savings by purchasing needed additional e-Read Illinois Program content.

Vehicle expenditures through June were \$39,116 above budget as Repairs and Maintenance costs were \$55,483 above budget due to the aging and high mileage of RAILS' delivery vehicles. Below budget Vehicle Insurance (\$17,493), Fuel (\$2,089) and other vehicle expenses (\$3,215), partially offset the higher Repairs and Maintenance expenditures. In May, RAILS received three new vehicles, has four others currently on order, and has budgeted to acquire seven new delivery vehicles in FY 2019.

Contractual Services expenditures were \$142,742 below budget. Expenditures for Contract Agreements with Systems and Member Libraries were \$115,002 below budget as RAILS provided no grants in FY 2018 to support new LLSAP memberships. Information Service Costs were \$23,532 below budget as the Information Technology Department utilized less expensive tape and internet backup systems than were budgeted. Other Contractual Services, a major component of this expenditure category, were \$3,708 below budget due to lower than budget (\$37,427) delivery related expenditures and lower Resource Sharing Department expenditures, partially offset by Find More Illinois contractual expenditures of \$46,765. Delivery related expenditures were lower as the budget incorporated 52 weeks of full payments, which did not occur because of holidays or cancellations of deliveries when libraries are closed.

Delivery Department expenditures of \$3,862,835, which were 34.2% of total General Fund expenditures, were \$50,521 below budget due primarily to lower Personnel expenditures (\$68,884) and Other Contractual Services (\$37,427), partially offset by increased Vehicles Expenses (\$49,536).

LLSAP Sub-Fund expenditures of \$2,334,867, which were 20.7% of total General Fund expenditures, were \$152,599 below budget due primarily to lower Personnel (\$123,637), travel (\$19,268) and Continuing Education (\$12,684) expenditures. Personnel expenditures were lower primarily because a MAGIC dedicated employee budgeted to be full time became a part-time employee with significantly reduced hours slightly before the beginning of FY 2018.

Capital Projects Fund expenditures were \$439,149 below budget through June. Buildings and Improvements expenditures, all of which were budgeted to spend by December 31, were \$251,781 below budget as \$172,427 of the budgeted expenditures were spent in FY 2017. Total spending for the Burr Ridge renovation project therefore was approximately \$80,000 below the budgeted amount. Capital Outlays for vehicles, seven (\$186,000) of which have been ordered and for which three (\$79,632) were received and paid for in May, are \$130,368 below budget. There were no FY 2018 Capital Projects Fund expenditures for Computers and Furniture and Fixtures, budgeted for \$35,000 and \$22,000, respectively. The Information Technology Department found a much less expensive alternative to the server replacement budgeted and the General Fund paid for the furniture purchases.

FY 2018 General Fund Excess (Deficiency) of Revenue Over Expenditures

Preliminary results indicate that FY 2018 General Fund expenditures exceeded General Fund revenues by \$1,124,611, resulting in a decrease in the General Fund balance. As of this report date, \$6,328,579 of the FY 2018 APC awarded remains outstanding. To the extent RAILS receives any of this amount before August 29, 2018, the deficit will decline by the amount received. Any APC Funds that RAILS receives after August 29 will be recorded as FY 2019 revenue.

**RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of June 30, 2018**

		<u>06/30/18/</u>
Total Cash and Investments - All Funds	\$	14,900,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	-
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(3,000,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>11,900,000</u></u>
Projected FY2018 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>970,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>12.3</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately June 2019

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
June 30, 2018

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,719,056.58	1.964%	Demand	\$ 48,467.88
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 1,781,657.33	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 2,132.89	1.885%	Demand	\$ 26,633.76
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 22,094.40	4.000%	12/31/2013	\$ 1,272.00
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 5,310,489.74	2.030%	Demand	\$ 78,272.54
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -	Matured	7/27/2017	\$ 2,408.35
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ 4,089,400.01	1.620%	8/16/2018	\$ 24,550.18
Total Cash and Investments / Weighted Average Annual Interest Rate		<u>\$ 14,924,830.95</u>	1.234%		<u>\$ 181,604.71</u>

RAILS

Statement of Net Assets
 Governmental Funds
 As of 6/30/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	10,813,336.54
Investments	4,111,494.41
Accounts Receivables	109,118.81
Prepaid Expenses	204,711.15
Other Assets	18,351.50
Total Assets	<u>15,257,012.41</u>
Liabilities	
Accounts Payable	198,885.39
Accrued Liabilities	132,386.52
Deferred Revenue	11,774.00
Other Liabilities	1,620.05
Total Liabilities	<u>344,665.96</u>
Fund Balances	
Beginning Fund Balance	16,712,808.31
Current YTD Net Income	
Capital Outlays- Building and Improvements	(596,219.10)
Capital Outlays - Vehicles	(79,632.00)
Other	(1,124,610.76)
Total Current YTD Net Income	<u>(1,800,461.86)</u>
Total Fund Balances	<u>14,912,346.45</u>
Total Liabilities and Fund Balances	<u><u>15,257,012.41</u></u>

RAILS

Statement of Net Assets

General Fund

As of 6/30/2018

Balance End of
Month

Assets	
Cash & Cash Equivalents	7,836,930.88
Investments	4,111,494.41
Accounts Receivables	109,118.81
Prepaid Expenses	204,711.15
Other Assets	18,351.50
Total Assets	<u>12,280,606.75</u>
Liabilities	
Accounts Payable	198,885.39
Accrued Liabilities	132,386.52
Deferred Revenue	11,774.00
Other Liabilities	1,620.05
Total Liabilities	<u>344,665.96</u>
Fund Balances	
Beginning Fund Balance	13,060,551.55
Current YTD Net Income	(1,124,610.76)
Total Fund Balances	<u>11,935,940.79</u>
Total Liabilities and Fund Balances	<u><u>12,280,606.75</u></u>

RAILS

Statement of Net Assets
 Capital Projects Fund
 As of 6/30/2018

	Balance End of Month
	<u> </u>
Assets	
Cash & Cash Equivalents	2,976,405.66
Total Cash & Cash Equivalents	<u>2,976,405.66</u>
Total Assets	<u>2,976,405.66</u>
 Fund Balances	
Beginning Fund Balance	3,652,256.76
Current YTD Net Income	
Capital Outlays- Building and Improvements	(596,219.10)
Capital Outlays - Vehicles	<u>(79,632.00)</u>
Total Current YTD Net Income	<u>(675,851.10)</u>
Total Fund Balances	<u>2,976,405.66</u>
 Total Liabilities and Fund Balances	<u><u>2,976,405.66</u></u>

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited

Governmental Funds

From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	7,512,650.56	9,879,110.00	(2,366,459.44)	9,879,110.00	(23.95)%
System Automation and Technology	0.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total State Grants	0.00	7,548,730.56	9,915,190.00	(2,366,459.44)	9,915,190.00	(23.87)%
Fees for Services and Materials						
Fees for Services and Materials	50,355.70	1,513,828.56	1,516,700.00	(2,871.44)	1,516,700.00	(0.19)%
Total Fees for Services and Materials	50,355.70	1,513,828.56	1,516,700.00	(2,871.44)	1,516,700.00	(0.19)%
Reimbursements						
Reimbursements	9,345.75	950,612.23	980,000.00	(29,387.77)	980,000.00	(3.00)%
E-Rate Reimbursements	0.00	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	9,345.75	963,367.95	980,000.00	(16,632.05)	980,000.00	(1.70)%
Investment Income						
Investment Income	40,926.63	181,635.38	65,466.00	116,169.38	65,466.00	177.45%
Total Investment Income	40,926.63	181,635.38	65,466.00	116,169.38	65,466.00	177.45%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	3,144.30	4,443.75	9,500.00	(5,056.25)	9,500.00	(53.22)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	3,144.30	4,968.75	10,000.00	(5,031.25)	10,000.00	(50.31)%
Total REVENUES	103,772.38	10,212,531.20	12,487,356.00	(2,274,824.80)	12,487,356.00	(18.22)%
EXPENDITURES						
Personnel						
Library Professionals	183,878.96	1,289,131.24	1,484,213.00	195,081.76	1,484,213.00	13.14%
Other Professionals	242,394.90	1,780,228.57	1,875,475.00	95,246.43	1,875,475.00	5.08%
Support Services	216,677.92	1,685,611.06	1,690,177.00	4,565.94	1,690,177.00	0.27%
Social Security Taxes	47,440.94	345,087.72	384,439.00	39,351.28	384,439.00	10.24%
Unemployment Insurance	2,914.14	35,446.21	62,252.00	26,805.79	62,252.00	43.06%
Workers' Compensation	12,725.55	115,009.25	144,053.00	29,043.75	144,053.00	20.16%
Retirement Benefits	29,638.82	165,301.08	234,802.00	69,500.92	234,802.00	29.60%
Health, Dental and Life Insurance	50,977.96	618,086.80	667,084.00	48,997.20	667,084.00	7.34%
Other Fringe Benefits	1,654.70	11,575.75	44,500.00	32,924.25	44,500.00	73.99%
Temporary Help	13,363.50	55,202.19	32,000.00	(23,202.19)	32,000.00	(72.51)%
Recruiting	624.25	2,759.81	20,000.00	17,240.19	20,000.00	86.20%
Total Personnel	802,291.64	6,103,439.68	6,638,995.00	535,555.32	6,638,995.00	8.07%
Library Materials						
Print Materials	1,299.00	1,857.02	7,930.00	6,072.98	7,930.00	76.58%
E-Resources	76,114.71	1,369,212.98	1,311,000.00	(58,212.98)	1,311,000.00	(4.44)%
Total Library Materials	77,413.71	1,371,070.00	1,318,930.00	(52,140.00)	1,318,930.00	(3.95)%
Buildings and Grounds						
Rent/Lease	0.00	244,107.93	246,613.00	2,505.07	246,613.00	1.02%

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited

Governmental Funds

From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	10,208.45	102,992.69	132,200.00	29,207.31	132,200.00	22.09%
Property Insurance	923.00	10,568.01	11,792.00	1,223.99	11,792.00	10.38%
Repairs and Maintenance - Bldg	12,275.19	72,343.68	94,200.00	21,856.32	94,200.00	23.20%
Custodial/Janitorial Service and Supplies	3,750.77	45,654.89	59,000.00	13,345.11	59,000.00	22.62%
Other Buildings and Grounds	2,385.67	67,168.13	56,512.00	(10,656.13)	56,512.00	(18.86)%
Total Buildings and Grounds	29,543.08	542,835.33	600,317.00	57,481.67	600,317.00	9.58%
Vehicles Expenses						
Fuel	45,337.31	230,886.18	232,975.00	2,088.82	232,975.00	0.90%
Repairs and Maintenance - Vehicle	31,687.94	135,283.00	79,800.00	(55,483.00)	79,800.00	(69.53)%
Vehicle Insurance	7,000.00	71,856.55	89,350.00	17,493.45	89,350.00	19.58%
Other Vehicle Expenses	1,070.00	8,965.19	5,750.00	(3,215.19)	5,750.00	(55.92)%
Total Vehicles Expenses	85,095.25	446,990.92	407,875.00	(39,115.92)	407,875.00	(9.59)%
In-State Travel	4,312.56	39,710.35	56,431.00	16,720.65	56,431.00	29.63%
Out-of-State Travel	11,856.65	45,389.34	70,527.00	25,137.66	70,527.00	35.64%
Continuing Education						
Registrations and Meeting, Other Fees	3,479.54	59,553.85	68,145.00	8,591.15	68,145.00	12.61%
Conferences and Continuing Education Meetings	11,776.72	114,652.72	134,000.00	19,347.28	134,000.00	14.44%
Total Continuing Education	15,256.26	174,206.57	202,145.00	27,938.43	202,145.00	13.82%
Public Relations	611.00	11,737.55	43,500.00	31,762.45	43,500.00	73.02%
Commercial Insurance						
Liability Insurance	1,398.00	19,773.78	22,573.00	2,799.22	22,573.00	12.40%
Total Commercial Insurance	1,398.00	19,773.78	22,573.00	2,799.22	22,573.00	12.40%
Supplies, Postage and Printing						
Computers, Software and Supplies	985.42	32,353.72	63,300.00	30,946.28	63,300.00	48.89%
General Office Supplies and Equipment	1,662.94	85,547.92	43,550.00	(41,997.92)	43,550.00	(96.44)%
Postage	726.70	16,454.92	29,325.00	12,870.08	29,325.00	43.89%
Library Supplies	0.00	0.00	500.00	500.00	500.00	100.00%
Delivery Supplies	7,272.08	54,595.06	43,100.00	(11,495.06)	43,100.00	(26.67)%
Other Supplies	0.00	0.00	100.00	100.00	100.00	100.00%
Total Supplies, Postage and Printing	10,647.14	188,951.62	179,875.00	(9,076.62)	179,875.00	(5.05)%
Telephone and Telecommunications	14,282.30	124,973.49	142,069.00	17,095.51	142,069.00	12.03%
Equipment Rental, Repair and Maintenance						
Equipment Rental	2,331.74	27,397.74	32,300.00	4,902.26	32,300.00	15.18%
Equipment Repair and Maintenance Agreements	2,297.00	94,188.66	123,030.00	28,841.34	123,030.00	23.44%
Total Equipment Rental, Repair and Maintenance	4,628.74	121,586.40	155,330.00	33,743.60	155,330.00	21.72%
Professional Services						
Legal	3,673.75	18,628.95	50,000.00	31,371.05	50,000.00	62.74%
Accounting	3,500.00	23,991.00	25,000.00	1,009.00	25,000.00	4.04%
Consulting	8,517.47	97,897.39	118,500.00	20,602.61	118,500.00	17.39%
Payroll Service Fees	3,365.82	38,180.86	35,000.00	(3,180.86)	35,000.00	(9.09)%
Total Professional Services	19,057.04	178,698.20	228,500.00	49,801.80	228,500.00	21.80%

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited

Governmental Funds

From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Contractual Services						
Information Service Costs	7,251.65	42,042.23	65,574.00	23,531.77	65,574.00	35.89%
Contract Agreements w/ Systems, Member Libraries	16,400.00	571,244.85	686,247.00	115,002.15	686,247.00	16.76%
Outside Printing Services	0.00	0.00	500.00	500.00	500.00	100.00%
Other Contractual Services	178,001.85	1,338,792.34	1,342,500.00	3,707.66	1,342,500.00	0.28%
Total Contractual Services	201,653.50	1,952,079.42	2,094,821.00	142,741.58	2,094,821.00	6.81%
Professional Association Membership Dues	0.00	10,635.00	9,150.00	(1,485.00)	9,150.00	(16.23)%
Miscellaneous	308.50	5,064.31	5,185.00	120.69	5,185.00	2.33%
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	35,000.00	35,000.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	0.00	79,632.00	210,000.00	130,368.00	210,000.00	62.08%
Total Capital Outlays	0.00	675,851.10	1,115,000.00	439,148.90	1,115,000.00	39.39%
Total EXPENDITURES	1,278,355.37	12,012,993.06	13,291,223.00	1,278,229.94	13,291,223.00	9.62%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(1,174,582.99)	(1,800,461.86)	(803,867.00)	(996,594.86)	(803,867.00)	123.98%

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited

General Fund

From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	7,512,650.56	9,879,110.00	(2,366,459.44)	9,879,110.00	(23.95)%
Total State Grants	0.00	7,512,650.56	9,879,110.00	(2,366,459.44)	9,879,110.00	(23.95)%
Fees for Services and Materials						
Fees for Services and Materials	50,355.70	1,513,828.56	1,516,700.00	(2,871.44)	1,516,700.00	(0.19)%
Total Fees for Services and Materials	50,355.70	1,513,828.56	1,516,700.00	(2,871.44)	1,516,700.00	(0.19)%
Reimbursements						
Reimbursements	9,345.75	950,612.23	980,000.00	(29,387.77)	980,000.00	(3.00)%
E-Rate Reimbursements	0.00	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	9,345.75	963,367.95	980,000.00	(16,632.05)	980,000.00	(1.70)%
Investment Income						
Investment Income	40,926.63	181,635.38	65,466.00	116,169.38	65,466.00	177.45%
Total Investment Income	40,926.63	181,635.38	65,466.00	116,169.38	65,466.00	177.45%
Other Revenue						
Rental Income	0.00	500.00	500.00	0.00	500.00	0.00%
Other Revenue	3,144.30	4,443.75	9,500.00	(5,056.25)	9,500.00	(53.22)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	3,144.30	4,968.75	10,000.00	(5,031.25)	10,000.00	(50.31)%
Total REVENUES	103,772.38	10,176,451.20	12,451,276.00	(2,274,824.80)	12,451,276.00	(18.27)%
EXPENDITURES						
Personnel						
Library Professionals	183,878.96	1,289,131.24	1,484,213.00	195,081.76	1,484,213.00	13.14%
Other Professionals	242,394.90	1,780,228.57	1,875,475.00	95,246.43	1,875,475.00	5.08%
Support Services	216,677.92	1,685,611.06	1,690,177.00	4,565.94	1,690,177.00	0.27%
Social Security Taxes	47,440.94	345,087.72	384,439.00	39,351.28	384,439.00	10.24%
Unemployment Insurance	2,914.14	35,446.21	62,252.00	26,805.79	62,252.00	43.06%
Workers' Compensation	12,725.55	115,009.25	144,053.00	29,043.75	144,053.00	20.16%
Retirement Benefits	29,638.82	165,301.08	234,802.00	69,500.92	234,802.00	29.60%
Health, Dental and Life Insurance	50,977.96	618,086.80	667,084.00	48,997.20	667,084.00	7.34%
Other Fringe Benefits	1,654.70	11,575.75	44,500.00	32,924.25	44,500.00	73.99%
Temporary Help	13,363.50	55,202.19	32,000.00	(23,202.19)	32,000.00	(72.51)%
Recruiting	624.25	2,759.81	20,000.00	17,240.19	20,000.00	86.20%
Total Personnel	802,291.64	6,103,439.68	6,638,995.00	535,555.32	6,638,995.00	8.07%
Library Materials						
Print Materials	1,299.00	1,857.02	7,930.00	6,072.98	7,930.00	76.58%
E-Resources	76,114.71	1,369,212.98	1,311,000.00	(58,212.98)	1,311,000.00	(4.44)%
Total Library Materials	77,413.71	1,371,070.00	1,318,930.00	(52,140.00)	1,318,930.00	(3.95)%
Buildings and Grounds						
Rent/Lease	0.00	244,107.93	246,613.00	2,505.07	246,613.00	1.02%

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited

General Fund

From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	10,208.45	102,992.69	132,200.00	29,207.31	132,200.00	22.09%
Property Insurance	923.00	10,568.01	11,792.00	1,223.99	11,792.00	10.38%
Repairs and Maintenance - Bldg	12,275.19	72,343.68	94,200.00	21,856.32	94,200.00	23.20%
Custodial/Janitorial Service and Supplies	3,750.77	45,654.89	59,000.00	13,345.11	59,000.00	22.62%
Other Buildings and Grounds	2,385.67	67,168.13	56,512.00	(10,656.13)	56,512.00	(18.86)%
Total Buildings and Grounds	29,543.08	542,835.33	600,317.00	57,481.67	600,317.00	9.58%
Vehicles Expenses						
Fuel	45,337.31	230,886.18	232,975.00	2,088.82	232,975.00	0.90%
Repairs and Maintenance - Vehicle	31,687.94	135,283.00	79,800.00	(55,483.00)	79,800.00	(69.53)%
Vehicle Insurance	7,000.00	71,856.55	89,350.00	17,493.45	89,350.00	19.58%
Other Vehicle Expenses	1,070.00	8,965.19	5,750.00	(3,215.19)	5,750.00	(55.92)%
Total Vehicles Expenses	85,095.25	446,990.92	407,875.00	(39,115.92)	407,875.00	(9.59)%
In-State Travel	4,312.56	39,710.35	56,431.00	16,720.65	56,431.00	29.63%
Out-of-State Travel	11,856.65	45,389.34	70,527.00	25,137.66	70,527.00	35.64%
Continuing Education						
Registrations and Meeting, Other Fees	3,479.54	59,553.85	68,145.00	8,591.15	68,145.00	12.61%
Conferences and Continuing Education Meetings	11,776.72	114,652.72	134,000.00	19,347.28	134,000.00	14.44%
Total Continuing Education	15,256.26	174,206.57	202,145.00	27,938.43	202,145.00	13.82%
Public Relations	611.00	11,737.55	43,500.00	31,762.45	43,500.00	73.02%
Commercial Insurance						
Liability Insurance	1,398.00	19,773.78	22,573.00	2,799.22	22,573.00	12.40%
Total Commercial Insurance	1,398.00	19,773.78	22,573.00	2,799.22	22,573.00	12.40%
Supplies, Postage and Printing						
Computers, Software and Supplies	985.42	32,353.72	63,300.00	30,946.28	63,300.00	48.89%
General Office Supplies and Equipment	1,662.94	85,547.92	43,550.00	(41,997.92)	43,550.00	(96.44)%
Postage	726.70	16,454.92	29,325.00	12,870.08	29,325.00	43.89%
Library Supplies	0.00	0.00	500.00	500.00	500.00	100.00%
Delivery Supplies	7,272.08	54,595.06	43,100.00	(11,495.06)	43,100.00	(26.67)%
Other Supplies	0.00	0.00	100.00	100.00	100.00	100.00%
Total Supplies, Postage and Printing	10,647.14	188,951.62	179,875.00	(9,076.62)	179,875.00	(5.05)%
Telephone and Telecommunications	14,282.30	124,973.49	142,069.00	17,095.51	142,069.00	12.03%
Equipment Rental, Repair and Maintenance						
Equipment Rental	2,331.74	27,397.74	32,300.00	4,902.26	32,300.00	15.18%
Equipment Repair and Maintenance Agreements	2,297.00	94,188.66	123,030.00	28,841.34	123,030.00	23.44%
Total Equipment Rental, Repair and Maintenance	4,628.74	121,586.40	155,330.00	33,743.60	155,330.00	21.72%
Professional Services						
Legal	3,673.75	18,628.95	50,000.00	31,371.05	50,000.00	62.74%
Accounting	3,500.00	23,991.00	25,000.00	1,009.00	25,000.00	4.04%
Consulting	8,517.47	97,897.39	118,500.00	20,602.61	118,500.00	17.39%
Payroll Service Fees	3,365.82	38,180.86	35,000.00	(3,180.86)	35,000.00	(9.09)%

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited

General Fund

From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Total Professional Services	<u>19,057.04</u>	<u>178,698.20</u>	<u>228,500.00</u>	<u>49,801.80</u>	<u>228,500.00</u>	<u>21.80%</u>
Contractual Services						
Information Service Costs	7,251.65	42,042.23	65,574.00	23,531.77	65,574.00	35.89%
Contract Agreements w/ Systems, Member Libraries	(3,280.00)	535,164.85	650,167.00	115,002.15	650,167.00	17.69%
Outside Printing Services	0.00	0.00	500.00	500.00	500.00	100.00%
Other Contractual Services	<u>178,001.85</u>	<u>1,338,792.34</u>	<u>1,342,500.00</u>	<u>3,707.66</u>	<u>1,342,500.00</u>	<u>0.28%</u>
Total Contractual Services	181,973.50	1,915,999.42	2,058,741.00	142,741.58	2,058,741.00	6.93%
Professional Association Membership Dues	0.00	10,635.00	9,150.00	(1,485.00)	9,150.00	(16.23)%
Miscellaneous	<u>308.50</u>	<u>5,064.31</u>	<u>5,185.00</u>	<u>120.69</u>	<u>5,185.00</u>	<u>2.33%</u>
Total EXPENDITURES	<u>1,258,675.37</u>	<u>11,301,061.96</u>	<u>12,140,143.00</u>	<u>839,081.04</u>	<u>12,140,143.00</u>	<u>6.91%</u>
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(1,154,902.99)</u>	<u>(1,124,610.76)</u>	<u>311,133.00</u>	<u>(1,435,743.76)</u>	<u>311,133.00</u>	<u>(461.46)%</u>

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited
 Special Revenue Fund
 From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
System Automation and Technology	0.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total State Grants	0.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total REVENUES	0.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
EXPENDITURES						
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	19,680.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total Contractual Services	19,680.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total EXPENDITURES	19,680.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(19,680.00)	0.00	0.00	0.00	0.00	0.00%

RAILS

Statement of Revenues and Expenditures
 Capital Projects Fund
 From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	35,000.00	35,000.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	0.00	79,632.00	210,000.00	130,368.00	210,000.00	62.08%
Total Capital Outlays	0.00	675,851.10	1,115,000.00	439,148.90	1,115,000.00	39.39%
Total EXPENDITURES	0.00	675,851.10	1,115,000.00	439,148.90	1,115,000.00	39.39%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	(675,851.10)	(1,115,000.00)	439,148.90	(1,115,000.00)	(39.39)%

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited

Delivery

From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	50,152.70	542,505.75	528,240.00	14,265.75	528,240.00	2.70%
Total Fees for Services and Materials	50,152.70	542,505.75	528,240.00	14,265.75	528,240.00	2.70%
Other Revenue						
Other Revenue	1,289.30	1,289.30	0.00	1,289.30	0.00	0.00%
Total Other Revenue	1,289.30	1,289.30	0.00	1,289.30	0.00	0.00%
Total REVENUES	51,442.00	543,795.05	528,240.00	15,555.05	528,240.00	2.94%
EXPENDITURES						
Personnel						
Other Professionals	33,795.10	282,300.43	298,533.00	16,232.57	298,533.00	5.44%
Support Services	149,509.91	1,201,079.45	1,207,094.00	6,014.55	1,207,094.00	0.50%
Social Security Taxes	13,390.50	107,018.18	115,176.00	8,157.82	115,176.00	7.08%
Unemployment Insurance	2,527.06	19,369.94	31,607.00	12,237.06	31,607.00	38.72%
Workers' Compensation	11,967.94	109,079.66	136,571.00	27,491.34	136,571.00	20.13%
Retirement Benefits	8,430.52	50,352.27	68,576.00	18,223.73	68,576.00	26.57%
Health, Dental and Life Insurance	19,884.11	244,679.32	244,785.00	105.68	244,785.00	0.04%
Temporary Help	13,363.50	51,578.43	32,000.00	(19,578.43)	32,000.00	(61.18)%
Total Personnel	252,868.64	2,065,457.68	2,134,342.00	68,884.32	2,134,342.00	3.23%
Buildings and Grounds						
Rent/Lease	0.00	125,762.86	121,613.00	(4,149.86)	121,613.00	(3.41)%
Utilities	642.96	6,161.41	6,700.00	538.59	6,700.00	8.04%
Property Insurance	0.00	0.00	912.00	912.00	912.00	100.00%
Repairs and Maintenance - Bldg	1,978.92	3,795.76	12,700.00	8,904.24	12,700.00	70.11%
Custodial/Janitorial Service and Supplies	0.00	63.54	500.00	436.46	500.00	87.29%
Other Buildings and Grounds	89.73	1,071.74	1,080.00	8.26	1,080.00	0.76%
Total Buildings and Grounds	2,711.61	136,855.31	143,505.00	6,649.69	143,505.00	4.63%
Vehicles Expenses						
Fuel	43,562.98	224,009.37	221,000.00	(3,009.37)	221,000.00	(1.36)%
Repairs and Maintenance - Vehicle	31,185.57	132,121.62	76,000.00	(56,121.62)	76,000.00	(73.84)%
Vehicle Insurance	5,320.00	54,595.67	67,906.00	13,310.33	67,906.00	19.60%
Other Vehicle Expenses	1,070.00	8,965.19	5,250.00	(3,715.19)	5,250.00	(70.77)%
Total Vehicles Expenses	81,138.55	419,691.85	370,156.00	(49,535.85)	370,156.00	(13.38)%
In-State Travel	159.75	2,192.55	3,263.00	1,070.45	3,263.00	32.81%
Out-of-State Travel	171.74	758.14	0.00	(758.14)	0.00	0.00%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,718.35	3,400.00	1,681.65	3,400.00	49.46%
Total Continuing Education	0.00	1,718.35	3,400.00	1,681.65	3,400.00	49.46%
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	399.65	1,600.00	1,200.35	1,600.00	75.02%

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited

Delivery

From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Postage	705.74	8,796.18	11,050.00	2,253.82	11,050.00	20.40%
Delivery Supplies	7,272.08	54,595.06	43,100.00	(11,495.06)	43,100.00	(26.67)%
Total Supplies, Postage and Printing	7,977.82	63,790.89	55,750.00	(8,040.89)	55,750.00	(14.42)%
Telephone and Telecommunications	723.21	8,669.30	9,340.00	670.70	9,340.00	7.18%
Equipment Rental, Repair and Maintenance						
Equipment Rental	130.08	2,125.03	2,000.00	(125.03)	2,000.00	(6.25)%
Equipment Repair and Maintenance Agreements	0.00	0.00	750.00	750.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	130.08	2,125.03	2,750.00	624.97	2,750.00	22.73%
Professional Services						
Legal	0.00	245.00	0.00	(245.00)	0.00	0.00%
Consulting	8,412.47	32,726.72	25,000.00	(7,726.72)	25,000.00	(30.91)%
Total Professional Services	8,412.47	32,971.72	25,000.00	(7,971.72)	25,000.00	(31.89)%
Contractual Services						
Other Contractual Services	161,391.06	1,127,573.01	1,165,000.00	37,426.99	1,165,000.00	3.21%
Total Contractual Services	161,391.06	1,127,573.01	1,165,000.00	37,426.99	1,165,000.00	3.21%
Professional Association Membership Dues	0.00	275.00	0.00	(275.00)	0.00	0.00%
Miscellaneous	7.96	756.30	850.00	93.70	850.00	11.02%
Total EXPENDITURES	515,692.89	3,862,835.13	3,913,356.00	50,520.87	3,913,356.00	1.29%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(464,250.89)	(3,319,040.08)	(3,385,116.00)	66,075.92	(3,385,116.00)	(1.95)%

RAILS

Statement of Revenues and Expenditures - FY18 -Draft/Unaudited

LLSAP Sub-Fund

From 6/1/2018 Through 6/30/2018

Document 7.2-7.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	0.00	634,943.35	646,460.00	(11,516.65)	646,460.00	(1.78)%
Total Fees for Services and Materials	0.00	634,943.35	646,460.00	(11,516.65)	646,460.00	(1.78)%
Total REVENUES	0.00	634,943.35	646,460.00	(11,516.65)	646,460.00	(1.78)%
EXPENDITURES						
Personnel						
Library Professionals	51,806.63	364,582.68	452,250.00	87,667.32	452,250.00	19.38%
Other Professionals	124,391.40	860,481.22	834,286.00	(26,195.22)	834,286.00	(3.14)%
Support Services	28,544.50	189,883.36	196,711.00	6,827.64	196,711.00	3.47%
Social Security Taxes	15,153.33	103,462.92	113,489.00	10,026.08	113,489.00	8.83%
Unemployment Insurance	187.91	8,433.96	13,775.00	5,341.04	13,775.00	38.77%
Workers' Compensation	288.04	2,394.39	3,130.00	735.61	3,130.00	23.50%
Retirement Benefits	9,346.35	49,721.64	69,565.00	19,843.36	69,565.00	28.52%
Health, Dental and Life Insurance	15,353.15	183,710.65	203,102.00	19,391.35	203,102.00	9.55%
Total Personnel	245,071.31	1,762,670.82	1,886,308.00	123,637.18	1,886,308.00	6.55%
Vehicles Expenses						
Fuel	798.85	3,575.05	4,000.00	424.95	4,000.00	10.62%
Repairs and Maintenance - Vehicle	39.05	39.05	800.00	760.95	800.00	95.12%
Vehicle Insurance	560.00	5,753.96	7,148.00	1,394.04	7,148.00	19.50%
Total Vehicles Expenses	1,397.90	9,368.06	11,948.00	2,579.94	11,948.00	21.59%
In-State Travel	1,265.26	11,165.87	16,633.00	5,467.13	16,633.00	32.87%
Out-of-State Travel	3,292.95	13,044.42	26,845.00	13,800.58	26,845.00	51.41%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	3,101.20	15,785.00	12,683.80	15,785.00	80.35%
Total Continuing Education	0.00	3,101.20	15,785.00	12,683.80	15,785.00	80.35%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	0.00	300.00	300.00	300.00	100.00%
General Office Supplies and Equipment	0.00	1,109.18	1,500.00	390.82	1,500.00	26.05%
Postage	0.00	236.31	0.00	(236.31)	0.00	0.00%
Total Supplies, Postage and Printing	0.00	1,345.49	1,800.00	454.51	1,800.00	25.25%
Telephone and Telecommunications	4,013.44	25,871.44	23,800.00	(2,071.44)	23,800.00	(8.70)%
Contractual Services						
Information Service Costs	0.00	2,598.40	0.00	(2,598.40)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	0.00	503,448.00	503,447.00	(1.00)	503,447.00	(0.00)%
Total Contractual Services	0.00	506,046.40	503,447.00	(2,599.40)	503,447.00	(0.52)%
Professional Association Membership Dues	0.00	759.00	725.00	(34.00)	725.00	(4.69)%
Miscellaneous	28.73	1,493.89	175.00	(1,318.89)	175.00	(753.65)%
Total EXPENDITURES	255,069.59	2,334,866.59	2,487,466.00	152,599.41	2,487,466.00	6.13%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(255,069.59)	(1,699,923.24)	(1,841,006.00)	141,082.76	(1,841,006.00)	(7.66)%

RAILS
Check/Voucher Register
from June 1, 2018 to June 30, 2018

Document 7.2-7.3

Payee	Description	Date	Amount	Total for Multiple Checks
ADT Security Services	Monitoring Burglar Alarm Service-RF	6/13/2018	46.53	
Alphagraphics	Flip Booklets	6/13/2018	611.00	
Amanda Musacchio	Travel Reimbursement 6/5-6/7/18	6/13/2018	219.30	
Amanda Musacchio	Travel Reimbursement for ALA-New Orleans	6/27/2018	1,384.15	1,603.45
American Driving Records	MVR Processing for May 2018	6/13/2018	46.35	
American First Aid Services Inc	Replenish First Aid Supplies-BR	6/20/2018	56.00	
American Library Association	Travel Expenses-Advocacy Bootcamp	6/27/2018	160.90	
Ancel, Glink	Legal Fees for May 2018	6/20/2018	3,778.75	
Applied GeoScience, Inc.	Subsurface Investigation & Reporting-BR	6/27/2018	1,800.00	
Aramark Refreshment Services	Supplies-BR	6/13/2018	165.17	
Aramark Refreshment Services	Supplies-BR	6/27/2018	324.15	
Aramark Refreshment Services	Supplies-BR	6/27/2018	89.73	
Aramark Refreshment Services	Supplies-BR	6/27/2018	72.93	651.98
Association for Rural And Small Libraries	2018 Conference Sponsorship-ARSL/Sept 2018	6/6/2018	2,000.00	
AT & T	Phone Service 6/4-7/3/18-BR	6/13/2018	142.52	
AT & T	Phone Service 6/7-7/6/18-BR	6/20/2018	318.91	
AT & T	Phone Service 6/7-7/6/18-BB	6/20/2018	491.24	
AT& T	Phone Service -5/19-6/18/18 - BR	6/6/2018	1,132.77	
AT& T	Phone Service-BR	6/27/2018	1,132.86	3,218.30
Auto-Graphics, Inc.	FMI-2nd Quarter Payment-June-August	6/13/2018	27,775.00	
Baker & Taylor	eRead Collections for May 2018	6/13/2018	938.98	
Baker & Taylor	eRead Collections for May 2018	6/13/2018	3,249.45	
Baker & Taylor	eRead Collections for May 2018	6/13/2018	3,162.90	7,351.33
Bartlett Public Library District	PLA Conference for Dave Barry	6/20/2018	867.82	
Blade Runner	Lawn Service for May 2018 - CV	6/6/2018	280.00	
Buildingstars Operations, Inc.	Cleaning Service for June 2018-BB	6/6/2018	725.00	
Buildingstars Operations, Inc.	Cleaning Service for June 2018-BR	6/6/2018	1,489.00	2,214.00
Chartwells Dining Services	Networking Event on May 31, 2018-Quincy	6/6/2018	74.25	
City of Rockford	Water Service 4/3-5/8/18-RF	6/13/2018	25.97	
Comcast Cable	Internet Service 6/19-6/18/18-RF	6/20/2018	307.46	
Comcast Cable	Internet Service 6/23-7/22/18--BR	6/27/2018	236.32	543.78
Comet Messenger Service, Inc.	Mail Delivery to Chicago 5/22/18	6/6/2018	96.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-5/31/18	6/6/2018	24.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-6/4-6/7/18	6/13/2018	264.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-6/12/18	6/27/2018	24.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-6/18-6/20/18	6/27/2018	168.00	576.00
Commonwealth Edison	Electric Unit A- 5/1-5/31/18-BB	6/6/2018	459.02	
Commonwealth Edison	Electric 5/18-6/19/18-RF	6/27/2018	314.87	773.89
Continental Transportation Solutions	Delivery Outsourcing for 5/18/18	6/6/2018	17,802.20	
Continental Transportation Solutions	Credit for Damaged Item-Palos Park PL	6/6/2018	-38.94	
Continental Transportation Solutions	Delivery Outsourcing 3/23/18	6/13/2018	17,802.20	
Continental Transportation Solutions	Delivery Outsourcing 6/1/18	6/13/2018	14,241.76	
Continental Transportation Solutions	Delivery Outsourcing 6/8/18	6/27/2018	17,697.20	
Continental Transportation Solutions	Delivery Outsourcing 6/15/18	6/27/2018	17,668.95	85,173.37
Corporate Services, Inc	Temporary Help 5/27/18-RF	6/6/2018	2,106.12	
Corporate Services, Inc	Temporary Help 6/3/18-RF	6/13/2018	1,637.50	
Corporate Services, Inc	Temporary Help 6/10/18	6/20/2018	1,707.16	
Corporate Services, Inc	Temporary Help 6/17/18-RF	6/27/2018	1,527.89	6,978.67
Daniel Bostrom	Travel Reimbursement 5/24-6/4/18	6/13/2018	305.32	

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Payee	Description	Date	Amount	Total for
				Multiple Checks
Daniel Bostrom	Travel Reimbursment 6/7-6/8/18	6/20/2018	119.19	
Daniel Bostrom	Travel t 6/10-6/12/18-SLA Conference	6/20/2018	989.63	
Daniel Bostrom	Travel Reimbursement 6/19-6/21/18	6/27/2018	261.64	1,675.78
Deirdre Brennan	Airfare to ALA Conference June-DB	6/13/2018	464.02	
Demco Software/Renewals/Subscriptions	Boopsie Renewal for NIC	6/6/2018	9,345.75	
Department of the Treasury	Form 720 PCORI Fee-Period Ending 6/30/2018	6/6/2018	262.90	
Discovery Benefits, Inc	FSA and HRA Fees for May 2018	6/13/2018	292.10	
Doc Motor Works, Inc	Service-2008 GMC Savana-BB	6/6/2018	3,561.16	
Doc Motor Works, Inc	Service-2004 Chevy G3500 - BB	6/6/2018	615.57	
Doc Motor Works, Inc	Service-2010 Chevy Cutaway-BB	6/13/2018	329.48	4,506.21
Dynergy Energy Services	Electric 6/4/18-BR	6/13/2018	6,686.20	
East Peoria Tire & Vulcanizing	Service-2014 Ford Fusion-EP	6/6/2018	239.98	
East Peoria Tire & Vulcanizing	Service-2014 Ford Econoline-EP	6/27/2018	304.00	543.98
Employee Benefits Corporation	CobraSecure for June 2018	6/20/2018	80.50	
Eureka Public Library District	Multitype Collaborative Grant-Eureka Pub. School	6/20/2018	2,500.00	
Express Services, Inc.	Temporary Help 5/27/18-BB	6/6/2018	1,216.29	
Express Services, Inc.	Temporary Help 6/3/18-BB	6/13/2018	823.05	
Express Services, Inc.	Temporary Help 6/10/18-BB	6/27/2018	685.88	
Express Services, Inc.	Temporary Help-6/10 & 6/17/18-BB	6/27/2018	960.23	3,685.45
First National Bank Omaha	Credit Card Purchases for May-June 8/ 2018	6/20/2018	16,450.43	
G & L Auto, Inc.	Repair- 2009 GMC Box Truck-CV	6/13/2018	1,104.72	
Galim Iliev	Cisco Career Training	6/6/2018	300.00	
Gene's Tire Service. Inc.	Service-2006 Savana G3500	6/20/2018	948.15	
Gene's Tire Service. Inc.	Service 2011 Chevy Express-BB	6/20/2018	1,030.65	1,978.80
Gerber National Claim Services	Tow Service-EP	6/20/2018	212.00	
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 5/2018	6/18/2018	139.21	
i3 Broadband	Internet Service-6/19-7/18/18-EP	6/27/2018	425.47	
ICMA-RC	ICMA-RC PR Deduction 6/1/18	6/1/2018	3,677.74	
ICMA-RC	ICMA-RC PR Deduction 6/15/18	6/15/2018	3,677.74	
ICMA-RC	ICMA-RC PR Deduction 6/29/18	6/29/2018	3,727.74	11,083.22
Illinois Heartland Library System	Delivery Service to ILDS Libraries May 2018	6/6/2018	20,451.42	
Illinois Library Association	Booth #301 at ILA Conference-October 2018	6/13/2018	1,700.00	
Illinois School Library Media Association	ISLMA/AISLE Reg. & Sponsorship -Nov. 2018	6/6/2018	1,550.00	
Illinois State Library	Registration-Reaching Forward South	6/11/2018	-1,350.00	
IMRF	IMRF 06/2018	6/29/2018	47,899.36	
Innovation Experts	Void Check #7567	6/29/2018	-1.00	
IntelePeer Cloud Communications, LLC	VOIP Phone Service	6/13/2018	3,064.89	
Iron Mountain	Offsite Data Storage for May 2018	6/13/2018	424.89	
Jeanne Johansen	Travel Reimbursement 6/7/18	6/13/2018	14.44	
Jeremy Lynch	Delivery Traning Videos	6/13/2018	600.00	
Jiffy Lube	Service-2006 ford E350-BB	6/6/2018	65.98	
Jiffy Lube	Service-2003 Ford Van-BB	6/6/2018	55.47	
Jiffy Lube	Service-2010 Chevy 3500-BB	6/6/2018	104.47	
Jiffy Lube	Service-2003 Ford E350-BB	6/6/2018	105.45	
Jiffy Lube	Service-2004 GMC Savana-BB	6/6/2018	121.45	452.82
Jim Kregor	Travel Reimbursement 6/15/18	6/20/2018	35.97	
Jody Rubel	Staff Reimbursement 6/12/18	6/13/2018	73.92	
Jody Rubel	Staff Reimbursement-6/14/18	6/20/2018	103.83	177.75
Joe Filapek	Travel Reimbursement 6/1-6/8/18	6/20/2018	145.45	

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Johnson Controls Security Solutions	Quarterly Alarm Service-7/1 to 9/30/18-BR	6/20/2018	335.61	
Karen Goyer	Travel Reimbursement 5/4/18	6/6/2018	58.72	
Keith Hoogland Limited Partnership	East Peoria Rent for July 2018	6/13/2018	10,387.21	
Kellie Green	Travel Reimbursement 5/17/18	6/6/2018	238.44	
Level 3 Communications, LLC	Level3 Telecommunication through 5/24/18	6/6/2018	140.03	
LIMRiCC - PHIP	Health Insurance for June 2018	6/13/2018	70,135.59	
Lisle Library District	Multitype Collaborative Grant-Lisle/Naperville	6/20/2018	2,208.00	
LogMein USA, Inc.	GoToWebinar Service-2/19-6/30/18	6/13/2018	17,880.60	
LogMein USA, Inc.	Credit Applied to Reflect Quantity through June 30	6/13/2018	-11,374.09	6,506.51
Louis Capra & Associates	Water/Wastewater	6/6/2018	241.60	
Louis Capra & Associates	Rockford Rent for July 2018	6/20/2018	2,025.84	
Louis Capra & Associates	Replace Light Bulbs-RF	6/27/2018	1,473.08	3,740.52
Management Association	Program on 5/17/18-Motivating Your Employees	6/27/2018	1,650.00	
Margae Schmidt	Travel Reimbursement 6/13/18	6/20/2018	156.96	
Mark Hatch	Travel Reimbursement-RS Conf in Ohio	6/13/2018	171.74	
Mary Hudspeath	Travel Reimbursement 5/30/18	6/6/2018	14.61	
MCP Incorporated	Cleaning Service-June 2018-EP	6/6/2018	697.00	
MCP Incorporated	Cleaning Supplies-EP	6/20/2018	61.27	758.27
Mediacom	Phone Service -CV	6/13/2018	118.60	
Mercer Carnegie Public Library District	Reimbursement for Damaged Book-EP	6/27/2018	7.96	
MidAmerican Energy Company	Gas/Electric/Lighting 4/27-5/29/18-CV	6/6/2018	260.23	
MIF 1000 Crossroads (Bolingbrook), LLC	Bolingbrook Rent for July 2018	6/20/2018	8,094.60	
Montoya Customs	Service-2006 Ford Econoline-BB	6/27/2018	1,962.85	
Multitype Automation Group in Coop	Advance to MAGIC for D & O Insurance Refund	6/27/2018	1,032.00	
Nicor Gas	Gas 5/17-6/14/18-BR	6/20/2018	100.85	
Nicor Gas	Gas 5/18-6/18/18-RF	6/27/2018	43.90	144.75
Office Depot	Cleaning Supplies-EP	6/13/2018	72.85	
Office Depot	Office Supplies-BR	6/13/2018	41.97	
Office Depot	Office Supplies-BR	6/13/2018	25.19	
Office Depot	Cleaning Supplies-EP	6/13/2018	75.30	
Office Depot	Supplies-EP	6/27/2018	74.10	289.41
Orkin	Pest Removal for June 2018-BR	6/6/2018	99.12	
Palos Park Public Library	Reimbursement for Water Damage by CTS	6/6/2018	38.94	
Paycom Payroll LLC	Net Wages	6/14/2018	118,672.89	
Paycom Payroll LLC	PR Taxes	6/14/2018	51,596.56	
Paycom Payroll LLC	PR WH & Fees	6/14/2018	2,405.21	
Paycom Payroll LLC	Net Wages	6/28/2018	121,001.68	
Paycom Payroll LLC	PR Taxes	6/28/2018	52,760.57	
Paycom Payroll LLC	PR WH & Fees	6/28/2018	2,190.61	348,627.52
PrairieCat	Reimbursement for IIUG Conference Travel	6/6/2018	3,110.69	
PrairieCat	Reimbursement for Staff Lodging in Moline	6/6/2018	489.96	
PrairieCat	Reimbursement for Airfare from 12/21/17	6/20/2018	265.96	3,866.61
Reaching Forward South	Reaching Forward South Conference	6/13/2018	1,350.00	
Republic Services #400	Waste Removal for June 2018-CV	6/13/2018	139.82	
Reynolds Motor Co	Service-2016 Ford Transit-CV	6/27/2018	425.35	
Rock River Disposal Services	Waste Removal for June 2018-RF	6/6/2018	43.20	
Sebert Landscaping	Lawn Maintenance for June 2018-BR	6/20/2018	449.00	
Stuard And Associates Inc	Annual Elevator Testing-CV	6/13/2018	215.00	
Susan Busenbark	Travel Reimbursement 6/15/18	6/20/2018	191.12	

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Payee	Description	Date	Total for	
			Amount	Multiple Checks
Technology Management Revolving Fund	Data Service for RSA Servers-April 2018	6/6/2018	240.00	
Technology Management Revolving Fund	Comm Svcs 5/31/18	6/27/2018	1,080.00	1,320.00
The Marc Of Quality	OCLC Batchload Processing-May 2018 Billing	6/13/2018	16,400.00	
Tredroc Tire Services	Service-2004 GMC Savana-BB	6/6/2018	35.85	
Tredroc Tire Services	Service-2006 Ford Econoline-BB	6/6/2018	41.90	77.75
Tri-State Fire Control Inc	Annual Fire Extinguishers Testing-CV	6/27/2018	42.00	
Trouble-Free Heating/Cooling/Plumbing	Replace AC Compressor-EP	6/6/2018	6,627.47	
Uftring Automall	Service-2014 Ford Fusion-EP	6/6/2018	33.05	
Uftring Automall	Service-2010 Ford Truck-EP	6/13/2018	1,410.89	
Uftring Automall	Service-2012 Ford Truck-EP	6/20/2018	539.47	
Uftring Automall	Service-2006 Chevy Truck-EP	6/20/2018	59.01	
Uftring Automall	Service-2014 Ford Truck-EP	6/20/2018	37.15	
Uftring Automall	Service-2014 Ford Truck-EP	6/20/2018	37.05	
Uftring Automall	Service-2014 Ford Truck-EP	6/27/2018	41.11	
Uftring Automall	Service-2016 Ford Transit-EP	6/27/2018	36.05	
Uftring Automall	Service-2014 Ford Truck-EP	6/27/2018	37.05	
Uftring Automall	Service-2014 Ford Truck-EP	6/27/2018	69.80	
Uftring Automall	Service-2014 Ford Fusion-EP	6/27/2018	39.05	2,339.68
ULINE	Carts for Delivery Bins-EP	6/27/2018	271.09	
Veronda J. Pitchford	Travel Reimbursement-5/8-6/5/18	6/20/2018	1,041.18	
Village of Burr Ridge	Water/Sewer Service-3/28-5/30/18-BR	6/20/2018	1,129.49	
Waterworks Car Wash	Tokens for Washing Delivery Vans/Trucks-CV	6/13/2018	125.00	
Wendy Adams Good	Travel Reimbursement 5/30/18	6/27/2018	69.76	
WEX Bank	Fuel Cost for May 2018-All Sites	6/13/2018	23,555.68	
William Rainey Harper College	Multitype Collaborative Grant-Harper College	6/20/2018	2,499.70	
Willow Tree Awards	Nametags	6/6/2018	12.79	
Willow Tree Awards	Nametags	6/20/2018	6.00	18.79
Report Total			802,885.95	

First National Bank of Omaha
Credit Card Charges - Recap
Disbursements - June 2018

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Custodial Supplies	Cleaning Supplies	107.76
Bolingbrook	Custodial Supplies	Cleaning Supplies-BB	12.12
Bolingbrook	Repairs & Maintenance - Vehicles	Service-2008 Savana Cutaway	2,532.21
Bolingbrook	Repairs & Maintenance - Vehicles	Service-Delivery Vehicles-BB	115.48
Bolingbrook	Meals - In State	Meals while Traveling-BB to Springfield	24.49
Burr Ridge	Prepaid Expense	Airfare to Defcon in August	833.88
Burr Ridge	Recruiting	HR-Recruiting	577.90
Burr Ridge	Print Material	Books to Promote STBF Author	1,299.00
Burr Ridge	Repairs & Maintenance - Building	Facility Supplies	83.97
Burr Ridge	Repairs & Maintenance - Building	Facility Supplies-BR	366.69
Burr Ridge	Repairs & Maintenance - Vehicles	Service-Staff Vehicle-BR	24.63
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	1,070.00
Burr Ridge	Lodging - In State	Lodging for LASA Mtg	412.47
Burr Ridge	Lodging - In State	Lodging in Springfield	96.05
Burr Ridge	Lodging - In State	Lodging for Board Mtg	198.05
Burr Ridge	In State Travel	Transport	46.30
Burr Ridge	Airfare - Out of State	Airfare for ALA conference in NO	663.40
Burr Ridge	Meals - Out of State	Meals	70.94
Burr Ridge	Lodging - Out of State	Lodging -Wash D.C.	1,075.99
Burr Ridge	Lodging - Out of State	Lodging for BEA Mtg in NY	1,489.70
Burr Ridge	Out of State Travel	Transport	20.63
Burr Ridge	Registration/Meeting Expense	Registration-ARSL	340.00
Burr Ridge	Registration/Meeting Expense	Hospitality for RAILS Event	305.77
Burr Ridge	Registration/Meeting Expense	Registration-ALA	350.00
Burr Ridge	Computers, Softwar & Supplies	Computer/-Basecamp Software	348.00
Burr Ridge	Computers, Softwar & Supplies	Computer Supplies	420.85
Burr Ridge	Computers, Softwar & Supplies	Computer Supplies- Hard Drives/busylights	216.57
Burr Ridge	General Office Supplies	General Supplies	19.00
Burr Ridge	General Office Supplies	Posters for Wall Décor	65.34
Burr Ridge	Postage	Fedex	20.96
Burr Ridge	Telecommunication	Ustream TV-Video Streaming -All sites	99.00
Burr Ridge	Telecommunication	Spectech-Tracking CTS Book Deliveries	25.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	89.25
Burr Ridge	Information Service Costs	Liberated Syndication-website fee/Podcast	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Information Service Costs	Optimal Workshop for Website Testing	199.00
Burr Ridge	Miscellaneous	Staff Gift	162.33
Coal Valley	Repairs & Maintenance - Vehicles	Vehicle Service-RF	247.71
Coal Valley	General Office Supplies	Supplies-CV	159.91
Coal Valley	Postage	Postage for Library Mailings	9.74
East Peoria	Repairs & Maintenance - Building	Facility Supplies-No A/C-bought fans	182.14
East Peoria	Repairs & Maintenance - Building	Replace A/C Blower	772.00
East Peoria	Repairs & Maintenance - Vehicles	Service -Vehicle Tow & Repair	305.23
East Peoria	Telecommunication	Spireon-GPS monthly -EP	209.65
Rockford	Repairs & Maintenance - Building	Facility Supplies-RF	505.84
Rockford	Repairs & Maintenance - Vehicles	Vehicle Service-CV	108.22
Rockford	Meals - In State	Meals while Traveling-BB to RF	65.89
Rockford	Meals - In State	Meals while traveling CV to RF	69.37
Total for Main Account-#4297			16,450.43