RAILS FIND MORE ILLINOIS WORKING GROUP MEETING

Monday, April 23, 2018 │1:00 p.m.
RAILS Burr Ridge, Videoconference Sites, and Conference Call
125 Tower Drive, Burr Ridge, IL 60527 | 630.734.5000

DRAFT MINUTES

1. **Welcome**
   Jane Plass, RAILS Find More Illinois Working Group chairperson, welcomed everyone and called the meeting to order at 1:00 p.m.

2. **Designation of Minute Taker**
   Margae Schmidt, RAILS Administrative Assistant, was designated minute taker.

3. **Roll Call of Members**
   Burr Ridge: Eric Battaglia, Brooke Sievers
   Sterling: Jennifer Slaney
   Phone: Kris Hammerstrand
   Absent: Carolyn Coulter

4. **Introductions, Guests, and Announcements**
   Burr Ridge: Eric Bain, Amanda Musacchio, Jane Plass, Margae Schmidt, Anne Slaughter
   Illinois State Library: Gwen Harrison

5. **Public Comment**
   There were no public comments.

6. **Adoption of the Agenda**
   Ms. Sievers moved, and Ms. Slaney seconded, that

   THE RAILS FIND MORE ILLINOIS WORKING GROUP AGENDA BE ADOPTED.

   The motion carried.

7. **New Business**
   a. **Find More Illinois Working Group charge**
      Ms. Plass explained that the Find More Illinois Working Group is responsible for assisting with the pilot project. This includes advising on best practices, policies, and a member fee structure.

   b. **Find More Illinois website and software demonstration**
      Ms. Plass demonstrated the SHAREit software used for Find More Illinois. The search interface can be set up differently for patrons and staff, but the patron interface should remain the same across Find More Illinois for a consistent user experience.

      RAILS is currently working on a Find More Illinois logo and color scheme that will coordinate with the RAILS rebranding.

    c. **Project history, status, best practices, and plans**

In 2016, an Overlay Software Search Working Group was created. A request for proposal (RFP) was issued in late January 2017. In July 2017, Auto-Graphics was chosen after a thorough procurement process. Contract negotiations started in November 2017, and the final contract with Auto-Graphics was approved by the RAILS board in January 2018.

Twenty-one libraries from three consortia (I-Share, PrairieCat, and Rock River Library Consortium) volunteered to participate in the pilot project. Library staff began placing and filling interlibrary loan requests through Find More Illinois on April 16. Libraries in the pilot have been asked to roll out Find More Illinois to their patrons sometime in May 2018. The pilot will continue throughout the summer, with expansion to other libraries projected for fall 2018.

This is currently a RAILS project, but the contract does allow for Find More Illinois to become a statewide project. Mr. Bain is the support person for any technical questions.

    d. **Software development for reciprocal borrowing functionality**

Auto-Graphics has agreed to do software development for a patron lookup function to support reciprocal borrowing. Working group members reviewed the proposed specifications and were asked for input about what information needs to be returned to the lending library to verify a reciprocal borrower's status at the home library. It was agreed that an indication of whether or not the patron is in good standing and the patron's library card expiration date are sufficient. Information returned should be limited to preserve patron privacy.

Mr. Battaglia mentioned that Aurora Public Library staff use a master PIN for reciprocal borrowers in the library's integrated library system, instead of asking patrons for their personal PINs. RAILS staff will look into the feasibility of using a master PIN for the patron lookup functionality.

8. **Adjournment**

The meeting adjourned at 1:58 P.M.