



June 7, 2018

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – MAY 2018

Please find attached the RAILS Financial Reports for the month of May 2018. The attached statements include fund Balance Sheets for RAILS' Governmental (General, Capital Projects and Special Revenue Funds combined) Funds, plus separate reports for each fund, and the Statements of Revenue and Expenditure reports for RAILS Governmental funds, as well as for individual program reports - Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The May 31, 2018 unassigned General Fund (\$12.7 million) cash and investment balances would fund an estimated 13.7 months of operations. RAILS received no Area and Per Capita (APC) Grant revenues in May. Through May, RAILS has received \$3,550,531, or 35.94%, of its FY 2018 APC Grant. An additional cash balance of \$3.0 million is in the Capital Projects Fund.

FY 2018 Revenues and Expenditures

Total General Fund revenues of \$10,072,679 through May were \$1,481,414 below budget, as RAILS' Area and Per Capita Grant revenues of \$7,512,651 were \$1,543,209 below budget. These revenues consist of FY 2018 APC award payments of \$3,550,531 and the February 1 payment of \$3,962,230 pertaining to the FY 2017 APC grant. The timing of the remaining (\$6,328,579) portion of the FY 2018 APC Grant due is uncertain.

Investment income through May of \$140,709 was \$80,698 above budget due to continuing increases in short term interest rates. RAILS deposits most of its funds in money market accounts, the major two of which currently yield 1.748% and 1.94%, up from the prior month yields of 1.725% and 1.77%, respectively. In February, RAILS invested \$4,064,860 in six-month CDARs (Certificate of Deposit Account Registry) yielding 1.62%. At that time, RAILS money market funds had a yield of approximately 1.36%. Investment income for FY 2018 should approximate \$157,000, more than double the \$65,466 budgeted.

The following compares May year-to-date expenditures, by fund category, to the budget:

	<u>FY 2018</u>	<u>FY 2018 Bud</u>	<u>Inc/(Dec)</u>
General Fund	\$10,043,737	10,973,770	(930,033)
Special Revenue Fund	16,400	16,400	0
Capital Projects Fund	675,851	1,094,585	(418,734)
Total Expenditures	\$ 10,735,988	12,084,755	(1,348,767)

Total General Fund expenditures of \$10,043,737 through May were \$930,033 below budget. Personnel expenditures were \$498,650 or 8.6%, below budget, of which \$268,813 were salary expenditures. Salary expenditures are below budget primarily because we have not yet hired for one new position, we did not fill two other budgeted positions until February and April of 2018, and have not yet replaced another vacated position. In addition, we will not replace another vacated position.

For the month of May, RAILS had three new hires (Bob Church, David Maravilla and Lindsey Aurand, Delivery Drivers – Rockford) and three terminations (Dorothy Rush and Heather Lipford, Delivery Drivers – Rockford and Ruth Morales, Deliver Sorter – Bolingbrook). (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements.)

Health, Dental and Life Insurance expenditures were \$45,642 below budget through May. Health insurance premiums for calendar year 2018 remain unchanged from 2017 and so these expenditures have been below budget throughout the fiscal year.

Retirement benefits through May were \$68,081 below budget. The employer contribution rate increased from 2.38% in 2017 to 4.69% in 2018, the rate budgeted for FY 2018. Therefore, for the second six months of the fiscal year, the monthly variances to budget are closely corresponding to the salary variances.

In March, RAILS received notice that its 2018 unemployment rate charge, effective January 1, 2018, declined 50%, from 4.25% to 2.125% of the first \$12,960 of salaries per person. Through February, Unemployment Expenses were \$617 above budget. Through May, these expenses were \$24,089 below budget as the rate changes were retroactive to January 1.

Vehicle expenditures through May were \$7,357 above budget as Repairs and Maintenance costs were \$30,420 above budget due to the aging and high mileage of RAILS' delivery vehicles. Below budget Vehicle Insurance (\$17,077) and Fuel (\$8,601) costs, partially offset the higher Repairs and Maintenance expenditures. In May, RAILS received three new vehicles, has four others currently on order, and has budgeted to acquire seven new delivery vehicles in fiscal year 2019.

Contractual Services expenditures were \$198,529 below budget. Other Contractual Services, a major component of this expenditure category, were \$69,865 below budget partly due to timing of expenditures, as approximately \$67,000 of Delivery Services expenditures budgeted for May will not be paid until June. Expenditures for Contract Agreements with Systems and Member Libraries were \$102,482

below budget as RAILS will not incur in this fiscal year a portion of budgeted expenditures to support LLSAP membership.

Delivery and LLSAP Sub-Fund expenditures were 33.3% and 20.7%, respectively, of total General fund expenditures.

Capital Projects Fund expenditures were \$418,734 below budget through May. Buildings and Improvements expenditures, all of which were budgeted to spend by December 31, were \$251,781 below budget as \$172,427 of the budgeted expenditures were spent in FY 2017. Total spending for the Burr Ridge renovation project therefore was approximately \$80,000 below the budgeted amount. Capital Outlays for vehicles, seven (\$186,000) of which have been ordered and for which three (\$79,632) were received and paid for in May, are \$112,868 below budget. Fiscal Year 2018 Capital Projects Fund expenditures for Computers and Furniture and Fixtures, budgeted for \$35,000 and \$22,000, respectively, will be minimal, if any, as the Information Technology Department has found a much less expensive alternative to the server replacement budgeted and the General Fund paid for the furniture purchases.

**RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of May 31, 2018**

		<u>5/31/2018</u>
Total Cash and Investments - All Funds	\$	15,700,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	-
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(3,000,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>12,700,000</u></u>
Projected FY2018 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>930,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>13.7</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately July 2019

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
May 31, 2018

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,713,406.68	1.748%	Demand	\$ 42,818.98
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 600,554.50	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 2,129.59	1.672%	Demand	\$ 26,630.46
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 21,662.40	4.000%	12/31/2013	\$ 840.00
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 7,250,187.31	1.940%	Demand	\$ 67,970.11
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -	Matured	7/27/2017	\$ 2,408.35
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ 4,064,860.01	1.620%	8/16/2018	\$ 10.18
Total Cash and Investments / Weighted Average Annual Interest Rate		<u>\$ 15,652,800.49</u>	1.335%		<u>\$ 140,678.08</u>

Statement of Net Assets
Governmental Funds
As of 5/31/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	11,566,278.08
Investments	4,086,522.41
Accounts Receivables	75,884.84
Prepaid Expenses	345,219.95
Other Assets	18,351.50
Total Assets	16,092,256.78
 Liabilities	
Accrued Liabilities	(5,096.66)
Deferred Revenue	11,774.00
Total Liabilities	6,677.34
 Fund Balances	
Beginning Fund Balance	16,712,808.31
Current YTD Net Income	
Capital Outlays- Building and Improvements	(596,219.10)
Capital Outlays - Vehicles	(79,632.00)
Other	48,622.23
Total Current YTD Net Income	(627,228.87)
Total Fund Balances	16,085,579.44
Total Liabilities and Fund Balances	16,092,256.78

Statement of Net Assets
General Fund
As of 5/31/2018

	<u>Balance End of Month</u>
Assets	
Cash & Cash Equivalents	8,570,192.42
Investments	4,086,522.41
Accounts Receivables	75,884.84
Prepaid Expenses	345,219.95
Other Assets	18,351.50
Total Assets	<u>13,096,171.12</u>
Liabilities	
Accrued Liabilities	(5,096.66)
Deferred Revenue	11,774.00
Total Liabilities	<u>6,677.34</u>
Fund Balances	
Beginning Fund Balance	13,060,551.55
Current YTD Net Income	28,942.23
Total Fund Balances	<u>13,089,493.78</u>
Total Liabilities and Fund Balances	<u><u>13,096,171.12</u></u>

RAILS
Statement of Net Assets
Special Revenue Fund
As of 5/31/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	19,680.00
Total Assets	<u>19,680.00</u>
Fund Balances	
Current YTD Net Income	19,680.00
Total Fund Balances	<u>19,680.00</u>
Total Liabilities and Fund Balances	<u><u>19,680.00</u></u>

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 91.7% Completed
Governmental Funds
From 5/1/2018 Through 5/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	7,512,650.56	9,055,860.00	(1,543,209.44)	9,879,110.00	(23.95)%
System Automation and Technology	0.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total State Grants	0.00	7,548,730.56	9,091,940.00	(1,543,209.44)	9,915,190.00	(23.87)%
Fees for Services and Materials						
Fees for Services and Materials	45,004.80	1,463,472.86	1,471,270.00	(7,797.14)	1,516,700.00	(3.51)%
Total Fees for Services and Materials	45,004.80	1,463,472.86	1,471,270.00	(7,797.14)	1,516,700.00	(3.51)%
Reimbursements						
Reimbursements	42,045.75	941,266.48	957,780.00	(16,513.52)	980,000.00	(3.95)%
E-Rate Reimbursements	0.00	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	42,045.75	954,022.20	957,780.00	(3,757.80)	980,000.00	(2.65)%
Investment Income						
Investment Income	17,473.86	140,708.75	60,011.00	80,697.75	65,466.00	114.93%
Total Investment Income	17,473.86	140,708.75	60,011.00	80,697.75	65,466.00	114.93%
Other Revenue						
Rental Income	0.00	500.00	462.00	38.00	500.00	0.00%
Other Revenue	0.00	1,299.45	8,710.00	(7,410.55)	9,500.00	(86.32)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	0.00	1,824.45	9,172.00	(7,347.55)	10,000.00	(81.76)%
Total REVENUES	104,524.41	10,108,758.82	11,590,173.00	(1,481,414.18)	12,487,356.00	(19.05)%
EXPENDITURES						
Personnel						
Library Professionals	99,340.14	1,105,252.28	1,286,567.00	181,314.72	1,484,213.00	25.53%
Other Professionals	130,796.22	1,537,833.67	1,630,620.00	92,786.33	1,875,475.00	18.00%
Support Services	122,594.65	1,468,933.14	1,463,645.00	(5,288.14)	1,690,177.00	13.09%
Social Security Taxes	25,638.09	297,646.78	332,525.00	34,878.22	384,439.00	22.58%
Unemployment Insurance	2,317.06	32,532.07	56,621.00	24,088.93	62,252.00	47.74%
Workers' Compensation	6,989.02	102,283.70	124,691.00	22,407.30	144,053.00	29.00%
Retirement Benefits	16,194.83	135,662.26	203,743.00	68,080.74	234,802.00	42.22%
Health, Dental and Life Insurance	49,090.28	567,108.84	612,751.00	45,642.16	667,084.00	14.99%
Other Fringe Benefits	687.95	9,921.05	40,795.00	30,873.95	44,500.00	77.71%
Temporary Help	11,658.35	41,838.69	29,440.00	(12,398.69)	32,000.00	(30.75)%
Recruiting	115.30	2,135.56	18,400.00	16,264.44	20,000.00	89.32%

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Statement of Revenues and Expenditures - FY18 - 91.7% Completed

Governmental Funds

From 5/1/2018 Through 5/31/2018

	Current Period	YTD Budget -	YTD Budget	Total Budget -	Percent Total	
	Actual	YTD Actual	Original	Variance - Original	Budget Remaining -	
			Original	Original	Original	
Total Personnel	465,421.89	5,301,148.04	5,799,798.00	498,649.96	6,638,995.00	20.15%
Library Materials						
Print Materials	76.00	558.02	7,291.00	6,732.98	7,930.00	92.96%
E-Resources	84,776.04	1,293,098.27	1,288,280.00	(4,818.27)	1,311,000.00	1.37%
Total Library Materials	84,852.04	1,293,656.29	1,295,571.00	1,914.71	1,318,930.00	1.92%
Buildings and Grounds						
Rent/Lease	20,507.65	244,107.93	246,613.00	2,505.07	246,613.00	1.02%
Utilities	15,423.82	92,784.24	121,250.00	28,465.76	132,200.00	29.82%
Property Insurance	923.00	9,645.01	10,810.00	1,164.99	11,792.00	18.21%
Repairs and Maintenance - Bldg	12,920.48	60,068.49	90,549.00	30,480.51	94,200.00	36.23%
Custodial/Janitorial Service and Supplies	2,138.26	41,904.12	54,094.00	12,189.88	59,000.00	28.98%
Other Buildings and Grounds	1,166.39	64,782.46	54,315.00	(10,467.46)	56,512.00	(14.63)%
Total Buildings and Grounds	53,079.60	513,292.25	577,631.00	64,338.75	600,317.00	14.50%
Vehicles Expenses						
Fuel	20,925.17	185,548.87	194,150.00	8,601.13	232,975.00	20.36%
Repairs and Maintenance - Vehicle	11,047.85	103,595.06	73,175.00	(30,420.06)	79,800.00	(29.82)%
Vehicle Insurance	7,000.00	64,856.55	81,934.00	17,077.45	89,350.00	27.41%
Other Vehicle Expenses	500.00	7,895.19	5,280.00	(2,615.19)	5,750.00	(37.31)%
Total Vehicles Expenses	39,473.02	361,895.67	354,539.00	(7,356.67)	407,875.00	11.27%
In-State Travel	6,815.48	35,397.79	52,958.00	17,560.21	56,431.00	37.27%
Out-of-State Travel	3,502.13	33,532.69	54,599.00	21,066.31	70,527.00	52.45%
Continuing Education						
Registrations and Meeting, Other Fees	6,243.42	57,424.31	60,309.00	2,884.69	68,145.00	15.73%
Conferences and Continuing Education Meetings	31,168.43	102,876.00	122,870.00	19,994.00	134,000.00	23.23%
Total Continuing Education	37,411.85	160,300.31	183,179.00	22,878.69	202,145.00	20.70%
Public Relations	111.74	11,126.55	39,915.00	28,788.45	43,500.00	74.42%
Commercial Insurance						
Liability Insurance	1,398.00	18,375.78	20,698.00	2,322.22	22,573.00	18.59%
Total Commercial Insurance	1,398.00	18,375.78	20,698.00	2,322.22	22,573.00	18.59%
Supplies, Postage and Printing						
Computers, Software and Supplies	402.08	31,368.30	58,026.00	26,657.70	63,300.00	50.45%
General Office Supplies and Equipment	1,594.37	83,884.98	39,938.00	(43,946.98)	43,550.00	(92.62)%
Postage	1,136.53	15,728.22	26,876.00	11,147.78	29,325.00	46.37%
Library Supplies	0.00	0.00	455.00	455.00	500.00	100.00%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 91.7% Completed

Governmental Funds

From 5/1/2018 Through 5/31/2018

	Current Period	YTD Budget -	YTD Budget	Total Budget -	Percent Total	
	Actual	YTD Actual	Original	Variance - Original	Budget Remaining -	
			Original	Original	Original	
Delivery Supplies	8,579.21	47,322.98	39,515.00	(7,807.98)	43,100.00	(9.80)%
Other Supplies	0.00	0.00	92.00	92.00	100.00	100.00%
Total Supplies, Postage and Printing	11,712.19	178,304.48	164,902.00	(13,402.48)	179,875.00	0.87%
Telephone and Telecommunications	12,812.25	110,691.19	130,319.00	19,627.81	142,069.00	22.09%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,362.80	25,066.00	29,615.00	4,549.00	32,300.00	22.40%
Equipment Repair and Maintenance Agreements	4,300.50	91,891.66	112,780.00	20,888.34	123,030.00	25.31%
Total Equipment Rental, Repair and Maintenance	5,663.30	116,957.66	142,395.00	25,437.34	155,330.00	24.70%
Professional Services						
Legal	3,433.75	14,955.20	45,835.00	30,879.80	50,000.00	70.09%
Accounting	0.00	20,491.00	25,000.00	4,509.00	25,000.00	18.04%
Consulting	13,557.50	89,379.92	108,635.00	19,255.08	118,500.00	24.57%
Payroll Service Fees	3,903.08	34,815.04	32,085.00	(2,730.04)	35,000.00	0.53%
Total Professional Services	20,894.33	159,641.16	211,555.00	51,913.84	228,500.00	30.14%
Contractual Services						
Information Service Costs	494.78	34,790.58	60,518.00	25,727.42	65,574.00	46.94%
Contract Agreements w/ Systems, Member Libraries	11,256.75	554,844.85	657,327.00	102,482.15	686,247.00	19.15%
Outside Printing Services	0.00	0.00	455.00	455.00	500.00	100.00%
Other Contractual Services	140,122.72	1,160,790.49	1,230,655.00	69,864.51	1,342,500.00	13.54%
Total Contractual Services	151,874.25	1,750,425.92	1,948,955.00	198,529.08	2,094,821.00	16.44%
Professional Association Membership Dues	3,100.00	10,635.00	8,391.00	(2,244.00)	9,150.00	(16.23)%
Miscellaneous	208.43	4,755.81	4,765.00	9.19	5,185.00	8.28%
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	32,085.00	32,085.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	79,632.00	79,632.00	192,500.00	112,868.00	210,000.00	62.08%
Total Capital Outlays	79,632.00	675,851.10	1,094,585.00	418,733.90	1,115,000.00	39.39%
Total EXPENDITURES	977,962.50	10,735,987.69	12,084,755.00	1,348,767.31	13,291,223.00	19.22%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(873,438.09)	(627,228.87)	(494,582.00)	(132,646.87)	(803,867.00)	(21.97)%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 91.7% Completed

General Fund

From 5/1/2018 Through 5/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	7,512,650.56	9,055,860.00	(1,543,209.44)	9,879,110.00	(23.95)%
Total State Grants	0.00	7,512,650.56	9,055,860.00	(1,543,209.44)	9,879,110.00	(23.95)%
Fees for Services and Materials						
Fees for Services and Materials	45,004.80	1,463,472.86	1,471,270.00	(7,797.14)	1,516,700.00	(3.51)%
Total Fees for Services and Materials	45,004.80	1,463,472.86	1,471,270.00	(7,797.14)	1,516,700.00	(3.51)%
Reimbursements						
Reimbursements	42,045.75	941,266.48	957,780.00	(16,513.52)	980,000.00	(3.95)%
E-Rate Reimbursements	0.00	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	42,045.75	954,022.20	957,780.00	(3,757.80)	980,000.00	(2.65)%
Investment Income						
Investment Income	17,473.86	140,708.75	60,011.00	80,697.75	65,466.00	114.93%
Total Investment Income	17,473.86	140,708.75	60,011.00	80,697.75	65,466.00	114.93%
Other Revenue						
Rental Income	0.00	500.00	462.00	38.00	500.00	0.00%
Other Revenue	0.00	1,299.45	8,710.00	(7,410.55)	9,500.00	(86.32)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	0.00	1,824.45	9,172.00	(7,347.55)	10,000.00	(81.76)%
Total REVENUES	104,524.41	10,072,678.82	11,554,093.00	(1,481,414.18)	12,451,276.00	(19.10)%
EXPENDITURES						
Personnel						
Library Professionals	99,340.14	1,105,252.28	1,286,567.00	181,314.72	1,484,213.00	25.53%
Other Professionals	130,796.22	1,537,833.67	1,630,620.00	92,786.33	1,875,475.00	18.00%
Support Services	122,594.65	1,468,933.14	1,463,645.00	(5,288.14)	1,690,177.00	13.09%
Social Security Taxes	25,638.09	297,646.78	332,525.00	34,878.22	384,439.00	22.58%
Unemployment Insurance	2,317.06	32,532.07	56,621.00	24,088.93	62,252.00	47.74%
Workers' Compensation	6,989.02	102,283.70	124,691.00	22,407.30	144,053.00	29.00%
Retirement Benefits	16,194.83	135,662.26	203,743.00	68,080.74	234,802.00	42.22%
Health, Dental and Life Insurance	49,090.28	567,108.84	612,751.00	45,642.16	667,084.00	14.99%
Other Fringe Benefits	687.95	9,921.05	40,795.00	30,873.95	44,500.00	77.71%
Temporary Help	11,658.35	41,838.69	29,440.00	(12,398.69)	32,000.00	(30.75)%
Recruiting	115.30	2,135.56	18,400.00	16,264.44	20,000.00	89.32%
Total Personnel	465,421.89	5,301,148.04	5,799,798.00	498,649.96	6,638,995.00	20.15%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 91.7% Completed

General Fund

From 5/1/2018 Through 5/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Library Materials						
Print Materials	76.00	558.02	7,291.00	6,732.98	7,930.00	92.96%
E-Resources	84,776.04	1,293,098.27	1,288,280.00	(4,818.27)	1,311,000.00	1.37%
Total Library Materials	84,852.04	1,293,656.29	1,295,571.00	1,914.71	1,318,930.00	1.92%
Buildings and Grounds						
Rent/Lease	20,507.65	244,107.93	246,613.00	2,505.07	246,613.00	1.02%
Utilities	15,423.82	92,784.24	121,250.00	28,465.76	132,200.00	29.82%
Property Insurance	923.00	9,645.01	10,810.00	1,164.99	11,792.00	18.21%
Repairs and Maintenance - Bldg	12,920.48	60,068.49	90,549.00	30,480.51	94,200.00	36.23%
Custodial/Janitorial Service and Supplies	2,138.26	41,904.12	54,094.00	12,189.88	59,000.00	28.98%
Other Buildings and Grounds	1,166.39	64,782.46	54,315.00	(10,467.46)	56,512.00	(14.63)%
Total Buildings and Grounds	53,079.60	513,292.25	577,631.00	64,338.75	600,317.00	14.50%
Vehicles Expenses						
Fuel	20,925.17	185,548.87	194,150.00	8,601.13	232,975.00	20.36%
Repairs and Maintenance - Vehicle	11,047.85	103,595.06	73,175.00	(30,420.06)	79,800.00	(29.82)%
Vehicle Insurance	7,000.00	64,856.55	81,934.00	17,077.45	89,350.00	27.41%
Other Vehicle Expenses	500.00	7,895.19	5,280.00	(2,615.19)	5,750.00	(37.31)%
Total Vehicles Expenses	39,473.02	361,895.67	354,539.00	(7,356.67)	407,875.00	11.27%
In-State Travel	6,815.48	35,397.79	52,958.00	17,560.21	56,431.00	37.27%
Out-of-State Travel	3,502.13	33,532.69	54,599.00	21,066.31	70,527.00	52.45%
Continuing Education						
Registrations and Meeting, Other Fees	6,243.42	57,424.31	60,309.00	2,884.69	68,145.00	15.73%
Conferences and Continuing Education Meetings	31,168.43	102,876.00	122,870.00	19,994.00	134,000.00	23.23%
Total Continuing Education	37,411.85	160,300.31	183,179.00	22,878.69	202,145.00	20.70%
Public Relations	111.74	11,126.55	39,915.00	28,788.45	43,500.00	74.42%
Commercial Insurance						
Liability Insurance	1,398.00	18,375.78	20,698.00	2,322.22	22,573.00	18.59%
Total Commercial Insurance	1,398.00	18,375.78	20,698.00	2,322.22	22,573.00	18.59%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 91.7% Completed

General Fund

From 5/1/2018 Through 5/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Supplies, Postage and Printing						
Computers, Software and Supplies	402.08	31,368.30	58,026.00	26,657.70	63,300.00	50.45%
General Office Supplies and Equipment	1,594.37	83,884.98	39,938.00	(43,946.98)	43,550.00	(92.62)%
Postage	1,136.53	15,728.22	26,876.00	11,147.78	29,325.00	46.37%
Library Supplies	0.00	0.00	455.00	455.00	500.00	100.00%
Delivery Supplies	8,579.21	47,322.98	39,515.00	(7,807.98)	43,100.00	(9.80)%
Other Supplies	0.00	0.00	92.00	92.00	100.00	100.00%
Total Supplies, Postage and Printing	11,712.19	178,304.48	164,902.00	(13,402.48)	179,875.00	0.87%
Telephone and Telecommunications	12,812.25	110,691.19	130,319.00	19,627.81	142,069.00	22.09%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,362.80	25,066.00	29,615.00	4,549.00	32,300.00	22.40%
Equipment Repair and Maintenance Agreements	4,300.50	91,891.66	112,780.00	20,888.34	123,030.00	25.31%
Total Equipment Rental, Repair and Maintenance	5,663.30	116,957.66	142,395.00	25,437.34	155,330.00	24.70%
Professional Services						
Legal	3,433.75	14,955.20	45,835.00	30,879.80	50,000.00	70.09%
Accounting	0.00	20,491.00	25,000.00	4,509.00	25,000.00	18.04%
Consulting	13,557.50	89,379.92	108,635.00	19,255.08	118,500.00	24.57%
Payroll Service Fees	3,903.08	34,815.04	32,085.00	(2,730.04)	35,000.00	0.53%
Total Professional Services	20,894.33	159,641.16	211,555.00	51,913.84	228,500.00	30.14%
Contractual Services						
Information Service Costs	494.78	34,790.58	60,518.00	25,727.42	65,574.00	46.94%
Contract Agreements w/ Systems, Member Libraries	11,256.75	538,444.85	640,927.00	102,482.15	650,167.00	17.18%
Outside Printing Services	0.00	0.00	455.00	455.00	500.00	100.00%
Other Contractual Services	140,122.72	1,160,790.49	1,230,655.00	69,864.51	1,342,500.00	13.54%
Total Contractual Services	151,874.25	1,734,025.92	1,932,555.00	198,529.08	2,058,741.00	15.77%
Professional Association Membership Dues	3,100.00	10,635.00	8,391.00	(2,244.00)	9,150.00	(16.23)%
Miscellaneous	208.43	4,755.81	4,765.00	9.19	5,185.00	8.28%
Total EXPENDITURES	898,330.50	10,043,736.59	10,973,770.00	930,033.41	12,140,143.00	17.27%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(793,806.09)	28,942.23	580,323.00	(551,380.77)	311,133.00	(90.70)%

RAILS
Statement of Revenues and Expenditures - FY18 - 91.7% Completed
Special Revenue Fund
From 5/1/2018 Through 5/31/2018

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
System Automation and Technology	0.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total State Grants	0.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total REVENUES	0.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
EXPENDITURES						
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	0.00	16,400.00	16,400.00	0.00	36,080.00	54.55%
Total Contractual Services	0.00	16,400.00	16,400.00	0.00	36,080.00	54.55%
Total EXPENDITURES	0.00	16,400.00	16,400.00	0.00	36,080.00	54.55%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	19,680.00	19,680.00	0.00	0.00	0.00%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 91.7% Completed

Capital Projects Fund

From 5/1/2018 Through 5/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	32,085.00	32,085.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	79,632.00	79,632.00	192,500.00	112,868.00	210,000.00	62.08%
Total Capital Outlays	79,632.00	675,851.10	1,094,585.00	418,733.90	1,115,000.00	39.39%
Total EXPENDITURES	79,632.00	675,851.10	1,094,585.00	418,733.90	1,115,000.00	39.39%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(79,632.00)	(675,851.10)	(1,094,585.00)	418,733.90	(1,115,000.00)	(39.39)%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 91.7% Completed

Delivery

From 5/1/2018 Through 5/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	44,904.80	492,353.05	484,220.00	8,133.05	528,240.00	(6.79)%
Total Fees for Services and Materials	44,904.80	492,353.05	484,220.00	8,133.05	528,240.00	(6.79)%
Total REVENUES	44,904.80	492,353.05	484,220.00	8,133.05	528,240.00	(6.79)%
EXPENDITURES						
Personnel						
Other Professionals	19,311.40	248,505.33	258,354.00	9,848.67	298,533.00	16.76%
Support Services	86,469.50	1,051,569.54	1,044,526.00	(7,043.54)	1,207,094.00	12.88%
Social Security Taxes	7,566.82	93,627.68	99,668.00	6,040.32	115,176.00	18.71%
Unemployment Insurance	1,709.49	16,842.88	26,068.00	9,225.12	31,607.00	46.71%
Workers' Compensation	6,579.03	97,111.72	118,177.00	21,065.28	136,571.00	28.89%
Retirement Benefits	4,782.83	41,921.75	59,386.00	17,464.25	68,576.00	38.87%
Health, Dental and Life Insurance	19,249.89	224,795.21	224,510.00	(285.21)	244,785.00	8.17%
Temporary Help	11,658.35	38,214.93	29,440.00	(8,774.93)	32,000.00	(19.42)%
Total Personnel	157,327.31	1,812,589.04	1,860,129.00	47,539.96	2,134,342.00	15.08%
Buildings and Grounds						
Rent/Lease	10,616.73	125,762.86	121,613.00	(4,149.86)	121,613.00	(3.41)%
Utilities	427.85	5,518.45	6,145.00	626.55	6,700.00	17.64%
Property Insurance	0.00	0.00	836.00	836.00	912.00	100.00%
Repairs and Maintenance - Bldg	362.50	1,816.84	11,659.00	9,842.16	12,700.00	85.69%
Custodial/Janitorial Service and Supplies	0.00	63.54	459.00	395.46	500.00	87.29%
Other Buildings and Grounds	89.35	982.01	990.00	7.99	1,080.00	9.07%
Total Buildings and Grounds	11,496.43	134,143.70	141,702.00	7,558.30	143,505.00	6.52%
Vehicles Expenses						
Fuel	20,303.15	180,446.39	184,160.00	3,713.61	221,000.00	18.35%
Repairs and Maintenance - Vehicle	10,662.15	100,936.05	69,675.00	(31,261.05)	76,000.00	(32.81)%
Vehicle Insurance	5,320.00	49,275.67	62,259.00	12,983.33	67,906.00	27.44%
Other Vehicle Expenses	500.00	7,895.19	4,820.00	(3,075.19)	5,250.00	(50.38)%
Total Vehicles Expenses	36,785.30	338,553.30	320,914.00	(17,639.30)	370,156.00	8.54%
In-State Travel	513.97	2,032.80	3,263.00	1,230.20	3,263.00	37.70%
Out-of-State Travel	0.00	586.40	0.00	(586.40)	0.00	0.00%
Continuing Education						

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 91.7% Completed

Delivery

From 5/1/2018 Through 5/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Registrations and Meeting, Other Fees	66.21	1,718.35	3,200.00	1,481.65	3,400.00	49.46%
Total Continuing Education	66.21	1,718.35	3,200.00	1,481.65	3,400.00	49.46%
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	399.65	1,462.00	1,062.35	1,600.00	75.02%
Postage	926.53	8,090.44	10,120.00	2,029.56	11,050.00	26.78%
Delivery Supplies	8,579.21	47,322.98	39,515.00	(7,807.98)	43,100.00	(9.80)%
Total Supplies, Postage and Printing	9,505.74	55,813.07	51,097.00	(4,716.07)	55,750.00	(0.11)%
Telephone and Telecommunications	1,056.40	7,946.09	8,570.00	623.91	9,340.00	14.92%
Equipment Rental, Repair and Maintenance						
Equipment Rental	133.99	1,994.95	1,835.00	(159.95)	2,000.00	0.25%
Equipment Repair and Maintenance Agreements	0.00	0.00	690.00	690.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	133.99	1,994.95	2,525.00	530.05	2,750.00	27.46%
Professional Services						
Legal	0.00	245.00	0.00	(245.00)	0.00	0.00%
Consulting	12,000.00	24,314.25	22,920.00	(1,394.25)	25,000.00	2.74%
Total Professional Services	12,000.00	24,559.25	22,920.00	(1,639.25)	25,000.00	1.76%
Contractual Services						
Other Contractual Services	91,660.22	966,181.95	1,067,950.00	101,768.05	1,165,000.00	17.07%
Total Contractual Services	91,660.22	966,181.95	1,067,950.00	101,768.05	1,165,000.00	17.07%
Professional Association Membership Dues	0.00	275.00	0.00	(275.00)	0.00	0.00%
Miscellaneous	0.00	748.34	784.00	35.66	850.00	11.96%
Total EXPENDITURES	320,545.57	3,347,142.24	3,483,054.00	135,911.76	3,913,356.00	12.43%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(275,640.77)</u>	<u>(2,854,789.19)</u>	<u>(2,998,834.00)</u>	<u>144,044.81</u>	<u>(3,385,116.00)</u>	<u>(13.31)%</u>

RAILS
Statement of Revenues and Expenditures - FY18 - 91.7% Completed
LLSAP Sub-fund
From 5/1/2018 Through 5/31/2018

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	0.00	634,943.35	646,460.00	(11,516.65)	646,460.00	(1.78)%
Total Fees for Services and Materials	0.00	634,943.35	646,460.00	(11,516.65)	646,460.00	(1.78)%
Total REVENUES	0.00	634,943.35	646,460.00	(11,516.65)	646,460.00	(1.78)%
EXPENDITURES						
Personnel						
Library Professionals	27,802.42	312,776.05	391,358.00	78,581.95	452,250.00	30.84%
Other Professionals	63,639.78	736,089.82	721,989.00	(14,100.82)	834,286.00	11.77%
Support Services	14,025.14	161,338.86	170,234.00	8,895.14	196,711.00	17.98%
Social Security Taxes	7,692.86	88,309.59	98,180.00	9,870.41	113,489.00	22.19%
Unemployment Insurance	228.98	8,246.05	13,775.00	5,528.95	13,775.00	40.14%
Workers' Compensation	158.05	2,106.35	2,704.00	597.65	3,130.00	32.70%
Retirement Benefits	4,837.40	40,375.29	60,211.00	19,835.71	69,565.00	41.96%
Health, Dental and Life Insurance	15,039.71	168,357.50	186,208.00	17,850.50	203,102.00	17.11%
Total Personnel	133,424.34	1,517,599.51	1,644,659.00	127,059.49	1,886,308.00	19.55%
Vehicles Expenses						
Fuel	332.18	2,776.20	3,340.00	563.80	4,000.00	30.59%
Repairs and Maintenance - Vehicle	0.00	0.00	740.00	740.00	800.00	100.00%
Vehicle Insurance	560.00	5,193.96	6,562.00	1,368.04	7,148.00	27.34%
Total Vehicles Expenses	892.18	7,970.16	10,642.00	2,671.84	11,948.00	33.29%
In-State Travel	709.87	9,900.61	15,760.00	5,859.39	16,633.00	40.48%
Out-of-State Travel	813.12	9,751.47	24,345.00	14,593.53	26,845.00	63.67%
Continuing Education						
Registrations and Meeting, Other Fees	640.00	3,101.20	14,390.00	11,288.80	15,785.00	80.35%
Total Continuing Education	640.00	3,101.20	14,390.00	11,288.80	15,785.00	80.35%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	0.00	276.00	276.00	300.00	100.00%
General Office Supplies and Equipment	197.62	1,109.18	1,375.00	265.82	1,500.00	26.05%
Postage	50.00	236.31	0.00	(236.31)	0.00	0.00%
Total Supplies, Postage and Printing	247.62	1,345.49	1,651.00	305.51	1,800.00	25.25%
Telephone and Telecommunications	2,250.74	21,858.00	21,825.00	(33.00)	23,800.00	8.16%
Contractual Services						
Information Service Costs	0.00	2,598.40	0.00	(2,598.40)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	0.00	503,448.00	503,447.00	(1.00)	503,447.00	(0.00)%
Total Contractual Services	0.00	506,046.40	503,447.00	(2,599.40)	503,447.00	(0.52)%

RAILS
Statement of Revenues and Expenditures - FY18 - 91.7% Completed
LLSAP Sub-fund
From 5/1/2018 Through 5/31/2018

Document 6.2-6.3

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Professional Association Membership Dues	200.00	759.00	665.00	(94.00)	725.00	(4.69)%
Miscellaneous	35.26	1,465.16	160.00	(1,305.16)	175.00	(737.23)%
Total EXPENDITURES	<u>139,213.13</u>	<u>2,079,797.00</u>	<u>2,237,544.00</u>	<u>157,747.00</u>	<u>2,487,466.00</u>	<u>16.39%</u>
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(139,213.13)</u>	<u>(1,444,853.65)</u>	<u>(1,591,084.00)</u>	<u>146,230.35</u>	<u>(1,841,006.00)</u>	<u>(21.52)%</u>

RAILS
Check/Voucher Register
from May 1, 2018 to May 31, 2018

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Adam J. Goodman	Elevate Leadership Traing Event-April 27-28	5/2/2018	6,243.45	
ADT Security Services	Monitoring Burglar Alarm 5/20-6/19/18-RF	5/9/2018	46.53	
Alphagraphics	Big Books Bookmark	5/16/2018	111.74	
Amanda Musacchio	Staff Reimbursement for Elevate Registration	5/16/2018	75.00	
American Driving Records	MVR Processing-April 2018	5/16/2018	46.35	
American Library Association	Webinar-Blockchain Explained	5/23/2018	36.00	
Ancel, Glink	Professional Service for April 2018	5/16/2018	4,956.25	
Andrew Hettinger	Travel Reimbursement-4/25/18	5/2/2018	68.04	
Andrew Hettinger	Travel Reimbursement 5/6-5/8/18	5/16/2018	71.74	139.78
Andrew McCann Lawn Sprinkler Company	Sprinkler Repair-BR	5/16/2018	243.03	
Andrew Sanderbeck, LLC	Workshops 5/8-5/9 and 5/11/18	5/23/2018	8,100.00	
Anne Slaughter	Travel Reimbursement-4/11-4/12/18	5/2/2018	399.68	
Anne Slaughter	Travel Reimbursement-ALA Conference-NO	5/16/2018	1,038.40	1,438.08
Aramark Refreshment Services	Supplies	5/2/2018	50.53	
Aramark Refreshment Services	Supplies	5/16/2018	516.11	
Aramark Refreshment Services	Water Filter Service	5/30/2018	79.99	646.63
Arlington Heights Memorial Library	Water Damaged Item by CTS	5/9/2018	27.99	
Association for Rural And Small Libraries	2018 Annual Conference Exhibitor Meals	5/16/2018	155.00	
AT & T	Phone Service 5/7-6/6/18-BR	5/16/2018	318.91	
AT & T	Phone Service 5/7-6/6/18-BB	5/16/2018	496.06	
AT & T	Phone Service 5/4-6/3/18-BR	5/16/2018	121.56	
AT& T	AT & T Phone Access fee	5/2/2018	1,132.77	
AT& T	Adjustment for Late Payment -4/16/18	5/2/2018	-5.56	2,063.74
Auto-Graphics, Inc.	FMI-First Quarter Payment for Pilot Project	5/9/2018	27,775.00	
Auto-Graphics, Inc.	SHARE-it Implementation Fee 1 of 2	5/9/2018	8,000.00	35,775.00
Automated Logic Corporation	Quarterly Contract-Zone Controller - BR	5/16/2018	943.50	
B Gunther	Board Member Plaques	5/30/2018	277.77	
Baker & Taylor	eRead Content for April 2018	5/30/2018	37,600.60	
Baker & Taylor	eRead Content for April 2018	5/30/2018	4,945.19	42,545.79
BiblioLabs LLC	Platinum Community Pkg-Sterling PL	5/9/2018	1,751.00	
BiblioLabs LLC	Platinum Community Pkg-Addison PL	5/9/2018	3,975.00	5,726.00
Blade Runner	Lawn Care-April 2018 - CV	5/16/2018	190.00	
Brian Smith	Travel Reimbursement 3/10 & 4/9-14	5/2/2018	1,134.57	
Buildingstars Operations, Inc.	Cleaning Service-May 2018-BB	5/2/2018	725.00	
Cary Area Public Library District	Reimbursment for Dataged Items by CTS	5/9/2018	23.99	
CBC Restaurant Corp.	Hospitality-Chinese Delegation 5/24/18	5/30/2018	143.75	
Certified Towing and Recovery	Service-Towing	5/23/2018	250.00	
Chicago Tribune	Chicago Tribune Through 7/29/18	5/16/2018	76.00	
Comcast Cable	Internet 5/23-6/22/18-BR	5/23/2018	236.32	
Comcast Cable	Internet Service-5/19-6/18/18-RF	5/23/2018	307.46	543.78
Comet Messenger Service, Inc.	Mail Delivery to Chicago-1/4/18	5/2/2018	24.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-1/8-1/11/18	5/2/2018	269.25	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-1/15-1/19/18	5/2/2018	245.25	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 4/25-4/27/18	5/2/2018	96.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 5/7-5/11/18	5/16/2018	168.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 5/16-5/18/18	5/23/2018	72.00	874.50
Commonwealth Edison	Electric Unit A 4/2-5/1/18/18-BB	5/9/2018	420.92	
Commonwealth Edison	Electric 4/19-5/18/18-RF	5/30/2018	244.35	665.27
Communico LLC	Cloud Platform-1 year-3 Libraries	5/9/2018	32,499.00	
Continental Transportation Solutions	Delivery Outsourcing 4/20/18	5/9/2018	17,802.20	

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Payee	Description	Date	Amount	Total for Multiple Checks
Continental Transportation Solutions	Delivery Outsourcing 4/27/18	5/9/2018	17,802.20	
Continental Transportation Solutions	Damaged Item-Arlington Hts Library	5/9/2018	-27.99	
Continental Transportation Solutions	Damaged Item-Cary Area PL	5/9/2018	-23.99	
Continental Transportation Solutions	Damaged Item-LaGrange Park PL	5/9/2018	-28.00	
Continental Transportation Solutions	Delivery Outsourcing 5/4/18	5/16/2018	17,802.20	
Continental Transportation Solutions	Delivery Outsourcing 5/11/18	5/23/2018	17,802.20	71,128.82
Corporate Services, Inc	Temporary Help 4/22/18-RF	5/2/2018	1,659.26	
Corporate Services, Inc	Temporary Help 4/29/18-RF	5/9/2018	1,534.63	
Corporate Services, Inc	Temporary Help 5/6/18-RF	5/23/2018	1,562.73	
Corporate Services, Inc	Temporary Help 5/13/18-RF	5/23/2018	2,253.05	
Corporate Services, Inc	Temporary Help 5/20/18-RF	5/30/2018	2,179.51	9,189.18
Daniel Bostrom	Travel Reimbursement-Site Visit-5/8/18	5/16/2018	197.54	
Daniel Bostrom	Reimbursement for LACONI Registration	5/16/2018	15.00	
Daniel Bostrom	Travel Reimbursement-Site Visit	5/16/2018	173.45	
Daniel Bostrom	Staff Reimbursement-Member Visits	5/23/2018	163.34	
Daniel Bostrom	Travel Reimbursement 5/17/18	5/23/2018	130.11	679.44
De Lage Landen Public Finance	Copier Lease-All Sites	5/30/2018	1,541.41	
Demco Software	Boopsie Renewal for Lisle Library District	5/16/2018	3,820.75	
Discovery Benefits, Inc	FSA and HRA Invoices for April 2018	5/9/2018	276.95	
Discovery Benefits, Inc	Fund FSA Account	5/25/2018	3,000.00	3,276.95
Doc Motor Works, Inc	Service-2008 GMC Savana-BB	5/16/2018	1,459.24	
Doc Motor Works, Inc	Service-2015 Ford Taurus-BR	5/16/2018	385.70	
Doc Motor Works, Inc	Service-2006 GMC Savana-BB	5/23/2018	1,052.36	2,897.30
Doug Erickson	Reimbursement -Repair Tire 4/30/18 - BB	5/23/2018	15.00	
Dr. Darryl Stroud	Active Shooter Training-5/21/18	5/23/2018	1,000.00	
Dynegy Energy Services	Electric 3/7-4/4/18-BR	5/9/2018	7,096.62	
Dynegy Energy Services	Electric 4/5-5/3/18-BR	5/16/2018	6,670.97	13,767.59
East Peoria Tire & Vulcanizing	Service-Sienna-EP	5/9/2018	277.94	
Elizabeth Wickes	Speaker Expense for 4/12-4/13 event	5/2/2018	487.49	
Emerick Pest Control	Pest Treatment	5/30/2018	125.00	
Employee Benefits Corporation	CobraSecure April 2018	5/2/2018	80.50	
Employee Benefits Corporation	COBRASecure and BESTflex Premium	5/16/2018	330.50	411.00
Eric Bain	Travel Reimbursment-Site visit 4/28/18	5/16/2018	33.46	
Eric Bain	Travel Reimbursement -5/22-5/23/18	5/30/2018	238.92	272.38
Express Services, Inc.	Temporary Help 4/22/18-BB	5/2/2018	274.35	
Express Services, Inc.	Temporary Help 4/29/18-BB	5/9/2018	685.88	
Express Services, Inc.	Temporary Work 5/6/18-BB	5/23/2018	137.18	
Express Services, Inc.	Temporary Help 5/13/18-BB	5/30/2018	685.88	
Express Services, Inc.	Temporary Help 5/20/18-BB	5/30/2018	685.88	2,469.17
Federal Express Corporation	Check for Repairs on Delivery Vehicle-RF	5/2/2018	22.03	
First National Bank Omaha	Credit Card Purchases for April-May 2018	5/30/2018	7,779.96	
Gene's Tire Service. Inc.	Service-GMC 3500-BB	5/9/2018	1,903.33	
Gene's Tire Service. Inc.	Service-2007 GMC-BB	5/9/2018	274.64	2,177.97
Gerber National Claim Services	Service-Tow -EP	5/2/2018	215.00	
Gerber National Claim Services	Tow Service-2008 GMC G3500 - BB	5/16/2018	260.00	
Gerber National Claim Services	Tow Service-2008 GMC-W3500	5/16/2018	285.00	
Gerber National Claim Services	Service-Heavy Tow-BB	5/23/2018	635.00	
Gerber National Claim Services	Service-Medium Tow-CV	5/23/2018	410.00	
Gerber National Claim Services	Service-Medium Tow-BB	5/23/2018	635.00	
Gerber National Claim Services	Service-Medium Tow-BB	5/23/2018	135.00	2,575.00

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Payee	Description	Date	Amount	Total for Multiple Checks
Health Sciences Science Librarian	2018 HSLI- Sponsorship & Booth -Sept 2018	5/23/2018	700.00	
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 04/2018	5/17/2018	178.43	
i3 Broadband	Internet 5/19-6/18/18-EP	5/30/2018	425.35	
ICMA-RC	ICMA-RC PR Deduction 5/4/18	5/4/2018	3,677.74	
ICMA-RC	ICMA-RC PR Deduction 5/18/18	5/21/2018	3,677.74	7,355.48
Illinois Heartland Library System	Delivery Service to ILDS Libraries-April 2018	5/2/2018	20,451.42	
Illinois Library Association	Balance of John Cotton Award 7/13/15 -STBF	5/2/2018	4,216.85	
Illinois Library Association	Renew Membership #142286-Mary Witt	5/9/2018	200.00	
Illinois Library Association	2018 Conference Sponsorship-Exhibits Lunch	5/23/2018	2,000.00	
Illinois Library Association	2018 Conference Sponsorship-Pub Stroll	5/23/2018	500.00	6,916.85
Illinois State Library	Registration-Reaching Forward South	5/9/2018	1,350.00	
IMRF	IMRF 05/2018	5/30/2018	32,132.35	
IntelePeer Cloud Communications, LLC	VOIP Phone for May 2018	5/16/2018	3,064.89	
Iron Mountain	Offsite Data Storage for April 2018	5/16/2018	355.81	
Jane Paula Plass	Travel Reimbursement -PLA/ICOLC	5/16/2018	90.34	
Jeanne Johansen	Travel Reimbursement 5/10/18	5/16/2018	17.44	
Jeffrey Sullivan	Travel Reimbursement 4/25/18	5/2/2018	115.87	
Jiffy Lube	Seervice-2012 Ford Truck-BB	5/9/2018	50.96	
Jiffy Lube	Service-2006 Ford Truck-BB	5/9/2018	106.46	
Jiffy Lube	Seervice-2014 Ford Focus/Shuttle-BB	5/9/2018	197.48	
Jiffy Lube	Service-2012 Ford Truck-BB	5/9/2018	76.48	
Jiffy Lube	Service-2012 Ford Truck-BB	5/9/2018	75.47	
Jiffy Lube	Service-2016 Ford Transit-BB	5/9/2018	76.48	583.33
Jim Kregor	Travel Reimbursement 4/27/18	5/2/2018	168.95	
Jim Kregor	Travel Reimbursement 5/24/18	5/30/2018	34.88	203.83
Jody Rubel	Staff Reimbursment for Kitchen Supplies	5/16/2018	140.84	
Jody Rubel	Reaching Forward Travel Reimbursement	5/16/2018	40.61	181.45
Joe Filapek	Travel Reimbursement 4/15-4/27/18	5/2/2018	217.98	
Joe Filapek	Travel Reimbursement 5/8-5/15/18	5/23/2018	331.98	
Joe Filapek	Travel Reimbursement 4/27-5/23/18	5/30/2018	138.15	688.11
John Slanicky	Travel Reimbursement 4/20/18	5/2/2018	47.96	
Kacy Kelly	Travel Reimbursement 3/7-4/26/18	5/2/2018	50.32	
Keith Hoogland Limited Partnership	East Peoria Rent for June 2018	5/16/2018	10,387.21	
LaGrange Park Public Library District	Reimbursement for Damaged Item by CTS	5/9/2018	28.00	
Landmark Ford	Purchase of Three-2018 Ford Transit Vans	5/23/2018	79,632.00	
Laura Turner	Reimbursment for ASEE Conference travel	5/23/2018	500.00	
Level 3 Communications, LLC	Level3 Telecommunication Through 5/24/18	5/9/2018	90.84	
Liberty Termite & Pest Control Inc	Pest Treatment-EP	5/30/2018	60.00	
LIMRiCC - PHIP	Health Insurance for May 2018	5/9/2018	69,323.23	
Lisa Schemensky	Travel Reimbursement 5/18/18	5/30/2018	158.32	
Louis Capra & Associates	Rockford Rent for June 2018	5/16/2018	2,025.84	
Louise Svehla	Travel Reimbursment 3/16-5/11/18	5/23/2018	608.09	
Louise Svehla	Staff Reimbursement 5/18/18 Lodging	5/23/2018	140.33	748.42
LYRASIS	LYRASIS Group Agent Membership	5/9/2018	2,450.00	
Magda Bonny	Travel Reimbursement 5/9/18	5/16/2018	174.40	
Management Association	Workshop-Performance Evaluation	5/23/2018	1,650.00	
Margae Schmidt	Travel Reimbursment	5/16/2018	28.97	
Mark Hatch	Travel Reimbursement	5/9/2018	280.60	
Mark Hatch	Travel Reimbursement 5/18/18	5/30/2018	92.02	372.62
Mary Hudspeath	Travel Reimbursement 5/17/18	5/23/2018	68.23	

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Mary Witt	Communication team Lunch	5/9/2018	96.74	
MCP Incorporated	Cleaning Service for May 2018-EP	5/2/2018	697.00	
Mediacom	Internet Service for May 2018-CV	5/2/2018	650.00	
Mediacom	Phone Service 5/15-6/14/18-CV	5/16/2018	118.60	
Mediacom	Internet Service for June 2018-CV	5/30/2018	650.00	1,418.60
Mendoza Associates, LTD	Installation of Window Shades - BR	5/9/2018	6,990.00	
Michael Szarmach	Travel Reimbursement-Site Visits	5/16/2018	23.22	
MidAmerican Energy Company	Gas/Electric/Lighting 3/29-4/27/18-CV	5/9/2018	352.82	
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for June 2018	5/16/2018	8,094.60	
Milledgeville Public Library	Reimbursement for 3/27/18 CE Event	5/2/2018	25.00	
Nancy Sylvester	Trustee Workshops on 5/5 and 5/19/18	5/23/2018	5,133.92	
Nicole Zimmermann	Travel Reimbursement 3/27-5/4/18	5/23/2018	67.62	
Nicor Gas	Gas Unit B 3/27-4/25/18-BB	5/2/2018	79.09	
Nicor Gas	Gas Unit A 3/27-4/25/18-BB	5/2/2018	175.01	
Nicor Gas	Gas 4/19-5/17/18-RF	5/23/2018	59.39	
Nicor Gas	Gas Unit B 4/26-5/24/18-BB	5/30/2018	45.02	
Nicor Gas	Gas 4/17-5/16/18-BR	5/30/2018	98.82	
Nicor Gas	Gas Unit A-4/26-5/24/18-BB	5/30/2018	82.81	540.14
Northbrook Public Library	Reimbursement for 3/27/18 CE Event	5/2/2018	25.00	
OCLC, Inc	WebDewey for Vernon Area PLD	5/16/2018	184.50	
Office Depot	RSA Supplies	5/16/2018	135.54	
Office Depot	Supplies -EP	5/16/2018	65.94	201.48
Orbis Corporation	Pouches for Blue Containers	5/16/2018	505.57	
Orkin	Pest Removal for May 2018	5/2/2018	96.82	
Paycom Payroll LLC	Net Wages	5/3/2018	116,426.35	
Paycom Payroll LLC	PR Taxes	5/3/2018	51,101.47	
Paycom Payroll LLC	PR WH & Fees	5/3/2018	1,907.16	
Paycom Payroll LLC	Net Wages	5/17/2018	118,898.72	
Paycom Payroll LLC	PR Taxes	5/17/2018	51,593.94	
Paycom Payroll LLC	PR WH & Fees	5/17/2018	1,927.96	
Paycom Payroll LLC	Net Wages	5/31/2018	115,900.85	
Paycom Payroll LLC	PR Taxes	5/31/2018	50,526.21	
Paycom Payroll LLC	PR WH & Fees	5/31/2018	2,329.96	510,612.62
Ping's Automotive Service	Service-2012 Ford E250	5/30/2018	80.94	
Ping's Automotive Service	Service-2013 Ford E-350-RF	5/30/2018	83.93	164.87
PrairieCat	Staff Meals at IUG	5/9/2018	20.88	
PrairieCat	ALA Travel/Registration/Membership	5/16/2018	1,632.24	1,653.12
Premier Snow & Ice, LLC	Snow Removal4/19/18-BR	5/9/2018	76.68	
Presidio Networked Solutions	Engineer Time-WS013117-3	5/16/2018	370.00	
Presidio Networked Solutions	engineer Time-WS013117-3	5/16/2018	277.50	647.50
Princeton Public Library	CE Grant for SLEDD on 5/17/18.	5/9/2018	1,700.00	
Randy McReynolds	Staff Reimbursement 5/1/18	5/9/2018	39.37	
Republic Services #400	Waste Removal for April 2018 - CV	5/9/2018	140.21	
Reynolds Motor Co	Service-2009 GMC Savanna-CV	5/16/2018	153.28	
Reynolds Motor Co	Service-2009 Chevy Truck-RF	5/23/2018	28.46	181.74
Rock Island County Collector	2017 County tax for CV-#1	5/16/2018	126.66	
Rock River Disposal Services	Waste Removal for May 2018-RF	5/9/2018	42.82	
Roman Endeavors, Inc	Traninig Events for April/May 2018	5/2/2018	1,365.00	
RSA, NFP	eRead Membership Rebate	5/16/2018	19,727.40	
Ryan Hebel	Travel Reimbursement 4/9 & 4/26/18	5/2/2018	179.85	

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Payee	Description	Date	Amount	Total for Multiple Checks
Sebert Landscaping	Lawn Maintenance-May 2018	5/23/2018	449.00	
Service Forms And Graphics	Post-it Labels for Delivery	5/30/2018	7,000.59	
Sharon Swanson	Travel Reimbursement 4/25/18	5/2/2018	20.11	
Southern Illinois University Edwardsville	Delivery Analysis by LASA-Final Payment	5/16/2018	12,000.00	
Special Libraries Association	Registration for SLA -Dan Bostrom #91945	5/2/2018	765.00	
Stateline Garage Door, Inc.	Repair Garage Door-RF	5/30/2018	362.50	
Stoneking Studios	Branding and Logos	5/23/2018	437.50	
System Wide Automated Network	CE Event Grant for 2018 SWANstraveganza	5/2/2018	5,000.00	
Technology Management Revolving Fund	Data Center for RSA Servers -March 2018	5/2/2018	240.00	
Technology Management Revolving Fund	Communication Chg for 4/30/18	5/23/2018	1,080.00	1,320.00
The Hartford	Workers Compensation	5/9/2018	2,010.00	
Thompson & Thompson	Professional Service - Contract Review	5/23/2018	210.00	
Tina Beaird	Webinar-Digitizing 6/19/18	5/30/2018	150.00	
Todd Williams	Travel Reimbursement -RF 5/2/18	5/23/2018	82.64	
Tracey Devolder	Cleaning Service for May 2018-CV	5/30/2018	520.00	
Uftring Automall	Service-2014 Ford Truck-EP	5/9/2018	681.53	
Uftring Automall	Service-2016 Ford Transit-EP	5/9/2018	37.15	
Uftring Automall	Service-2002 Toyota Sienna-EP	5/23/2018	30.05	
Uftring Automall	Service-2014 Ford Truck-EP	5/23/2018	37.15	
Uftring Automall	Service-2014 Ford Truck-EP	5/23/2018	65.08	
Uftring Automall	Service-2014 Ford Wagon-EP	5/23/2018	35.05	
Uftring Automall	Service-2014 Ford Truck	5/30/2018	55.90	941.91
ULINE	Supplies-BR	5/2/2018	51.03	
ULINE	Supplies-BB	5/2/2018	52.89	
ULINE	Storage Racks-BR	5/2/2018	2,924.45	
ULINE	Storage Racks-BR	5/2/2018	869.74	
ULINE	Delivery Supplies-RF	5/16/2018	616.28	
ULINE	Delivery Supplies for Rockford	5/30/2018	406.30	4,920.69
Verizon Wireless	Wireless Service 3/21-4/20/18	5/2/2018	1,598.12	
Verizon Wireless	Wireless Service -All Sites	5/30/2018	1,678.33	3,276.45
Veronda J. Pitchford	Travel Reimbursement 4/23-4/30/18	5/9/2018	216.99	
Village of Bolingbrook	Business License for Bolingbrook	5/16/2018	110.00	
Village Of Coal Valley	Water/SewerService-3/15 to 4/15/18-CV	5/2/2018	49.00	
Village Of Coal Valley	Water/Sewer Service 4/15-5/15/18-CV	5/30/2018	49.00	98.00
VIP Electrical Services, Inc.	Power and Switch to New Signs-BR	5/23/2018	551.00	
Walz Label And Mailing Systems	Ink Cartridge for Postal Meter	5/2/2018	157.00	
Waste Management	Waste Removal for May 2018-BR	5/2/2018	211.34	
Waste Management	Waste Removal for June 2018-BR	5/30/2018	207.01	418.35
West Town Mechanical	Maintenance May 2018-HVAC-BR	5/2/2018	530.00	
West Town Mechanical	HVAC Maintenance for June 2018	5/30/2018	530.00	1,060.00
WEX Bank	Fuel Cost for April 2018-All Sites/WEX	5/9/2018	20,979.32	
Report Total			1,137,413.10	

First National Bank of Omaha
Credit Card Charges - Recap
Disbursements - May 2018

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Repairs & Maintenance - Vehicles	Service-Delivery /Annual Inspections	254.93
Bolingbrook	Registration Meeting Expense	Rails Event-Library week	89.69
Bolingbrook	Registration Meeting Expense	Hospitality-New Staff	66.21
Burr Ridge	Other Receivables	Reimbursable to RAILS-Personal	92.96
Burr Ridge	Prepaid Expense	Deposit for Lodging at Defcon/LV in August	155.33
Burr Ridge	Recruiting	HR-Recruiting	68.95
Burr Ridge	Repairs & Maintenance - Building	Facility Supplies	153.86
Burr Ridge	Custodial Supplies	Cleaning Supplies	176.88
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Board Member Travel	Lodging for Board & Networking Event-EP	104.16
Burr Ridge	Meals - In State	Meals while Traveling	75.59
Burr Ridge	Lodging - In State	Lodging -Springfield	145.77
Burr Ridge	Lodging - In State	Lodging for Board & Networking Event-EP	416.64
Burr Ridge	Lodging - In State	Lodging-Moline	111.83
Burr Ridge	Lodging - In State	Lodging for Board & Networking Event-EP	104.16
Burr Ridge	Lodging - In State	Lodging -Springfield	79.10
Burr Ridge	Lodging - In State	Lodging for Board & Networking Event-EP	104.16
Burr Ridge	Lodging - In State	Lodging for Board & Networking Event-EP	104.16
Burr Ridge	Lodging - In State	Lodging for Board & Networking Event-EP	104.16
Burr Ridge	In State Travel	Transport	28.80
Burr Ridge	In State Travel	Taxi/Bus/Limo Transport	115.00
Burr Ridge	Lodging - Out of State	Lodging-ICOLC/Detroit	777.40
Burr Ridge	Out of State Travel	Taxi/Bus/Limo Transport	139.25
Burr Ridge	Registration Meeting Expense	Hospitality-Board	93.35
Burr Ridge	Registration Meeting Expense	Registration-ILA	50.00
Burr Ridge	Registration Meeting Expense	Rails Event-Library week	22.21
Burr Ridge	Registration Meeting Expense	Hospitality-Board /Networking Meetings	851.19
Burr Ridge	Registration Meeting Expense	Registration for ALA Conference	320.00
Burr Ridge	Computers, Softwar & Supplies	Computer/IT Supplies	227.08
Burr Ridge	Computers, Softwar & Supplies	Computer Supplies-Shred Hard Drives	175.00
Burr Ridge	General Office Supplies	Office Supplies	164.29
Burr Ridge	General Office Supplies	Supplies	15.47
Burr Ridge	General Office Supplies	Podcast-Sign	59.96
Burr Ridge	Telecommunication	Ustream TV-Video Streaming -All sites	178.39
Burr Ridge	Telecommunication	J2 Fax Services	16.95
Burr Ridge	Telecommunication	Spectech-Tracking CTS Book Deliveries	25.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	85.00
Burr Ridge	Information Service Costs	Liberated Syndication-Monthly Podcast	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Information Service Costs	SSL2Buy	21.97
Burr Ridge	Professional Membership Dues	ILA Membership Renewal	250.00
Burr Ridge	Miscellaneous	Auction hosting	30.00
Coal Valley	Repairs & Maintenance - Building	Facility Supplies	59.19
Coal Valley	Custodial Supplies	Cleaning Supplies	19.38
Coal Valley	Repairs & Maintenance - Vehicles	Vehicle Service	604.34
Coal Valley	General Office Supplies	Supplies	28.69
Coal Valley	Postage	Postage for Library Mailings	50.00
Coal Valley	Postage	Postage for Library Mailings	21.10
East Peoria	Repairs & Maintenance - Vehicles	Service -Vehicle Inspection	30.00
East Peoria	Registration Meeting Expense	Rails Event-Library week	56.54
East Peoria	Postage	Postage for Library Mailings	8.90
East Peoria	Delivery Supplies	Delivery Supplies	46.61
East Peoria	Telecommunication	Spireon-GPS monthly -EP	209.65
Rockford	Lodging - In State	Lodging in Rockford	58.71

Total for Main Account-#4297

7,779.96