



**May 17, 2018**

**TO: RAILS BOARD OF DIRECTORS**

**FROM: JIM KREGOR**

**SUBJECT: RAILS FINANCIAL REPORT – APRIL 2018**

Please find attached the RAILS Financial Reports for the month of April 2018. The attached statements include fund Balance Sheets for RAILS' Governmental (General, Capital Projects and Special Revenue Funds combined) Funds, plus separate reports for each fund, and the Statements of Revenue and Expenditure reports for RAILS Governmental funds, as well as for individual program reports - Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The April 30, 2018 unassigned General Fund (\$13.6 million) cash and investment balances would fund an estimated 14.6 months of operations. RAILS received no Area and Per Capita (APC) Grant revenues in April. Through April, RAILS has received \$3,550,531, or 35.94%, of its FY 2018 APC Grant. An additional cash balance of \$3.1 million is in the Capital Projects Fund.

**FY 2018 Revenues and Expenditures**

Total General Fund revenues of \$9,968,154 through April were \$689,027 below budget, as RAILS' Area and Per Capita Grant revenues of \$7,512,651 were \$719,949 below budget. These revenues consist of FY 2018 APC award payments of \$3,550,531 and the February 1 payment of \$3,962,230 pertaining to the FY 2017 APC grant. The timing of the remaining (\$6,328,579) portion of the FY 2018 APC Grant due is uncertain.

Investment income through April of \$123,235 was \$68,679 above budget due to continuing increases in short term interest rates. Most of RAILS' funds are deposited in money market accounts, the major two of which currently yield 1.725% and 1.77%. In February, RAILS invested \$4,064,860 in CDARs (Certificate of Deposit Account Registry) yielding 1.62%. At that time, RAILS money market funds had a yield of approximately 1.36%. Investment income for FY 2018 should approximate \$157,000, more than double the \$65,466 budgeted.

The following compares April year-to-date expenditures, by fund category, to the budget:

		<u>FY 2018</u>	<u>FY 2018 Bud</u>	<u>Inc/(Dec)</u>
General Fund	\$	9,145,406	10,153,360	(1,007,954)
Special Revenue Fund		16,400	16,400	0
Capital Projects Fund		596,219	1,074,170	(477,951)
Total Expenditures	\$	9,758,025	11,243,930	(1,485,905)

Total General Fund expenditures of \$9,145,406 through April were \$1,007,954 below budget. Personnel expenditures were \$456,642 or 8.6%, below budget, of which \$239,286 were salary expenditures. Salary expenditures are below budget primarily because we have not yet hired for one new position, we did not fill two other budgeted positions until February and April of 2018, and have not yet replaced another vacated position. In addition, we will not replace another vacated position.

For the month of April, RAILS had four new hires (Dan Bostrom, Member Engagement Manager, Cole O'Donnell, PrairieCat Temporary Finance and Human Resources Assistant, Ruth Morales, Delivery Sorter – Bolingbrook and Randy McReynolds, Delivery Driver – Bolingbrook) and two terminations (Justin Naida, Delivery Driver – Bolingbrook and Austin Binegar, – Delivery Sorter - Bolingbrook). (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements.)

Health, Dental and Life Insurance expenditures were \$40,179 below budget through April. Health insurance premiums for calendar year 2018 remain unchanged from 2017 and so this trend should continue.

Retirement benefits through April were \$66,501 below budget. The employer contribution rate increased from 2.38% in 2017 to 4.69% in 2018, the rate budgeted for FY 2018. Therefore, for the second six months of the fiscal year, the monthly variances to budget are closely corresponding to the salary variances.

In March, RAILS received notice that its 2018 unemployment rate charge, effective January 1, 2018, declined 50%, from 4.25% to 2.125% of the first \$12,960 of salaries per person. Through February, Unemployment Expenses were \$617 above budget. Through April, these expenses were \$22,003 below budget as the rate changes were retroactive to January 1.

Contractual Services expenditures were \$220,932 below budget. Other Contractual Services, a major component of this expenditure category, were \$98,097 below budget partly due to timing of expenditures, as approximately \$56,000 of Delivery Services expenditures budgeted for April were paid in May, and approximately \$40,000 of lower than budget expenditures due to the budget assumption of 52 weeks of full payments. This did not occur because the contractor is not paid for holidays and cancellations of deliveries when libraries are closed. Expenditures for Contract Agreements with Systems and Member Libraries were \$101,254 below budget as a portion of budgeted expenditures to support LLSAP membership will not be incurred in this fiscal year.

Delivery and LLSAP Sub-Fund expenditures were 33.1% and 21.2%, respectively, of total General fund expenditures.

Capital Projects Fund expenditures were \$477,951 below budget through April. Buildings and Improvements expenditures, all of which were budgeted to spend by December 31, were \$251,781 below budget as \$172,427 of the budgeted expenditures were spent in FY 2017. Total spending for the Burr Ridge renovation project therefore was approximately \$80,000 below the budgeted amount. Capital Outlays for vehicles, seven (\$186,000) of which have been ordered but not received, are \$175,000 below budget. Fiscal Year 2018 Capital Projects Fund expenditures for Computers and Furniture and Fixtures, budgeted for \$35,000 and \$22,000, respectively, will be minimal, if any, as the Information Technology Department has found a much less expensive alternative to the server replacement budgeted and the General Fund paid for the furniture purchases.

**RAILS - Reaching Across Illinois Library System  
Cash Position of the General Fund  
Projected as of April 30, 2018**

		<u><b>4/30/2018</b></u>
Total Cash and Investments - All Funds	\$	16,700,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	-
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(3,100,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>13,600,000</u></u>
Projected FY2018 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>930,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>14.6</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately July 2019

**SIGNIFICANT ASSUMPTIONS:**

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

**RAILS - Reaching Across Illinois Library System**  
**Cash, Cash Equivalants & Investments**  
**April 30, 2018**

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,707,901.92	1.725%	Demand	\$ 37,314.22
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Checking Account</u>	\$ 904,525.29	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 2,126.57	1.549%	Demand	\$ 26,627.44
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 21,662.40	4.000%	12/31/2013	\$ 840.00
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Money Market Account</u>	\$ 7,988,221.23	1.770%	Demand	\$ 56,004.03
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -	Matured	7/27/2017	\$ 2,408.35
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ 4,064,860.01	1.620%	8/16/2018	\$ 10.18
<b>Total Cash and Investments / Weighted Average Annual Interest Rate</b>		<b><u>\$ 16,689,297.42</u></b>	<b>1.250%</b>		<b><u>\$ 123,204.22</u></b>

**RAILS**  
Statement of Net Assets  
Governmental Funds  
As of 4/30/2018

	Balance End of Month
<b>Assets</b>	
Cash & Cash Equivalents	12,602,775.01
Investments	4,086,522.41
Accounts Receivables	63,624.43
Prepaid Expenses	191,012.58
Other Assets	18,351.50
Total Assets	16,962,285.93
<b>Liabilities</b>	
Accrued Liabilities	(3,103.60)
Deferred Revenue	6,372.00
Total Liabilities	3,268.40
<b>Fund Balances</b>	
Beginning Fund Balance	16,712,808.31
Current YTD Net Income	
Capital Outlays- Building and Improvements	(596,219.10)
Other	842,428.32
Total Current YTD Net Income	246,209.22
Total Fund Balances	16,959,017.53
Total Liabilities and Fund Balances	16,962,285.93

**RAILS**  
Statement of Net Assets  
General Fund  
As of 4/30/2018

Balance End of  
Month

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Assets

Cash & Cash Equivalents	9,527,057.35
Investments	4,086,522.41
Accounts Receivables	63,624.43
Prepaid Expenses	191,012.58
Other Assets	18,351.50
Total Assets	<u>13,886,568.27</u>

Liabilities

Accrued Liabilities	(3,103.60)
Deferred Revenue	6,372.00
Total Liabilities	<u>3,268.40</u>

Fund Balances

Beginning Fund Balance	13,060,551.55
Current YTD Net Income	822,748.32
Total Fund Balances	<u>13,883,299.87</u>

Total Liabilities and Fund Balances 13,886,568.27

**RAILS**  
Statement of Net Assets  
Special Revenue Fund  
As of 4/30/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	19,680.00
Total Assets	<u>19,680.00</u>
Fund Balances	
Current YTD Net Income	19,680.00
Total Fund Balances	<u>19,680.00</u>
Total Liabilities and Fund Balances	<u><u>19,680.00</u></u>



**RAILS**  
Statement of Net Assets  
Capital Projects Fund  
As of 4/30/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	3,056,037.66
Total Cash & Cash Equivalents	<u>3,056,037.66</u>
Total Assets	<u>3,056,037.66</u>
Fund Balances	
Beginning Fund Balance	3,652,256.76
Current YTD Net Income	
Capital Outlays- Building and Improvements	(596,219.10)
Total Current YTD Net Income	<u>(596,219.10)</u>
Total Fund Balances	<u>3,056,037.66</u>
Total Liabilities and Fund Balances	<u><u>3,056,037.66</u></u>

**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

Governmental Funds

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
Area and Per Capita	0.00	7,512,650.56	8,232,600.00	(719,949.44)	9,879,110.00	(23.95)%
System Automation and Technology	0.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total State Grants	0.00	7,548,730.56	8,268,680.00	(719,949.44)	9,915,190.00	(23.87)%
Fees for Services and Materials						
Fees for Services and Materials	201,496.12	1,418,468.06	1,425,830.00	(7,361.94)	1,516,700.00	(6.48)%
Total Fees for Services and Materials	201,496.12	1,418,468.06	1,425,830.00	(7,361.94)	1,516,700.00	(6.48)%
Reimbursements						
Reimbursements	12,144.90	899,220.73	935,855.00	(36,634.27)	980,000.00	(8.24)%
E-Rate Reimbursements	0.00	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	12,144.90	911,976.45	935,855.00	(23,878.55)	980,000.00	(6.94)%
Investment Income						
Investment Income	16,661.64	123,234.89	54,556.00	68,678.89	65,466.00	88.24%
Total Investment Income	16,661.64	123,234.89	54,556.00	68,678.89	65,466.00	88.24%
Other Revenue						
Rental Income	0.00	500.00	420.00	80.00	500.00	0.00%
Other Revenue	1,000.00	1,299.45	7,920.00	(6,620.55)	9,500.00	(86.32)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	1,000.00	1,824.45	8,340.00	(6,515.55)	10,000.00	(81.76)%
Total REVENUES	231,302.66	10,004,234.41	10,693,261.00	(689,026.59)	12,487,356.00	(19.89)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	96,248.14	1,005,912.14	1,173,633.00	167,720.86	1,484,213.00	32.23%
Other Professionals	129,366.93	1,407,037.45	1,490,685.00	83,647.55	1,875,475.00	24.98%
Support Services	128,190.94	1,346,338.49	1,334,256.00	(12,082.49)	1,690,177.00	20.34%
Social Security Taxes	25,731.69	272,008.69	303,282.00	31,273.31	384,439.00	29.25%
Unemployment Insurance	3,286.30	30,215.01	52,218.00	22,002.99	62,252.00	51.46%
Workers' Compensation	7,381.42	95,294.68	113,623.00	18,328.32	144,053.00	33.85%
Retirement Benefits	16,247.76	119,467.43	185,968.00	66,500.57	234,802.00	49.12%
Health, Dental and Life Insurance	50,344.66	518,018.56	558,198.00	40,179.44	667,084.00	22.35%
Other Fringe Benefits	1,302.40	9,233.10	37,085.00	27,851.90	44,500.00	79.25%
Temporary Help	8,012.53	30,180.34	26,720.00	(3,460.34)	32,000.00	5.69%
Recruiting	122.45	2,020.26	16,700.00	14,679.74	20,000.00	89.90%
Total Personnel	466,235.22	4,835,726.15	5,292,368.00	456,641.85	6,638,995.00	27.16%
Library Materials						
Print Materials	0.00	482.02	6,619.00	6,136.98	7,930.00	93.92%
E-Resources	46,945.75	1,208,322.23	1,265,855.00	57,532.77	1,311,000.00	7.83%
Total Library Materials	46,945.75	1,208,804.25	1,272,474.00	63,669.75	1,318,930.00	8.35%
Buildings and Grounds						

**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

Governmental Funds

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Rent/Lease	20,411.19	223,600.28	226,059.00	2,458.72	246,613.00	9.33%
Utilities	17,271.48	77,360.42	110,200.00	32,839.58	132,200.00	41.48%
Property Insurance	923.00	8,722.01	9,827.00	1,104.99	11,792.00	26.03%
Repairs and Maintenance - Bldg	1,173.25	47,148.01	86,852.00	39,703.99	94,200.00	49.95%
Custodial/Janitorial Service and Supplies	5,226.39	39,765.86	49,172.00	9,406.14	59,000.00	32.60%
Other Buildings and Grounds	683.62	63,616.07	52,106.00	(11,510.07)	56,512.00	(12.57)%
<b>Total Buildings and Grounds</b>	<b>45,688.93</b>	<b>460,212.65</b>	<b>534,216.00</b>	<b>74,003.35</b>	<b>600,317.00</b>	<b>23.34%</b>
<b>Vehicles Expenses</b>						
Fuel	20,179.24	164,623.70	174,745.00	10,121.30	232,975.00	29.34%
Repairs and Maintenance - Vehicle	14,060.33	92,547.21	66,520.00	(26,027.21)	79,800.00	(15.97)%
Vehicle Insurance	7,000.00	57,856.55	74,475.00	16,618.45	89,350.00	35.25%
Other Vehicle Expenses	1,000.00	7,395.19	4,805.00	(2,590.19)	5,750.00	(28.61)%
<b>Total Vehicles Expenses</b>	<b>42,239.57</b>	<b>322,422.65</b>	<b>320,545.00</b>	<b>(1,877.65)</b>	<b>407,875.00</b>	<b>20.95%</b>
In-State Travel	1,947.13	28,582.31	48,986.00	20,403.69	56,431.00	49.35%
Out-of-State Travel	10,943.93	30,030.56	54,064.00	24,033.44	70,527.00	57.42%
<b>Continuing Education</b>						
Registrations and Meeting, Other Fees	3,854.63	51,180.89	56,229.00	5,048.11	68,145.00	24.89%
Conferences and Continuing Education Meetings	7,008.81	71,707.57	111,735.00	40,027.43	134,000.00	46.49%
<b>Total Continuing Education</b>	<b>10,863.44</b>	<b>122,888.46</b>	<b>167,964.00</b>	<b>45,075.54</b>	<b>202,145.00</b>	<b>39.21%</b>
Public Relations	296.13	11,014.81	36,320.00	25,305.19	43,500.00	74.68%
<b>Commercial Insurance</b>						
Liability Insurance	1,398.00	16,977.78	18,823.00	1,845.22	22,573.00	24.79%
<b>Total Commercial Insurance</b>	<b>1,398.00</b>	<b>16,977.78</b>	<b>18,823.00</b>	<b>1,845.22</b>	<b>22,573.00</b>	<b>24.79%</b>
<b>Supplies, Postage and Printing</b>						
Computers, Software and Supplies	4,806.43	30,966.22	52,752.00	21,785.78	63,300.00	51.08%
General Office Supplies and Equipment	6,889.88	82,290.61	36,311.00	(45,979.61)	43,550.00	(88.96)%
Postage	2,742.77	14,591.69	24,437.00	9,845.31	29,325.00	50.24%
Library Supplies	0.00	0.00	415.00	415.00	500.00	100.00%
Delivery Supplies	0.00	38,743.77	35,940.00	(2,803.77)	43,100.00	10.11%
Other Supplies	0.00	0.00	84.00	84.00	100.00	100.00%
<b>Total Supplies, Postage and Printing</b>	<b>14,439.08</b>	<b>166,592.29</b>	<b>149,939.00</b>	<b>(16,653.29)</b>	<b>179,875.00</b>	<b>7.38%</b>
Telephone and Telecommunications	9,610.29	97,878.94	118,549.00	20,670.06	142,069.00	31.10%
<b>Equipment Rental, Repair and Maintenance</b>						
Equipment Rental	1,539.25	23,703.20	26,930.00	3,226.80	32,300.00	26.62%
Equipment Repair and Maintenance Agreements	3,371.44	87,591.16	102,530.00	14,938.84	123,030.00	28.81%
<b>Total Equipment Rental, Repair and Maintenance</b>	<b>4,910.69</b>	<b>111,294.36</b>	<b>129,460.00</b>	<b>18,165.64</b>	<b>155,330.00</b>	<b>28.35%</b>
<b>Professional Services</b>						
Legal	1,422.50	11,521.45	41,670.00	30,148.55	50,000.00	76.96%
Accounting	0.00	20,491.00	25,000.00	4,509.00	25,000.00	18.04%
Consulting	4,407.50	75,822.42	98,760.00	22,937.58	118,500.00	36.01%

**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

Governmental Funds

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Payroll Service Fees	2,637.47	30,911.96	29,170.00	(1,741.96)	35,000.00	11.68%
Total Professional Services	8,467.47	138,746.83	194,600.00	55,853.17	228,500.00	39.28%
Contractual Services						
Information Service Costs	521.89	34,295.80	55,462.00	21,166.20	65,574.00	47.70%
Contract Agreements w/ Systems, Member Libraries	125,862.00	543,588.10	644,842.00	101,253.90	686,247.00	20.79%
Outside Printing Services	0.00	0.00	415.00	415.00	500.00	100.00%
Other Contractual Services	73,858.02	1,020,667.77	1,118,765.00	98,097.23	1,342,500.00	23.97%
Total Contractual Services	200,241.91	1,598,551.67	1,819,484.00	220,932.33	2,094,821.00	23.69%
Professional Association Membership Dues	505.00	7,535.00	7,629.00	94.00	9,150.00	17.65%
Miscellaneous	351.15	4,547.38	4,339.00	(208.38)	5,185.00	12.30%
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	29,170.00	29,170.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	0.00	0.00	175,000.00	175,000.00	210,000.00	100.00%
Total Capital Outlays	0.00	596,219.10	1,074,170.00	477,950.90	1,115,000.00	46.53%
Total EXPENDITURES	865,083.69	9,758,025.19	11,243,930.00	1,485,904.81	13,291,223.00	26.58%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(633,781.03)	246,209.22	(550,669.00)	796,878.22	(803,867.00)	(130.63)%

**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

General Fund

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
Area and Per Capita	0.00	7,512,650.56	8,232,600.00	(719,949.44)	9,879,110.00	(23.95)%
Total State Grants	0.00	7,512,650.56	8,232,600.00	(719,949.44)	9,879,110.00	(23.95)%
Fees for Services and Materials						
Fees for Services and Materials	201,496.12	1,418,468.06	1,425,830.00	(7,361.94)	1,516,700.00	(6.48)%
Total Fees for Services and Materials	201,496.12	1,418,468.06	1,425,830.00	(7,361.94)	1,516,700.00	(6.48)%
Reimbursements						
Reimbursements	12,144.90	899,220.73	935,855.00	(36,634.27)	980,000.00	(8.24)%
E-Rate Reimbursements	0.00	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	12,144.90	911,976.45	935,855.00	(23,878.55)	980,000.00	(6.94)%
Investment Income						
Investment Income	16,661.64	123,234.89	54,556.00	68,678.89	65,466.00	88.24%
Total Investment Income	16,661.64	123,234.89	54,556.00	68,678.89	65,466.00	88.24%
Other Revenue						
Rental Income	0.00	500.00	420.00	80.00	500.00	0.00%
Other Revenue	1,000.00	1,299.45	7,920.00	(6,620.55)	9,500.00	(86.32)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	1,000.00	1,824.45	8,340.00	(6,515.55)	10,000.00	(81.76)%
Total REVENUES	231,302.66	9,968,154.41	10,657,181.00	(689,026.59)	12,451,276.00	(19.94)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	96,248.14	1,005,912.14	1,173,633.00	167,720.86	1,484,213.00	32.23%
Other Professionals	129,366.93	1,407,037.45	1,490,685.00	83,647.55	1,875,475.00	24.98%
Support Services	128,190.94	1,346,338.49	1,334,256.00	(12,082.49)	1,690,177.00	20.34%
Social Security Taxes	25,731.69	272,008.69	303,282.00	31,273.31	384,439.00	29.25%
Unemployment Insurance	3,286.30	30,215.01	52,218.00	22,002.99	62,252.00	51.46%
Workers' Compensation	7,381.42	95,294.68	113,623.00	18,328.32	144,053.00	33.85%
Retirement Benefits	16,247.76	119,467.43	185,968.00	66,500.57	234,802.00	49.12%
Health, Dental and Life Insurance	50,344.66	518,018.56	558,198.00	40,179.44	667,084.00	22.35%
Other Fringe Benefits	1,302.40	9,233.10	37,085.00	27,851.90	44,500.00	79.25%
Temporary Help	8,012.53	30,180.34	26,720.00	(3,460.34)	32,000.00	5.69%
Recruiting	122.45	2,020.26	16,700.00	14,679.74	20,000.00	89.90%
Total Personnel	466,235.22	4,835,726.15	5,292,368.00	456,641.85	6,638,995.00	27.16%
Library Materials						
Print Materials	0.00	482.02	6,619.00	6,136.98	7,930.00	93.92%
E-Resources	46,945.75	1,208,322.23	1,265,855.00	57,532.77	1,311,000.00	7.83%
Total Library Materials	46,945.75	1,208,804.25	1,272,474.00	63,669.75	1,318,930.00	8.35%
Buildings and Grounds						
Rent/Lease	20,411.19	223,600.28	226,059.00	2,458.72	246,613.00	9.33%

**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

General Fund

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	17,271.48	77,360.42	110,200.00	32,839.58	132,200.00	41.48%
Property Insurance	923.00	8,722.01	9,827.00	1,104.99	11,792.00	26.03%
Repairs and Maintenance - Bldg	1,173.25	47,148.01	86,852.00	39,703.99	94,200.00	49.95%
Custodial/Janitorial Service and Supplies	5,226.39	39,765.86	49,172.00	9,406.14	59,000.00	32.60%
Other Buildings and Grounds	683.62	63,616.07	52,106.00	(11,510.07)	56,512.00	(12.57)%
<b>Total Buildings and Grounds</b>	<b>45,688.93</b>	<b>460,212.65</b>	<b>534,216.00</b>	<b>74,003.35</b>	<b>600,317.00</b>	<b>23.34%</b>
<b>Vehicles Expenses</b>						
Fuel	20,179.24	164,623.70	174,745.00	10,121.30	232,975.00	29.34%
Repairs and Maintenance - Vehicle	14,060.33	92,547.21	66,520.00	(26,027.21)	79,800.00	(15.97)%
Vehicle Insurance	7,000.00	57,856.55	74,475.00	16,618.45	89,350.00	35.25%
Other Vehicle Expenses	1,000.00	7,395.19	4,805.00	(2,590.19)	5,750.00	(28.61)%
<b>Total Vehicles Expenses</b>	<b>42,239.57</b>	<b>322,422.65</b>	<b>320,545.00</b>	<b>(1,877.65)</b>	<b>407,875.00</b>	<b>20.95%</b>
In-State Travel	1,947.13	28,582.31	48,986.00	20,403.69	56,431.00	49.35%
Out-of-State Travel	10,943.93	30,030.56	54,064.00	24,033.44	70,527.00	57.42%
<b>Continuing Education</b>						
Registrations and Meeting, Other Fees	3,854.63	51,180.89	56,229.00	5,048.11	68,145.00	24.89%
Conferences and Continuing Education Meetings	7,008.81	71,707.57	111,735.00	40,027.43	134,000.00	46.49%
<b>Total Continuing Education</b>	<b>10,863.44</b>	<b>122,888.46</b>	<b>167,964.00</b>	<b>45,075.54</b>	<b>202,145.00</b>	<b>39.21%</b>
Public Relations	296.13	11,014.81	36,320.00	25,305.19	43,500.00	74.68%
<b>Commercial Insurance</b>						
Liability Insurance	1,398.00	16,977.78	18,823.00	1,845.22	22,573.00	24.79%
<b>Total Commercial Insurance</b>	<b>1,398.00</b>	<b>16,977.78</b>	<b>18,823.00</b>	<b>1,845.22</b>	<b>22,573.00</b>	<b>24.79%</b>
<b>Supplies, Postage and Printing</b>						
Computers, Software and Supplies	4,806.43	30,966.22	52,752.00	21,785.78	63,300.00	51.08%
General Office Supplies and Equipment	6,889.88	82,290.61	36,311.00	(45,979.61)	43,550.00	(88.96)%
Postage	2,742.77	14,591.69	24,437.00	9,845.31	29,325.00	50.24%
Library Supplies	0.00	0.00	415.00	415.00	500.00	100.00%
Delivery Supplies	0.00	38,743.77	35,940.00	(2,803.77)	43,100.00	10.11%
Other Supplies	0.00	0.00	84.00	84.00	100.00	100.00%
<b>Total Supplies, Postage and Printing</b>	<b>14,439.08</b>	<b>166,592.29</b>	<b>149,939.00</b>	<b>(16,653.29)</b>	<b>179,875.00</b>	<b>7.38%</b>
Telephone and Telecommunications	9,610.29	97,878.94	118,549.00	20,670.06	142,069.00	31.10%
<b>Equipment Rental, Repair and Maintenance</b>						
Equipment Rental	1,539.25	23,703.20	26,930.00	3,226.80	32,300.00	26.62%
Equipment Repair and Maintenance Agreements	3,371.44	87,591.16	102,530.00	14,938.84	123,030.00	28.81%
<b>Total Equipment Rental, Repair and Maintenance</b>	<b>4,910.69</b>	<b>111,294.36</b>	<b>129,460.00</b>	<b>18,165.64</b>	<b>155,330.00</b>	<b>28.35%</b>
<b>Professional Services</b>						
Legal	1,422.50	11,521.45	41,670.00	30,148.55	50,000.00	76.96%
Accounting	0.00	20,491.00	25,000.00	4,509.00	25,000.00	18.04%
Consulting	4,407.50	75,822.42	98,760.00	22,937.58	118,500.00	36.01%
Payroll Service Fees	2,637.47	30,911.96	29,170.00	(1,741.96)	35,000.00	11.68%

**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

General Fund

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Total Professional Services	<u>8,467.47</u>	<u>138,746.83</u>	<u>194,600.00</u>	<u>55,853.17</u>	<u>228,500.00</u>	<u>39.28%</u>
Contractual Services						
Information Service Costs	521.89	34,295.80	55,462.00	21,166.20	65,574.00	47.70%
Contract Agreements w/ Systems, Member Libraries	125,862.00	527,188.10	628,442.00	101,253.90	650,167.00	18.91%
Outside Printing Services	0.00	0.00	415.00	415.00	500.00	100.00%
Other Contractual Services	<u>73,858.02</u>	<u>1,020,667.77</u>	<u>1,118,765.00</u>	<u>98,097.23</u>	<u>1,342,500.00</u>	<u>23.97%</u>
Total Contractual Services	200,241.91	1,582,151.67	1,803,084.00	220,932.33	2,058,741.00	23.15%
Professional Association Membership Dues	505.00	7,535.00	7,629.00	94.00	9,150.00	17.65%
Miscellaneous	<u>351.15</u>	<u>4,547.38</u>	<u>4,339.00</u>	<u>(208.38)</u>	<u>5,185.00</u>	<u>12.30%</u>
Total EXPENDITURES	865,083.69	9,145,406.09	10,153,360.00	1,007,953.91	12,140,143.00	24.67%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(633,781.03)</u>	<u>822,748.32</u>	<u>503,821.00</u>	<u>318,927.32</u>	<u>311,133.00</u>	<u>164.44%</u>

**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

Special Revenue Fund

From 4/1/2018 Through 4/30/2018

	<u>Current Period Actual</u>	<u>YTD Actual</u>	<u>YTD Budget - Original</u>	<u>YTD Budget Variance - Original</u>	<u>Total Budget - Original</u>	<u>Percent Total Budget Remaining - Original</u>
REVENUES						
State Grants						
System Automation and Technology	<u>0.00</u>	<u>36,080.00</u>	<u>36,080.00</u>	<u>0.00</u>	<u>36,080.00</u>	<u>0.00%</u>
Total State Grants	<u>0.00</u>	<u>36,080.00</u>	<u>36,080.00</u>	<u>0.00</u>	<u>36,080.00</u>	<u>0.00%</u>
Total REVENUES	<u>0.00</u>	<u>36,080.00</u>	<u>36,080.00</u>	<u>0.00</u>	<u>36,080.00</u>	<u>0.00%</u>
EXPENDITURES						
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	<u>0.00</u>	<u>16,400.00</u>	<u>16,400.00</u>	<u>0.00</u>	<u>36,080.00</u>	<u>54.55%</u>
Total Contractual Services	<u>0.00</u>	<u>16,400.00</u>	<u>16,400.00</u>	<u>0.00</u>	<u>36,080.00</u>	<u>54.55%</u>
Total EXPENDITURES	<u>0.00</u>	<u>16,400.00</u>	<u>16,400.00</u>	<u>0.00</u>	<u>36,080.00</u>	<u>54.55%</u>
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>0.00</u>	<u>19,680.00</u>	<u>19,680.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>



**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

Capital Projects Fund

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	29,170.00	29,170.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	0.00	0.00	175,000.00	175,000.00	210,000.00	100.00%
Total Capital Outlays	0.00	596,219.10	1,074,170.00	477,950.90	1,115,000.00	46.53%
Total EXPENDITURES	0.00	596,219.10	1,074,170.00	477,950.90	1,115,000.00	46.53%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	(596,219.10)	(1,074,170.00)	477,950.90	(1,115,000.00)	(46.53)%

## RAILS

## Statement of Revenues and Expenditures - FY18 - 83.3% Completed

## Delivery

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	44,460.20	447,448.25	440,200.00	7,248.25	528,240.00	(15.29)%
Total Fees for Services and Materials	44,460.20	447,448.25	440,200.00	7,248.25	528,240.00	(15.29)%
Total REVENUES	44,460.20	447,448.25	440,200.00	7,248.25	528,240.00	(15.29)%
<b>EXPENDITURES</b>						
<b>Personnel</b>						
Other Professionals	19,311.40	229,193.93	235,389.00	6,195.07	298,533.00	23.23%
Support Services	91,536.62	965,100.04	951,681.00	(13,419.04)	1,207,094.00	20.05%
Social Security Taxes	7,955.54	86,060.86	90,809.00	4,748.14	115,176.00	25.28%
Unemployment Insurance	1,921.97	15,133.39	22,292.00	7,158.61	31,607.00	52.12%
Workers' Compensation	6,981.89	90,532.69	107,673.00	17,140.31	136,571.00	33.71%
Retirement Benefits	5,008.96	37,138.92	54,107.00	16,968.08	68,576.00	45.84%
Health, Dental and Life Insurance	19,932.59	205,545.32	204,100.00	(1,445.32)	244,785.00	16.03%
Temporary Help	8,012.53	26,556.58	26,720.00	163.42	32,000.00	17.01%
Total Personnel	160,661.50	1,655,261.73	1,692,771.00	37,509.27	2,134,342.00	22.45%
<b>Buildings and Grounds</b>						
Rent/Lease	10,520.27	115,146.13	111,479.00	(3,667.13)	121,613.00	5.32%
Utilities	844.58	5,090.60	5,585.00	494.40	6,700.00	24.02%
Property Insurance	0.00	0.00	760.00	760.00	912.00	100.00%
Repairs and Maintenance - Bldg	0.00	1,454.34	10,592.00	9,137.66	12,700.00	88.55%
Custodial/Janitorial Service and Supplies	0.00	63.54	417.00	353.46	500.00	87.29%
Other Buildings and Grounds	86.71	892.66	900.00	7.34	1,080.00	17.35%
Total Buildings and Grounds	11,451.56	122,647.27	129,733.00	7,085.73	143,505.00	14.53%
<b>Vehicles Expenses</b>						
Fuel	19,739.74	160,143.24	165,745.00	5,601.76	221,000.00	27.54%
Repairs and Maintenance - Vehicle	14,060.33	90,273.90	63,340.00	(26,933.90)	76,000.00	(18.78)%
Vehicle Insurance	5,320.00	43,955.67	56,595.00	12,639.33	67,906.00	35.27%
Other Vehicle Expenses	1,000.00	7,395.19	4,385.00	(3,010.19)	5,250.00	(40.86)%
Total Vehicles Expenses	40,120.07	301,768.00	290,065.00	(11,703.00)	370,156.00	18.48%
In-State Travel	27.62	1,518.83	3,263.00	1,744.17	3,263.00	53.45%
Out-of-State Travel	0.00	586.40	0.00	(586.40)	0.00	0.00%
<b>Continuing Education</b>						
Registrations and Meeting, Other Fees	75.58	1,652.14	3,000.00	1,347.86	3,400.00	51.41%
Total Continuing Education	75.58	1,652.14	3,000.00	1,347.86	3,400.00	51.41%
<b>Supplies, Postage and Printing</b>						
General Office Supplies and Equipment	17.15	399.65	1,329.00	929.35	1,600.00	75.02%
Postage	643.77	7,163.91	9,205.00	2,041.09	11,050.00	35.17%
Delivery Supplies	0.00	38,743.77	35,940.00	(2,803.77)	43,100.00	10.11%
Total Supplies, Postage and Printing	660.92	46,307.33	46,474.00	166.67	55,750.00	16.94%

**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

Delivery

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Telephone and Telecommunications	1,058.79	6,889.69	7,790.00	900.31	9,340.00	26.23%
Equipment Rental, Repair and Maintenance						
Equipment Rental	133.99	1,860.96	1,670.00	(190.96)	2,000.00	6.95%
Equipment Repair and Maintenance Agreements	0.00	0.00	630.00	630.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	133.99	1,860.96	2,300.00	439.04	2,750.00	32.33%
Professional Services						
Legal	0.00	245.00	0.00	(245.00)	0.00	0.00%
Consulting	130.00	12,314.25	20,835.00	8,520.75	25,000.00	50.74%
Total Professional Services	130.00	12,559.25	20,835.00	8,275.75	25,000.00	49.76%
Contractual Services						
Other Contractual Services	73,858.02	874,521.73	970,850.00	96,328.27	1,165,000.00	24.93%
Total Contractual Services	73,858.02	874,521.73	970,850.00	96,328.27	1,165,000.00	24.93%
Professional Association Membership Dues	0.00	275.00	0.00	(275.00)	0.00	0.00%
Miscellaneous	172.00	748.34	718.00	(30.34)	850.00	11.96%
Total EXPENDITURES	288,350.05	3,026,596.67	3,167,799.00	141,202.33	3,913,356.00	22.66%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(243,889.85)</u>	<u>(2,579,148.42)</u>	<u>(2,727,599.00)</u>	<u>148,450.58</u>	<u>(3,385,116.00)</u>	<u>(23.81)%</u>

**RAILS**

Statement of Revenues and Expenditures - FY18 - 83.3% Completed

LLSAP Sub-Fund

From 4/1/2018 Through 4/30/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	150,098.42	634,943.35	646,460.00	(11,516.65)	646,460.00	(1.78)%
Total Fees for Services and Materials	150,098.42	634,943.35	646,460.00	(11,516.65)	646,460.00	(1.78)%
<b>Total REVENUES</b>	150,098.42	634,943.35	646,460.00	(11,516.65)	646,460.00	(1.78)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	27,802.42	284,973.63	356,571.00	71,597.37	452,250.00	36.99%
Other Professionals	62,333.61	672,450.04	657,812.00	(14,638.04)	834,286.00	19.40%
Support Services	14,052.23	147,313.72	155,102.00	7,788.28	196,711.00	25.11%
Social Security Taxes	7,595.01	80,616.73	89,453.00	8,836.27	113,489.00	28.97%
Unemployment Insurance	689.73	8,017.07	13,557.00	5,539.93	13,775.00	41.80%
Workers' Compensation	156.30	1,948.30	2,464.00	515.70	3,130.00	37.75%
Retirement Benefits	4,817.50	35,537.89	54,859.00	19,321.11	69,565.00	48.91%
Health, Dental and Life Insurance	15,196.43	153,317.79	169,280.00	15,962.21	203,102.00	24.51%
<b>Total Personnel</b>	132,643.23	1,384,175.17	1,499,098.00	114,922.83	1,886,308.00	26.62%
Vehicles Expenses						
Fuel	377.64	2,444.02	3,010.00	565.98	4,000.00	38.90%
Repairs and Maintenance - Vehicle	0.00	0.00	670.00	670.00	800.00	100.00%
Vehicle Insurance	560.00	4,633.96	5,962.00	1,328.04	7,148.00	35.17%
<b>Total Vehicles Expenses</b>	937.64	7,077.98	9,642.00	2,564.02	11,948.00	40.76%
In-State Travel	626.76	9,190.74	14,887.00	5,696.26	16,633.00	44.74%
Out-of-State Travel	6,294.40	8,938.35	24,345.00	15,406.65	26,845.00	66.70%
Continuing Education						
Registrations and Meeting, Other Fees	75.00	2,461.20	13,530.00	11,068.80	15,785.00	84.41%
<b>Total Continuing Education</b>	75.00	2,461.20	13,530.00	11,068.80	15,785.00	84.41%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	0.00	252.00	252.00	300.00	100.00%
General Office Supplies and Equipment	0.00	911.56	1,250.00	338.44	1,500.00	39.23%
Postage	0.00	186.31	0.00	(186.31)	0.00	0.00%
<b>Total Supplies, Postage and Printing</b>	0.00	1,097.87	1,502.00	404.13	1,800.00	39.01%
Telephone and Telecommunications	2,011.26	19,607.26	19,845.00	237.74	23,800.00	17.62%
Contractual Services						
Information Service Costs	0.00	2,598.40	0.00	(2,598.40)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	125,862.00	503,448.00	503,447.00	(1.00)	503,447.00	(0.00)%
<b>Total Contractual Services</b>	125,862.00	506,046.40	503,447.00	(2,599.40)	503,447.00	(0.52)%
Professional Association Membership Dues	215.00	559.00	605.00	46.00	725.00	22.90%
Miscellaneous	75.60	1,429.90	145.00	(1,284.90)	175.00	(717.09)%
<b>Total EXPENDITURES</b>	268,740.89	1,940,583.87	2,087,046.00	146,462.13	2,487,466.00	21.99%
<b>EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>	<b>(118,642.47)</b>	<b>(1,305,640.52)</b>	<b>(1,440,586.00)</b>	<b>134,945.48</b>	<b>(1,841,006.00)</b>	<b>(29.08)%</b>

RAILS  
Check/Voucher Register  
from April 1, 2018 to April 30, 2018

Payee	Description	Date	Amount	Total for Multiple Checks
323.TV, LLC	Flash Card Replacement	4/25/2018	530.00	
ADT Security Services	Monitoring Alarm Service 4/20-5/19/18-RF	4/11/2018	44.13	
Alonti Cafe & Catering	Hospitality for CE Branding Program 3/27/18	4/4/2018	794.19	
Alonti Cafe & Catering	Hospitality for Board Meeting 3/30/18	4/4/2018	150.60	
Alonti Cafe & Catering	Hospitality-FMI Training 4/3/18	4/11/2018	344.96	
Alonti Cafe & Catering	Hospitality for Intermediate Python 4/12/18	4/18/2018	226.54	1,516.29
Alphagraphics	CCM Rack Card	4/4/2018	68.91	
Alphagraphics	Biblioboard Stater kit Stickers	4/25/2018	55.13	
Alphagraphics	Biblioboard Bookmarks	4/25/2018	111.74	
Alphagraphics	STBF Ceremonial Clock	4/25/2018	60.35	296.13
American Driving Records	MVR Reports for March 2018	4/11/2018	15.45	
Ancel, Glink	Professional Services for March 2018	4/25/2018	2,000.00	
Anderson Rock River Ford	Replace Transmission-2013 Ford E350 - RF	4/4/2018	3,259.79	
Andrew Hettinger	Travel Reimbursement 4/17-4/20/18	4/25/2018	73.44	
Anne Slaughter	Travel Reimbursement-PLA & NIC Meetings	4/4/2018	1,505.30	
Aramark Refreshment Services	Supplies	4/18/2018	423.11	
Association Forum	Association Forum Membership for Dan Bostrom	4/25/2018	290.00	
AT & T	Phone Service 4/7-5/6/18-BR	4/18/2018	652.99	
AT & T	Phone 4/7-5/9/18-BB	4/18/2018	486.39	
AT & T	Phone 4/4-5/3/18-BR	4/18/2018	121.56	1,260.94
Atlanta Marriott Marquis	Reservation Erica Laughlin 4/14-19/18-COSUGI	4/11/2018	1,071.26	
Atlanta Marriott Marquis	Reservation James Campbell 4/14-19/18-COSUGI	4/11/2018	1,071.26	
Atlanta Marriott Marquis	Reservation Martha Troxell 4/14-19/18-COSUGI	4/11/2018	1,071.26	
Atlanta Marriott Marquis	Reservation Kendal Orrison 4/14-19/18-COSUGI	4/11/2018	1,071.26	
Atlanta Marriott Marquis	Reservation L Schemensky 4/14-19/18-COSUGI	4/11/2018	1,071.26	5,356.30
Auto Glass of Illinois	Windshield-2002 Toyota-EP	4/18/2018	330.01	
Baker & Taylor	eRead Content for March 2018	4/18/2018	23,920.02	
Baker & Taylor	eRead Content for March 2018	4/18/2018	3,527.40	
Baker & Taylor	eRead Content for March 2018	4/18/2018	7,353.43	34,800.85
Buildingstars Operations, Inc.	Cleaning Service for April 2018-BR	4/18/2018	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service-March 2018-BB	4/25/2018	725.00	
Buildingstars Operations, Inc.	Cleaning Service-April 2018-BB	4/25/2018	725.00	2,939.00
CBC Restaurant Corp.	Hospitality-Academes Event 4/5/18 - BR	4/11/2018	180.00	
Charles Lane	Staff Reimbursement-Truck Wash	4/11/2018	5.25	
Chicago Metro Fire Prevention	Radio Use/Monitoring 4/1-6/30/2018-BR	4/25/2018	99.00	
City of Rockford	Water/Sewer Service 2/6-3/6-18-RF	4/18/2018	23.79	
Comcast Cable	Internet Service 4/23-5/22/18-BR	4/25/2018	236.32	
Comcast Cable	Internet Service-4/19-5/18/18-RF	4/25/2018	307.46	543.78
Comet Messenger Service, Inc.	Mail Delivery to Chicago 3/26-3/28/18	4/4/2018	168.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 4/2-4/5/18	4/18/2018	96.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 4/9-4/13/18	4/25/2018	216.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 4/17-4/20/18	4/25/2018	144.00	624.00
Commonwealth Edison	Electric Unit A-3/2-4/2/18-BB	4/11/2018	430.64	
Commonwealth Edison	Electric 3/21-4/19/18-RF	4/25/2018	267.12	697.76
Continental Trans Solutions	Delivery Outsourcing 3/30/18	4/11/2018	17,802.20	
Continental Trans Solutions	Delivery Outsourcing 4/6/18	4/18/2018	17,802.20	
Continental Trans Solutions	Delivery Outsourcing 4/13/18	4/25/2018	17,802.20	
Continental Trans Solutions	Reimb. Water Damage-Kirby School #140	4/25/2018	-16.99	53,389.61
Corporate Services, Inc	Temporary Help 3/18/18 - RF	4/4/2018	1,319.57	

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Payee	Description	Date	Amount	Total for Multiple Checks
Corporate Services, Inc	Temporary Help-3/25/18 - RF	4/4/2018	1,789.91	
Corporate Services, Inc	Temporary Help - RF - WE 4/1/18	4/11/2018	1,232.47	
Corporate Services, Inc	Temporary Help 4/8/18-RF	4/25/2018	2,079.24	
Corporate Services, Inc	Temporary Help 4/15/18-RF	4/25/2018	1,733.30	8,154.49
Cullom-Davis Library	Reimbursement for Water Damaged Item	4/4/2018	32.00	
Daniel Papish	Snow Removal Service 3/24/18-CV	4/18/2018	135.00	
De Lage Landen Public Finance	Lease For Copier	4/25/2018	1,541.41	
Deirdre Brennan	Reimbursement for Airfare to National Legis Day	4/18/2018	262.40	
Demco Software	Boopsie Renewal for Cook Memorial PLD	4/18/2018	5,945.75	
Demco Software	Boopsie Renewal-Glen Ellyn PL	4/18/2018	2,378.40	
Demco Software	Optimum Pkg Renewal-Ela Area PLD	4/25/2018	3,820.75	12,144.90
Discovery Benefits, Inc	FSA & HRA Monthly-March 2018	4/11/2018	302.40	
Doc Motor Works, Inc	Service-2006 GMC Savana - BB	4/4/2018	247.57	
Doc Motor Works, Inc	Service-2004 Chevy Express - BB	4/4/2018	691.46	
Doc Motor Works, Inc	Service-2007 GMC Savana-BB	4/11/2018	577.91	
Doc Motor Works, Inc	Service-2006 Ford E350-BB	4/18/2018	420.02	
Doc Motor Works, Inc	Service-2004 GMC Savana-BB	4/18/2018	1,754.67	
Doc Motor Works, Inc	Service-2010 Chevy G3500	4/25/2018	443.90	4,135.53
Doug Erickson	Staff Reimbursement-Repair Tire	4/11/2018	15.00	
Douglas King	Registration for ILA Elevate	4/4/2018	75.00	
Douglas King	Staff Reimbursement 4/12-4/13/18	4/25/2018	162.97	237.97
Dynegy Energy Services	Electric 1/5-2/5/18-BR	4/4/2018	7,817.06	
Dynegy Energy Services	Electric 2/6-3/6-18-BR	4/4/2018	7,149.23	14,966.29
East Peoria Tire & Vulcanizing	Service-2014 Ford Truck - EP	4/4/2018	309.90	
Elizabeth Township Library	Reimbursement to Elizabeth Township PL	4/4/2018	140.00	
Elizabeth Wickes	Workshop 4/12-13-Intermediate Python	4/4/2018	3,500.00	
Emily Fister	Staff Reimbursement	4/18/2018	60.58	
Eric Bain	Travel Reimbursement to CV	4/11/2018	344.66	
Erica Laughlin	Travel Reimbursement 3/11-12	4/4/2018	162.86	
Erica Laughlin	Reimbursement for ALA/ALCTS Membership	4/18/2018	215.00	
Erica Laughlin	Staff Reimbursement 4/14-4/19/18	4/25/2018	182.38	560.24
Express Services, Inc.	Temporary Help 4/15/18-BB	4/25/2018	201.19	
First National Bank Omaha	Credit Card Purchases for April 2018	4/25/2018	13,919.12	
First National Bank Omaha	Credit Card Purchases for April 2018	4/25/2018	35.65	13,954.77
Fred Pryor Seminars	Renewal-Fred Pryor Seminars	4/11/2018	597.00	
Gene's Tire Service. Inc.	Service-2010 Chevy 3500-BB	4/18/2018	646.95	
Gene's Tire Service. Inc.	Service-2008 Chevy 3500-BB	4/18/2018	829.83	1,476.78
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 3/2018	4/18/2018	149.13	
i3 Broadband	Internet Service 4/19-5/4/18-EP	4/25/2018	425.35	
ICMA-RC	ICMA-RC PR Deduction 4/6/18	4/6/2018	3,677.74	
ICMA-RC	ICMA-RC PR Deduction 4/20/18	4/25/2018	3,677.74	7,355.48
Illinois Heartland Library System	Delivery Service to ILDS Libraries-March 2018	4/11/2018	20,451.42	
Illinois Library Association	2018 Reaching Forward-Exhibitor's box lunch	4/18/2018	60.00	
Impact Networking, LLC	Printer Paper	4/11/2018	2,619.20	
IMRF	IMRF April 2018	4/26/2018	32,237.15	
IntelePeer Cloud Comms, LLC	VOIP Phone Service for March 2018	4/11/2018	3,661.65	
Iron Mountain	Offsite Data Storage for March 2018	4/18/2018	356.76	
J.L. Brady Company, LLC	Replace Thermostat/Pressure Switch -CV	4/11/2018	230.00	
James Campbell	Travel Reimbursement 4/17-4/19/18	4/25/2018	281.05	

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Payee	Description	Date	Amount	Total for Multiple Checks
Jeanne Johansen	Reimbursement -Fred Pror Seminar	4/18/2018	20.87	
Jeanne Johansen	Travel Reimbursement 4/19/18	4/25/2018	13.35	34.22
Jessica Barnes	Reimbursement for Site Visits-March 2018	4/18/2018	145.44	
Jiffy Lube	Service-2014 Ford Focus-BB	4/11/2018	102.48	
Jiffy Lube	Seervice-2014 Ford Focus-BB	4/11/2018	87.49	
Jiffy Lube	Seervice-2012 Ford E250-BB	4/11/2018	50.48	
Jiffy Lube	Service-2004 GMC-BB	4/11/2018	83.46	323.91
Jim Kregor	Travel Reimbursement	4/11/2018	10.74	
Jody Rubel	Staff Reimbursement	4/4/2018	60.92	
Jody Rubel	Travel Reimbursement 4/4-4/5/18	4/11/2018	207.30	268.22
Joe Filapek	Staff Reimbursement-Branding Workshop	4/4/2018	333.98	
John Slanicky	Reimbursement for Training FMI/Share it	4/18/2018	159.69	
Keith Hoogland Limited Partnership	East Peoria Rent for May 2018	4/25/2018	10,387.21	
Kendal Orrison	Travel Reimbursement 4/13-4/19/18	4/25/2018	180.33	
Kirby School District #140	Reimbursement Water Damage Items-CTS	4/25/2018	16.99	
Kone Inc	Elevator Maintenance 4/1/18-3/31/19-CV	4/11/2018	544.44	
Level 3 Communications, LLC	Level3 Telecommunication through March 2018	4/4/2018	140.23	
LIMRiCC - PHIP	Health Insurance for April 2018	4/18/2018	68,632.53	
Lisa Schemensky	Travel Reimbursement 4/14-4/19/18	4/25/2018	162.44	
Louis Capra & Associates	Rockford Rent for May 2018	4/25/2018	1,929.38	
Management Association	Program-Counseling for Improved Performance	4/18/2018	1,650.00	
Margae Schmidt	Staff Reimbursement	4/11/2018	102.27	
Martha Troxell	Travel Reimbursement 4/14-4/19/18	4/25/2018	152.61	
Matthew Boeke	Staff Reimbursement	4/18/2018	14.79	
MCP Incorporated	Cleaning Service-April 2018-EP	4/4/2018	697.00	
MCP Incorporated	Supplies-EP	4/25/2018	47.32	744.32
Mediacom	Phone 4/15-5/14/18-CV	4/18/2018	118.60	
Michael Szarmach	Travel Reimbursement	4/11/2018	47.09	
MidAmerican Energy Company	Gas/Electric/Lighting-2/28-3/29/18-CV	4/4/2018	447.95	
MIF 1000 Crossroads , LLC	Bolingbrook Rent for May 2018	4/25/2018	8,094.60	
Monroe Truck Equipment, Inc.	Service-Lift Gate Repair-BB	4/11/2018	466.63	
Nicole Zimmermann	Travel Reimbursement-PLA Meeting	4/4/2018	310.52	
Nicole Zimmermann	Travel Reimbursement 4/9/18	4/25/2018	33.54	344.06
Nicor Gas	Gas Unit B-2/27-3/26/18-BB	4/4/2018	123.14	
Nicor Gas	Gas Unit A- 2/27-3/26/18-BB	4/4/2018	282.00	
Nicor Gas	Gas 3/20-4/18/18-RF	4/25/2018	222.59	
Nicor Gas	Gas 3/16-4/16/18-BR	4/25/2018	97.96	725.69
Oakton Community College	CE Group Grant -Library OnConference 2018	4/25/2018	750.00	
Office Depot	Cleaning Supplies-EP	4/4/2018	46.13	
Office Depot	Cleaning Supplies-EP	4/4/2018	39.92	
Office Depot	Supplies-BR	4/4/2018	16.96	
Office Depot	Supplies-BR	4/11/2018	61.29	
Office Depot	Office & Cleaning Supplies-BR	4/11/2018	168.79	
Office Depot	Supplies-BR	4/11/2018	25.17	
Office Depot	Supplies	4/25/2018	24.60	
Office Depot	Cleaning Supplies-EP	4/25/2018	70.30	
Office Depot	Supplies-BR	4/25/2018	162.40	
Office Depot	Credit for Invoice116377796001	4/25/2018	-24.60	590.96
Orkin	Monthly Pest Treatment-BR	4/4/2018	96.82	

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Payee	Description	Date	Amount	Total for Multiple Checks
Paycom Payroll LLC	Net Wages	4/5/2018	117,275.40	
Paycom Payroll LLC	PR Taxes	4/5/2018	51,712.37	
Paycom Payroll LLC	PR WH & Fees	4/5/2018	2,939.11	
Paycom Payroll LLC	Net Wages	4/19/2018	119,155.93	
Paycom Payroll LLC	PR Taxes	4/19/2018	52,111.41	
Paycom Payroll LLC	PR WH & Fees	4/19/2018	1,938.36	345,132.58
Pitney Bowes Inc	Burr Ridge Postage	4/27/2018	2,000.00	
Premier Snow & Ice, LLC	Parking & Sidewalk Salting-4/4/18	4/18/2018	230.04	
Presidio Networked Solutions	Block of Time for Cisco Phone Support-20 hours	4/11/2018	3,700.00	
Republic Services #400	Waste Removal for April 2018-CV	4/11/2018	136.16	
Reynolds Motor Co	Service-Oil change - CV	4/4/2018	28.46	
Reynolds Motor Co	Service-2009 Chevy Truck-CV	4/25/2018	28.46	
Reynolds Motor Co	Service-2009 GMC Savana-CV	4/25/2018	769.24	826.16
Rock River Disposal Services	Waste Removal-April 2018-RF	4/4/2018	42.58	
Sebert Landscaping	Lawn Maintenance-April 2018 - BR	4/11/2018	449.00	
Sharon Swanson	Travel Reimbursement	4/4/2018	52.26	
Sheehan Nagle Hartrey Architects	Architectural Services	4/25/2018	130.00	
SIU-Carbondale	Reimbursement for Wate Damaged Book by IHLS	4/4/2018	100.00	
System Wide Automated Network	Automated Library Computer Services	4/4/2018	125,862.00	
Technology Mgmt Revolving Fund	Data Center for RSA Servers-February 2018	4/11/2018	240.00	
Technology Mgmt Revolving Fund	Communication Chg for March 2018	4/25/2018	1,080.00	1,320.00
ThirdWay, Inc	Workshops 3/26 -3/27/18	4/11/2018	802.90	
Tracey Devolder	Cleaning Service-March 2018-CV	4/4/2018	520.00	
Tracey Devolder	Cleaning Service for April 2018-CV	4/25/2018	520.00	1,040.00
Uftring Automall	Service-2002 Toyotal Sienna-EP	4/11/2018	31.55	
Uftring Automall	Service-2004 Ford Econoline-EP	4/18/2018	49.64	
Uftring Automall	Service-2014 Ford Econoline-EP	4/18/2018	62.11	
Uftring Automall	Service-2014 Ford Econoline-EP	4/18/2018	37.15	
Uftring Automall	Service-2008 GMC Savana-EP	4/25/2018	2,615.42	
Uftring Automall	Service-2012 Ford Cargo-EP	4/25/2018	75.85	
Uftring Automall	Service-2014 Ford Truck-EP	4/25/2018	70.34	
Uftring Automall	Service-2014 Ford Truck-EP	4/25/2018	37.15	
Uftring Automall	Service-2014 Ford Truck-EP	4/25/2018	705.23	3,684.44
Verizon Wireless	Wireless Service-2/21-3/20/18	4/4/2018	1,772.19	
Veronda J. Pitchford	Travel Reimbursement 3/21-4/16/18	4/25/2018	52.12	
Village of Burr Ridge	Water/Sewer Service-1/31-3/28/18-BR	4/18/2018	165.06	
Village Of Coal Valley	Water/Sewer 2/15-3/15/18-CV	4/4/2018	37.00	
Waste Management	Waste Removal 4/1/18-BR	4/4/2018	264.93	
West Town Mechanical	HVAC Maintenance for April 2018-BR	4/11/2018	530.00	
WEX Bank	WEX Fuel Cost for March 2018-All Sites	4/4/2018	20,203.23	
Report Total			847,252.42	



First National Bank of Omaha  
Credit Card Charges - Recap  
Disbursements - April 2018

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Burr Ridge	Other Receivables	Aloft-reimbursement to RAILS	301.00
Burr Ridge	Other Revenue	Cash Back Redemption-FNB Rewards	(1,000.00)
Burr Ridge	Recruiting	HR-Recruiting	107.00
Burr Ridge	Custodial Supplies	Cleaning Supplies	334.44
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	1,000.00
Burr Ridge	Meals - In State	Meals while Traveling	60.45
Burr Ridge	Lodging - In State	Lodging-Moline	105.77
Burr Ridge	In State Travel	Transport	45.00
Burr Ridge	In State Travel	Taxi/Bus/Limo Transport	105.00
Burr Ridge	Meals - Out of State	Meals while traveling	81.76
Burr Ridge	Lodging - Out of State	Lodging at Aloft-PLA	1,770.60
Burr Ridge	Lodging - Out of State	Lodging-PLA , Philadelphia	834.33
Burr Ridge	Out of State Travel	Transport	35.65
Burr Ridge	Out of State Travel	Taxi/Bus/Limo Transport	84.98
Burr Ridge	Registration Meeting Expense	Hospitality-FMI Training	231.41
Burr Ridge	Registration Meeting Expense	Registration-Reaching Forward	600.00
Burr Ridge	Registration Meeting Expense	Hospitality-RAILS Event	161.23
Burr Ridge	Registration Meeting Expense	LASA Group-Lodging	153.98
Burr Ridge	Registration Meeting Expense	Hospitality-LASA	75.58
Burr Ridge	Computers, Softwar & Supplies	Computer/IT Supplies	4,213.00
Burr Ridge	Computers, Softwar & Supplies	Computer Supplies	63.43
Burr Ridge	General Office Supplies	Office Supplies/Soundwall , glass desk	2,533.66
Burr Ridge	General Office Supplies	Supplies	29.98
Burr Ridge	General Office Supplies	Round Table	775.00
Burr Ridge	Postage	Amazon Prime Renewal-Free delivery	99.00
Burr Ridge	Telecommunication	Ustream TV-Video Streaming -All sites	99.00
Burr Ridge	Telecommunication	J2 Fax Services	33.90
Burr Ridge	Telecommunication	Spectech-Tracking CTS Deliveries	25.00
Burr Ridge	Information Service Costs	Mail Chimp-BR Newsletter	85.00
Burr Ridge	Information Service Costs	Liberated Syndication- Podcast	7.00
Burr Ridge	Information Service Costs	Github/Godaddy	25.00
Burr Ridge	Information Service Costs	SSL2Buy	27.96
Burr Ridge	Information Service Costs	Github/Godaddy	20.17
Burr Ridge	Miscellaneous Expense	Annual Bank card Fee	15.00
Burr Ridge	Miscellaneous Expense	Annual Bank card Fee	15.00
Coal Valley	Repairs & Maintenance - Building	Facility Supplies	77.31
Coal Valley	Repairs & Maintenance - Vehicles	Vehicle Service	132.94
Coal Valley	Meals - In State	Meals	23.42
Coal Valley	Postage	Postage for Library Mailings	19.77
East Peoria	Repairs & Maintenance - Building	Facility Supplies	51.90
East Peoria	Repairs & Maintenance - Vehicles	Service -Towing	70.00
East Peoria	Telecommunication	Spireon-GPS monthly -EP	209.65
Rockford	Utilities	Comed for Rockford	207.94
Rockford	General Office Supplies	Supplies-Rockford	6.56
Total for Main Account-#4297			<u><u>13,954.77</u></u>