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**TO: RAILS BOARD OF DIRECTORS**

**FROM: Veronda J. Pitchford, Director of Membership Development & Resource Sharing**

**SUBJECT: 2018 RAILS Illinois State Library Annual Certification Process**

The 2018 Illinois State Library Annual Certification Process included the mandatory requirement of all system members to complete the ILLINET Interlibrary Loan Traffic Survey and the certification questions [23 Ill. Adm. Code 3030.200]. Numerous attempts were made to reach all RAILS member libraries by phone and email to complete certification between January 2 and March 31, 2018. All RAILS member libraries responded to RAILS staff requests to certify. Three RAILS members requested voluntary withdrawal from RAILS for no longer meeting RAILS membership requirements. Voluntary withdrawal from RAILS does not require board action. At the conclusion of the certification process, 1,284 libraries successfully certified and no libraries will be recommended suspension. This year is the first time no libraries will be recommended for suspension in the six years since certification has been a system membership requirement.