



March 22, 2018

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – FEBRUARY 2018

Please find attached the RAILS Financial Reports for the month of February 2018. The attached statements include fund Balance Sheets for RAILS' Governmental (General, Capital Projects and Special Revenue Funds combined) Funds, plus separate reports for each fund, and the Statements of Revenue and Expenditure reports for RAILS Governmental funds, as well as for individual program reports - Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The February 28, 2018 unassigned General Fund (\$13.2 million) cash and investment balances, would fund an estimated 14.2 months of operations. On February 1, 2018, RAILS received \$3,962,120, the balance of its FY 2017 Area and Per Capita (APC) Grant, which would fund approximately four months of operations. RAILS maintains an additional cash balance of \$3.1 million in its Capital Projects Fund.

FY 2018 Revenues and Expenditures

Total General Fund revenues of \$8,030,635 through February were \$524,962 below budget, as RAILS' Area and Per Capita Grant revenues of \$5,898,264, were \$687,816 below budget. These revenues consist of an October payment of \$1,936,144, which was the Federal funding portion of the FY 2018 Area and Per Capita Grant, and the February 1 payment of \$3,962,230 pertaining to the FY 2017 APC grant. The timing of the remaining (\$7,942,966) portion of the FY 2018 APC Grant due is uncertain. Fees for Services and Materials exceeded budget due primarily to timing differences for the billing of e-read subscriptions.

Investment income through February of \$93,315 was \$49,669 above budget due to increases in short term interest rates. Most of RAILS' funds are deposited in money market accounts, which currently yield 1.0% or slightly higher. In February, RAILS invested \$4,064,860 in CDARs (Certificate of Deposit Account Registry) yielding 1.62%. Investment income for FY 2018 should approximately double the \$65,466 budgeted.

The following compares February year-to-date expenditures, by fund category, to the budget:

		<u>FY 2018</u>	<u>FY 2018 Bud</u>	<u>Inc/(Dec)</u>
General Fund	\$	7,503,944	8,190,032	(686,088)
Special Revenue Fund		16,400	16,400	0
Capital Projects Fund		596,219	1,033,335	(437,116)
Total Expenditures	\$	8,116,563	9,239,767	(1,123,204)

Total General Fund expenditures of \$7,503,944 through February were \$686,088 below budget. Personnel expenditures were \$338,893, or 7.9%, below budget, of which \$181,922 were salary expenditures. Salary expenditures are below budget primarily because we have not yet filled two new budgeted positions and three vacated positions, one of which we will not replace. We filled one of the new positions in February through an internal replacement and are currently filling a second position.

For the month of February, RAILS had no new external hires and one termination (Amber Hicke, Delivery Services Manager- Rockford). (Terminations refer to all persons leaving RAILS employment for any reason, including resignations and retirements.)

Health, Dental and Life Insurance expenditures were \$29,833 below budget through February. Health insurance premiums for calendar year 2018 remain unchanged from 2017 and so this trend should continue.

Retirement benefits through February were \$63,321 below budget. The employer contribution rate for 2018 increased from 2.38% in 2017 to 4.69% in 2018, the rate budgeted for FY 2018. Therefore, for the second six months of the fiscal year, the monthly variances to budget will closely correspond to the salary variances.

In March, RAILS received notice that its 2018 unemployment rate charge, effective January 1, 2018, would decline 50%, from 4.25% to 2.125% of the first \$12,960 of salaries per person. This reduction will result in approximately a \$15,000 savings compared to budget over the remainder of the year.

Supplies, Postage and Printing expenditures were \$20,421 above budget as purchases of approximately \$55,000 of new desk stations were expensed, rather than recorded as Capital Expenditures, as their per unit prices were below the \$5,000 threshold for such expenditures. Lower purchases (\$16,044) of computers, software and supplies partially offset the furniture purchases.

Contractual Services expenditures were \$159,421 below budget primarily due to timing of expenditures, as approximately \$28,000 of Delivery Other Contractual Services expenditures budgeted for February were paid in March and certain budgeted Contract Agreement expenditures will not be incurred until later in the fiscal year.

Delivery and LLSAP Sub-Fund expenditures were 32.6% and 20.5%, respectively, of total General fund expenditures.

Capital Projects Fund expenditures were \$437,116 below budget through February. Buildings and Improvements expenditures, all of which were budgeted to spend by December 31, were \$251,781 below budget as \$172,427 of the budgeted expenditures were spent in FY 2017. Total spending for the Burr Ridge renovation project therefore was approximately \$80,000 below the budgeted amount. Capital Outlays for vehicles, seven (\$186,000) of which have been ordered but not received, are \$140,000 below budget.

**RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of February 28, 2018**

		<u>2/28/2018</u>
Total Cash and Investments - All Funds	\$	16,300,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	-
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(3,100,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>13,200,000</u></u>
Projected FY2018 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>930,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>14.2</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately April 2019

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
February 28, 2018

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,698,209.15	1.362%	Demand	\$ 27,621.45
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 1,219,718.95	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 2,121.35	1.350%	Demand	\$ 26,622.22
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 21,662.40	4.000%	12/31/2013	\$ 840.00
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 7,317,999.65	1.360%	Demand	\$ 35,782.45
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -	Matured	7/27/2017	\$ 2,408.35
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ 4,064,860.01	1.620%	7/3/2017	\$ 10.18
Total Cash and Investments / Weighted Average Annual Interest Rate		<u>\$ 16,324,571.51</u>	0.939%		<u>\$ 93,284.65</u>

RAILSStatement of Net Assets
Governmental Funds
As of 2/28/2018

	Balance End of Month
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Assets	
Cash & Cash Equivalents	12,238,049.10
Investments	4,086,522.41
Accounts Receivables	125,270.54
Prepaid Expenses	195,650.02
Other Assets	18,351.50
Total Assets	<u>16,663,843.57</u>
Liabilities	
Accrued Liabilities	882.52
Total Liabilities	<u>882.52</u>
Fund Balances	
Beginning Fund Balance	16,712,808.31
Current YTD Net Income	
Capital Outlays- Building and Improvements	(596,219.10)
Other	546,371.84
Total Current YTD Net Income	<u>(49,847.26)</u>
Total Fund Balances	<u>16,662,961.05</u>
Total Liabilities and Fund Balances	<u><u>16,663,843.57</u></u>

RAILS
Statement of Net Assets
General Fund
As of 2/28/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	9,162,331.44
Investments	4,086,522.41
Accounts Receivables	125,270.54
Prepaid Expenses	195,650.02
Other Assets	18,351.50
Total Assets	13,588,125.91
Liabilities	
Accrued Liabilities	882.52
Total Liabilities	882.52
Fund Balances	
Beginning Fund Balance	13,060,551.55
Current YTD Net Income	526,691.84
Total Fund Balances	13,587,243.39
Total Liabilities and Fund Balances	13,588,125.91

RAILSStatement of Net Assets
Special Revenue Fund
As of 2/28/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	19,680.00
Total Assets	<u>19,680.00</u>
Fund Balances	
Current YTD Net Income	19,680.00
Total Fund Balances	<u>19,680.00</u>
Total Liabilities and Fund Balances	<u><u>19,680.00</u></u>

RAILS
Statement of Net Assets
Capital Projects Fund
As of 2/28/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	3,056,037.66
Total Cash & Cash Equivalents	<u>3,056,037.66</u>
Total Assets	<u>3,056,037.66</u>
Fund Balances	
Beginning Fund Balance	3,652,256.76
Current YTD Net Income	
Capital Outlays- Building and Improvements	(596,219.10)
Total Current YTD Net Income	<u>(596,219.10)</u>
Total Fund Balances	<u>3,056,037.66</u>
Total Liabilities and Fund Balances	<u><u>3,056,037.66</u></u>

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 66.7% Completed
 Governmental Funds
 From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	3,962,120.40	5,898,264.19	6,586,080.00	(687,815.81)	9,879,110.00	(40.30)%
System Automation and Technology	36,080.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total State Grants	3,998,200.40	5,934,344.19	6,622,160.00	(687,815.81)	9,915,190.00	(40.15)%
Fees for Services and Materials						
Fees for Services and Materials	48,164.37	1,170,319.41	1,092,095.00	78,224.41	1,516,700.00	(22.84)%
Total Fees for Services and Materials	48,164.37	1,170,319.41	1,092,095.00	78,224.41	1,516,700.00	(22.84)%
Reimbursements						
Reimbursements	15,901.00	855,156.38	827,105.00	28,051.38	980,000.00	(12.74)%
E-Rate Reimbursements	0.00	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	15,901.00	867,912.10	827,105.00	40,807.10	980,000.00	(11.44)%
Investment Income						
Investment Income	13,826.43	93,315.32	43,646.00	49,669.32	65,466.00	42.54%
Total Investment Income	13,826.43	93,315.32	43,646.00	49,669.32	65,466.00	42.54%
Other Revenue						
Rental Income	0.00	500.00	336.00	164.00	500.00	0.00%
Other Revenue	276.95	299.45	6,335.00	(6,035.55)	9,500.00	(96.85)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	276.95	824.45	6,671.00	(5,846.55)	10,000.00	(91.76)%
Total REVENUES	4,076,369.15	8,066,715.47	8,591,677.00	(524,961.53)	12,487,356.00	(35.40)%
EXPENDITURES						
Personnel						
Library Professionals	93,179.14	816,254.86	947,765.00	131,510.14	1,484,213.00	45.00%
Other Professionals	134,013.31	1,148,407.06	1,210,815.00	62,407.94	1,875,475.00	38.77%
Support Services	128,943.78	1,087,473.64	1,075,478.00	(11,995.64)	1,690,177.00	35.66%
Social Security Taxes	25,909.94	220,580.43	244,796.00	24,215.57	384,439.00	42.62%
Unemployment Insurance	13,251.72	35,784.89	35,168.00	(616.89)	62,252.00	42.52%
Workers' Compensation	7,787.69	86,744.43	91,487.00	4,742.57	144,053.00	39.78%
Retirement Benefits	16,246.62	87,096.69	150,418.00	63,321.31	234,802.00	62.91%
Health, Dental and Life Insurance	52,908.91	419,258.78	449,092.00	29,833.22	667,084.00	37.15%
Other Fringe Benefits	382.90	7,547.80	29,670.00	22,122.20	44,500.00	83.04%
Temporary Help	3,271.50	19,589.65	21,440.00	1,850.35	32,000.00	38.78%
Recruiting	0.00	1,897.81	13,400.00	11,502.19	20,000.00	90.51%
Total Personnel	475,895.51	3,930,636.04	4,269,529.00	338,892.96	6,638,995.00	40.79%
Library Materials						
Print Materials	0.00	406.02	5,308.00	4,901.98	7,930.00	94.88%
E-Resources	37,248.87	1,086,263.83	1,074,855.00	(11,408.83)	1,311,000.00	17.14%
Total Library Materials	37,248.87	1,086,669.85	1,080,163.00	(6,506.85)	1,318,930.00	17.61%
Buildings and Grounds						

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 66.7% Completed

Governmental Funds

From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Rent/Lease	20,411.19	182,777.90	184,960.00	2,182.10	246,613.00	25.88%
Utilities	1,862.50	58,050.28	88,200.00	30,149.72	132,200.00	56.09%
Property Insurance	923.00	6,876.01	7,862.00	985.99	11,792.00	41.69%
Repairs and Maintenance - Bldg	2,732.60	41,124.30	79,499.00	38,374.70	94,200.00	56.34%
Custodial/Janitorial Service and Supplies	4,263.06	31,356.67	39,344.00	7,987.33	59,000.00	46.85%
Other Buildings and Grounds	4,777.02	53,599.55	47,689.00	(5,910.55)	56,512.00	5.15%
Total Buildings and Grounds	34,969.37	373,784.71	447,554.00	73,769.29	600,317.00	37.74%
Vehicles Expenses						
Fuel	20,369.18	126,422.91	135,910.00	9,487.09	232,975.00	45.74%
Repairs and Maintenance - Vehicle	5,955.91	70,573.62	53,220.00	(17,353.62)	79,800.00	11.56%
Vehicle Insurance	7,000.00	43,856.55	59,597.00	15,740.45	89,350.00	50.92%
Other Vehicle Expenses	500.00	5,395.19	3,850.00	(1,545.19)	5,750.00	6.17%
Total Vehicles Expenses	33,825.09	246,248.27	252,577.00	6,328.73	407,875.00	39.63%
In-State Travel	1,420.33	24,800.57	42,220.00	17,419.43	56,431.00	56.05%
Out-of-State Travel	4,913.24	16,156.42	14,481.00	(1,675.42)	70,527.00	77.09%
Continuing Education						
Registrations and Meeting, Other Fees	3,945.02	45,351.18	42,970.00	(2,381.18)	68,145.00	33.45%
Conferences and Continuing Education Meetings	8,455.00	55,248.76	89,370.00	34,121.24	134,000.00	58.77%
Total Continuing Education	12,400.02	100,599.94	132,340.00	31,740.06	202,145.00	50.23%
Public Relations	73.99	10,718.68	29,040.00	18,321.32	43,500.00	75.36%
Commercial Insurance						
Liability Insurance	1,398.00	14,849.78	15,065.00	215.22	22,573.00	34.21%
Total Commercial Insurance	1,398.00	14,849.78	15,065.00	215.22	22,573.00	34.21%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	26,159.79	42,204.00	16,044.21	63,300.00	58.67%
General Office Supplies and Equipment	886.45	73,595.22	29,052.00	(44,543.22)	43,550.00	(68.99)%
Postage	1,074.00	10,860.56	19,549.00	8,688.44	29,325.00	62.96%
Library Supplies	0.00	0.00	330.00	330.00	500.00	100.00%
Delivery Supplies	2.12	29,748.40	28,740.00	(1,008.40)	43,100.00	30.98%
Other Supplies	0.00	0.00	68.00	68.00	100.00	100.00%
Total Supplies, Postage and Printing	1,962.57	140,363.97	119,943.00	(20,420.97)	179,875.00	21.97%
Telephone and Telecommunications	13,045.19	78,946.23	95,004.00	16,057.77	142,069.00	44.43%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,541.41	19,033.86	21,545.00	2,511.14	32,300.00	41.07%
Equipment Repair and Maintenance Agreements	2,297.00	68,117.08	82,025.00	13,907.92	123,030.00	44.63%
Total Equipment Rental, Repair and Maintenance	3,838.41	87,150.94	103,570.00	16,419.06	155,330.00	43.89%
Professional Services						
Legal	682.50	7,123.95	33,335.00	26,211.05	50,000.00	85.75%
Accounting	0.00	20,491.00	25,000.00	4,509.00	25,000.00	18.04%
Consulting	16,612.50	70,453.17	79,010.00	8,556.83	118,500.00	40.55%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 66.7% Completed

Governmental Funds

From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Payroll Service Fees	3,531.32	25,599.97	23,335.00	(2,264.97)	35,000.00	26.86%
Total Professional Services	20,826.32	123,668.09	160,680.00	37,011.91	228,500.00	45.88%
Contractual Services						
Information Service Costs	8,298.25	33,149.94	45,350.00	12,200.06	65,574.00	49.45%
Contract Agreements w/ Systems, Member Libraries	5,193.50	417,726.10	493,966.00	76,239.90	686,247.00	39.13%
Outside Printing Services	0.00	0.00	330.00	330.00	500.00	100.00%
Other Contractual Services	108,343.17	824,379.23	895,030.00	70,650.77	1,342,500.00	38.59%
Total Contractual Services	121,834.92	1,275,255.27	1,434,676.00	159,420.73	2,094,821.00	39.12%
Professional Association Membership Dues	599.00	7,030.00	6,107.00	(923.00)	9,150.00	23.17%
Miscellaneous	442.90	3,464.87	3,483.00	18.13	5,185.00	33.18%
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	23,335.00	23,335.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	0.00	0.00	140,000.00	140,000.00	210,000.00	100.00%
Total Capital Outlays	0.00	596,219.10	1,033,335.00	437,115.90	1,115,000.00	46.53%
Total EXPENDITURES	764,693.73	8,116,562.73	9,239,767.00	1,123,204.27	13,291,223.00	38.93%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	3,311,675.42	(49,847.26)	(648,090.00)	598,242.74	(803,867.00)	(93.80)%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 66.7% Completed

General Fund

From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	3,962,120.40	5,898,264.19	6,586,080.00	(687,815.81)	9,879,110.00	(40.30)%
Total State Grants	3,962,120.40	5,898,264.19	6,586,080.00	(687,815.81)	9,879,110.00	(40.30)%
Fees for Services and Materials						
Fees for Services and Materials	48,164.37	1,170,319.41	1,092,095.00	78,224.41	1,516,700.00	(22.84)%
Total Fees for Services and Materials	48,164.37	1,170,319.41	1,092,095.00	78,224.41	1,516,700.00	(22.84)%
Reimbursements						
Reimbursements	15,901.00	855,156.38	827,105.00	28,051.38	980,000.00	(12.74)%
E-Rate Reimbursements	0.00	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	15,901.00	867,912.10	827,105.00	40,807.10	980,000.00	(11.44)%
Investment Income						
Investment Income	13,826.43	93,315.32	43,646.00	49,669.32	65,466.00	42.54%
Total Investment Income	13,826.43	93,315.32	43,646.00	49,669.32	65,466.00	42.54%
Other Revenue						
Rental Income	0.00	500.00	336.00	164.00	500.00	0.00%
Other Revenue	276.95	299.45	6,335.00	(6,035.55)	9,500.00	(96.85)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	276.95	824.45	6,671.00	(5,846.55)	10,000.00	(91.76)%
Total REVENUES	4,040,289.15	8,030,635.47	8,555,597.00	(524,961.53)	12,451,276.00	(35.50)%
EXPENDITURES						
Personnel						
Library Professionals	93,179.14	816,254.86	947,765.00	131,510.14	1,484,213.00	45.00%
Other Professionals	134,013.31	1,148,407.06	1,210,815.00	62,407.94	1,875,475.00	38.77%
Support Services	128,943.78	1,087,473.64	1,075,478.00	(11,995.64)	1,690,177.00	35.66%
Social Security Taxes	25,909.94	220,580.43	244,796.00	24,215.57	384,439.00	42.62%
Unemployment Insurance	13,251.72	35,784.89	35,168.00	(616.89)	62,252.00	42.52%
Workers' Compensation	7,787.69	86,744.43	91,487.00	4,742.57	144,053.00	39.78%
Retirement Benefits	16,246.62	87,096.69	150,418.00	63,321.31	234,802.00	62.91%
Health, Dental and Life Insurance	52,908.91	419,258.78	449,092.00	29,833.22	667,084.00	37.15%
Other Fringe Benefits	382.90	7,547.80	29,670.00	22,122.20	44,500.00	83.04%
Temporary Help	3,271.50	19,589.65	21,440.00	1,850.35	32,000.00	38.78%
Recruiting	0.00	1,897.81	13,400.00	11,502.19	20,000.00	90.51%
Total Personnel	475,895.51	3,930,636.04	4,269,529.00	338,892.96	6,638,995.00	40.79%
Library Materials						
Print Materials	0.00	406.02	5,308.00	4,901.98	7,930.00	94.88%
E-Resources	37,248.87	1,086,263.83	1,074,855.00	(11,408.83)	1,311,000.00	17.14%
Total Library Materials	37,248.87	1,086,669.85	1,080,163.00	(6,506.85)	1,318,930.00	17.61%
Buildings and Grounds						
Rent/Lease	20,411.19	182,777.90	184,960.00	2,182.10	246,613.00	25.88%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 66.7% Completed

General Fund

From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	1,862.50	58,050.28	88,200.00	30,149.72	132,200.00	56.09%
Property Insurance	923.00	6,876.01	7,862.00	985.99	11,792.00	41.69%
Repairs and Maintenance - Bldg	2,732.60	41,124.30	79,499.00	38,374.70	94,200.00	56.34%
Custodial/Janitorial Service and Supplies	4,263.06	31,356.67	39,344.00	7,987.33	59,000.00	46.85%
Other Buildings and Grounds	4,777.02	53,599.55	47,689.00	(5,910.55)	56,512.00	5.15%
Total Buildings and Grounds	34,969.37	373,784.71	447,554.00	73,769.29	600,317.00	37.74%
Vehicles Expenses						
Fuel	20,369.18	126,422.91	135,910.00	9,487.09	232,975.00	45.74%
Repairs and Maintenance - Vehicle	5,955.91	70,573.62	53,220.00	(17,353.62)	79,800.00	11.56%
Vehicle Insurance	7,000.00	43,856.55	59,597.00	15,740.45	89,350.00	50.92%
Other Vehicle Expenses	500.00	5,395.19	3,850.00	(1,545.19)	5,750.00	6.17%
Total Vehicles Expenses	33,825.09	246,248.27	252,577.00	6,328.73	407,875.00	39.63%
In-State Travel	1,420.33	24,800.57	42,220.00	17,419.43	56,431.00	56.05%
Out-of-State Travel	4,913.24	16,156.42	14,481.00	(1,675.42)	70,527.00	77.09%
Continuing Education						
Registrations and Meeting, Other Fees	3,945.02	45,351.18	42,970.00	(2,381.18)	68,145.00	33.45%
Conferences and Continuing Education Meetings	8,455.00	55,248.76	89,370.00	34,121.24	134,000.00	58.77%
Total Continuing Education	12,400.02	100,599.94	132,340.00	31,740.06	202,145.00	50.23%
Public Relations	73.99	10,718.68	29,040.00	18,321.32	43,500.00	75.36%
Commercial Insurance						
Liability Insurance	1,398.00	14,849.78	15,065.00	215.22	22,573.00	34.21%
Total Commercial Insurance	1,398.00	14,849.78	15,065.00	215.22	22,573.00	34.21%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	26,159.79	42,204.00	16,044.21	63,300.00	58.67%
General Office Supplies and Equipment	886.45	73,595.22	29,052.00	(44,543.22)	43,550.00	(68.99)%
Postage	1,074.00	10,860.56	19,549.00	8,688.44	29,325.00	62.96%
Library Supplies	0.00	0.00	330.00	330.00	500.00	100.00%
Delivery Supplies	2.12	29,748.40	28,740.00	(1,008.40)	43,100.00	30.98%
Other Supplies	0.00	0.00	68.00	68.00	100.00	100.00%
Total Supplies, Postage and Printing	1,962.57	140,363.97	119,943.00	(20,420.97)	179,875.00	21.97%
Telephone and Telecommunications	13,045.19	78,946.23	95,004.00	16,057.77	142,069.00	44.43%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,541.41	19,033.86	21,545.00	2,511.14	32,300.00	41.07%
Equipment Repair and Maintenance Agreements	2,297.00	68,117.08	82,025.00	13,907.92	123,030.00	44.63%
Total Equipment Rental, Repair and Maintenance	3,838.41	87,150.94	103,570.00	16,419.06	155,330.00	43.89%
Professional Services						
Legal	682.50	7,123.95	33,335.00	26,211.05	50,000.00	85.75%
Accounting	0.00	20,491.00	25,000.00	4,509.00	25,000.00	18.04%
Consulting	16,612.50	70,453.17	79,010.00	8,556.83	118,500.00	40.55%
Payroll Service Fees	3,531.32	25,599.97	23,335.00	(2,264.97)	35,000.00	26.86%

RAILS

Statement of Revenues and Expenditures - FY18 - 66.7% Completed
 General Fund
 From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Total Professional Services	<u>20,826.32</u>	<u>123,668.09</u>	<u>160,680.00</u>	<u>37,011.91</u>	<u>228,500.00</u>	<u>45.88%</u>
Contractual Services						
Information Service Costs	8,298.25	33,149.94	45,350.00	12,200.06	65,574.00	49.45%
Contract Agreements w/ Systems, Member Libraries	5,193.50	401,326.10	477,566.00	76,239.90	650,167.00	38.27%
Outside Printing Services	0.00	0.00	330.00	330.00	500.00	100.00%
Other Contractual Services	<u>108,343.17</u>	<u>824,379.23</u>	<u>895,030.00</u>	<u>70,650.77</u>	<u>1,342,500.00</u>	<u>38.59%</u>
Total Contractual Services	121,834.92	1,258,855.27	1,418,276.00	159,420.73	2,058,741.00	38.85%
Professional Association Membership Dues	599.00	7,030.00	6,107.00	(923.00)	9,150.00	23.17%
Miscellaneous	<u>442.90</u>	<u>3,464.87</u>	<u>3,483.00</u>	<u>18.13</u>	<u>5,185.00</u>	<u>33.18%</u>
Total EXPENDITURES	<u>764,693.73</u>	<u>7,503,943.63</u>	<u>8,190,032.00</u>	<u>686,088.37</u>	<u>12,140,143.00</u>	<u>38.19%</u>
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u><u>3,275,595.42</u></u>	<u><u>526,691.84</u></u>	<u><u>365,565.00</u></u>	<u><u>161,126.84</u></u>	<u><u>311,133.00</u></u>	<u><u>69.28%</u></u>

RAILS

Statement of Revenues and Expenditures - FY18 - 66.7% Completed
 Special Revenue Fund
 From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
System Automation and Technology	36,080.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total State Grants	36,080.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
Total REVENUES	36,080.00	36,080.00	36,080.00	0.00	36,080.00	0.00%
EXPENDITURES						
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	0.00	16,400.00	16,400.00	0.00	36,080.00	54.55%
Total Contractual Services	0.00	16,400.00	16,400.00	0.00	36,080.00	54.55%
Total EXPENDITURES	0.00	16,400.00	16,400.00	0.00	36,080.00	54.55%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	36,080.00	19,680.00	19,680.00	0.00	0.00	0.00%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 66.7% Completed

Capital Projects Fund

From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	23,335.00	23,335.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	0.00	0.00	140,000.00	140,000.00	210,000.00	100.00%
Total Capital Outlays	0.00	596,219.10	1,033,335.00	437,115.90	1,115,000.00	46.53%
Total EXPENDITURES	0.00	596,219.10	1,033,335.00	437,115.90	1,115,000.00	46.53%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	(596,219.10)	(1,033,335.00)	437,115.90	(1,115,000.00)	(46.53)%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 66.7% Completed

Delivery

From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	44,460.20	358,527.85	352,160.00	6,367.85	528,240.00	(32.13)%
Total Fees for Services and Materials	44,460.20	358,527.85	352,160.00	6,367.85	528,240.00	(32.13)%
Total REVENUES	44,460.20	358,527.85	352,160.00	6,367.85	528,240.00	(32.13)%
EXPENDITURES						
Personnel						
Other Professionals	24,157.08	190,648.06	189,459.00	(1,189.06)	298,533.00	36.14%
Support Services	91,560.49	780,331.38	765,991.00	(14,340.38)	1,207,094.00	35.35%
Social Security Taxes	8,328.05	70,025.96	73,091.00	3,065.04	115,176.00	39.20%
Unemployment Insurance	4,581.23	15,710.16	13,560.00	(2,150.16)	31,607.00	50.30%
Workers' Compensation	7,396.60	82,460.57	86,665.00	4,204.43	136,571.00	39.62%
Retirement Benefits	5,150.32	27,110.69	43,549.00	16,438.31	68,576.00	60.47%
Health, Dental and Life Insurance	20,801.15	165,670.55	163,280.00	(2,390.55)	244,785.00	32.32%
Temporary Help	3,271.50	15,965.89	21,440.00	5,474.11	32,000.00	50.11%
Total Personnel	165,246.42	1,347,923.26	1,357,035.00	9,111.74	2,134,342.00	36.85%
Buildings and Grounds						
Rent/Lease	10,520.27	94,105.59	91,210.00	(2,895.59)	121,613.00	22.62%
Utilities	304.31	3,625.51	4,470.00	844.49	6,700.00	45.89%
Property Insurance	0.00	0.00	608.00	608.00	912.00	100.00%
Repairs and Maintenance - Bldg	109.00	1,454.34	8,484.00	7,029.66	12,700.00	88.55%
Custodial/Janitorial Service and Supplies	0.00	63.54	334.00	270.46	500.00	87.29%
Other Buildings and Grounds	86.87	719.10	720.00	0.90	1,080.00	33.42%
Total Buildings and Grounds	11,020.45	99,968.08	105,826.00	5,857.92	143,505.00	30.34%
Vehicles Expenses						
Fuel	19,880.71	122,736.82	128,910.00	6,173.18	221,000.00	44.46%
Repairs and Maintenance - Vehicle	5,607.68	68,418.87	50,670.00	(17,748.87)	76,000.00	9.98%
Vehicle Insurance	5,320.00	33,315.67	45,285.00	11,969.33	67,906.00	50.94%
Other Vehicle Expenses	500.00	5,395.19	3,515.00	(1,880.19)	5,250.00	(2.77)%
Total Vehicles Expenses	31,308.39	229,866.55	228,380.00	(1,486.55)	370,156.00	37.90%
In-State Travel	0.00	1,435.12	3,263.00	1,827.88	3,263.00	56.02%
Out-of-State Travel	0.00	586.40	0.00	(586.40)	0.00	0.00%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,288.34	2,600.00	1,311.66	3,400.00	62.11%
Total Continuing Education	0.00	1,288.34	2,600.00	1,311.66	3,400.00	62.11%
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	340.09	1,063.00	722.91	1,600.00	78.74%
Postage	948.69	5,852.94	7,360.00	1,507.06	11,050.00	47.03%
Delivery Supplies	2.12	29,748.40	28,740.00	(1,008.40)	43,100.00	30.98%
Total Supplies, Postage and Printing	950.81	35,941.43	37,163.00	1,221.57	55,750.00	35.53%

RAILS

Statement of Revenues and Expenditures - FY18 - 66.7% Completed

Delivery

From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Telephone and Telecommunications	775.35	5,589.56	6,235.00	645.44	9,340.00	40.15%
Equipment Rental, Repair and Maintenance						
Equipment Rental	0.00	1,140.74	1,335.00	194.26	2,000.00	42.96%
Equipment Repair and Maintenance Agreements	0.00	0.00	505.00	505.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	0.00	1,140.74	1,840.00	699.26	2,750.00	58.52%
Professional Services						
Legal	0.00	245.00	0.00	(245.00)	0.00	0.00%
Consulting	12,000.00	12,000.00	16,670.00	4,670.00	25,000.00	52.00%
Total Professional Services	12,000.00	12,245.00	16,670.00	4,425.00	25,000.00	51.02%
Contractual Services						
Other Contractual Services	108,343.17	709,483.19	776,700.00	67,216.81	1,165,000.00	39.10%
Total Contractual Services	108,343.17	709,483.19	776,700.00	67,216.81	1,165,000.00	39.10%
Professional Association Membership Dues	275.00	275.00	0.00	(275.00)	0.00	0.00%
Miscellaneous	45.00	233.19	576.00	342.81	850.00	72.57%
Total EXPENDITURES	329,964.59	2,445,975.86	2,536,288.00	90,312.14	3,913,356.00	37.50%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(285,504.39)	(2,087,448.01)	(2,184,128.00)	96,679.99	(3,385,116.00)	(38.33)%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 66.7% Completed

LLSAP Sub-Fund

From 2/1/2018 Through 2/28/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	0.00	484,844.93	484,845.00	(0.07)	646,460.00	(25.00)%
Total Fees for Services and Materials	0.00	484,844.93	484,845.00	(0.07)	646,460.00	(25.00)%
Total REVENUES	0.00	484,844.93	484,845.00	(0.07)	646,460.00	(25.00)%
EXPENDITURES						
Personnel						
Library Professionals	27,802.42	229,368.79	286,997.00	57,628.21	452,250.00	49.28%
Other Professionals	64,746.93	547,809.36	529,458.00	(18,351.36)	834,286.00	34.34%
Support Services	14,052.22	119,209.26	124,838.00	5,628.74	196,711.00	39.40%
Social Security Taxes	7,774.49	65,428.73	71,999.00	6,570.27	113,489.00	42.35%
Unemployment Insurance	4,040.39	9,851.47	9,332.00	(519.47)	13,775.00	28.48%
Workers' Compensation	159.89	1,773.63	1,984.00	210.37	3,130.00	43.33%
Retirement Benefits	4,823.88	25,903.85	44,155.00	18,251.15	69,565.00	62.76%
Health, Dental and Life Insurance	15,045.76	122,924.93	135,424.00	12,499.07	203,102.00	39.48%
Total Personnel	138,445.98	1,122,270.02	1,204,187.00	81,916.98	1,886,308.00	40.50%
Vehicles Expenses						
Fuel	250.51	1,832.36	2,340.00	507.64	4,000.00	54.19%
Repairs and Maintenance - Vehicle	0.00	0.00	540.00	540.00	800.00	100.00%
Vehicle Insurance	560.00	3,513.96	4,774.00	1,260.04	7,148.00	50.84%
Total Vehicles Expenses	810.51	5,346.32	7,654.00	2,307.68	11,948.00	55.25%
In-State Travel	178.22	8,208.92	13,141.00	4,932.08	16,633.00	50.65%
Out-of-State Travel	0.00	2,643.95	1,580.00	(1,063.95)	26,845.00	90.15%
Continuing Education						
Registrations and Meeting, Other Fees	59.00	2,386.20	9,315.00	6,928.80	15,785.00	84.88%
Total Continuing Education	59.00	2,386.20	9,315.00	6,928.80	15,785.00	84.88%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	0.00	204.00	204.00	300.00	100.00%
General Office Supplies and Equipment	0.00	911.56	1,000.00	88.44	1,500.00	39.23%
Postage	0.00	186.31	0.00	(186.31)	0.00	0.00%
Total Supplies, Postage and Printing	0.00	1,097.87	1,204.00	106.13	1,800.00	39.01%
Telephone and Telecommunications	3,848.47	15,669.76	15,875.00	205.24	23,800.00	34.16%
Contractual Services						
Information Service Costs	325.00	2,598.40	0.00	(2,598.40)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	0.00	377,586.00	377,586.00	0.00	503,447.00	25.00%
Total Contractual Services	325.00	380,184.40	377,586.00	(2,598.40)	503,447.00	24.48%
Professional Association Membership Dues	0.00	344.00	485.00	141.00	725.00	52.55%
Miscellaneous	173.02	1,261.36	115.00	(1,146.36)	175.00	(620.78)%
Total EXPENDITURES	143,840.20	1,539,412.80	1,631,142.00	91,729.20	2,487,466.00	38.11%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(143,840.20)	(1,054,567.87)	(1,146,297.00)	91,729.13	(1,841,006.00)	(42.72)%

RAILS
Check/Voucher Register
from February 1, 2018 to February 28, 2018

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Abila	Maintenance Support Renewal 4/1/18-3/30/19-BR	2/7/2018	4,840.00	
ADT Security Services	Monitoring Burglar Alarm 2/20-3/19/18-RF	2/7/2018	44.13	
American Library Association	ALA Membership Dues for Deirdre Brennan-2018	2/7/2018	324.00	
Ancel, Glink	Professional Services for January 2018	2/21/2018	2,887.50	
Andrew Hettinger	Travel Reimbursement 1/31/18	2/7/2018	68.67	
Andrew Sanderbeck, LLC	Webinar on Customer Service 2/7/18	2/21/2018	500.00	
Anne Slaughter	Travel Reimbursement	2/21/2018	2,001.51	
Aramark Refreshment Services	Supplies-BR	2/7/2018	270.16	
Aramark Refreshment Services	Supplies	2/21/2018	290.14	560.30
AT & T	Phone Service 2/4-3/3/18-BR	2/14/2018	121.55	
AT & T	Phone Service 2/7-3/6/18-BR	2/21/2018	319.12	
AT & T	Phone Service 2/7-3/6/18-BB	2/21/2018	486.36	
AT& T	ATT Facility Access	2/28/2018	1,145.59	2,072.62
Auto Glass of Illinois	Service-2014 Ford Van/Windshield	2/14/2018	309.00	
Baker & Taylor	eRead Content for January 2018	2/21/2018	15,113.44	
Baker & Taylor	eRead Content for January 2018	2/21/2018	3,834.66	
Baker & Taylor	eRead Content for January 2018	2/21/2018	1,997.78	
Baker & Taylor	eRead Content for January 2018	2/21/2018	401.99	
Baker & Taylor, Inc	Content Cafe 3/1/18 to 2/28/19-Find More Illinois	2/14/2018	5,193.50	26,541.37
Barcol Door Company, Inc.	Adjust Garage Door-RF	2/7/2018	109.00	
Blue Stone Environmental, Inc	Mold Remediation - BR	2/14/2018	900.00	
Buildingstars Operations, Inc.	Cleaning Service -February 2018-BR	2/7/2018	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service for February 2018-BB	2/7/2018	725.00	2,214.00
C.J. Erickson Plumbing Co.	Clear Drain Obstruction -BR	2/21/2018	420.00	
Certified Towing and Recovery	Service-2008 GMC Savana Tow-BB	2/28/2018	250.00	
Charles Lane	Staff Reimbursement	2/28/2018	4.00	
Christine Watkins	Prep and Facilitation of NIC Meeting 2/7/18	2/14/2018	750.00	
Comcast Cable	Internet Service 2/19-3/18/18-RF	2/21/2018	307.67	
Comcast Cable	Internet Service 2/23-3/22/18-BR	2/28/2018	236.39	544.06
Comet Messenger Service, Inc.	Mail Delivery to Chicago 1/22-1/25/18	2/7/2018	120.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-1/29-2/2/18	2/14/2018	360.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 2/5-2/8/18	2/14/2018	120.00	
Comet Messenger Service, Inc.	Mail to Chicago 2/13-2/16/18	2/28/2018	192.00	
Comet Messenger Service, Inc.	Mail to Chicago 2/20-2/23/18	2/28/2018	96.00	888.00
Commonwealth Edison	Electric Unit A-1/2-2/1/18-BB	2/7/2018	522.27	
Communico LLC	Cloud Platform 1 yr. begins 1/19/18- -Huntley	2/14/2018	7,500.00	
Continental Transportation Solutions	Delivery Outsourcing 1/19/18	2/7/2018	17,562.35	
Continental Transportation Solutions	Delivery Outsourcing 1/26/18	2/7/2018	17,562.35	
Continental Transportation Solutions	Delivery Outsourcing 2/2/18-BR	2/14/2018	17,562.35	
Continental Transportation Solutions	Delivery Outsourcing 2/8/18	2/21/2018	17,642.35	
Continental Transportation Solutions	Water Damaged Items-Crystal Lake PL	2/21/2018	-81.95	
Continental Transportation Solutions	Delivery Outsourcing 2/16/18	2/28/2018	17,562.35	87,809.80
Corporate Services, Inc	Temporary Help 1/21/18-RF	2/7/2018	627.12	
Corporate Services, Inc	Temporary Help 1/28/18-RF	2/7/2018	470.34	
Corporate Services, Inc	Temporary Help 2/4/18-RF	2/21/2018	500.83	
Corporate Services, Inc	Temporary Help 2/11/18-RF	2/28/2018	1,008.63	
Corporate Services, Inc	Temporary Help 2/18/18-RF	2/28/2018	664.58	3,271.50
Crystal Lake Public Library	Water Damaged Items Delivered by CTS	2/21/2018	81.95	
De Lage Landen Public Finance	Copier Lease 2/26-3/25/18-All Sites	2/28/2018	1,541.41	
Demco Software	Optimum Renewal-Winnetka-Northfield PL	2/28/2018	3,820.75	

RAILS
Check/Voucher Register
from February 1, 2018 to February 28, 2018

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Demco Software	Optimum Renewal-Evanston PL	2/28/2018	5,095.75	
Demco Software	BrainHQ Renewal-Palos Heights PL	2/28/2018	800.00	9,716.50
Discovery Benefits, Inc	Discovery Benefits Funding FSA	2/13/2018	3,000.00	
Discovery Benefits, Inc	FSA & HRA Monthly	2/14/2018	302.40	3,302.40
Doc Motor Works, Inc	Service-2010 Chevy G3500-BB	2/14/2018	244.37	
Employee Benefits Corporation	CobraSecure -February 2018	2/21/2018	80.50	
Environmental Consulting Group, Inc	Mold Assessment -BR	2/7/2018	1,510.00	
Eureka Public Library District	CE Networking Grant-Eureka P L D	2/28/2018	500.00	
First National Bank Omaha	Credit Card Activity for January 2018	2/21/2018	7,796.76	
Flessner Electric Corp	Install Hardwire for Doorbell & Chime-EP	2/7/2018	486.00	
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 02/2018	2/16/2018	397.90	
i3 Broadband	Internet Service 2/19-3/6/18-EP	2/28/2018	422.15	
ICMA-RC	ICMA-RC Deduction 2/9/18 PR	2/8/2018	3,677.74	
ICMA-RC	ICMA-RC PR Deduction 2/23/18	2/23/2018	3,677.74	7,355.48
Illinois Heartland Library System	Delivery Service to ILDS Libraries-January 2018	2/7/2018	20,451.42	
Illinois Library Association	2018 Reaching Forward Sponsorship	2/7/2018	1,000.00	
IMRF	IMRF 02/2018	2/23/2018	32,234.22	
IntelePeer Cloud Communications, LLC	VOIP Phone Service-December 2017	2/7/2018	3,065.04	
IntelePeer Cloud Communications, LLC	VOIP Phone Service for January 2018	2/7/2018	3,064.30	6,129.34
Iron Mountain	Offsite Data Storage for January 2018	2/14/2018	509.25	
Jane Paula Plass	Travel Reimbursement	2/21/2018	82.39	
Jeremy Lynch	Training Video Production	2/14/2018	500.00	
Jiffy Lube	Service-2012 Ford E250-BB	2/14/2018	65.97	
Jiffy Lube	Service-2006 Chevy Express-BB	2/14/2018	19.98	
Jiffy Lube	Service-2010 Chevy Express-BB	2/14/2018	76.48	
Jiffy Lube	Service-2012 Ford E250-BB	2/14/2018	50.48	
Jiffy Lube	Service-2014 Focus-BB	2/14/2018	337.46	
Jiffy Lube	Service-2016 Ford Transit-BB	2/14/2018	81.47	
Jiffy Lube	Service-2014 Focus-BB	2/14/2018	92.48	724.32
Jim Kregor	Travel Reimbursement-2/16/18	2/21/2018	38.06	
Jody Rubel	Staff Reimbursement -BR	2/14/2018	17.60	
Joe Filapek	Travel Reimbursement-Denver (ALA)	2/14/2018	1,283.12	
Keith Hoogland Limited Partnership	East Peoria Rent for March 2018	2/21/2018	10,387.21	
Level 3 Communications, LLC	Level3 Telecom through January 24, 2018	2/7/2018	113.22	
Library of Congress	Classification Web Subscription for PrairieCat	2/28/2018	325.00	
LIMRiCC - PHIP	Health Insurance for February 2018	2/14/2018	72,884.42	
Louis Capra & Associates	Rockford Rent for March 2018	2/21/2018	1,929.38	
Loyola University Chicago-Svcc	Membership to SVCC	2/28/2018	275.00	
Management Association	Webinar-Developing Leadership Skills	2/28/2018	1,350.00	
Mary Hudspeath	Travel Reimbursement 2/8/18	2/14/2018	23.81	
Mazon-Verona-Kinsman Elementary SD	Postage Reimbursement July-December 2017	2/7/2018	38.28	
MCP Incorporated	Cleaning Service for February 2018-EP	2/7/2018	697.00	
Mediacom	Phone Service 2/15-3/14/18-CV	2/14/2018	118.87	
MidAmerican Energy Company	Gas/Electric/Lighting-12/28/17-1/30/18-CV	2/7/2018	634.09	
MIF 1000 Crossroads (Bolingbrook), LLC	Bolingbrook Rent for March 2018	2/21/2018	8,094.60	
Montoya Customs	Service-2006 Ford Econoline-BB	2/28/2018	1,930.00	
Nicole Zimmermann	Travel Reimbursement-PLA Conference	2/28/2018	1,552.68	
Nicor Gas	Gas 1/17-2/7/18-RF	2/21/2018	304.31	
Nicor Gas	Gas 1/16-2/7/18-BR	2/21/2018	89.77	394.08
OCLC, Inc	OCLC WebDewey -Winnetka-Northfield PL	2/28/2018	184.50	

RAILS
Check/Voucher Register
from February 1, 2018 to February 28, 2018

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Office Depot	Office & Cleaning Supplies	2/7/2018	85.10	
Office Depot	Cleaninig Supplies-EP	2/28/2018	111.09	196.19
Orkin	Pest Removal Service for February 2018-BR	2/7/2018	96.82	
Paycom Payroll LLC	Net Wages	2/8/2018	118,980.78	
Paycom Payroll LLC	PR Taxes	2/8/2018	57,291.82	
Paycom Payroll LLC	PR WH & Fees	2/8/2018	2,812.16	
Paycom Payroll LLC	Net Wages	2/22/2018	119,483.17	
Paycom Payroll LLC	PR Taxes	2/22/2018	56,967.08	
Paycom Payroll LLC	PR WH & Fees	2/22/2018	1,959.16	357,494.17
Plenom Office Intelligence	Status Lights for Staff Testing - BR	2/14/2018	72.98	
PrairieCat	CE Networking Grant-PrairieCat	2/28/2018	3,450.00	
Premier Snow & Ice, LLC	Snow Removal Services-1/23/18-BR	2/7/2018	108.00	
Premier Snow & Ice, LLC	Ice Storm/Salting 1/24/18-BR	2/14/2018	54.00	
Premier Snow & Ice, LLC	Salting & Ice Check 1/25/18-BR	2/14/2018	54.00	
Premier Snow & Ice, LLC	Snow Removal 2/3 & 2/4/18-BR	2/14/2018	722.00	
Premier Snow & Ice, LLC	Snow Removal 2/5/18-BR	2/28/2018	361.00	
Premier Snow & Ice, LLC	Snow Removal 2/6-2/7/18-BR	2/28/2018	600.00	1,899.00
Progressive Business Publications	Subscription to HR Newsletter/WHR Online-2018	2/7/2018	299.00	
Republic Services #400	Waste Removal for February 2018-CV	2/14/2018	138.16	
Reynolds Motor Co	Service-2009 GMC Savana-CV	2/7/2018	1,452.04	
Rock River Disposal Services	Waste Removal-RF	2/7/2018	42.74	
Sandra Tedder	Travel Reimbursement 1/26/18	2/7/2018	70.85	
Sandra Tedder	ALCTS Webinar	2/14/2018	59.00	129.85
Southern Illinois University Edwardsville	Database & Delivery Analysis-LASA	2/21/2018	12,000.00	
Stoneking Studios	Branding and Logos	2/7/2018	2,812.50	
Technology Management Revolving Fund	Data Center for RSA Servers-December 2017	2/7/2018	240.00	
Technology Management Revolving Fund	Communication Charge for January 2018	2/28/2018	1,080.00	1,320.00
Tracey Devolder	Cleaning Service for CV-January 2018	2/7/2018	650.00	
Uftring Automall	Seervice-2016 Ford Transit-1/29/18-EP	2/7/2018	36.94	
Uftring Automall	Service-2014 Ford Econoline-1/30/18-EP	2/7/2018	37.45	
Uftring Automall	Service-2014 Ford Truck-EP	2/14/2018	41.05	
Uftring Automall	Service-2014 Ford Fusion -EP	2/14/2018	348.23	
Uftring Automall	Service-2008 GMC Savana-EP	2/21/2018	47.21	510.88
ULINE	Supples for Mailroom-BR	2/14/2018	125.31	
ULINE	Supplies-BB	2/14/2018	141.66	266.97
University Park Public Library	CE Networking Grant -Univ of Chicago Library	2/28/2018	1,000.00	
Verizon Wireless	Wireless Service	2/28/2018	1,794.05	
Veronda J. Pitchford	Travel Reimbursement ILA/Biblioboard Meetings	2/14/2018	112.39	
Village of Burr Ridge	Water/Sewer Service 12/1/17-1/31/18-BR	2/21/2018	165.06	
Village Of Coal Valley	Water/Sewer Service 1/15-2/15/18-CV	2/28/2018	147.00	
Waste Management	Waste Removal Service February 2018-BR	2/7/2018	520.74	
Wendy Adams Good	Travel Reimbursement 2/6/18	2/14/2018	38.70	
West Town Mechanical	Replace Faulty Circuit Board on HVAC-BB	2/7/2018	1,038.43	
WEX Bank	Fuel Cost for January 2018-All Sites	2/14/2018	20,451.75	
Report Total			750,768.43	

First National Bank Credit Card
Credit Card Charges - Recap
Disbursements - February 2018

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Custodial Supplies	Cleaning Supplies	323.70
Bolingbrook	Repairs & Maintenance - Vehicles	Vehicles	25.97
Bolingbrook	Postage	Mail to Libraries	7.85
Burr Ridge	Other Receivables	Other Receivables	73.84
Burr Ridge	Custodial Supplies	Cleaning Supplies	188.16
Burr Ridge	Fuel	Fuel	40.20
Burr Ridge	Other Vehicle Expense	Replenish I-Pass+ 12 Transponders	500.00
Burr Ridge	Meals - In State	Meals while traveling	26.33
Burr Ridge	Meals - In State	Meals while Traveling	37.57
Burr Ridge	Lodging - In State	Lodging -EP	252.68
Burr Ridge	Lodging - In State	Lodging-EP	123.20
Burr Ridge	Lodging - In State	Staff Lodging -VP/IL	266.56
Burr Ridge	In State Travel	Parking	84.26
Burr Ridge	Air Fair - Out of State	PLA Conference -Airfare/PA	376.60
Burr Ridge	Lodging - Out of State	Lodging in Denver-ALA MW	1,104.24
Burr Ridge	Registration & Meetings	Registration-PLA & ALA conferences	665.00
Burr Ridge	Registration & Meetings	PLA Conference -Registration	415.00
Burr Ridge	General Office Supplies	Supplies	105.52
Burr Ridge	Telecommunications	Ustream TV-Video Streaming -All sites	296.23
Burr Ridge	Telecommunications	Spectech-Tracking CTS Book Deliveries	25.00
Burr Ridge	Information Service Cost	Mail Chimp-BR Newsletter	85.00
Burr Ridge	Information Service Cost	Liberated Syndication- website fee/Podcast	7.00
Burr Ridge	Information Service Cost	Annual SurveyMonkey Fee	360.00
Burr Ridge	Information Service Cost	Github/Godaddy	25.00
Burr Ridge	Information Service Cost	Digicert-Domain Certificates-all sites	1,070.00
Coal Valley	Repairs & Maintenance - Building	Supplies	64.83
Coal Valley	Repairs & Maintenance - Vehicles	Vehicle Service	368.81
Coal Valley	Registration & Meetings	RAILS December Event	116.48
Coal Valley	Postage	Postage for Library Mailings	14.56
East Peoria	Repairs & Maintenance - Building	Facility Supplies	239.77
East Peoria	Repairs & Maintenance - Vehicles	Vehicle Service	58.75
East Peoria	Registration & Meetings	RAILS December Event	239.00
East Peoria	Telecommunications	Spireon-GPS monthly -EP	209.65
Total for Main Account-#4297			<u><u>7,796.76</u></u>