

REACHING ACROSS ILLINOIS LIBRARY SYSTEM BOARD MEETING

Friday, February 23, 2018 | 1:00 PM
Burr Ridge Service Center | 125 Tower Drive
Burr Ridge, IL 60527

Draft minutes

1. WELCOME AND INTRODUCTIONS

RAILS Board President, Kate Hall called the meeting to order at 1 p.m. and welcomed all attendees to the RAILS Burr Ridge Service Center.

2. ROLL CALL OF RAILS BOARD MEMBERS

Ms. Fister called the roll of the RAILS Board members:

Burr Ridge: Dave Barry, Gwen Gregory, Kate Hall, Laura Keyes, Paul Mills, Nadia Sheikh

Quincy Public Library: Judy Crocker

Telephone: Sue Busenbark,

Absent: Christine Barr, Scott Pointon, Dee Runnels, Michelle Simmons, Joseph Skibinski, Lori Wilcox

3. RECOGNITION OF GUESTS AND ANNOUNCEMENTS

Burr Ridge: Deirdre Brennan, Jane Plass, Jim Kregor, Mark Hatch, Ryan Hebel, Demond Warfield, Louise Svehla, Anne Slaughter, Veronda Pitchford, Emily Fister

Illinois State Library: Debra Aggertt, Pat Boze

4. PUBLIC COMMENTS

None.

5. ADOPTION OF THE AGENDA

Mr. Mills moved for the adoption of the agenda, Ms. Sheikh seconded and the motion was unanimously approved.

6. APPROVAL OF RAILS BOARD MINUTES, FINANCIAL REPORTS AND EXPENDITURES

6.1 RAILS Board Minutes of January 26, 2018 Regular Meeting

Mr. Keyes moved for the approval of minutes of the January 26, 2018 RAILS board meeting.

Mr. Barry seconded and the motion was approved.

6.2 RAILS Financial Report

Mr. Kregor reviewed the financial report for January 2018 stating the unassigned General Fund (\$9.9 million) cash and investment balances, would fund an estimated 10.6 months of operations. RAILS received the balance of the FY17 per capita grant of \$3,962,120 on February 1st, which would fund an additional four months of operations. Total General Fund expenditures of \$6,739,250 through January were \$611,308 below budget, due to unfilled positions, lower insurance premiums and retirement contributions, and contractual services expenses that are incurred later in the fiscal year. The Capital Projects fund is below budget due to lower renovations costs and vehicle purchases that will be made later in the year.

Mr. Mills moved for the approval of RAILS January 2018 financial report. Ms. Sheikh seconded and the motion was approved.

6.3 Approval of Expenditures

Mr. Kregor presented the Expenditure report for January 2018.

Ms. Keyes moved for the approval of the check voucher/register for January 2018 for \$ 1,136,435.40. Ms. Gregory seconded and roll call vote was taken:

Ayes: Dave Barry, Sue Busenbark, Judy Crocker, Gwen Gregory, Kate Hall, Laura Keyes, Paul Mills, Nadia Sheikh, Laura Turner

Nays: none

7. REPORTS

7.1 Report from the RAILS President

There was no report.

7.2 Rails Board Committee Reports

7.2.1 Consortia Committee

There was no report.

7.2.3 Executive Committee

There was no report.

7.2.4 Policy Committee

There was no report.

7.3 RAILS Reports

7.3.1 Executive Director Report

Ms. Brennan said that staff will present a preliminary report on the beta test of the system membership standards at the March board meeting. ILA is also revising "Serving Our Public" and RAILS will work closely to make sure both documents align.

7.3.2 RAILS Service and Operations Report

Ms. Brennan reported that Find More Illinois program- the RAILS overlay project-has signed contracts with participating libraries. Ms. Plass reported that Wisconsin is interested in the program. RAILS will work with them to see if there is any possible collaboration. Ms. Plass said that Wisconsin is working with Minnesota and possibly Indiana as they both use the shared software.

7.4 Illinois State Library Report

Ms. Agger reported the Secretary of State's office is working on the backlog of FY17 payments that includes per capita and construction grants for public libraries. The System area per capita application is finalized and due on June 1. The legislative season is in full swing and one bill of interest is SB 2488 which includes language regarding library cards for business renters.

8. NEW BUSINESS

8.1 Nominating Committee

Ms. Brennan reported that Ms. Hall has appointed the following people to the nominating committee: Kathy Parker as chair, director of the Glenwood Lynwood library and former RAILS

board member; John Sayers, retired director of the Kewanee library and former board member; Brian Shepard director of the Indian Trails library and Pam Leffler, director of the Morton Grove library. The first meeting of this committee will be in April.

9. UNFINISHED BUSINESS

9.1 Strategic Planning Brainstorming

The board gave feedback for the update to the RAILS strategic plan. Issues raised included: understanding of the value of libraries; importance of establishing relationships with local legislators; increasing services with limited resources; the unserved; training in general and specifically emergency preparedness and serving disabled patrons; staff training with limited time and resources; introducing new users to libraries.

9.2 LLSAP FY2019 Contracts

Ms. Slaughter reported that the intergovernmental agreements spell out the RAILS in-kind and financial support for each LLSAP and are the same as presented in January. Each board of the respective LLSAP has approved them.

Mr. Mills moved for the approval of the Intergovernmental agreement between RAILS and PrairieCat. Mr. Barry seconded and roll call vote was taken:

Ayes: Dave Barry, Sue Busenbark, Judy Crocker, Gwen Gregory, Kate Hall, Laura Keyes, Paul Mills, Nadia Sheikh, Laura Turner

Nays: none

Mr. Barry moved for the approval of the Intergovernmental agreement between RAILS and RSA. Ms. Keyes seconded and roll call vote was taken:

Ayes: Dave Barry, Sue Busenbark, Judy Crocker, Gwen Gregory, Kate Hall, Laura Keyes, Paul Mills, Nadia Sheikh, Laura Turner

Nays: none

Ms. Keyes moved for the approval of the Intergovernmental agreement between RAILS and SWAN. Mr. Mills seconded and roll call vote was taken:

Ayes: Dave Barry, Sue Busenbark, Judy Crocker, Gwen Gregory, Kate Hall, Laura Keyes, Paul Mills, Nadia Sheikh, Laura Turner

10. BOARD DEVELOPMENT

ALA midwinter conference

Ms. Brennan reported that she and Veronda Pitchford attended the ALA midwinter conference working on projects to move forward ebooks related to pricing, licensing and access. Ms. Pitchford reported the RAILS econtent strategy focuses on expanding access and content and improving the experience for Illinois residents. She and Ms. Brennan cofounded an ebook consortial interest group within the Association of Specialized and Cooperative Library Agencies (ASCLA), a division of the American Library Association. The interest group works with partners such as publishers, platform vendors and a book industry study group to find common ground. ASCLA will convene an eBook summit at the ALA Annual conference in June to develop a national agenda for ebooks.

Ms. Pitchford is interested in feedback from library trustees as part of her role as a member of the United for Libraries board, a division of ALA. They are working on their strategic plan and want to find ways to support library trustees.

Ms. Brennan talked about the SimplyE grant project which will bring together eBook resources across vendors for patrons. It is being rolled out in Maryland and California, soon to be in Illinois.

11. RAILS BOARD MEMBER REPORTS

Ms. Hall reported that she and former Board member Kathy Parker have written a book “How to be a Library Director” which will be published by ALA next spring. She said it is the book they wish they had when they became library directors.

Mr. Mills wished everyone a happy Rotary Day as it is the 113th Anniversary of Rotary International and tonight his group is going to work at the Feed My Starving Children.

12. AGENDA BUILDING FOR THE NEXT RAILS BOARD MEETING

The next board meeting is Friday, March 30. This is Good Friday, one week later in the month due to Public Library Annual conference. An update on membership Standards and a review and discussion on the capital budget will be items on the agenda.

13. ADJOURN

The meeting was adjourned at 2:07 p.m.