



February 15, 2018

TO: RAILS BOARD OF DIRECTORS

FROM: JIM KREGOR

SUBJECT: RAILS FINANCIAL REPORT – JANUARY 2018

Please find attached the RAILS Financial Reports for the month of January 2018. The attached statements include fund Balance Sheets for RAILS' Governmental (General, Capital Projects and Special Revenue Funds combined) Funds, plus separate reports for each fund, and the Statements of Revenue and Expenditure reports for RAILS Governmental funds, as well as for individual program reports - Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included.

The January 31, 2018 unassigned General Fund (\$9.9 million) cash and investment balances, would fund an estimated 10.6 months of operations. On February 1, 2018, RAILS received \$3,962,120, the balance of its FY 2017 Area and Per Capita Grant, which will fund approximately four additional months of operations.

FY 2018 Revenues and Expenditures

Total General Fund revenues of \$3,990,346 through January were \$3,668,339 below budget, as RAILS' Area and Per Capita Grant revenues of \$1,936,144 were \$3,826,676 below budget. These revenues are budgeted to occur throughout the year, but payments in actuality are irregular. Area and Per Capita revenues of \$5,762,820 were budgeted through January. In October, RAILS received \$1,936,144 of such revenues, which were the Federal funding portion of the Area and Per Capita Grant. Fees for Services and Materials exceeded budget due primarily to timing differences for the billing of e-read subscriptions.

Investment income through January of \$79,489 was \$41,298 above budget due to increases in short term interest rates. Most of RAILS' funds are deposited in money market accounts, which currently yield 1.0% or slightly higher. We expect this week to make approximately a \$4.0 million CDARs (Certificate of Deposit Account Registry) investment yielding 1.62%. Investment income for FY 2018 should approximately double the \$65,466 budgeted. The February 1 receipt of APC funds increased RAILS' cash and investment balances to approximately \$17 million.

During January, RAILS received a final E-Rate reimbursement of \$1,800, bringing the total amount received in FY 2018 to \$12,756. These revenues are unbudgeted due to their uncertainty.

The following compares January year-to-date expenditures, by fund category, to the budget:

		<u>FY 2018</u>	<u>FY 2018 Bud</u>	<u>Inc/(Dec)</u>
General Fund	\$	6,739,250	7,350,558	(611,308)
Special Revenue Fund		16,400	16,400	0
Capital Projects Fund		596,219	1,012,920	(416,701)
Total Expenditures	\$	7,351,869	8,379,878	(1,028,009)

Total General Fund expenditures of \$6,739,250 through January were \$611,308 below budget. Personnel expenditures were \$296,947, or 7.9%, below budget, of which \$155,800 were salary expenditures. Salary expenditures are below budget primarily because we have not yet filled two new budgeted positions and three vacated positions, one of which we will not replace. We filled one of the new positions in February through an internal replacement.

Health, Dental and Life Insurance expenditures were \$28,189 below budget through January. Health insurance premiums for calendar year 2018 remain unchanged from 2017 and so this trend should continue.

Retirement benefits for the month of January were \$1,505 below budget, after averaging slightly above \$10,000 per month below budget for the first six months of the fiscal year. The employer contribution rate for 2018 increased from 2.38% in 2017 to 4.69% in 2018, the rate budgeted for FY 2018. Therefore, for the remainder of the year, the monthly variances to budget will closely correspond to the salary variances.

Supplies, Postage and Printing expenditures were \$33,416 above budget as purchases of new desk stations were expensed, rather than recorded as Capital Expenditures, as their per unit prices were below the \$5,000 threshold for such expenditures.

Contractual Services expenditures were \$151,785 below budget primarily due to timing of expenditures, as approximately \$66,000 of Delivery Other Contractual Services expenditures budgeted for January were paid in February and certain budgeted Contract Agreement expenditures will not be incurred until later in the fiscal year.

Capital Projects Fund expenditures were \$416,701 below budget through January. Buildings and Improvements expenditures, all of which were budgeted to spend by December 31, were \$251,781 below budget as \$172,427 of the budgeted expenditures were spent in FY 2017. Total spending for the Burr Ridge renovation project therefore was approximately \$80,000 below the budgeted amount. Capital Outlays for vehicles, none of which have yet been made and which are \$122,500 below budget, will be made later in the fiscal year.

**RAILS - Reaching Across Illinois Library System
Cash Position of the General Fund
Projected as of January 31, 2018**

		<u>1/31/2018</u>
Total Cash and Investments - All Funds	\$	13,000,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	-
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(3,100,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>9,900,000</u></u>
Projected FY2018 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>930,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>10.6</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately December 2018

SIGNIFICANT ASSUMPTIONS:

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

RAILS - Reaching Across Illinois Library System
Cash, Cash Equivalants & Investments
January 31, 2018

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,694,350.68	1.345%	Demand	\$ 23,762.98
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Checking Account</u>	\$ 898,004.19	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 4,064,960.01	1.221%	Demand	\$ 24,600.87
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 20,822.40	4.000%	12/31/2013	\$ -
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank & Trust</u> <u>Money Market Account</u>	\$ 4,310,893.40	1.250%	Demand	\$ 28,676.20
<u>Hinsdale Bank & Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -	Matured	7/27/2017	\$ 2,408.35
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ -	Matured	7/3/2017	\$ 10.18
Total Cash and Investments / Weighted Average Annual Interest Rate		<u>\$ 12,989,030.68</u>	1.205%		<u>\$ 79,458.58</u>

RAILS
Statement of Net Assets
General Fund
As of 1/31/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	9,928,570.62
Investments	20,822.40
Grants Receivables	3,962,120.00
Accounts Receivables	130,646.32
Prepaid Expenses	216,132.71
Other Assets	18,351.50
Total Assets	14,276,643.55
Liabilities	
Accrued Liabilities	2,875.58
Deferred Revenue	3,962,120.00
Total Liabilities	3,964,995.58
Fund Balances	
Beginning Fund Balance	13,060,551.55
Current YTD Net Income	(2,748,903.58)
Total Fund Balances	10,311,647.97
Total Liabilities and Fund Balances	14,276,643.55

RAILSStatement of Net Assets
Special Revenue Fund
As of 1/31/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	(16,400.00)
Total Assets	<u>(16,400.00)</u>
Fund Balances	
Current YTD Net Income	(16,400.00)
Total Fund Balances	<u>(16,400.00)</u>
Total Liabilities and Fund Balances	<u><u>(16,400.00)</u></u>

RAILS
Statement of Net Assets
Capital Projects Fund
As of 1/31/2018

	Balance End of Month
Assets	
Cash & Cash Equivalents	3,056,037.66
Total Cash & Cash Equivalents	3,056,037.66
Total Assets	3,056,037.66
Fund Balances	
Beginning Fund Balance	3,652,256.76
Current YTD Net Income	
Capital Outlays- Building and Improvements	(596,219.10)
Total Current YTD Net Income	(596,219.10)
Total Fund Balances	3,056,037.66
Total Liabilities and Fund Balances	3,056,037.66

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 58.3% Completed
 Governmental Funds
 From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	1,936,143.79	5,762,820.00	(3,826,676.21)	9,879,110.00	(80.40)%
System Automation and Technology	0.00	0.00	36,080.00	(36,080.00)	36,080.00	(100.00)%
Total State Grants	0.00	1,936,143.79	5,798,900.00	(3,862,756.21)	9,915,190.00	(80.47)%
Fees for Services and Materials						
Fees for Services and Materials	224,517.68	1,122,155.04	1,046,655.00	75,500.04	1,516,700.00	(26.01)%
Total Fees for Services and Materials	224,517.68	1,122,155.04	1,046,655.00	75,500.04	1,516,700.00	(26.01)%
Reimbursements						
Reimbursements	14,725.00	839,255.38	805,180.00	34,075.38	980,000.00	(14.36)%
E-Rate Reimbursements	1,799.71	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	16,524.71	852,011.10	805,180.00	46,831.10	980,000.00	(13.06)%
Investment Income						
Investment Income	13,386.97	79,488.89	38,191.00	41,297.89	65,466.00	21.42%
Total Investment Income	13,386.97	79,488.89	38,191.00	41,297.89	65,466.00	21.42%
Other Revenue						
Rental Income	0.00	500.00	294.00	206.00	500.00	0.00%
Other Revenue	22.50	22.50	5,545.00	(5,522.50)	9,500.00	(99.76)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	22.50	547.50	5,839.00	(5,291.50)	10,000.00	(94.53)%
Total REVENUES	254,451.86	3,990,346.32	7,694,765.00	(3,704,418.68)	12,487,356.00	(68.04)%
EXPENDITURES						
Personnel						
Library Professionals	93,587.39	723,075.72	834,831.00	111,755.28	1,484,213.00	51.28%
Other Professionals	133,603.44	1,014,393.75	1,070,880.00	56,486.25	1,875,475.00	45.91%
Support Services	128,802.43	958,529.86	946,089.00	(12,440.86)	1,690,177.00	43.29%
Social Security Taxes	25,894.40	194,670.49	215,553.00	20,882.51	384,439.00	49.36%
Unemployment Insurance	14,385.79	22,533.17	20,354.00	(2,179.17)	62,252.00	63.80%
Workers' Compensation	7,754.21	78,956.74	80,419.00	1,462.26	144,053.00	45.19%
Retirement Benefits	16,269.63	70,850.07	132,643.00	61,792.93	234,802.00	69.83%
Health, Dental and Life Insurance	49,225.55	366,349.87	394,539.00	28,189.13	667,084.00	45.08%
Other Fringe Benefits	1,862.60	7,164.90	25,960.00	18,795.10	44,500.00	83.90%
Temporary Help	2,099.12	16,318.15	18,720.00	2,401.85	32,000.00	49.01%
Recruiting	0.00	1,897.81	11,700.00	9,802.19	20,000.00	90.51%
Total Personnel	473,484.56	3,454,740.53	3,751,688.00	296,947.47	6,638,995.00	47.96%
Library Materials						
Print Materials	76.00	406.02	4,636.00	4,229.98	7,930.00	94.88%
E-Resources	32,939.74	1,049,014.96	1,052,430.00	3,415.04	1,311,000.00	19.98%
Total Library Materials	33,015.74	1,049,420.98	1,057,066.00	7,645.02	1,318,930.00	20.43%
Buildings and Grounds						

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 58.3% Completed

Governmental Funds

From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Rent/Lease	20,819.00	162,366.71	164,406.00	2,039.29	246,613.00	34.16%
Utilities	11,437.53	56,187.78	77,150.00	20,962.22	132,200.00	57.50%
Property Insurance	921.00	5,953.01	6,879.00	925.99	11,792.00	49.52%
Repairs and Maintenance - Bldg	4,454.08	38,391.70	75,802.00	37,410.30	94,200.00	59.24%
Custodial/Janitorial Service and Supplies	4,069.12	27,093.61	34,422.00	7,328.39	59,000.00	54.08%
Other Buildings and Grounds	7,120.88	48,822.53	45,475.00	(3,347.53)	56,512.00	13.61%
Total Buildings and Grounds	48,821.61	338,815.34	404,134.00	65,318.66	600,317.00	43.56%
Vehicles Expenses						
Fuel	16,955.89	106,053.73	116,500.00	10,446.27	232,975.00	54.48%
Repairs and Maintenance - Vehicle	10,302.84	64,617.71	46,565.00	(18,052.71)	79,800.00	19.03%
Vehicle Insurance	7,003.00	36,856.55	52,137.00	15,280.45	89,350.00	58.75%
Other Vehicle Expenses	1,120.00	4,895.19	3,375.00	(1,520.19)	5,750.00	14.87%
Total Vehicles Expenses	35,381.73	212,423.18	218,577.00	6,153.82	407,875.00	47.92%
In-State Travel	1,119.14	23,380.24	38,977.00	15,596.76	56,431.00	58.57%
Out-of-State Travel	4,526.21	11,243.18	5,355.00	(5,888.18)	70,527.00	84.06%
Continuing Education						
Registrations and Meeting, Other Fees	10,221.60	41,406.16	38,105.00	(3,301.16)	68,145.00	39.24%
Conferences and Continuing Education Meetings	11,217.80	46,793.76	78,235.00	31,441.24	134,000.00	65.08%
Total Continuing Education	21,439.40	88,199.92	116,340.00	28,140.08	202,145.00	56.37%
Public Relations	0.00	10,644.69	25,445.00	14,800.31	43,500.00	75.53%
Commercial Insurance						
Liability Insurance	1,388.00	13,451.78	13,190.00	(261.78)	22,573.00	40.41%
Total Commercial Insurance	1,388.00	13,451.78	13,190.00	(261.78)	22,573.00	40.41%
Supplies, Postage and Printing						
Computers, Software and Supplies	523.84	26,159.79	36,930.00	10,770.21	63,300.00	58.67%
General Office Supplies and Equipment	2,034.40	72,708.77	25,430.00	(47,278.77)	43,550.00	(66.95)%
Postage	3,719.92	9,786.56	17,110.00	7,323.44	29,325.00	66.63%
Library Supplies	0.00	0.00	290.00	290.00	500.00	100.00%
Delivery Supplies	7,326.50	29,746.28	25,165.00	(4,581.28)	43,100.00	30.98%
Other Supplies	0.00	0.00	60.00	60.00	100.00	100.00%
Total Supplies, Postage and Printing	13,604.66	138,401.40	104,985.00	(33,416.40)	179,875.00	23.06%
Telephone and Telecommunications	10,926.12	65,901.04	83,234.00	17,332.96	142,069.00	53.61%
Equipment Rental, Repair and Maintenance						
Equipment Rental	3,577.30	17,492.45	18,860.00	1,367.55	32,300.00	45.84%
Equipment Repair and Maintenance Agreements	4,665.48	65,820.08	71,775.00	5,954.92	123,030.00	46.50%
Total Equipment Rental, Repair and Maintenance	8,242.78	83,312.53	90,635.00	7,322.47	155,330.00	46.36%
Professional Services						
Legal	243.75	6,441.45	29,170.00	22,728.55	50,000.00	87.12%
Accounting	0.00	20,491.00	25,000.00	4,509.00	25,000.00	18.04%
Consulting	2,713.75	53,840.67	69,135.00	15,294.33	118,500.00	54.56%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 58.3% Completed

Governmental Funds

From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Payroll Service Fees	3,764.82	22,068.65	20,420.00	(1,648.65)	35,000.00	36.95%
Total Professional Services	6,722.32	102,841.77	143,725.00	40,883.23	228,500.00	54.99%
Contractual Services						
Information Service Costs	1,978.58	24,851.69	40,294.00	15,442.31	65,574.00	62.10%
Contract Agreements w/ Systems, Member Libraries	149,756.00	412,532.60	481,481.00	68,948.40	686,247.00	39.89%
Outside Printing Services	0.00	0.00	290.00	290.00	500.00	100.00%
Other Contractual Services	133,053.88	716,036.06	783,140.00	67,103.94	1,342,500.00	46.66%
Total Contractual Services	284,788.46	1,153,420.35	1,305,205.00	151,784.65	2,094,821.00	44.94%
Professional Association Membership Dues	1,556.00	6,431.00	5,345.00	(1,086.00)	9,150.00	29.72%
Miscellaneous	553.31	3,021.97	3,057.00	35.03	5,185.00	41.72%
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	20,420.00	20,420.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	0.00	0.00	122,500.00	122,500.00	210,000.00	100.00%
Total Capital Outlays	0.00	596,219.10	1,012,920.00	416,700.90	1,115,000.00	46.53%
Total EXPENDITURES	945,570.04	7,351,869.00	8,379,878.00	1,028,009.00	13,291,223.00	44.69%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(691,118.18)	(3,361,522.68)	(685,113.00)	(2,676,409.68)	(803,867.00)	318.17%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 58.3% Completed

General Fund

From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
Area and Per Capita	0.00	1,936,143.79	5,762,820.00	(3,826,676.21)	9,879,110.00	(80.40)%
Total State Grants	0.00	1,936,143.79	5,762,820.00	(3,826,676.21)	9,879,110.00	(80.40)%
Fees for Services and Materials						
Fees for Services and Materials	224,517.68	1,122,155.04	1,046,655.00	75,500.04	1,516,700.00	(26.01)%
Total Fees for Services and Materials	224,517.68	1,122,155.04	1,046,655.00	75,500.04	1,516,700.00	(26.01)%
Reimbursements						
Reimbursements	14,725.00	839,255.38	805,180.00	34,075.38	980,000.00	(14.36)%
E-Rate Reimbursements	1,799.71	12,755.72	0.00	12,755.72	0.00	0.00%
Total Reimbursements	16,524.71	852,011.10	805,180.00	46,831.10	980,000.00	(13.06)%
Investment Income						
Investment Income	13,386.97	79,488.89	38,191.00	41,297.89	65,466.00	21.42%
Total Investment Income	13,386.97	79,488.89	38,191.00	41,297.89	65,466.00	21.42%
Other Revenue						
Rental Income	0.00	500.00	294.00	206.00	500.00	0.00%
Other Revenue	22.50	22.50	5,545.00	(5,522.50)	9,500.00	(99.76)%
Gifts - Unrestricted	0.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	22.50	547.50	5,839.00	(5,291.50)	10,000.00	(94.53)%
Total REVENUES	254,451.86	3,990,346.32	7,658,685.00	(3,668,338.68)	12,451,276.00	(67.95)%
EXPENDITURES						
Personnel						
Library Professionals	93,587.39	723,075.72	834,831.00	111,755.28	1,484,213.00	51.28%
Other Professionals	133,603.44	1,014,393.75	1,070,880.00	56,486.25	1,875,475.00	45.91%
Support Services	128,802.43	958,529.86	946,089.00	(12,440.86)	1,690,177.00	43.29%
Social Security Taxes	25,894.40	194,670.49	215,553.00	20,882.51	384,439.00	49.36%
Unemployment Insurance	14,385.79	22,533.17	20,354.00	(2,179.17)	62,252.00	63.80%
Workers' Compensation	7,754.21	78,956.74	80,419.00	1,462.26	144,053.00	45.19%
Retirement Benefits	16,269.63	70,850.07	132,643.00	61,792.93	234,802.00	69.83%
Health, Dental and Life Insurance	49,225.55	366,349.87	394,539.00	28,189.13	667,084.00	45.08%
Other Fringe Benefits	1,862.60	7,164.90	25,960.00	18,795.10	44,500.00	83.90%
Temporary Help	2,099.12	16,318.15	18,720.00	2,401.85	32,000.00	49.01%
Recruiting	0.00	1,897.81	11,700.00	9,802.19	20,000.00	90.51%
Total Personnel	473,484.56	3,454,740.53	3,751,688.00	296,947.47	6,638,995.00	47.96%
Library Materials						
Print Materials	76.00	406.02	4,636.00	4,229.98	7,930.00	94.88%
E-Resources	32,939.74	1,049,014.96	1,052,430.00	3,415.04	1,311,000.00	19.98%
Total Library Materials	33,015.74	1,049,420.98	1,057,066.00	7,645.02	1,318,930.00	20.43%
Buildings and Grounds						
Rent/Lease	20,819.00	162,366.71	164,406.00	2,039.29	246,613.00	34.16%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 58.3% Completed

General Fund

From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Utilities	11,437.53	56,187.78	77,150.00	20,962.22	132,200.00	57.50%
Property Insurance	921.00	5,953.01	6,879.00	925.99	11,792.00	49.52%
Repairs and Maintenance - Bldg	4,454.08	38,391.70	75,802.00	37,410.30	94,200.00	59.24%
Custodial/Janitorial Service and Supplies	4,069.12	27,093.61	34,422.00	7,328.39	59,000.00	54.08%
Other Buildings and Grounds	7,120.88	48,822.53	45,475.00	(3,347.53)	56,512.00	13.61%
Total Buildings and Grounds	48,821.61	338,815.34	404,134.00	65,318.66	600,317.00	43.56%
Vehicles Expenses						
Fuel	16,955.89	106,053.73	116,500.00	10,446.27	232,975.00	54.48%
Repairs and Maintenance - Vehicle	10,302.84	64,617.71	46,565.00	(18,052.71)	79,800.00	19.03%
Vehicle Insurance	7,003.00	36,856.55	52,137.00	15,280.45	89,350.00	58.75%
Other Vehicle Expenses	1,120.00	4,895.19	3,375.00	(1,520.19)	5,750.00	14.87%
Total Vehicles Expenses	35,381.73	212,423.18	218,577.00	6,153.82	407,875.00	47.92%
In-State Travel	1,119.14	23,380.24	38,977.00	15,596.76	56,431.00	58.57%
Out-of-State Travel	4,526.21	11,243.18	5,355.00	(5,888.18)	70,527.00	84.06%
Continuing Education						
Registrations and Meeting, Other Fees	10,221.60	41,406.16	38,105.00	(3,301.16)	68,145.00	39.24%
Conferences and Continuing Education Meetings	11,217.80	46,793.76	78,235.00	31,441.24	134,000.00	65.08%
Total Continuing Education	21,439.40	88,199.92	116,340.00	28,140.08	202,145.00	56.37%
Public Relations	0.00	10,644.69	25,445.00	14,800.31	43,500.00	75.53%
Commercial Insurance						
Liability Insurance	1,388.00	13,451.78	13,190.00	(261.78)	22,573.00	40.41%
Total Commercial Insurance	1,388.00	13,451.78	13,190.00	(261.78)	22,573.00	40.41%
Supplies, Postage and Printing						
Computers, Software and Supplies	523.84	26,159.79	36,930.00	10,770.21	63,300.00	58.67%
General Office Supplies and Equipment	2,034.40	72,708.77	25,430.00	(47,278.77)	43,550.00	(66.95)%
Postage	3,719.92	9,786.56	17,110.00	7,323.44	29,325.00	66.63%
Library Supplies	0.00	0.00	290.00	290.00	500.00	100.00%
Delivery Supplies	7,326.50	29,746.28	25,165.00	(4,581.28)	43,100.00	30.98%
Other Supplies	0.00	0.00	60.00	60.00	100.00	100.00%
Total Supplies, Postage and Printing	13,604.66	138,401.40	104,985.00	(33,416.40)	179,875.00	23.06%
Telephone and Telecommunications	10,926.12	65,901.04	83,234.00	17,332.96	142,069.00	53.61%
Equipment Rental, Repair and Maintenance						
Equipment Rental	3,577.30	17,492.45	18,860.00	1,367.55	32,300.00	45.84%
Equipment Repair and Maintenance Agreements	4,665.48	65,820.08	71,775.00	5,954.92	123,030.00	46.50%
Total Equipment Rental, Repair and Maintenance	8,242.78	83,312.53	90,635.00	7,322.47	155,330.00	46.36%
Professional Services						
Legal	243.75	6,441.45	29,170.00	22,728.55	50,000.00	87.12%
Accounting	0.00	20,491.00	25,000.00	4,509.00	25,000.00	18.04%
Consulting	2,713.75	53,840.67	69,135.00	15,294.33	118,500.00	54.56%
Payroll Service Fees	3,764.82	22,068.65	20,420.00	(1,648.65)	35,000.00	36.95%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 58.3% Completed

General Fund

From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Total Professional Services	<u>6,722.32</u>	<u>102,841.77</u>	<u>143,725.00</u>	<u>40,883.23</u>	<u>228,500.00</u>	<u>54.99%</u>
Contractual Services						
Information Service Costs	1,978.58	24,851.69	40,294.00	15,442.31	65,574.00	62.10%
Contract Agreements w/ Systems, Member Libraries	133,356.00	396,132.60	465,081.00	68,948.40	650,167.00	39.07%
Outside Printing Services	0.00	0.00	290.00	290.00	500.00	100.00%
Other Contractual Services	<u>133,053.88</u>	<u>716,036.06</u>	<u>783,140.00</u>	<u>67,103.94</u>	<u>1,342,500.00</u>	<u>46.66%</u>
Total Contractual Services	268,388.46	1,137,020.35	1,288,805.00	151,784.65	2,058,741.00	44.77%
Professional Association Membership Dues	1,556.00	6,431.00	5,345.00	(1,086.00)	9,150.00	29.72%
Miscellaneous	<u>553.31</u>	<u>3,021.97</u>	<u>3,057.00</u>	<u>35.03</u>	<u>5,185.00</u>	<u>41.72%</u>
Total EXPENDITURES	929,170.04	6,739,249.90	7,350,558.00	611,308.10	12,140,143.00	44.49%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(674,718.18)</u>	<u>(2,748,903.58)</u>	<u>308,127.00</u>	<u>(3,057,030.58)</u>	<u>311,133.00</u>	<u>(983.51)%</u>

RAILS

Statement of Revenues and Expenditures - FY18 - 58.3% Completed
 Special Revenue Fund
 From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
State Grants						
System Automation and Technology	0.00	0.00	36,080.00	(36,080.00)	36,080.00	(100.00)%
Total State Grants	0.00	0.00	36,080.00	(36,080.00)	36,080.00	(100.00)%
Total REVENUES	0.00	0.00	36,080.00	(36,080.00)	36,080.00	(100.00)%
EXPENDITURES						
Contractual Services						
Contract Agreements w/ Systems, Member Libraries	16,400.00	16,400.00	16,400.00	0.00	36,080.00	54.55%
Total Contractual Services	16,400.00	16,400.00	16,400.00	0.00	36,080.00	54.55%
Total EXPENDITURES	16,400.00	16,400.00	16,400.00	0.00	36,080.00	54.55%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(16,400.00)	(16,400.00)	19,680.00	(36,080.00)	0.00	0.00%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 58.3% Completed
 Capital Projects Fund
 From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
EXPENDITURES						
Capital Outlays						
Capital Outlays- Computers	0.00	0.00	20,420.00	20,420.00	35,000.00	100.00%
Capital Outlays- Furnitures & Fixtures	0.00	0.00	22,000.00	22,000.00	22,000.00	100.00%
Capital Outlays- Building and Improvements	0.00	596,219.10	848,000.00	251,780.90	848,000.00	29.69%
Capital Outlays - Vehicles	0.00	0.00	122,500.00	122,500.00	210,000.00	100.00%
Total Capital Outlays	0.00	596,219.10	1,012,920.00	416,700.90	1,115,000.00	46.53%
Total EXPENDITURES	0.00	596,219.10	1,012,920.00	416,700.90	1,115,000.00	46.53%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	0.00	(596,219.10)	(1,012,920.00)	416,700.90	(1,115,000.00)	(46.53)%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 58.3% Completed

Delivery

From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	44,460.20	314,067.65	308,140.00	5,927.65	528,240.00	(40.54)%
Total Fees for Services and Materials	44,460.20	314,067.65	308,140.00	5,927.65	528,240.00	(40.54)%
Total REVENUES	44,460.20	314,067.65	308,140.00	5,927.65	528,240.00	(40.54)%
EXPENDITURES						
Personnel						
Other Professionals	22,964.30	166,490.98	166,494.00	3.02	298,533.00	44.23%
Support Services	92,340.09	688,770.89	673,146.00	(15,624.89)	1,207,094.00	42.94%
Social Security Taxes	8,291.81	61,697.91	64,232.00	2,534.09	115,176.00	46.43%
Unemployment Insurance	4,606.62	11,128.93	8,687.00	(2,441.93)	31,607.00	64.79%
Workers' Compensation	7,362.07	75,063.97	76,161.00	1,097.03	136,571.00	45.04%
Retirement Benefits	5,148.57	21,960.37	38,270.00	16,309.63	68,576.00	67.98%
Health, Dental and Life Insurance	20,427.37	144,869.40	142,870.00	(1,999.40)	244,785.00	40.82%
Temporary Help	2,099.12	12,694.39	18,720.00	6,025.61	32,000.00	60.33%
Total Personnel	163,239.95	1,182,676.84	1,188,580.00	5,903.16	2,134,342.00	44.59%
Buildings and Grounds						
Rent/Lease	10,613.12	83,585.32	81,076.00	(2,509.32)	121,613.00	31.27%
Utilities	945.78	3,321.20	3,910.00	588.80	6,700.00	50.43%
Property Insurance	0.00	0.00	532.00	532.00	912.00	100.00%
Repairs and Maintenance - Bldg	109.00	1,345.34	7,417.00	6,071.66	12,700.00	89.41%
Custodial/Janitorial Service and Supplies	0.00	63.54	292.00	228.46	500.00	87.29%
Other Buildings and Grounds	86.65	632.23	630.00	(2.23)	1,080.00	41.46%
Total Buildings and Grounds	11,754.55	88,947.63	93,857.00	4,909.37	143,505.00	38.02%
Vehicles Expenses						
Fuel	16,701.50	102,856.11	110,495.00	7,638.89	221,000.00	53.46%
Repairs and Maintenance - Vehicle	10,049.52	62,811.19	44,335.00	(18,476.19)	76,000.00	17.35%
Vehicle Insurance	5,323.00	27,995.67	39,620.00	11,624.33	67,906.00	58.77%
Other Vehicle Expenses	1,120.00	4,895.19	3,080.00	(1,815.19)	5,250.00	6.76%
Total Vehicles Expenses	33,194.02	198,558.16	197,530.00	(1,028.16)	370,156.00	46.36%
In-State Travel	0.00	1,435.12	3,263.00	1,827.88	3,263.00	56.02%
Out-of-State Travel	0.00	586.40	0.00	(586.40)	0.00	0.00%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	1,288.34	2,400.00	1,111.66	3,400.00	62.11%
Total Continuing Education	0.00	1,288.34	2,400.00	1,111.66	3,400.00	62.11%
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	340.09	935.00	594.91	1,600.00	78.74%
Postage	1,461.69	4,904.25	6,445.00	1,540.75	11,050.00	55.62%
Delivery Supplies	7,326.50	29,746.28	25,165.00	(4,581.28)	43,100.00	30.98%
Total Supplies, Postage and Printing	8,788.19	34,990.62	32,545.00	(2,445.62)	55,750.00	37.24%

RAILS

Statement of Revenues and Expenditures - FY18 - 58.3% Completed

Delivery

From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Telephone and Telecommunications	1,222.27	4,814.21	5,455.00	640.79	9,340.00	48.46%
Equipment Rental, Repair and Maintenance						
Equipment Rental	157.38	1,140.74	1,170.00	29.26	2,000.00	42.96%
Equipment Repair and Maintenance Agreements	0.00	0.00	445.00	445.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	157.38	1,140.74	1,615.00	474.26	2,750.00	58.52%
Professional Services						
Legal	0.00	245.00	0.00	(245.00)	0.00	0.00%
Consulting	0.00	0.00	14,585.00	14,585.00	25,000.00	100.00%
Total Professional Services	0.00	245.00	14,585.00	14,340.00	25,000.00	99.02%
Contractual Services						
Other Contractual Services	101,222.24	601,140.02	679,600.00	78,459.98	1,165,000.00	48.40%
Total Contractual Services	101,222.24	601,140.02	679,600.00	78,459.98	1,165,000.00	48.40%
Miscellaneous	0.00	188.19	510.00	321.81	850.00	77.86%
Total EXPENDITURES	319,578.60	2,116,011.27	2,219,940.00	103,928.73	3,913,356.00	45.93%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(275,118.40)	(1,801,943.62)	(1,911,800.00)	109,856.38	(3,385,116.00)	(46.77)%

RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 - 58.3% Completed

LLSAP Sub-Fund

From 1/1/2018 Through 1/31/2018

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
REVENUES						
Fees for Services and Materials						
Fees for Services and Materials	161,614.98	484,844.93	484,845.00	(0.07)	646,460.00	(25.00)%
Total Fees for Services and Materials	161,614.98	484,844.93	484,845.00	(0.07)	646,460.00	(25.00)%
Total REVENUES	161,614.98	484,844.93	484,845.00	(0.07)	646,460.00	(25.00)%
EXPENDITURES						
Personnel						
Library Professionals	27,802.42	201,566.37	252,210.00	50,643.63	452,250.00	55.43%
Other Professionals	68,142.48	483,062.43	465,281.00	(17,781.43)	834,286.00	42.10%
Support Services	14,052.24	105,157.04	109,706.00	4,548.96	196,711.00	46.54%
Social Security Taxes	8,029.13	57,654.24	63,272.00	5,617.76	113,489.00	49.20%
Unemployment Insurance	4,460.58	5,811.08	4,849.00	(962.08)	13,775.00	57.81%
Workers' Compensation	165.01	1,613.74	1,744.00	130.26	3,130.00	48.44%
Retirement Benefits	5,089.78	21,079.97	38,803.00	17,723.03	69,565.00	69.70%
Health, Dental and Life Insurance	15,103.81	107,879.17	118,496.00	10,616.83	203,102.00	46.88%
Total Personnel	142,845.45	983,824.04	1,054,361.00	70,536.96	1,886,308.00	47.84%
Vehicles Expenses						
Fuel	110.54	1,581.85	2,010.00	428.15	4,000.00	60.45%
Repairs and Maintenance - Vehicle	0.00	0.00	470.00	470.00	800.00	100.00%
Vehicle Insurance	560.00	2,953.96	4,174.00	1,220.04	7,148.00	58.67%
Total Vehicles Expenses	670.54	4,535.81	6,654.00	2,118.19	11,948.00	62.04%
In-State Travel	268.33	8,030.70	12,268.00	4,237.30	16,633.00	51.72%
Out-of-State Travel	2,202.49	2,643.95	1,580.00	(1,063.95)	26,845.00	90.15%
Continuing Education						
Registrations and Meeting, Other Fees	197.20	2,327.20	8,455.00	6,127.80	15,785.00	85.26%
Total Continuing Education	197.20	2,327.20	8,455.00	6,127.80	15,785.00	85.26%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	0.00	180.00	180.00	300.00	100.00%
General Office Supplies and Equipment	0.00	911.56	875.00	(36.56)	1,500.00	39.23%
Postage	0.00	186.31	0.00	(186.31)	0.00	0.00%
Total Supplies, Postage and Printing	0.00	1,097.87	1,055.00	(42.87)	1,800.00	39.01%
Telephone and Telecommunications	847.46	11,821.29	13,895.00	2,073.71	23,800.00	50.33%
Contractual Services						
Information Service Costs	0.00	2,273.40	0.00	(2,273.40)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	125,862.00	377,586.00	377,586.00	0.00	503,447.00	25.00%
Total Contractual Services	125,862.00	379,859.40	377,586.00	(2,273.40)	503,447.00	24.55%
Professional Association Membership Dues	344.00	344.00	425.00	81.00	725.00	52.55%
Miscellaneous	315.44	1,088.34	100.00	(988.34)	175.00	(521.91)%
Total EXPENDITURES	273,552.91	1,395,572.60	1,476,379.00	80,806.40	2,487,466.00	43.90%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(111,937.93)	(910,727.67)	(991,534.00)	80,806.33	(1,841,006.00)	(50.53)%

RAILS
Check/Voucher Register
from January 1, 2018 to January 31, 2018

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
150 Auto Body, Inc.	Service-2014 Ford E350	1/10/2018	4,386.43	
Abila	SWAN AP Checks	1/23/2018	237.15	
ADT Security Services	Monitoring Burglar Alarm 1/20-2/19/19-RF	1/10/2018	44.13	
Alonti Cafe & Catering	Hospitality for Staff Training-1/19/18	1/24/2018	347.79	
Alonti Cafe & Catering	Hospitality for Board Meeting 1/26/18	1/31/2018	215.84	563.63
Amanda Musacchio	Cetification Networking event in East Peoria	1/31/2018	59.46	
Ancel, Glink	Professional Services through December 2017	1/17/2018	1,267.50	
Anne Slaughter	Travel -Wash DC Conference 2/13/18	1/3/2018	637.40	
Aramark Refreshment Services	Supplies	1/10/2018	125.16	
Aramark Refreshment Services	Supplies	1/24/2018	68.99	
Aramark Refreshment Services	Supplies	1/24/2018	388.62	582.77
AT & T	Phone Service-Jan 2 thru Feb 6, 2018	1/17/2018	322.93	
AT & T	Phone Service-Jan 7 thru Feb 6,2018	1/17/2018	497.70	
AT & T	Phone Service 1/4-2/3/18-BR	1/17/2018	121.54	
AT& T	Att Facility Access Fee	1/24/2018	1,127.38	
AT& T	ATT Facility Access Fee	1/31/2018	1,131.71	3,201.26
Baker & Taylor	eRead Collections for December 2017	1/17/2018	20,723.16	
Baker & Taylor	eRead Collections for December 2017	1/17/2018	10,590.38	
Baker & Taylor	eRead Collections for December 2017	1/17/2018	1,126.20	32,439.74
Barcol Door Company, Inc.	Repair Garage Overhead Door	1/17/2018	109.00	
Becky Spratford	Webinar-What's to come in 2018	1/31/2018	300.00	
BiblioLabs LLC	Geo-located access -Jan to March 2018	1/10/2018	31,250.00	
Bill Goetz	Staff Reimbursement -Insurance Deductible	1/17/2018	500.00	
Brian Smith	Drupal Conference 4/9-4/13/18	1/10/2018	711.96	
Buildingstars Operations, Inc.	Cleaning Service for January 2018	1/10/2018	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service for January 2018-BB	1/10/2018	725.00	2,214.00
Chicago Metropolitan Fire Prevention	Qtrly Monitoring/Radio Use 1/1-3/31/18	1/31/2018	99.00	
Chicago Tribune	Chicago Tribune through 4/8/18	1/24/2018	76.00	
Comcast Cable	Internet Service1/23-2/22/18-BR	1/24/2018	236.39	
Comcast Cable	Internet Service 1/19-2/18/18-RF	1/24/2018	307.67	544.06
Comet Messenger Service, Inc.	Mail Delivery to Chicago 12/26/17	1/10/2018	168.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-11/6-11/9/17	1/31/2018	192.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-11/13-11/16/17	1/31/2018	120.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-11/20-11/22/17	1/31/2018	144.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-11/27-12/1/17	1/31/2018	312.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-12/4-12/8/17	1/31/2018	120.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-12/11-12/15/17	1/31/2018	322.50	
Comet Messenger Service, Inc.	Mail Delivery to Chicago-12/18-12/21/17	1/31/2018	72.00	1,450.50
Commonwealth Edison	Electric Unit A 11/29/17-1/2/18-BB	1/10/2018	493.29	
Commonwealth Edison	Electric 12/18/17-1/22/18-RF	1/31/2018	224.08	717.37
Continental Transportation Solutions	Delivery Outsourcing 12/15/17	1/3/2018	17,589.00	
Continental Transportation Solutions	Delivery Outsourcing 12/22/17	1/3/2018	17,535.70	
Continental Transportation Solutions	Delivery Outsourcing 12/29/17	1/10/2018	14,055.21	
Continental Transportation Solutions	Delivery Outsourcing 1/6/18	1/17/2018	14,028.56	
Continental Transportation Solutions	Delivery Outsourcing 1/12/18	1/24/2018	17,562.35	80,770.82
Corporate Services, Inc	Temporary Help 12/17/17	1/3/2018	540.02	
Corporate Services, Inc	Temporary Help 12/24/17-RF	1/10/2018	365.82	

RAILS
Check/Voucher Register
from January 1, 2018 to January 31, 2018

Document 6.2-6.3

Payee	Description	Date	Amount	Total for Multiple Checks
Corporate Services, Inc	Temporary Help 12/3/17-RF	1/10/2018	348.40	
Corporate Services, Inc	Temporary Help 1/7/18	1/17/2018	500.83	
Corporate Services, Inc	Temporary Help 1/21/18-RF	1/31/2018	344.05	2,099.12
Daniel Papish	Snow Removal for December 2017	1/24/2018	545.00	
De Lage Landen Public Finance	Copier Lease 1/26-2/25/18-All Sites	1/24/2018	1,541.41	
Deirdre Brennan	Travel Reimbursement -ALA conf in Denver	1/17/2018	421.60	
Demco Software	Boopsie Renewal for Gali Borden PLD	1/3/2018	500.00	
DePaul University	Facilitation Workshop 1/19 & 3/12/18	1/31/2018	6,900.00	
Discovery Benefits, Inc	FSA And HRA for December 2017	1/17/2018	282.10	
Doc Motor Works, Inc	Service-2004 GMC G2500	1/10/2018	3,030.03	
Doc Motor Works, Inc	Service-2014 Ford Focus	1/10/2018	89.81	
Doc Motor Works, Inc	Service-2004 GMC G2500	1/10/2018	18.95	
Doc Motor Works, Inc	Service-2003 Ford E350-BB	1/31/2018	346.12	
Doc Motor Works, Inc	Service-2008 GMC Savana-BB	1/31/2018	257.39	
Doc Motor Works, Inc	Service-2008 GMC Savana-BB	1/31/2018	141.59	3,883.89
Dynegy Energy Services	Electric 12/4/17-1/4/18	1/17/2018	8,498.12	
East Peoria Tire & Vulcanizing	Service-Tire Replacement	1/31/2018	298.00	
Emily Fister	Staff Reimbursement	1/17/2018	110.79	
Employee Benefits Corporation	CobraSecure -January 2018	1/17/2018	80.50	
Eric Bain	Travel Reimbursement for Nov & Dec 2017	1/17/2018	83.35	
Erica Laughlin	Travel Reimbursement 1/18-1/19/18	1/31/2018	168.74	
First National Bank Omaha	Credit Card Activity for December 2017	1/24/2018	5,457.66	
Gail Borden Public Library District	Multitype Collaborative Grant -December 2017	1/17/2018	700.00	
Hinsdale Bank & Trust	Hinsdale B&T Analysis Fee 12/2017	1/18/2018	198.23	
i3 Broadband	Internet Service-1/19-2/18/18-EP	1/24/2018	412.08	
ICMA-RC	ICMA-RC PR Deduction 1/12/18	1/11/2018	3,677.74	
ICMA-RC	ICMA-RC P/R Deduction 1/26/18	1/26/2018	3,677.74	7,355.48
Illinois Heartland Library System	Delivery Service to ILDS Libraries-Dec 2017	1/3/2018	20,451.42	
Illinois Library Association	2018 Legislative Meet-Ups Registration	1/3/2018	185.00	
Illinois Library Association	ILA Renewal for Judith Hutchinson-2018	1/31/2018	200.00	385.00
Impact Networking, LLC	Copier Usage -All Sites 9/24-12/23/17	1/10/2018	2,035.89	
IMRF	IMRF 01/2018	1/30/2018	32,172.19	
Iris Construction Services LLC	Atrium Door & Drywalled Conference Room	1/31/2018	5,680.00	
Iron Mountain	Offsite Data Storage	1/17/2018	326.58	
Jane Paula Plass	ALA/ASCLA Membership through 2/28/19	1/31/2018	196.00	
Jiffy Lube	Service-2015 Ford Taurus	1/17/2018	79.17	
Jiffy Lube	Service-2014 Ford Focus	1/17/2018	69.99	
Jiffy Lube	Service-2006 Honda Odyssey	1/17/2018	43.98	
Jiffy Lube	Service-2015 Ford Taurus	1/17/2018	60.18	
Jiffy Lube	Service-2006 Ford Truck	1/17/2018	76.48	
Jiffy Lube	Service-2003 Ford Truck	1/17/2018	80.46	
Jiffy Lube	Service-2008 GMC Truck	1/17/2018	78.47	
Jiffy Lube	Service-2004 Chevy Express	1/17/2018	50.48	
Jiffy Lube	Service-2012 Ford Truck	1/17/2018	12.99	
Jiffy Lube	Service-2012 Ford Truck	1/17/2018	40.98	593.18
Jim Kregor	Travel Reimbursement 1/24-1/25/18	1/31/2018	79.07	
Jody Rubel	Travel Reimbursement 12/20/17	1/3/2018	36.46	

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Payee	Description	Date	Amount	Total for Multiple Checks
Jody Rubel	Postage for Returned Items	1/17/2018	11.63	
Jody Rubel	Staff Reimbursement 1/18/18	1/24/2018	91.21	
Jody Rubel	Supplies	1/31/2018	29.28	168.58
Keith Hoogland Limited Partnership	East Peoria Rent for February 2018	1/17/2018	10,387.21	
Keith Hoogland Limited Partnership	Additional Payment for Electric 11/1/17	1/31/2018	304.81	10,692.02
Kendal Orrison	COSUGI Flights for 5 Staff	1/31/2018	1,323.00	
Laura Kuhl	Travel Reimbursement	1/31/2018	54.95	
Level 3 Communications, LLC	Level3 Telecommunications	1/10/2018	119.79	
Libraries of Illinois Risk Agency	Property/Casualty Insurance 12/31/17-12/31/18	1/3/2018	111,843.00	
LIMRiCC - PHIP	Health Insurance for January 2018	1/17/2018	68,559.05	
Lisa Schemensky	ALA /ALCTS Membership for Lisa Schemensky	1/10/2018	144.00	
Louis Capra & Associates	Rockford Rent for February 2018	1/24/2018	1,929.38	
Malta Township Public Library	CE Networking Group Grant	1/3/2018	2,345.80	
Malta Township Public Library	Registration for 2018 LWT Staff Day-March 9	1/17/2018	23.00	2,368.80
Management Association	Webinar on 12/12/17-Designing Training	1/3/2018	1,350.00	
Management Association	2018 Management Program-payment #3-final	1/3/2018	1,500.00	2,850.00
MCP Incorporated	Cleaning Service for January 2018	1/10/2018	697.00	
Mediacom	Internet Service 1/1-1/31/18-CV	1/3/2018	650.00	
Mediacom	Phone Service 1/15-2/14/18-CV	1/17/2018	118.87	
Mediacom	Internet Service 2/1-2/28/18-CV	1/31/2018	650.00	1,418.87
Michael Szarmach	Travel Reimbursement 1/16/18	1/31/2018	16.24	
MidAmerican Energy Company	Electric/Gas/Lighting-11/28-12/28//17	1/3/2018	424.05	
MIF 1000 Crossroads (Bolingbrook)	Rent Adjustment from January 2018	1/10/2018	103.00	
MIF 1000 Crossroads (Bolingbrook)	Bolingbrook Rent for February 2018	1/24/2018	8,094.60	8,197.60
Nadia Sheikh	Travel Reimbursement 9/21/17-1/26/18	1/31/2018	112.75	
Nicor Gas	Gas Unit B 11/27-12/27/17-BB	1/3/2018	126.67	
Nicor Gas	Gas Unit A 11/27-12/27/17-BB	1/3/2018	286.96	
Nicor Gas	Gas 12/18/17-1/17/18-RF	1/24/2018	407.00	
Nicor Gas	Gas 1/14/17-1/16/18-BR	1/24/2018	92.20	
Nicor Gas	Gas Unit B-12/27/17-1/25/18-BB	1/31/2018	188.03	
Nicor Gas	Gas Unit A 12/27/17-1/25/18-BB	1/31/2018	464.03	1,564.89
Office Depot	Cleaning Supplies-EP	1/10/2018	72.50	
Office Depot	Supplies	1/17/2018	120.65	
Office Depot	Cleaning Supplies-EP	1/24/2018	89.60	
Office Depot	Office Supplies-BR	1/24/2018	62.83	
Office Depot	Office Supplies-BR	1/24/2018	65.45	
Office Depot	Cleaning Supplies-EP	1/31/2018	87.76	498.79
Orkin	Pest Removal Service for January 2018	1/10/2018	96.82	
Paycom Payroll LLC	Net Wages	1/11/2018	116,696.36	
Paycom Payroll LLC	PR Taxes	1/11/2018	59,817.15	
Paycom Payroll LLC	PR WH & Fees	1/11/2018	3,131.71	
Paycom Payroll LLC	Net Wages	1/25/2018	119,133.68	
Paycom Payroll LLC	PR Taxes	1/25/2018	57,704.32	
Paycom Payroll LLC	PR WH & Fees	1/25/2018	3,175.11	359,658.33
Payne's Lawn Service	Lawn Maintenance-November 2017	1/3/2018	120.00	
Ping's Automotive Service	Seervice-2012 Ford E250	1/3/2018	248.10	
Ping's Automotive Service	Service-2013 Ford E-350	1/10/2018	80.94	

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Payee	Description	Date	Amount	Total for Multiple Checks
Ping's Automotive Service	Service-2012 Ford E-250	1/31/2018	80.94	
Ping's Automotive Service	Service-2012 Ford E-250	1/31/2018	80.04	
Ping's Automotive Service	Service-2016 Ford Transit	1/31/2018	77.44	567.46
Pitney Bowes Inc	Postage Meter Rental -Jan-March 2018	1/3/2018	246.60	
Pitney Bowes Inc	Postage Burr Ridge	1/11/2018	2,000.00	2,246.60
PrairieCat	RAILS December Event -All Staff	1/10/2018	137.20	
PrairieCat	Reimburse PrairieCat for Legislative/ IUG Events	1/31/2018	939.49	1,076.69
Premier Snow & Ice, LLC	Snow Removal Service-12/7/17	1/31/2018	162.00	
Premier Snow & Ice, LLC	Snow Removal Service-12/11/17	1/31/2018	162.00	
Premier Snow & Ice, LLC	Snow Removal Service-12/24-25/17	1/31/2018	786.50	
Premier Snow & Ice, LLC	Snow Removal Service-12/28/17	1/31/2018	415.00	
Premier Snow & Ice, LLC	Snow Removal Service-12/9/17	1/31/2018	239.00	
Premier Snow & Ice, LLC	Snow Removal Service-12/29/17	1/31/2018	361.00	
Premier Snow & Ice, LLC	Snow Removal Service-1/7/18	1/31/2018	54.00	
Premier Snow & Ice, LLC	Snow Removal Service-1/8/18	1/31/2018	162.00	
Premier Snow & Ice, LLC	Snow Removal Service-1/9/18	1/31/2018	54.00	
Premier Snow & Ice, LLC	Snow Removal Service-1/11/18	1/31/2018	162.00	
Premier Snow & Ice, LLC	Snow Removal Service-1/14-16/18	1/31/2018	875.00	
Premier Snow & Ice, LLC	Credit for Light Fixture Damage on 12/6/17	1/31/2018	(370.00)	3,062.50
Reliable Fire Equipment	Fire Suppression Service	1/3/2018	452.70	
Republic Services #400	Waste Removal for January 2018	1/10/2018	137.34	
Reynolds Motor Co	Service-2016 Ford Transit 10/9/17	1/24/2018	30.76	
Reynolds Motor Co	Service-2009 GMC Savanna	1/24/2018	28.46	59.22
Riverbend Signworks	Sign Reinstall-CV	1/24/2018	287.26	
Riverwood Elementary School Library	Multitype Collaborative Grant for December 2017	1/10/2018	2,437.00	
Rock River Disposal Services	Waste Removal for January 2018	1/10/2018	42.52	
RSA, NFP	CE Networking Group Grant	1/3/2018	1,000.00	
Ryan Hebel	Travel Reimbursement 1/19/18-EP	1/24/2018	163.50	
Service Forms And Graphics	Post-it Labels for Delivery	1/31/2018	7,000.86	
Sheehan Nagle Hartrey Architects	Professional Services for December 2017	1/24/2018	775.00	
Shred-it USA	Records Disposal	1/17/2018	581.64	
SOS Technologies	Battery for Heartstart defibrillator	1/24/2018	851.43	
Special Libraries Association	Organizational Membership 2018	1/3/2018	750.00	
System Wide Automated Network	Automated Library Computer Services	1/10/2018	125,862.00	
Technology Mgmt Revolving Fund	Data Center RSA Servers-November 2017	1/3/2018	240.00	
Technology Mgmt Revolving Fund	Communication Charge for December 2017	1/31/2018	1,080.00	1,320.00
The Hartford	Workmens' Compensation 12/31/17-12/31/18	1/24/2018	98,684.00	
The Marc Of Quality	OCLC Batch Processing	1/3/2018	16,400.00	
The Quipu Group	ePass Setup & Installation, Phase 1-30%	1/24/2018	7,494.00	
Tracey Devolder	Cleaning Service -December 2017/CV	1/3/2018	520.00	
Uftring Automall	Service-2014 Ford Truck	1/10/2018	50.70	
Uftring Automall	Service-2012 Ford Truck	1/10/2018	38.50	
Uftring Automall	Service-2014 Ford Truck	1/17/2018	41.05	
Uftring Automall	Service-2014 Ford Truck	1/17/2018	256.24	
Uftring Automall	Service-2002 Toyota Sienna	1/17/2018	41.05	
Uftring Automall	Service-2014 Ford Truck	1/24/2018	41.05	
Uftring Automall	Service-2014 Ford Truck	1/31/2018	41.05	509.64

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Payee	Description	Date	Amount	Total for Multiple Checks
ULINE	6' U-Channel Sign Post	1/24/2018	105.47	
ULINE	Delivery Supplies-BB	1/31/2018	325.64	431.11
Verizon Wireless	Wireless Service	1/3/2018	1,753.35	
Verizon Wireless	Wireless Service 12/21/17-1/20/18	1/31/2018	1,789.16	3,542.51
Veronda J. Pitchford	Travel t-Boston 12/11-12/16/17-eBook Summit	1/3/2018	600.84	
Veronda J. Pitchford	Travel Reimbursement 1/8/18	1/10/2018	38.26	
Veronda J. Pitchford	ALA #0169276 Renewal-VP	1/24/2018	266.00	905.10
Village of Coal Valley	Village of Coal Valley	1/10/2018	50.00	
Village Of Coal Valley	Water/Sewer 11/15-12/15/17-CV	1/10/2018	111.00	
Village Of Coal Valley	Water/Sewer 12/15/17-1/15/18-CV	1/31/2018	122.10	283.10
VIP Electrical Services, Inc.	Electric Fixture repair of damage	1/3/2018	150.00	
Von Steuben Metro Science Center	Multitype Collaborative Grant for December 2017	1/10/2018	2,500.00	
Waste Management	Waste Removal for January 2018	1/10/2018	518.37	
West Town Mechanical	HVAC Contract -January 2018	1/3/2018	530.00	
West Town Mechanical	Humidifier Cylinders	1/24/2018	1,308.48	
West Town Mechanical	HVAC Maintenance for February 2018	1/31/2018	530.00	2,368.48
WEX Bank	Fuel Costs for December 2017-All Sites	1/17/2018	16,979.88	
Report Total			1,136,435.40	

First National Bank Credit Card
Credit Card Charges - Recap
Disbursements - January 2018

<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Custodial Supplies	Cleaning Supplies	161.28
Bolingbrook	Repairs & Maintenance - Vehicles	Service for Vehicles-Rod Baker Ford-credit	(86.96)
Bolingbrook	Registration & Meetings	Staff Event in December	489.85
Burr Ridge	Repairs & Maintenance - Building	Dishwasher Magnet	8.95
Burr Ridge	Custodial Supplies	Soap for Dispensers	226.98
Burr Ridge	Other Vehicle Expense	Replenish I-Pass+ 12 Transponders	1,120.00
Burr Ridge	Meals - In State	Meals while traveling	40.24
Burr Ridge	Meals - In State	Meals while Traveling	7.78
Burr Ridge	Lodging - In State	Staff Lodging -Moline/Quincy/Galesburg	269.64
Burr Ridge	In State Travel	Parking	6.00
Burr Ridge	Lodging - Out of State	Staff Lodging in Boston-VP	751.92
Burr Ridge	Registration & Meetings	Staff Event in December	821.97
Burr Ridge	Registration & Meetings	Hospitality/meetings	208.05
Burr Ridge	Computers Software & Supplies	Computer/Software Supplies	523.84
Burr Ridge	General Office Supplies	Supplies	71.35
Burr Ridge	General Office Supplies	Plenom Americas-Busy light	99.77
Burr Ridge	Telecommunications	Ustream TV-Video Streaming -All sites	99.00
Burr Ridge	Telecommunications	J2 Fax Services	33.90
Burr Ridge	Telecommunications	Spectech-Tracking CTS Book Deliveries	25.00
Burr Ridge	Information Services Cost	Mail Chimp-BR Newsletter	85.00
Burr Ridge	Information Services Cost	Liberated Syndication- website fee/Podcast	7.00
Burr Ridge	Information Services Cost	Github/Godaddy	25.00
Burr Ridge	Miscellaneous	Annual Bank card Fee	15.00
Coal Valley	Repairs & Maintenance - Vehicles	Vehicle Service	67.99
Coal Valley	General Office Supplies	Supplies	56.40
Coal Valley	Postage	Postage for Library Mailings	11.19
East Peoria	Repairs & Maintenance - Building	Facility Supplies	65.90
East Peoria	General Office Supplies	Supplies	35.97
East Peoria	Telecommunications	Spireon-GPS monthly -EP	209.65
Total for Main Account-#4297			5,457.66