

18 January 2018

TO: RAILS Board of Directors

FROM: Dee Brennan

SUBJECT: RAILS Board Meeting Dates

Below is the board meeting schedule as set for the remaining fiscal year. Due to some events that have been scheduled since this schedule was set, we have some suggested changes for the board to discuss and approve.

March 30 falls on Good Friday this year. Although not a State holiday, it could mean that we would have trouble ensuring a quorum. This meeting has already been moved from its normal 4th Friday to accommodate the Public Library Association conference. We could move the meeting to March 16 and meet in East Peoria.

We have invited our partner, Mitchell Davis, of Bibliolabs to attend a board meeting and present information about this important resource to the board. He will be in Chicago for a conference for our April meeting. We may want to move the meeting back to Burr Ridge from East Peoria to accommodate his schedule.

2018 current approved schedule (proposed changes in red)

<u>Date</u>	<u>Time</u>	<u>Main Location</u>
January 26	1 pm	RAILS Burr Ridge
February 23	1 pm	RAILS Burr Ridge
March 30	1 pm	RAILS Burr Ridge (Good Friday, 1 week later due to PLA Conference)
March 16	1pm	RAILS East Peoria
April 27	1 pm	RAILS East Peoria
April 27	1 pm	RAILS Burr Ridge
May 25	10 am	RAILS Burr Ridge (Memorial Day weekend-10 am start)
June 15	1 pm	Vernon Area Public Library (One week earlier, due to ALA conference)

Tentative schedule for July 2018 Board meeting

We have scheduled our annual staff in-service day for July 27, 2018. Technically this date, along with the other FY18-19 meeting dates are decided by the 2018-19 Board members, but we need to get this date on the books and secure the different sites. This date worked well with our chosen facility, Wabaussee College in Sugar Grove, which can accommodate our needs and is centrally located for our employees throughout our region. Fridays in the summer are the best for our delivery department as they are the lowest volume days, and thus easier to allow for the resulting extra volume on Monday.

We have tentatively reserved meeting locations for the July 2018 board meeting for both Friday, July 20 and Thursday July 26 and would like to know the board's preference at this point.