



September 15, 2017

TO: RAILS Board members

FROM: Jane Plass

ABOUT: Associate Executive Director's report—September 2017

Burr Ridge renovation

Renovation of the Burr Ridge service center, which began in early June, is nearly complete. The backsplash for the pantry area is expected to arrive in early October, but other work is complete except for a few minor punch list items that are being addressed. When those are complete, we will schedule an inspection from the village of Burr Ridge to get the occupancy permit. Staff are looking forward to using the renovated areas and to having a more settled work environment.

The transformation is amazing, and the interior looks much brighter and inviting. Burr Ridge will be the primary meeting site for the October 27 Board meeting, and we are planning lunch and tours for Board members before the meeting. I hope many of you will be able to come.

Museum pass program

Deirdre Brennan authorized me to move forward with the contract with Quipu Group for the museum pass software. Following our attorney's review, we finalized the agreement, and I signed it on September 14. Preliminary configuration work can begin as soon as mid-October, but rollout is not expected until early 2018, as Quipu is planning a major software upgrade.

RAILS/WiLS meeting

On September 8, Joe Filapek, Veronda Pitchford, Nicole Zimmermann, and I met at RAILS Rockford with several staff from Wisconsin Library Services (WiLS), including Stef Morrill, WiLS executive director. This was our third annual meeting to share ideas and information about our projects and common areas of interest. Discussion topics included group purchases and discounts, e-books, digital preservation and stewardship training, and consulting.