



**August 17, 2017**

**TO: RAILS BOARD OF DIRECTORS**

**FROM: JIM KREGOR**

**SUBJECT: RAILS FINANCIAL REPORT – JULY 2017**

Please find attached the RAILS Financial Reports for the month of July 2017. The attached statements include fund Balance Sheets for RAILS' General and Capital Projects Funds and the Statements of Revenue and Expenditure reports for RAILS' General Fund as well as for individual program reports, Delivery operations and LLSAP support. In addition, reports showing the details of RAILS' cash and investments and monthly expenditures are included. There was no financial activity during July within the Capital Projects Fund, as we have not yet received an invoice for Burr Ridge renovation work, and the Special Revenue Funds.

The July 31, 2017 unassigned General Fund (\$12.3 million) cash and investment balances, would fund an estimated 13.2 months of operations. RAILS has been awarded, but has not received as of this report date, \$3,962,120 of FY2017 Area and Per Capita Grant funds, which would fund approximately four months of operations.

#### **FY2018 Revenues and Expenditures**

Total General Fund revenues of \$903,462 in July were \$712,326 below budget, as RAILS received no Area and Per Capita Grant revenues. These revenues are budgeted to occur throughout the year, but payments in actuality are irregular. Area and Per Capita revenues of \$823,260 were budgeted for July.

Total General Fund expenditures of \$1,080,313 were \$379,079 below budget. July typically is a low spending month as a significant percentage of expenditures made during the month pertain to the prior fiscal year.

Personnel expenditures were \$41,445, or 9.6%, below budget, of which \$22,868 were salary expenditures. The budget included not yet implemented general salary increases of 3%. In addition, two new budgeted positions were not yet filled and three vacated positions, one of which will not be filled, have not been replaced.

Contractual Services expenditures were \$213,355 below budget. Most expenditures made during July pertained to the prior fiscal year, and the variance will decrease as the year progresses.

There were no July Capital Projects Fund' expenditures as RAILS has not yet received its billing for the month. A payment of \$172,426.90, for June Burr Ridge construction, was made in July. We are expecting a higher amount for July construction activities.

**RAILS - Reaching Across Illinois Library System  
Cash Position of the General Fund  
Projected as of July 31, 2017**

		<u><b>7/31/2017</b></u>
Total Cash and Investments - All Funds	\$	16,000,000
Less: Cash & Cash Equivalents - Special Revenue Fund	\$	-
Cash & Cash Equivalents - Capital Project Fund	\$	<u>(3,700,000)</u>
Unassigned Cash and Investments - General Fund	(A) \$	<u><u>12,300,000</u></u>
Projected FY2018 Budget average monthly expenditures (not including reimbursable expenses) - General Fund	(B) \$	<u><u>930,000</u></u>
Projected number of months of General Fund Expenditures - (A) divided by (B)		<u><u>13.2</u></u>

Therefore, RAILS' General Fund can continue to operate on its current cash and investments position through approximately August 2018

**SIGNIFICANT ASSUMPTIONS:**

1. Assumes no further receipts of Area per Capita Grant funds.
2. Assumes no extraordinary expenditures not currently reflected or anticipated based on current budget and operations.

**RAILS - Reaching Across Illinois Library System**  
**Cash, Cash Equivalants & Investments**  
**July 31, 2017**

<u>FINACNAL INSTITUTION</u> <u>Account Name</u>	<u>ACCOUNT PURPOSE</u> <u>Type</u>	Balance	Current APY	Maturity Date	Fiscal Y-T-D Income
<u>The Illinois Funds</u> <u>Reaching Across Illinois Library System</u>	<u>RAILS Operations Checking Account</u> <u>Money Market Account</u>	\$ 3,673,586.65	0.993%	Demand	\$ 2,998.95
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Checking Account</u>	\$ 2,496,424.31	0.000%	Demand	N/A
<u>CITIBank</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CITIBank Deposit Account</u>	\$ 4,043,448.61	0.930%	Demand	\$ 3,089.47
<u>U.S. Treasury E-Bonds</u> <u>Reaching Across Illinois Library System</u>	<u>Donation - P. Sworski</u> <u>U.S. Treasury E-Bonds</u>	\$ 20,822.40	4.000%	12/31/2013	\$ -
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>Hinsdale Bank &amp; Trust</u> <u>Money Market Account</u>	\$ 5,767,355.71	0.870%	Demand	\$ 926.59
<u>Hinsdale Bank &amp; Trust</u> <u>Reaching Across Illinois Library System</u>	<u>WinTrust CD Investment Account</u> <u>CD Investment Account</u>	\$ -	Matured	7/27/2017	\$ 2,408.35
<u>PMA Financial Network</u> <u>Reaching Across Illinois Library System</u>	<u>PMA Financial Network</u> <u>CD Investment Account</u>	\$ -	Matured	7/3/2017	\$ 10.18
<b>Total Cash and Investments / Weighted Average Annual Interest Rate</b>		<b>\$ 16,001,637.68</b>	<b>0.797%</b>		<b>\$ 9,433.54</b>

**RAILS**Statement of Net Assets  
10 - General Fund  
As of 7/31/2017Balance End of  
Month

Assets	
Cash & Cash Equivalents	12,328,558.52
Investments	20,822.40
Grants Receivables	3,962,120.00
Accounts Receivables	403,862.81
Prepaid Expenses	158,624.26
Other Assets	
Deposits	<u>18,351.50</u>
Total Other Assets	<u>18,351.50</u>
Total Assets	<u>16,892,339.49</u>
Liabilities	
Accounts Payable	13,596.64
Accrued Liabilities	<u>32,921.88</u>
Total Liabilities	<u>46,518.52</u>
Fund Balances	
Beginning Fund Balance	17,022,671.55
Current YTD Net Income	<u>(176,850.58)</u>
Total Fund Balances	<u>16,845,820.97</u>
Total Liabilities and Fund Balances	<u>16,892,339.49</u>

**RAILS**

Statement of Net Assets  
30 - Capital Projects Fund  
As of 7/31/2017

	Balance End of Month
Assets	
Cash & Cash Equivalents	<u>3,652,256.76</u>
Total Cash & Cash Equivalents	<u>3,652,256.76</u>
Total Assets	<u>3,652,256.76</u>
Fund Balances	
Beginning Fund Balance	<u>3,652,256.76</u>
Total Fund Balances	<u>3,652,256.76</u>
Total Liabilities and Fund Balances	<u><u>3,652,256.76</u></u>

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 8.3% Completed

10 - General Fund

From 7/1/2017 Through 7/31/2017

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
State Grants						
Area and Per Capita	0.00	0.00	823,260.00	(823,260.00)	9,879,110.00	(100.00)%
Total State Grants	0.00	0.00	823,260.00	(823,260.00)	9,879,110.00	(100.00)%
Fees for Services and Materials						
Fees for Services and Materials	388,676.89	388,676.89	288,306.00	100,370.89	1,516,700.00	(74.37)%
Total Fees for Services and Materials	388,676.89	388,676.89	288,306.00	100,370.89	1,516,700.00	(74.37)%
Reimbursements						
Reimbursements	505,319.65	505,319.65	497,930.00	7,389.65	980,000.00	(48.44)%
Total Reimbursements	505,319.65	505,319.65	497,930.00	7,389.65	980,000.00	(48.44)%
Investment Income						
Investment Income	9,440.70	9,440.70	5,455.00	3,985.70	65,466.00	(85.58)%
Total Investment Income	9,440.70	9,440.70	5,455.00	3,985.70	65,466.00	(85.58)%
Other Revenue						
Rental Income	0.00	0.00	42.00	(42.00)	500.00	(100.00)%
Other Revenue	0.00	0.00	795.00	(795.00)	9,500.00	(100.00)%
Gifts - Unrestricted	25.00	25.00	0.00	25.00	0.00	0.00%
Total Other Revenue	25.00	25.00	837.00	(812.00)	10,000.00	(99.75)%
Total REVENUES	903,462.24	903,462.24	1,615,788.00	(712,325.76)	12,451,276.00	(92.74)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	81,380.97	81,380.97	90,054.00	8,673.03	1,484,213.00	94.52%
Other Professionals	110,715.15	110,715.15	123,735.00	13,019.85	1,875,475.00	94.10%
Support Services	98,538.11	98,538.11	99,713.00	1,174.89	1,690,177.00	94.17%
Social Security Taxes	21,086.84	21,086.84	23,970.00	2,883.16	384,439.00	94.51%
Unemployment Insurance	1,798.62	1,798.62	1,025.00	(773.62)	62,252.00	97.11%
Workers' Compensation	8,516.57	8,516.57	8,359.00	(157.57)	144,053.00	94.09%
Retirement Benefits	6,839.57	6,839.57	14,590.00	7,750.43	234,802.00	97.09%
Health, Dental and Life Insurance	57,585.80	57,585.80	60,887.00	3,301.20	667,084.00	91.37%
Other Fringe Benefits	1,550.00	1,550.00	3,710.00	2,160.00	44,500.00	96.52%
Temporary Help	1,006.21	1,006.21	2,720.00	1,713.79	32,000.00	96.86%
Recruiting	0.00	0.00	1,700.00	1,700.00	20,000.00	100.00%
Total Personnel	389,017.84	389,017.84	430,463.00	41,445.16	6,638,995.00	94.14%
Library Materials						
Print Materials	63.92	63.92	671.00	607.08	7,930.00	99.19%
E-Resources	515,807.85	515,807.85	579,680.00	63,872.15	1,311,000.00	60.66%
Total Library Materials	515,871.77	515,871.77	580,351.00	64,479.23	1,318,930.00	60.89%
Buildings and Grounds						
Rent/Lease	40,618.57	40,618.57	41,100.00	481.43	246,613.00	83.53%
Utilities	366.95	366.95	11,050.00	10,683.05	132,200.00	99.72%

## RAILS

Document 6.2-6.3

## Statement of Revenues and Expenditures - FY18 8.3% Completed

10 - General Fund

From 7/1/2017 Through 7/31/2017

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Property Insurance	926.00	926.00	983.00	57.00	11,792.00	92.15%
Repairs and Maintenance - Bldg	0.00	0.00	12,037.00	12,037.00	94,200.00	100.00%
Custodial/Janitorial Service and Supplies	3,535.21	3,535.21	4,922.00	1,386.79	59,000.00	94.01%
Other Buildings and Grounds	11,302.99	11,302.99	7,219.00	(4,083.99)	56,512.00	80.00%
Total Buildings and Grounds	56,749.72	56,749.72	77,311.00	20,561.28	600,317.00	90.55%
Vehicles Expenses						
Fuel	0.00	0.00	0.00	0.00	232,975.00	100.00%
Repairs and Maintenance - Vehicle	5,091.43	5,091.43	6,665.00	1,573.57	79,800.00	93.62%
Vehicle Insurance	7,265.00	7,265.00	7,460.00	195.00	89,350.00	91.87%
Other Vehicle Expenses	0.00	0.00	500.00	500.00	5,750.00	100.00%
Total Vehicles Expenses	12,356.43	12,356.43	14,625.00	2,268.57	407,875.00	96.97%
In-State Travel	1,620.34	1,620.34	8,784.00	7,163.66	56,431.00	97.13%
Out-of-State Travel	1,685.47	1,685.47	565.00	(1,120.47)	70,527.00	97.61%
Continuing Education						
Registrations and Meeting, Other Fees	2,184.00	2,184.00	11,725.00	9,541.00	68,145.00	96.80%
Conferences and Continuing Education Meetings	6,169.83	6,169.83	11,235.00	5,065.17	134,000.00	95.40%
Total Continuing Education	8,353.83	8,353.83	22,960.00	14,606.17	202,145.00	95.87%
Public Relations	0.00	0.00	3,695.00	3,695.00	43,500.00	100.00%
Commercial Insurance						
Liability Insurance	7,086.00	7,086.00	1,900.00	(5,186.00)	22,573.00	68.61%
Total Commercial Insurance	7,086.00	7,086.00	1,900.00	(5,186.00)	22,573.00	68.61%
Supplies, Postage and Printing						
Computers, Software and Supplies	11,298.56	11,298.56	5,277.00	(6,021.56)	63,300.00	82.15%
General Office Supplies and Equipment	321.64	321.64	3,652.00	3,330.36	43,550.00	99.26%
Postage	338.01	338.01	2,446.00	2,107.99	29,325.00	98.85%
Library Supplies	0.00	0.00	40.00	40.00	500.00	100.00%
Delivery Supplies	351.99	351.99	3,615.00	3,263.01	43,100.00	99.18%
Other Supplies	0.00	0.00	9.00	9.00	100.00	100.00%
Total Supplies, Postage and Printing	12,310.20	12,310.20	15,039.00	2,728.80	179,875.00	93.16%
Telephone and Telecommunications	2,735.60	2,735.60	12,191.00	9,455.40	142,069.00	98.07%
Equipment Rental, Repair and Maintenance						
Equipment Rental	1,783.63	1,783.63	2,700.00	916.37	32,300.00	94.48%
Equipment Repair and Maintenance Agreements	7,825.97	7,825.97	10,255.00	2,429.03	123,030.00	93.64%
Total Equipment Rental, Repair and Maintenance	9,609.60	9,609.60	12,955.00	3,345.40	155,330.00	93.81%
Professional Services						
Legal	0.00	0.00	4,170.00	4,170.00	50,000.00	100.00%
Accounting	0.00	0.00	5,000.00	5,000.00	25,000.00	100.00%
Consulting	15,000.00	15,000.00	9,885.00	(5,115.00)	118,500.00	87.34%
Payroll Service Fees	2,930.92	2,930.92	2,920.00	(10.92)	35,000.00	91.63%
Total Professional Services	17,930.92	17,930.92	21,975.00	4,044.08	228,500.00	92.15%

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 8.3% Completed

10 - General Fund

From 7/1/2017 Through 7/31/2017

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Contractual Services						
Information Service Costs	2,854.20	2,854.20	5,057.00	2,202.80	65,574.00	95.65%
Contract Agreements w/ Systems, Member Libraries	0.00	0.00	138,357.00	138,357.00	650,167.00	100.00%
Outside Printing Services	0.00	0.00	40.00	40.00	500.00	100.00%
Other Contractual Services	<u>39,135.16</u>	<u>39,135.16</u>	<u>111,890.00</u>	<u>72,754.84</u>	<u>1,342,500.00</u>	<u>97.08%</u>
Total Contractual Services	41,989.36	41,989.36	255,344.00	213,354.64	2,058,741.00	97.96%
Professional Association Membership Dues	2,700.00	2,700.00	771.00	(1,929.00)	9,150.00	70.49%
Miscellaneous	<u>295.74</u>	<u>295.74</u>	<u>463.00</u>	<u>167.26</u>	<u>5,185.00</u>	<u>94.30%</u>
Total EXPENDITURES	1,080,312.82	1,080,312.82	1,459,392.00	379,079.18	12,140,143.00	91.10%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	<u>(176,850.58)</u>	<u>(176,850.58)</u>	<u>156,396.00</u>	<u>(333,246.58)</u>	<u>311,133.00</u>	<u>(156.84)%</u>



## RAILS

Document 6.2-6.3

## Statement of Revenues and Expenditures - FY18 8.3% Completed

70 - Delivery

From 7/1/2017 Through 7/31/2017

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	44,460.20	44,460.20	44,020.00	440.20	528,240.00	(91.58)%
Total Fees for Services and Materials	44,460.20	44,460.20	44,020.00	440.20	528,240.00	(91.58)%
Total REVENUES	44,460.20	44,460.20	44,020.00	440.20	528,240.00	(91.58)%
<b>EXPENDITURES</b>						
Personnel						
Other Professionals	16,721.42	16,721.42	17,223.00	501.58	298,533.00	94.40%
Support Services	69,275.60	69,275.60	69,639.00	363.40	1,207,094.00	94.26%
Social Security Taxes	6,169.57	6,169.57	6,634.00	464.43	115,176.00	94.64%
Unemployment Insurance	1,593.48	1,593.48	912.00	(681.48)	31,607.00	94.96%
Workers' Compensation	8,048.90	8,048.90	7,881.00	(167.90)	136,571.00	94.11%
Retirement Benefits	2,001.95	2,001.95	3,960.00	1,958.05	68,576.00	97.08%
Health, Dental and Life Insurance	21,227.88	21,227.88	20,410.00	(817.88)	244,785.00	91.33%
Temporary Help	0.00	0.00	2,720.00	2,720.00	32,000.00	100.00%
Total Personnel	125,038.80	125,038.80	129,379.00	4,340.20	2,134,342.00	94.14%
Buildings and Grounds						
Rent/Lease	20,904.63	20,904.63	20,270.00	(634.63)	121,613.00	82.81%
Utilities	264.48	264.48	560.00	295.52	6,700.00	96.05%
Property Insurance	0.00	0.00	76.00	76.00	912.00	100.00%
Repairs and Maintenance - Bldg	0.00	0.00	1,067.00	1,067.00	12,700.00	100.00%
Custodial/Janitorial Service and Supplies	0.00	0.00	42.00	42.00	500.00	100.00%
Other Buildings and Grounds	83.87	83.87	90.00	6.13	1,080.00	92.23%
Total Buildings and Grounds	21,252.98	21,252.98	22,105.00	852.02	143,505.00	85.19%
Vehicles Expenses						
Fuel	0.00	0.00	0.00	0.00	221,000.00	100.00%
Repairs and Maintenance - Vehicle	5,024.63	5,024.63	6,335.00	1,310.37	76,000.00	93.39%
Vehicle Insurance	5,521.00	5,521.00	5,665.00	144.00	67,906.00	91.87%
Other Vehicle Expenses	0.00	0.00	455.00	455.00	5,250.00	100.00%
Total Vehicles Expenses	10,545.63	10,545.63	12,455.00	1,909.37	370,156.00	97.15%
In-State Travel	757.58	757.58	3,263.00	2,505.42	3,263.00	76.78%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	0.00	800.00	800.00	3,400.00	100.00%
Total Continuing Education	0.00	0.00	800.00	800.00	3,400.00	100.00%
Supplies, Postage and Printing						
General Office Supplies and Equipment	0.00	0.00	134.00	134.00	1,600.00	100.00%
Postage	168.00	168.00	920.00	752.00	11,050.00	98.48%
Delivery Supplies	351.99	351.99	3,615.00	3,263.01	43,100.00	99.18%
Total Supplies, Postage and Printing	519.99	519.99	4,669.00	4,149.01	55,750.00	99.07%
Telephone and Telecommunications	0.00	0.00	785.00	785.00	9,340.00	100.00%

## RAILS

Document 6.2-6.3

Statement of Revenues and Expenditures - FY18 8.3% Completed

70 - Delivery

From 7/1/2017 Through 7/31/2017

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
Equipment Rental, Repair and Maintenance						
Equipment Rental	133.99	133.99	170.00	36.01	2,000.00	93.30%
Equipment Repair and Maintenance Agreements	0.00	0.00	65.00	65.00	750.00	100.00%
Total Equipment Rental, Repair and Maintenance	133.99	133.99	235.00	101.01	2,750.00	95.13%
Professional Services						
Consulting	0.00	0.00	2,085.00	2,085.00	25,000.00	100.00%
Total Professional Services	0.00	0.00	2,085.00	2,085.00	25,000.00	100.00%
Contractual Services						
Other Contractual Services	14,135.16	14,135.16	97,100.00	82,964.84	1,165,000.00	98.79%
Total Contractual Services	14,135.16	14,135.16	97,100.00	82,964.84	1,165,000.00	98.79%
Miscellaneous	73.19	73.19	83.00	9.81	850.00	91.39%
Total EXPENDITURES	172,457.32	172,457.32	272,959.00	100,501.68	3,913,356.00	95.59%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	(127,997.12)	(127,997.12)	(228,939.00)	100,941.88	(3,385,116.00)	(96.22)%

## RAILS

Document 6.2-6.3

## Statement of Revenues and Expenditures - FY18 8.3% Completed

Dept - LLSAP Sub-Fund

From 7/1/2017 Through 7/31/2017

	Current Period Actual	YTD Actual	YTD Budget - Original	YTD Budget Variance - Original	Total Budget - Original	Percent Total Budget Remaining - Original
<b>REVENUES</b>						
Fees for Services and Materials						
Fees for Services and Materials	161,614.97	161,614.97	161,616.00	(1.03)	646,460.00	(75.00)%
Total Fees for Services and Materials	161,614.97	161,614.97	161,616.00	(1.03)	646,460.00	(75.00)%
Total REVENUES	161,614.97	161,614.97	161,616.00	(1.03)	646,460.00	(75.00)%
<b>EXPENDITURES</b>						
Personnel						
Library Professionals	20,605.23	20,605.23	26,092.00	5,486.77	452,250.00	95.44%
Other Professionals	45,798.13	45,798.13	48,131.00	2,332.87	834,286.00	94.51%
Support Services	10,967.51	10,967.51	11,349.00	381.49	196,711.00	94.42%
Social Security Taxes	5,618.39	5,618.39	6,543.00	924.61	113,489.00	95.05%
Unemployment Insurance	121.60	121.60	0.00	(121.60)	13,775.00	99.12%
Workers' Compensation	179.37	179.37	182.00	2.63	3,130.00	94.27%
Retirement Benefits	1,825.46	1,825.46	4,014.00	2,188.54	69,565.00	97.38%
Health, Dental and Life Insurance	14,839.94	14,839.94	16,928.00	2,088.06	203,102.00	92.69%
Total Personnel	99,955.63	99,955.63	113,239.00	13,283.37	1,886,308.00	94.70%
Vehicles Expenses						
Fuel	0.00	0.00	0.00	0.00	4,000.00	100.00%
Repairs and Maintenance - Vehicle	0.00	0.00	70.00	70.00	800.00	100.00%
Vehicle Insurance	582.00	582.00	600.00	18.00	7,148.00	91.86%
Total Vehicles Expenses	582.00	582.00	670.00	88.00	11,948.00	95.13%
In-State Travel	479.05	479.05	1,254.00	774.95	16,633.00	97.12%
Out-of-State Travel	0.00	0.00	0.00	0.00	26,845.00	100.00%
Continuing Education						
Registrations and Meeting, Other Fees	0.00	0.00	860.00	860.00	15,785.00	100.00%
Total Continuing Education	0.00	0.00	860.00	860.00	15,785.00	100.00%
Supplies, Postage and Printing						
Computers, Software and Supplies	0.00	0.00	27.00	27.00	300.00	100.00%
General Office Supplies and Equipment	0.00	0.00	125.00	125.00	1,500.00	100.00%
Total Supplies, Postage and Printing	0.00	0.00	152.00	152.00	1,800.00	100.00%
Telephone and Telecommunications	0.00	0.00	1,990.00	1,990.00	23,800.00	100.00%
Contractual Services						
Information Service Costs	1,166.40	1,166.40	0.00	(1,166.40)	0.00	0.00%
Contract Agreements w/ Systems, Member Libraries	0.00	0.00	125,862.00	125,862.00	503,447.00	100.00%
Total Contractual Services	1,166.40	1,166.40	125,862.00	124,695.60	503,447.00	99.77%
Professional Association Membership Dues	0.00	0.00	62.00	62.00	725.00	100.00%
Miscellaneous	222.55	222.55	15.00	(207.55)	175.00	(27.17)%
Total EXPENDITURES	102,405.63	102,405.63	244,104.00	141,698.37	2,487,466.00	95.88%
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	59,209.34	59,209.34	(82,488.00)	141,697.34	(1,841,006.00)	(103.22)%

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Payee	Description	Date	Amount	Total for Multiple Checks
Abila	PrairieCat Checks	7/10/2017	222.55	
ADT Security Services	Security Services 7/20-8/19/17-RF	7/11/2017	44.13	
ALA/RDA Toolkit	RDA Toolkit 7/1/17-6/30/18	7/5/2017	1,801.60	
ALA/RDA Toolkit	RDA Toolkit 7/1/17-6/30/18	7/5/2017	1,319.20	3,120.80
Alan Schnelle	Staff Retreat 7/20/17	7/26/2017	69.56	
Algonquin Area Public Library	Damaged items Ela/Des Plaines Libraries	7/11/2017	112.25	
Alphagraphics	RAILS Brochure	7/5/2017	893.50	
Alphagraphics	Supplies for ITBOC Mailings & Notices	7/19/2017	1,239.90	2,133.40
Amanda Gray	Staff Retreat 7/20/17	7/26/2017	72.76	
Amanda Musacchio	Reimbursement for ALA Conference-June 2017	7/19/2017	429.99	
American Driving Records	MVR Processing for New Hires-June 2017	7/26/2017	64.24	
American Library Association	ALA Registration J Filapek -#240413	7/5/2017	285.00	
Ancel, Glink	Professional Service for June 2017	7/26/2017	813.75	
Andrew Boyd	Staff Retreat 7/20/17	7/26/2017	72.76	
Andrew Hettinger	Travel Reimbursement-7/9-7/11 & Staff Retreat	7/26/2017	188.01	
Aramark Refreshment Services	Supplies	7/11/2017	321.64	
Arnold Burger	Staff Retreat 7/20/17	7/26/2017	72.76	
Arthur J. Gallagher Risk Mgmt	Public Officials Bond 7/22/17-7/21/18	7/11/2017	5,484.00	
AT & T	Phone Service 7/4-8/3/17-BR	7/11/2017	235.47	
AT & T	Phone Service-7/7-8/6/17	7/19/2017	273.95	
AT & T	Phone Service -7/7-8/6/17	7/19/2017	419.27	928.69
Automated Logic Corporation	Repair Chiller System-6/19/17	7/26/2017	560.00	
Baker & Taylor	eRead Illinois Axis 360-June Content	7/19/2017	15,199.48	
Baker & Taylor	eRead Illinois Axis 360-June Content	7/19/2017	7,423.63	
Baker & Taylor	eRead Illinois Axis 360--June Content	7/19/2017	3,593.00	26,216.11
Barbara Alvarez	Online Course-Podcasting Basics 6/19-30,2017	7/11/2017	1,500.00	
Beth Weimer	Travel Reimbursements	7/11/2017	40.47	
BiblioLabs LLC	Platinum Community-Homewood PL FY2018	7/11/2017	2,729.00	
Bill Goetz	Milage 7/18/17 & Staff Retreat 7/20/17	7/26/2017	118.56	
Blade Runner	Lawn Service for June 2017	7/5/2017	340.00	
Bob Mahan	Staff Reimbursement	7/19/2017	3.79	
Brian Smith	Travel Reimbursement-ALA conference	7/5/2017	228.01	
Brock Spencer	Staff Retreat 7/20/17	7/26/2017	69.56	
Buildingstars Operations, Inc.	Cleaning Service for July 2017-BR	7/11/2017	1,489.00	
Buildingstars Operations, Inc.	Cleaning Service for July 2017-BB	7/11/2017	725.00	2,214.00
Bulley & Andrews, LLC	Renovation/Carpeting to June 30, 2017	7/26/2017	172,426.90	
Ceannate Corp	Security Deposit & RE Taxes Reconciliation	7/5/2017	20,288.48	
Certified Towing and Recovery	Towing-2007 Chevy Express	7/19/2017	250.00	
Charles Lane	Service-car wash	7/5/2017	3.00	
Chicago Metro Fire Prevention	F/A Radio Use/Maintenance 7/1-9/30/17	7/26/2017	99.00	
Chicago Tribune	Chicago Tribune through 8/30/17	7/5/2017	63.92	
Christine Koontz	Staff Retreat 7/20/17	7/26/2017	82.40	
Comcast Cable	Internet Service 7/23-8/22/17-BR	7/26/2017	224.41	
Comcast Cable	Internet Service 7/19-8/18/17	7/26/2017	287.75	512.16

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Payee	Description	Date	Amount	Total for Multiple Checks
Comet Messenger Service, Inc.	Mail Delivery to Chicago 6/19-6/22/17	7/11/2017	120.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 6/26-6/30/17	7/11/2017	120.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 4/4-4/7/17	7/19/2017	240.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 6/12-6/15/17	7/19/2017	264.00	
Comet Messenger Service, Inc.	Mail Delivery to Chicago 7/3-7/6/17	7/26/2017	120.00	
Comet Messenger Service, Inc.	Mail to Chicago 7/14/17	7/26/2017	48.00	912.00
Commonwealth Edison	Electric/Unit A for June 2017-BB	7/11/2017	492.00	
Commonwealth Edison	Electric Service 6/20-7/20/17-RF	7/26/2017	264.48	756.48
Communico LLC	Cloud Platform 8/1/17-9/30/18-Various libraries	7/26/2017	72,500.00	
Continental Transport Solutions	Delivery Outsourcing-6/23/17	7/5/2017	17,668.95	
Continental Transport Solutions	Delivery Outsourcing 6/30/17	7/11/2017	17,556.70	
Continental Transport Solutions	Delivery Outsourcing 7/7/17	7/26/2017	14,089.22	49,314.87
Craig Krueger	Staff Retreat 7/20/17	7/26/2017	69.55	
Darrell Carrington	Staff Retreat 7/20/17	7/26/2017	72.76	
De Lage Landen Public Finance	Copier Lease-All Sites /July 2017	7/5/2017	1,541.41	
Debbie Baaske	Travel Reimbursement-ALA conf & Site Visits	7/5/2017	294.89	
Demco Software	Brain HQ -Wood Dale PLD	7/5/2017	800.00	
Demco Software	Brain HQ Credit for Wood Dale PLD	7/5/2017	-200.00	
Demco Software	Optimum Pkg for Geneva 1/7/17-1/6/18	7/26/2017	4,320.75	
Demco Software	Brain HQ for Wood Dale 1/30/17	7/26/2017	800.00	5,720.75
Demond Warfield	Staff Retreat 7/20/17	7/26/2017	82.40	
Discovery Benefits, Inc	Fund FSA at Discovery Benefits	7/6/2017	1,500.00	
Discovery Benefits, Inc	Fund FSA Discovery Benefits	7/11/2017	1,500.00	
Discovery Benefits, Inc	FSA Monthly Fee for May 2017	7/26/2017	77.25	
Discovery Benefits, Inc	HRA Monthly fee for May 2017	7/26/2017	275.00	
Discovery Benefits, Inc	FSA Monthly Fee for June 2017	7/26/2017	87.55	
Discovery Benefits, Inc	HRA Monthly Fee for June 2017	7/26/2017	270.00	3,709.80
Doc Motor Works, Inc	Service-2010 Chevy Cutaway	7/11/2017	1,224.17	
Doc Motor Works, Inc	Service-2012 Ford Econ	7/11/2017	586.48	1,810.65
Doug Erickson	Staff Retreat 7/20/17	7/26/2017	69.56	
East Peoria Tire & Vulcanizing	Service-2002 Toyota Sienna-EP	7/5/2017	91.16	
Emerick Pest Control	Treat for Pests	7/26/2017	125.00	
Employee Benefits Corporation	Cobra Secure-July 2017	7/26/2017	50.00	
Express Services, Inc.	Temporary Help 7/9/17-BR	7/26/2017	377.33	
Express Services, Inc.	Temporary Help 7/16/17-BR	7/26/2017	628.88	1,006.21
First National Bank Omaha	Credit Card Activity for June 2017	7/26/2017	9,188.76	
Flessner Electric Corp	Exit LED Spotlights	7/19/2017	2,050.00	
Galin Iliev	Staff Retreat 7/20/17	7/26/2017	82.40	
Gerber National Claim Services	Service-2002 Toyota Sienna	7/5/2017	160.00	
Getz Fire Equipment	Fire Extinguisher Annual Check-EP	7/26/2017	247.00	
Huntley Area Public Library	Reimbursement for Damaged Item-Huntley PL	7/26/2017	25.99	
i-Pathways	Odell & Chenoa PL-April to June 2017	7/11/2017	500.00	
i3 Broadband	Internet Service 7/19-8/18/17-EP	7/26/2017	412.95	

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Payee	Description	Date	Amount	Total for Multiple Checks
ICMA-RC	Repay 6/16/17 PR Deduction	7/5/2017	4,556.32	
ICMA-RC	ICMA-RC PR Deduction 7/14/17	7/11/2017	4,556.32	
ICMA-RC	ICMA-RC Deduction 7/28/17 PR	7/31/2017	4,556.32	13,668.96
Illinois Library Association	Annual ILA Dues for Deirdre Brennan	7/11/2017	250.00	
Illinois School Library Media Assoc	Sponsorship for ISLMA Conference in October	7/5/2017	1,000.00	
Impact Networking, LLC	Copier Usage 3/24/17-6/23/17-All Sites	7/11/2017	2,341.88	
Indian Prairie P L D	CE Collaborative Grant	7/5/2017	2,500.00	
Insight Public Sector, Inc	SonicWall NSA	7/26/2017	1,431.95	
IntelePeer Cloud Communications	VOIP Phone Svc-June 2017	7/11/2017	3,055.48	
Iron Mountain	Offsite Data Storage for June 2017	7/19/2017	323.00	
James Campbell	Staff Retreat 7/20/17	7/26/2017	72.76	
Jane Paula Plass	Travel Reimbursement through June 27, 2017	7/11/2017	191.48	
Jeanne Johansen	Travel Reimbursement 7/13/17	7/26/2017	18.40	
Jiffy Lube	Service-2015 Ford Taurus	7/11/2017	83.17	
Jiffy Lube	Service-2015 Ford Taurus	7/11/2017	64.18	
Jiffy Lube	Service-2006 Chevy Express	7/11/2017	79.97	
Jiffy Lube	Service-2012 Ford E250	7/11/2017	76.48	
Jiffy Lube	Service-2012 Ford E250	7/11/2017	50.48	
Jiffy Lube	Service-2011 Chevy Express	7/11/2017	104.47	
Jiffy Lube	Service-2006 Ford E350	7/11/2017	76.48	
Jiffy Lube	Service - 2010 Chevy Express	7/11/2017	158.46	
Jiffy Lube	Service-2016 Ford Transit	7/11/2017	76.48	
Jiffy Lube	Service-2014 Ford Focus	7/11/2017	87.49	857.66
Jody Rubel	Travel Reimbursement-ALA conference	7/5/2017	73.82	
Joe Filapek	Travel Reimbursement-ALA conference	7/5/2017	191.66	
Karen Goyer	Catalog Mtg 7/14 & Staff Retreat 7/20/17	7/26/2017	52.32	
Karen Snow	Library of Congress Workshops-July 2017	7/26/2017	2,769.83	
Keith Hoogland Limited Partnership	East Pearia Rent for August 2017	7/11/2017	10,387.21	
Kendal Orrison	Staff Retreat 7/20/17	7/26/2017	72.76	
Kimberly-Celeste Boyd	Presentation 6/21/17-Supporting Diversity	7/11/2017	277.00	
Leeann Keil	Staff Retreat 7/20/17	7/26/2017	72.76	
Level 3 Communications, LLC	Level3 Telecom for June 2017	7/5/2017	128.11	
LIMRiCC - PHIP	Health Insurance for July 2017	7/26/2017	79,606.33	
Lincolnwood Public Library	Damaged Item-Lincolnwood PL	7/26/2017	19.95	
LinkedIn Corporation	Annual Renewal Lynda.com to June 2018	7/19/2017	3,400.00	
Louis Capra & Associates	Rockford Rent for August 2017	7/26/2017	1,929.38	
Luana Stoltenberg	Cleaning Service for June 2017	7/5/2017	650.00	
Luana Stoltenberg	Cleaning Service for July 2017-CV	7/26/2017	520.00	1,170.00
LYRASIS	Renew Lyrasis Group Membership-FY2018	7/5/2017	2,450.00	
Management Association	MAI Discounted Membership -FY2018	7/11/2017	15,000.00	
Manhattan-Elwood Public Library	Damaged Item-Manhattan Elwood PL	7/26/2017	43.00	
Margae Schmidt	Travel Reimbursement	7/5/2017	119.09	
Mark Hatch	Travel Reimbursement-ALA Conf	7/5/2017	41.37	
Martin Bros Distributing Co. Inc	Supplies	7/5/2017	210.43	

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Payee	Description	Date	Amount	Total for Multiple Checks
Mary Hudspeath	Travel Reimbursement 7/11/17	7/26/2017	29.63	
Mary Witt	Travel Reimbursement	7/5/2017	286.21	
MCP Incorporated	Cleaning Service for July 2017-EP	7/11/2017	697.00	
MCP Incorporated	Cleaning Supplies	7/11/2017	47.32	744.32
Mediacom	Internet Service -July 2017/CV	7/5/2017	650.00	
Mediacom	Phone Service 6/15-8/14/17-CV	7/26/2017	231.80	881.80
MidAmerican Energy Company	Gas/Electric/Lighting 5/30-6/2/8/17-CV	7/11/2017	499.29	
MIF 1000 Crossroads, LLC	Bolingbrook Rent for August 2017	7/26/2017	7,991.60	
Monroe Truck Equipment, Inc.	Service-2008 GMC Savana	7/11/2017	4,997.30	
Nagle. Hartrey Architecture	Professional Services for June 2017	7/19/2017	15,393.84	
Nicole Zimmermann	Travel Reimbursement-ALA conference	7/5/2017	273.88	
Nicor Gas	Gas Unit B 5/26-6/27/17-BB	7/11/2017	24.87	
Nicor Gas	Gas Unit A 5/26-6/27/17-BB	7/11/2017	25.58	
Nicor Gas	Gas through 7/21/17-RF	7/26/2017	17.17	
Nicor Gas	Gas Use 6/16-7/19/17-BR	7/26/2017	102.47	170.09
Northern Illinois University	Reimbursement for Damaged materials-NIU	7/5/2017	70.00	
OCLC, Inc	WebDewey-Woodridge PL	7/26/2017	184.50	
Office Depot	Cleaning Supplies-EP	7/11/2017	59.49	
Office Depot	Cleaning Supplies-EP	7/26/2017	56.89	116.38
Orkin	Pest Removal Treatment for June 2017	7/11/2017	96.82	
Orkin	Pest Removal Treatment for July 2017	7/11/2017	96.82	193.64
Paycom Payroll LLC	Net Wages	7/14/2017	135,049.36	
Paycom Payroll LLC	PR Taxes	7/14/2017	62,194.86	
Paycom Payroll LLC	PR WH & Fees 06/30/17	7/14/2017	3,618.30	
Paycom Payroll LLC	Net Wages	7/28/2017	124,542.59	
Paycom Payroll LLC	PR Taxes	7/28/2017	57,333.18	
Paycom Payroll LLC	PR WH & Fees 07/28/17	7/28/2017	2,908.60	385,646.89
Payne's Lawn Service	Lawn Service for June 2017	7/11/2017	480.00	
Peoria Public Library	CE Collaborative Grant	7/5/2017	2,070.00	
Phillip Lancaster	Staff Retreat 7/20/17	7/26/2017	72.76	
Ping's Automotive Service	Service-2005 Toyota Sienna	7/19/2017	42.45	
Ping's Automotive Service	Service-2013 Ford E-350	7/19/2017	76.44	
Ping's Automotive Service	Service-2016 Ford Transit	7/19/2017	77.44	
Ping's Automotive Service	Service-2005 Toyota Sienna	7/19/2017	42.45	238.78
Pitney Bowes Inc	Postage Meter Rental 7/1-9/30/17-BR	7/5/2017	237.00	
Reid Communications, Inc	Auto Finance for Midlothian PL 7/1/17-6/30/18	7/11/2017	1,196.00	
Reid Communications, Inc	Auto Finance-7/1/17-6/30/18-Vernon Area PL	7/26/2017	2,236.00	
Reid Communications, Inc	Auto Finance-7/1/17-6/30/18-Deerfield PL	7/26/2017	2,236.00	5,668.00
Reliable Fire Equipment	Fire Alarm Service Call	7/26/2017	383.75	
Republic Services #400	Waste Removal for July 2017-CV	7/11/2017	111.44	
Robert Martinowski	Staff Retreat 7/20/17	7/26/2017	69.56	
Rock Island County Collector	2016 County Tax Coal Valley F-Payment #2	7/11/2017	127.00	
Rock River Disposal Services	Waste Removal for July 2017	7/11/2017	39.74	
Russ Theobald	Staff Retreat 7/20/17	7/26/2017	72.76	
Saint Paul Public Library	Panel Discussion-Supporting Diversity-6/21/17	7/11/2017	1,258.26	
Scott Ray	Staff Retreat 7/20/17	7/26/2017	72.76	

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Payee	Description	Date	Amount	Total for Multiple Checks
Service Sanitation	Restroom Facility & Services for July 2017	7/5/2017	4,600.00	
Sikich LLP	Audit Fees through June 30 2017-FY2017	7/26/2017	2,500.00	
SKC Communications Products	Partner Premier SW Serv 1/12/17-6/30/17	7/19/2017	149.04	
Solarwinds MSP	N-able and anti-Virus Support for 1 year	7/11/2017	3,840.60	
Statistical Services Revolving Fund	Data Center for RSA Servers-May 2017	7/11/2017	240.00	
Stuard And Associates Inc	Hydraulic Annual Inspection for Elevator-CV	7/5/2017	215.00	
Office of the State Fire Marshal	Annual Renewal of Elevator Certification -CV	7/19/2017	75.00	
Theosophical Society in America	CE Collaborative Grant	7/5/2017	575.00	
Three Rivers P L D	Damaged Item-Three Rivers PLD	7/26/2017	30.19	
Todd Williams	Staff retreat 7/20/17	7/26/2017	96.30	
Uftring Automall	Service-2014 Ford Truck	7/5/2017	37.15	
Uftring Automall	Service -2014 Ford Fusion	7/11/2017	35.05	
Uftring Automall	Service-2014 Ford Fusion	7/11/2017	31.75	
Uftring Automall	Service-2014 Ford Truck	7/26/2017	1,465.24	1,569.19
ULINE	Folding Hand Truck	7/26/2017	351.99	
United States Treasury	Fee IRS Form 720-2nd Qtr - Research Fee	7/26/2017	230.52	
Verizon Wireless	Wireless Service 5/21-6/20/17	7/5/2017	2,138.02	
Veronda J. Pitchford	Travel Reimbursement-ALA conf	7/5/2017	170.08	
Village of Bolingbrook	False Alarm 5/8/17 Violation and Fine	7/19/2017	120.00	
Village Of Coal Valley	Water/Sewer Service 5/15-6/15/17-CV	7/5/2017	147.00	
VIP Electrical Services, Inc.	Electrical work -Wall Outlets/Floor Outlets-BR	7/26/2017	489.00	
Waste Management	Waste Removal for July 2017	7/11/2017	435.99	
Wendy Adams Good	ALA Conference	7/26/2017	60.96	
Wendy Adams Good	Staff Retreat 7/20/17	7/26/2017	72.76	133.72
Wesley Smith	Defcon Registration for IT@ \$260 each	7/11/2017	780.00	
West Town Mechanical	HVAC Maintenance for July 2017	7/19/2017	530.00	
WEX Bank	Fuel Charge for June 2017-All Sites	7/11/2017	17,154.72	
WI SCTF	Wisconsin Annual R & D Fee	7/26/2017	65.00	
Report Total			<u><u>1,001,720.37</u></u>	



First National Bank of Omaha  
 Credit Card Charges - Recap  
 Disbursements - July 2017

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<u>Location</u>	<u>GL Account</u>	<u>Description</u>	<u>Amount</u>
Bolingbrook	Repairs & Maintenance-Building	Facility Supplies-BB	323.70
Bolingbrook	Repairs & Maintenance-Vehicle	Monroe Truck Service on Delivery Vehicle	851.98
Bolingbrook	General Office Supplies	Office Supplies-BB	224.00
Burr Ridge	Other Revenue	Cash back redemption-FNB Rewards	-1,000.00
Burr Ridge	Recruiting	Job Listings	143.80
Burr Ridge	Repairs & Maintenance-Building	Facility Supplies-BR	45.38
Burr Ridge	Custodial Supplies	Cleaning Supplies	546.40
Burr Ridge	Custodial Supplies	Office Supplies-BR	224.00
Burr Ridge	Repairs & Maintenance-Vehicle	Service-Car wash	59.97
Burr Ridge	Other Vehicle Expense	Replenish I-Pass	500.00
Burr Ridge	Meals - In State	Meals while traveling	211.92
Burr Ridge	Lodging - In State	Lodging-Galesburg/admin	189.20
Burr Ridge	Lodging - In State	Lodging-ALA Conference	536.52
Burr Ridge	Lodging - In State	Lodging-Moline	102.70
Burr Ridge	Lodging - In State	Lodging-Galesburg/IT	94.60
Burr Ridge	Lodging - In State	Lodging-Galesburg/RS	94.60
Burr Ridge	Lodging - In State	Lodging-Galesburg/Comm	189.20
Burr Ridge	In State Travel	Parking/Taxis/Tolls	150.00
Burr Ridge	In State Travel	Taxi/Tolls/Trains	36.00
Burr Ridge	Lodging - Out of State	Lodging Balance at Defcon Conference	744.92
Burr Ridge	Registration Meeting & Fees	Hospitality at Galesburg	435.40
Burr Ridge	Registration Meeting & Fees	Registration for Lyrasis	30.00
Burr Ridge	Registration Meeting & Fees	Hospitality-ebook lunch	175.74
Burr Ridge	Registration Meeting & Fees	National Safety Council Expo	175.00
Burr Ridge	Computers-Software & Supplies	Computer Supplies	514.07
Burr Ridge	General Office Supplies	Supplies	81.75
Burr Ridge	General Office Supplies	Supplies-IT	161.41
Burr Ridge	Telephone & Telecommunication	Ustream TV-Video Streaming -All sites	114.07
Burr Ridge	Telephone & Telecommunication	Recurring J2 eFax Service	33.90
Burr Ridge	Telephone & Telecommunication	Spectech-Tracking CTS Book Deliveries	25.00
Burr Ridge	Information Service Cost	Mail Chimp-BR Newsletter	63.75
Burr Ridge	Information Service Cost	Liberated Syndication-Monthly Podcast	7.00
Burr Ridge	Information Service Cost	Fiverr-podcasting	36.75
Burr Ridge	Information Service Cost	Github/Godaddy	25.00
Burr Ridge	Information Service Cost	Yearly Renewal for DNS Hosting	172.40
Coal Valley	Repairs & Maintenance-Building	Facility Supplies-CV	99.60
Coal Valley	Custodial Supplies	Facility Supplies	117.37
Coal Valley	Repairs & Maintenance-Vehicle	Vehicle Service	248.82
Coal Valley	Postage	Postage for Library Mailings	95.39
East Peoria	Repairs & Maintenance-Building	Facility Supplies-EP	149.40
East Peoria	Repairs & Maintenance-Building	Facility Supplies	363.99
East Peoria	Repairs & Maintenance-Vehicle	Vehicle Supplies	53.86
East Peoria	Lodging - In State	Lodging- McCormick Place/Wendy	1,084.72
East Peoria	In State Travel	Parking-McCormick Place	204.00
East Peoria	Telephone & Telecommunication	Spireon-GPS monthly -EP	209.85
Rockford	Utilities	Utility Bill-Water	21.16
Rockford	Repairs & Maintenance-Building	Facility Supplies-RF	99.60
Rockford	Repairs & Maintenance-Building	Facility Supplies	117.75
Rockford	Postage	Postage for Library Mailings	3.12
		Total for Main Account-#4297	<u>9,188.76</u>