

RAILS CONSORTIA COMMITTEE MEETING

Monday, July 24, 2017
New Lenox Public Library District
120 Veterans Parkway, New Lenox, IL 60451

MINUTES

1. Welcome

Jane Plass, RAILS Associate Executive Director, substituted for Paul Mills, Consortia Committee Chair. She welcomed everyone and called the meeting to order at 9:32 a.m.

2. Designation of Minute Taker

Jody Rubel, RAILS Administrative Assistant, was designated minute taker.

3. Committee Membership Changes

Ms. Plass welcomed new committee members: Dawn Bussey (LINC), Matt Hammermeister (Pinnacle), and Scott Pointon (Pinnacle).

4. Roll Call of Members

Coal Valley: Julie Wayland

New Lenox Public Library: Yvonne Bergendorf, Dawn Bussey, Carolyn Coulter, Carol Dawe, Matt Hammermeister, Kendal Orrison, Scott Pointon, Aaron Skog, Dawne Tortorella Rich Wolff

Phone: Lindsay Braddy, Kris Hammerstrand, Barbara Love, Rebecca Malinowski, Jennifer Slaney

Absent: Betsy Adamowski, Debbie Bloom, Paul Mills, Lauren Offerman, Stacy Wittman

5. Introductions of Guests; Announcements

New Lenox Public Library: Deirdre Brennan (ex officio), Jane Plass (ex officio), Jody Rubel, Anne Slaughter (ex officio)

6. Public Comment

There were no public comments.

7. Adoption of the Agenda

Mr. Wolff moved, and Ms. Dawe seconded, that

THE RAILS BOARD CONSORTIA COMMITTEE ADOPT THE JULY 24, 2017 AGENDA AS PRESENTED.

The motion carried.

8. Approval of Minutes of the April 17, 2017 Consortia Committee Meeting

Ms. Coulter moved, and Mr. Orrison seconded, that

THE RAILS BOARD CONSORTIA COMMITTEE APPROVE THE APRIL 17, 2017 MINUTES AS PRESENTED.

The motion carried.

9. Approval of Minutes of the July 11, 2017 Overlay Software Search Working Group Meeting

A quorum of the RAILS Overlay Software Search Working Group was present to approve the final meeting minutes, as the group's work is now complete. The working group received the draft minutes by email for any corrections. Present were Carolyn Coulter, Jane Plass, Jennifer Slaney, and Anne Slaughter.

Ms. Coulter moved, and Ms. Slaney seconded, that

THE RAILS OVERLAY SOFTWARE SEARCH WORKING GROUP APPROVE THE JULY 11, 2017 MINUTES AS PRESENTED.

The motion carried.

10. New Business

a. Overlay Software Working Group recommendation

Ms. Plass summarized the steps that the RAILS Overlay Software Search Working Group took in evaluating software for the overlay project. The working group drafted a request for proposal (RFP) and developed scoring rubrics for the business and technical proposals. The RFP was issued on January 30, 2017, with responses due March 3, 2017. The RFP was posted to email lists, publicized on the RAILS website and in a newspaper, and emailed to four vendors. Three vendors submitted proposals. One vendor declined due to other commitments. Proposals were analyzed and scored. All three vendors were invited to demonstrate their software in May 2017, and RAILS and Illinois Heartland Library System members and staff were invited to attend in person or remotely and provide feedback through an online survey. The vendors also responded to several requests for clarifications and submitted best and final offers. After rescoring the business and technical proposals based on what had been learned, working group members unanimously agreed to recommend directing RAILS staff to enter into contract negotiations with Auto-Graphics for SHAREit. Projected costs for the production system were a significant factor in the decision-making process.

The Overlay Software Search Working Group recommendation was presented to the Consortia Committee prior to final approval by the RAILS Board. The recommendation was opened for discussion. Committee members inquired about software functionality and RAILS priorities. No questions were posed about the recommended software vendor. Additional questions should be submitted by August 7 to Jane Plass. RAILS will prepare answers insofar as possible. Some answers can only be determined through contract negotiations and implementation of the pilot project.

Action item tabled.

b. Ideas from the Consortial Model Working Group

Ms. Brennan reported a lot of great ideas emerged from the three meetings about the future funding of consortia in RAILS. Due to scheduling constraints, the working group needs more time to prepare a recommendation. The group will meet on August 7.

RAILS staff are meeting with LLSAP managers to prepare for LLSAP FY2019 budget planning.

11. Old Business

a. Consortial staff in-service day on November 10, 2017

The second annual consortia staff in-service day is slated for November 10, 2017 at Waubonsee Community College in Sugar Grove. All Illinois consortia staff are invited to attend. Michelle Bradley, Member Engagement Manager from Midwest Collaborative for Library Services, will be the keynote speaker. Let Anne Slaughter know if there are specific member engagement questions or discussion topics that are of interest.

b. Linked data

Zepheira has partnered with NoveList. Ms. Plass inquired if there was an interest in Zepheira in presenting a linked data demo in the fall or winter. It was noted that Demco now offers linked data software. There was mild interest in a future linked data demonstration. It was suggested that consortia that have implemented linked data technology demonstrate their results at the November consortial staff in-service day.

12. Reports (Consortia Committee Chair, working group, consortia, and RAIL reports)

Written reports were included in the meeting packet. There was no report from the Consortia Committee Chair. Pinnacle staff reported that linked data technology was recently implemented; search results are being monitored.

13. Future Meetings

Burr Ridge renovations should be completed by the October 16 Consortia meeting. The agenda will include recommendations from the RAILS Cataloging Working Group.

Consortia Committee

- October 16, 2017 at 9:30 a.m.
- January 22, 2018 at 9:30 a.m. (Fourth Monday to avoid Martin Luther King Day)
- April 16, 2018 at 9:30 a.m.

Cataloging Working Group

- September 8, 2017 at 9:30 a.m.

Overlay Project Working Group

- To be determined

14. Adjournment

Ms. Dawe moved, and Mr. Wolff seconded, that

THE RAILS CONSORTIA COMMITTEE JULY 24, 2017 BE ADJOURNED AT 11:17 A.M.

The motion carried.