

RAILS OVERLAY SOFTWARE SEARCH WORKING GROUP

July 11, 2017
RAILS Bolingbrook
1000 W. Crossroads Parkway, Suite A
Bolingbrook, IL 60490

MINUTES

1. Welcome

Jane Plass, Overlay Software Search Working Group Chair, called the meeting to order at 1:10 p.m. and welcomed everyone.

2. Designation of Minute Taker

Jody Rubel, RAILS Administrative Assistant, was designated as the minute taker.

3. Roll Call of Working Group Members

Bolingbrook: Jane Plass, Anne Slaughter
Coal Valley: Carolyn Coulter
CARLI: Ted Schwitzner
Phone: Antony Deter, Jennifer Slaney

4. Recognition and Introductions of Guests

Bolingbrook: Jody Rubel

5. Announcements

There were no announcements.

6. Public Comments

There were no public comments.

7. Adoption of the Agenda

Ms. Slaney moved, and Mr. Schwitzner seconded, that

THE RAILS OVERLAY SOFTWARE SEARCH WORKING GROUP ADOPT THE JULY 11, 2017 AGENDA AS PRESENTED.

The motion carried.

8. Approval of Minutes of the June 30, 2017 Meeting of the Overlay Software Search Working Group

Mr. Deter moved, and Ms. Coulter seconded, that

THE RAILS OVERLAY SOFTWARE SEARCH WORKING GROUP APPROVE THE JUNE 30, 2017 MEETING MINUTES AS PRESENTED.

The motion carried.

9. New Business

a. Review of revised scoring

The working group reviewed the revised scoring. Revised scores from the business and technical sections changed slightly but were consistent with previous meeting discussions.

| | Auto-Graphics SHAREit | Innovative Interfaces Innovative Resource Sharing | OCLC Relais D2D |
|---|----------------------------------|--|----------------------------|
| Revised Scoring after Further Evaluation | | | |
| Business proposal (maximum 40 points) | 36.7 | 30.5 | 32.6 |
| Technical proposal (maximum 300 points) | 272.3 | 247.6 | 219.6 |
| Total (maximum 340 points) | 309.0 | 278.1 | 252.2 |

b. RAILS financial support for overlay pilot project

Ms. Plass had discussed the pilot project costs and payments over a two-year period with Dee Brennan (RAILS Executive Director) and Jim Kregor (RAILS Finance Director). It was determined that RAILS could support the project for two years. Finances to expand library participation beyond the two-year pilot will be examined in the future, but are expected to include a fee for participation, which will be kept as affordable as possible.

c. Review of vendor best and final offers

The working group examined pilot and expansion configuration models and the vendors' best and final offers. Discussion included affordability during pilot and expansion phases, fees for adding new libraries, cost per transaction, and costs for new Z39.50 targets. It was clarified that libraries participating in the two-year pilot will be able to decide whether or not to continue participation during the post-pilot expansion.

The normalized cost scores were calculated as (lowest cost proposal/total cost of proposal) x 160 maximum points. The normalized cost scores were based on the best and final offers (BAFOs) as clarified by the vendors by July 3, 2017, using the combined costs of configuration #2 (two-year pilot project with ten libraries) and configuration #5 (five-year post-pilot expansion with 200 libraries). This combination of configurations is likely the closest approximation of growth from the pilot project to a potential statewide expansion that includes both consortia and standalone libraries. Innovative Interfaces' score without Managed Services was used; the score with Managed Services was only 0.4 points lower.

| | Auto-Graphics | Innovative Interfaces | OCLC/Relais |
|--|----------------------|----------------------------------|--------------------|
| Normalized Cost (Configuration #2 + #5) | 83.3 | 16.9 | 160 |

d. Development of a software recommendation

After taking into consideration revised scoring, RAILS financial support, and best and final offers, a nonbinding straw poll was conducted. Based on the outcome of the poll, two motions were made.

Motion 1

Ms. Slaney moved, and Ms. Coulter seconded, that

OCLC RELAIS D2D BE DROPPED FROM CONSIDERATION FOR THE RAILS OVERLAY PROJECT BASED ON ITS COMBINED BUSINESS AND TECHNICAL SCORES.

A roll call vote was taken:

Ayes: Carolyn Coulter, Antony Deter, Jane Plass, Ted Schwitzner, Jennifer Slaney, Anne Slaughter

Nays: None

Motion 2

Mr. Deter moved, and Ms. Slaney seconded, that

THE RAILS OVERLAY SOFTWARE SEARCH WORKING GROUP RECOMMEND THAT THE RAILS STAFF BE DIRECTED TO ENTER INTO CONTRACT NEGOTIATIONS WITH AUTO-GRAPHICS FOR USE OF SHAREit TO EXPAND RESOURCE SHARING AMONG ILLINOIS LIBRARIES.

A roll call vote was taken:

Ayes: Carolyn Coulter, Antony Deter, Jane Plass, Ted Schwitzner, Jennifer Slaney, Anne Slaughter

Nays: None

The recommendation will next move to the RAILS Consortia Committee at its July 24, 2017 meeting, and if approved there, will be presented to the RAILS Board for final approval at its July 28, 2017 meeting.

10. Next Steps

The RAILS Overlay Software Search Working Group will no longer need to meet on July 13, 2017, and the meeting is canceled.

Ms. Plass will follow up with Rob McGee of RMG Consultants, Inc. regarding the recommendation to prepare for contract negotiations the week of August 14, 2017, pending RAILS Board approval. Prior to the contract negotiations, Mr. McGee will meet with Dee Brennan, Jim Kregor, Jane Plass, and Anne Slaughter to prepare for negotiations. It is hoped that implementation will start in the fall, but no specific date has been determined at this time.

Carolyn Coulter and Jennifer Slaney expressed interest in joining the RAILS Overlay Project Working Group, the steering committee for the project. Mr. Schwitzner noted that representation is being discussed by CARLI staff. A representative from a standalone library is still pending on the steering committee. The RAILS Board Consortia Committee Chair will make the formal appointments of new working group members.

The RAILS Overlay Software Search Working Group has fulfilled the working group charge. Ms. Plass applauded the working group members for all their time and effort. Draft minutes from the July 11, 2017 RAILS Overlay Software Search Working Group meeting will be emailed to the group for corrections. Approval of the minutes will occur at the July 24, 2017 RAILS Consortia Committee meeting. If no quorum of the working group is present, the RAILS Consortia Committee will be asked

to accept the draft minutes.

11. Adjournment

The July 11, 2017 RAILS Overlay Software Search Working Group meeting adjourned by consensus at 1:59 p.m.