**Annual Employee Performance Self-Evaluation**

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| **Name:** Enter your name | **Evaluation Date:** Date |
| **Position:** Enter your position | **Department:** Dept |

1. Highlight one continuing education event you attended during the past year and why it was beneficial to your role at the Library:

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| Click here to highlight your CE event |

1. List your top accomplishments during the past year. (Press *Enter* to add more numbers)

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| * + - 1. Click here to list your accomplishments
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1. Evaluate your progress towards your goals from the past year:

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| Click here to enter your progress |

1. Suggested goals for the next year could include: (Press *Enter* to add more numbers)

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| * + - 1. Click here to suggest your goals
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1. What else would you like your Supervisor and the Executive Director to know that relates to your job performance?

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| Click here to enter any other comments |

Employee Signature