



# Library Trustee Equipment Policy

The Aurora Public Library District may provide laptops, tablets, or other equipment to members of the Board of Library Trustees to support effective performance of their official duties. This equipment remains the property of Aurora Public Library District and must be surrendered upon departure from the Board of Library Trustees. Alternatively, upon departure from the Board of Library Trustees, a trustee may choose to keep the equipment and reimburse the library for a reasonable resale value set by the Executive Director.

The library will provide basic software necessary to carry out official trustee duties. Trustees may add software or otherwise customize the equipment, with the understanding that any costs incurred are the trustee's responsibility.

Training on use of the equipment is available and may be arranged with the Executive Director.

Approved by the Aurora Public Library District Board of Library Trustees, February 24, 2021.