



I have read and understand the Wilmington Public Library District policy regarding lamination.

Items left for processing (include description, size, and number of pages)

I take special note of the following:

- The Library has the right to dispose of items not picked up 7 days after notification
- The Library is not responsible for damage or loss of materials or the final condition of processed materials. No refunds will be issued.
- The information that is to be processed does not represent treason or libel (as proven in court) or pornography (as established by ordinance).
- The Library endorses the copyright laws of the United States (Title 7 US Code) governing the making of copies of copyrighted materials.

_____	(____) _____ - _____
NAME (PLEASE PRINT)	PHONE
_____	____/____/____
SIGNATURE	DATE

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(STAFF USE ONLY)

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DATE LEFT FOR PROCESSING: _____	STAFF INITIALS: _____
AMOUNT PAID: _____	STAFF INITIALS: _____
DATE OF PROCESSING: _____	STAFF INITIALS: _____
DATE CUSTOMER NOTIFIED: _____	STAFF INITIALS: _____
DATE OF PICKUP: _____	STAFF INITIALS: _____