## GENOA PUBLIC LIBRARY

DIRECTOR EVALUATION

 Rating Scale

 Performs Performs Performs Performs Performs

 Unacceptably Marginally Satisfactorily High Level Outstanding

 1 2 3 4 5

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Provides Library Board Members with necessary

information for decision making in the following areas:* 1. Budget
	2. Personnel
	3. Facilities
	4. Procedures/Policies
	5. Technology
	6. Contracts and Services
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|   1 1 1 1 1 1 |  2 2 2 2 2 2 |  3 3 3 3 3 3 |  4 4 4 4 4 4 |  5 5 5 5 5 5 |

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Comments:

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| --- | --- | --- | --- | --- | --- | --- |
| 1. Promotes professional image to public.
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|  1 |  2 |  3 |  4 |  5 |

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Comments:

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| --- | --- | --- | --- | --- | --- | --- |
| 1. Works cooperatively with Library Board.
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Comments:

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| 1. Provides feedback to Library Board on areas of concern.
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Comments:

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| 1. Provides and promotes staff development.
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Comments:

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| 1. Takes initiative to identify new or expanded:
	1. Service needs
	2. Staff needs
	3. Facility needs
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|   1 1 1 |   2 2 2 |   3 3 3 |   4 4 4 |   5 5 5 |

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Comments:

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| 1. Participates in meetings and continuing education opportunities.
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Comments:

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| 1. Personality and behavior traits:
	1. Cooperative attitude
	2. Communicates well
	3. Takes initiative
	4. Shows enthusiasm for work
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|   1 1 1 1 |   2 2 2 2 |   3 3 3 3 |   4 4 4 4 |   5 5 5 5 |

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Comments:

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| 1. Has completed the responsibilities and duties as outlined in the Library Director’s Position Description.
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| --- | --- | --- | --- | --- |
|  1 |  2 |  3 |  4 |  5 |

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Comments:

Additional Comments: