1. ***BUILDING USE POLICY***
   1. *PROBLEM PATRONS*
      1. Problem behavior is any behavior which either violates or restricts the rights of others to use the library. Violations will be pointed out by the Director. If the inappropriate behavior continues, the offender will be required to leave the Library.
      2. The Library assumes that all patrons are using the Library’s materials and resources legally. We assume no responsibility for those users who may use the Library’s materials or resources for illegal purposes.
      3. Illegal activities occurring on Library premises will be reported to law enforcement authorities.
   2. *UNATTENDED CHILDREN POLICY*
      1. The library does not provide child care. Unattended children with no observable intent to use library resources will be identified and the parents will be contacted.
   3. *MEETING ROOMS*
      1. The Library makes available its downstairs rooms for use by nonprofitgroups for noncommercial, cultural, informational, educational, intellectual, and civic purposes. Room availability is contingent on there being no conflict with Library programs or meetings, which have first priority, at all times. The Library Board reserves the right to determine use of the rooms and to cancel or reschedule all arrangements, at its discretion, with or without cause or reason, and without liability.
      2. The fact that a group is permitted to meet at the Library does not in any way constitute an endorsement of the group’s policies and beliefs by the Library or Library Board.
      3. Any meeting held in the Library must be during regular Library hours or with the approval of the Board.
      4. Rooms must be left in the same condition in which they were found.
      5. Groups consisting primarily of children must have one or more adults present at all times.
      6. There will be no charge for use of the meeting rooms.
      7. No admission may be charged by the group using the rooms.
      8. Refreshments may be served and shall be provided by the group. Smoking is not allowed.
      9. The people using the room shall leave it in neat, clean, orderly condition. If this does not happen, the group/individual will be given notice that continued offense will result in denied access to the rooms.

10.The Library is not responsible for any equipment, supplies, materials,

clothing, or other items brought to the Library by any group or individual

attending a meeting.

11.The Library Board and Director do not assume any liability for groups

or individuals attending a meeting in the Library.

* 1. *PUBLIC NOTICES*
     1. If appropriate, public notices will be posted at the top of the stairs, outside of the door leading into the Library.
     2. Public notices may be submitted for posting by nonprofit organizations for civic or educational groups. Organizations may submit signs publicizing a specific event. Limited space allows only short term notices.
     3. The Director must approve all postings and may prohibit postings which do not meet Library standards.
     4. The Library will not be responsible for returning materials posted.