107: Freedom of Information (FOIA)

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| Created: | March 2020 | Updated: | 5/20 |

I. A brief description of our public body is as follows:

1. Our purpose is to provide materials and services for the recreational, social, informational, and educational needs of the community.
2. An organizational chart is available at: https://www.northbrook.info/organizational-chart
3. The total amount of our operating budget for FY2021 is: $7,676,500

Funding sources are property and personal property replacement taxes, state and federal grants, fines, charges, and donations. Tax levies are:

1. General Operating Expenditures
2. IMRF (provides for employee's retirement and related expenses)
3. Social Security (provides for employee's FICA costs and related expenses)
4. Debt Service (for bond and interest payments)
5. The library is located at this address: 1201 Cedar Lane, Northbrook, IL 60062
6. We have approximately the following number of persons employed:
	* Full-time: 48
	* Part-time: 71
7. The following organization exercises control over our policies and procedures: The Northbrook Public Library Board of Trustees, which meets monthly on the 3rd Thursday of each month, 7:30 p.m., at the library.

Its members are:

* Carlos M. Früm, President
* Jay Glaubinger, Vice President
* Jami Xu, Treasurer
* Abby Young, Secretary
* Sharon Bergstein; Maura Crisham; Kayhan Parsi

1. We are required to report and be answerable for our operations to: Illinois State Library, Springfield, Illinois. Its members are: State Librarian, Jesse White (Secretary of State); Director of State Library, and various other staff.

II. You may request the information and the records available to the public in the following manner:

1. Use the online request form (https://www.northbrook.info/foia-form) or email the FOIA officer at foia@northbrook.info.
2. Your request should be directed to the following individuals: Anna Amen, FOIA officer, or Brodie Austin, alternate FOIA officer.